

**Town of Plymouth**  
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**Plymouth Town Council**  
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**Minutes**

**April 28, 2022**

**Call to Order:** Mayor Joe Kilduff called the scheduled April 28, 2022, Plymouth Town Council Special meeting to order at 6:20 p.m.

**Roll Call:** Present for the meeting were Town Councilman Nate Brown, Town Councilman Dan Gentile, Town Councilman Joe Green, Mayor Joe Kilduff, Town Councilwoman Roxanne McCann and Town Councilman Ron Tiscia. Also in attendance were Planning and Zoning Chairperson Carl Johnson, Town Attorney William Hamzy and Public Works Director Charles Wiegert.

**Fire Exit Notification**

Mayor Joe Kilduff noted the Fire Exits for the record.

**Pledge of Allegiance**

Mayor Joe Kilduff led the Town Council Members and the Public audience in the Pledge of Allegiance.

**Invocation**

Mayor Joe Kilduff stated “May God Bless the Town of Plymouth, may God Bless America and may God continue to bless the people in the Ukraine who are affected by the horrible war” for the record.

**Public Comment on Non-Agenda Items**

Keith Golnik, 46 Orchard Street, Terryville, stated the American Legion Post 20 is conducting a gun raffle drawing this coming Saturday to raise funds for buildings and grounds. He further stated there will be a band, and hotdogs and hamburgers will be sold. Keith Golnik stated to raise further monies Trivia Night (Movie Theme) will take place this Sunday at 7:00 p.m. and continues every other night. Keith Golnik stated he wanted to urge Plymouth and its residents to support our local veterans.

**Public Comment on Agenda Items**

Vinnie Klimas, 5 Coral Drive, Terryville, stated he wanted to encourage and foster support under ARPA type projects in order to make the Town Hall bathrooms accessible for persons with disabilities. He further stated he was aware there were different rounds of ARPA and hopes the upstairs and downstairs bathrooms in the Plymouth Town Hall are taken care of, noting it is also a legal requirement.

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**Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: John and Denise Geoff \$21.49; Ally Financial \$258.61; CCAP Auto Lease Ltd. \$589.18**

Town Councilman Joe Green made a motion, seconded by Town Councilman Ron Tiscia, to refund overpayment of Property Taxes to the following: John and Denise Geoff \$21.49; Ally Financial \$258.61; and CCAP Auto Lease Ltd. \$589.18. This motion was approved unanimously.

**Resignations/Appointments/Reappointments: To accept the resignation of Ron Wollenberg from the Public Works Board; to appoint Vincent Gualtieri to the Capital Improvements Committee as a Regular member with a term ending date of 11/1/2025; to reappointment Jackie Dowd to the Conservation Inland-Wetlands Commission with a term ending date of 9/1/2025; to reappoint Dean Ferrante to the Conservation Inland-Wetlands Commission with a term ending date of 9/1/2025; to reappoint Gary Gallagher to the Planning and Zoning Commission with a term ending date of 2/1/2025; to reappoint Martin Sandshaw to the Zoning Board of Appeals with a term ending date of 2/1/2025**

Town Councilman Joe Green made a motion, seconded by Town Councilman Dan Gentile, to accept the resignation of Ron Wollenberg from the Public Works Board with deep regret.

Discussion:

Town Councilman Dan Gentile stated he want to thank everyone for their volunteer service, noting many of the volunteers have served for many years on many Commissions and Boards. He further stated that Ron Wollenberg was one of those many he referenced and he wanted to thank him, as well, for his many years of service.

Mayor Joe Kilduff stated he echoes those same sentiments.

Vote:

This motion was approved unanimously.

Town Councilman Joe Green made a motion, seconded by Town Councilman Nate Brown, to appoint Vincent Gualtieri to the Capital Improvements Committee as a Regular member with a term ending date of 11/1/2025. This motion was approved unanimously.

Town Councilman Joe Green made a motion, seconded by Town Councilwoman Roxanne McCann, to reappointment Jackie Dowd to the Conservation Inland-Wetlands Commission with a term ending date of 9/1/2025. This motion was approved unanimously.

**Resignations/Appointments/Reappointments Cont'd.**

Town Councilman Joe Green made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint Dean Ferrante to the Conservation Inland-Wetlands Commission with a term ending date of 9/1/2025. This motion was approved unanimously.

Town Councilman Nate Brown made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint Gary Gallagher to the Planning and Zoning Commission with a term ending date of 2/1/2025. This motion was approved unanimously.

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Nate Brown, to reappoint Martin Sandshaw to the Zoning Board of Appeals with a term ending date of 2/1/2025. This motion was approved unanimously.

Town Councilman Dan Gentile stated he wanted to thank all the volunteers for their service, noting Marty Sandshaw was one volunteer who had many years of service to the Town, a well.

**Discuss and take action to authorize the Mayor to execute a contract with KnowBe4 for Cybersecurity Services**

Board of Education Director of Technology Rich Trudeau provided a brief explanation as to why this agenda item is necessary and what brought it about. Board of Education Director of Technology Rich Trudeau stated they are always on the lookout for opportunities to enhance the schools and Town cyber security, noting this service offers training for staff throughout Town. He further stated the idea is to give our users more information in recognizing what could be malicious email, grammar, misspellings, etc.

Board of Education Director of Technology Rich Trudeau stated the service, in addition to providing online video training, also offers a phishing campaign which is basically where emails are sent out by the service that are mock malicious emails and basically tests our users and briefly elaborated. He further stated the system learns our patterns so it can adapt how our users utilize their email.

Board of Education Director of Technology Rich Trudeau stated today's insurance companies require ongoing training such as this in order to carry our cyber security insurance for the Town and the schools. Rich Trudeau stated many towns in Connecticut already utilize this system, as well.

Mayor Joe Kilduff stated the total can be paid over three years which would be \$2,570.40 per fiscal year.

Town Councilman Dan Gentile stated his company uses KnowBe4 and he has done three trainings with it. He further stated it is a good reminder which reminds you of things that can happen, noting they do a good job. When questioned by Town Councilman Dan Gentile, Rich Trudeau stated everyone will be required to do the training all (Town and school employees).

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**Discuss and take action to authorize the Mayor to execute a contract with KnowBe4 for Cybersecurity Services Cont'd.**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to authorize the Mayor to execute a contract with KnowBe4 for Cybersecurity Services as presented. This motion was approved unanimously

**To discuss and take action on a proposed Ordinance entitled “Chapter 9, Article VII, Sec. 9-90 Prohibition of Retail Sale of Cannabis”**

Town Councilman Nate Brown made a motion, seconded by Town Councilwoman Roxanne McCann, to approve the proposed Ordinance entitled “Chapter 9, Article VII, Sec. 9-90 Prohibition of Retail Sale of Cannabis” as presented.

**Discussion:**

When questioned by Town Councilman Joe Green, Town Attorney Bill Hamzy stated wholesale of cannabis would not be permitted. He further stated if the Council were to approve the wholesale of cannabis based on Section 9-92 (Regulations of cannabis or hemp commercial or business establishments) it would go to Planning and Zoning for their regulations.

Town Attorney Bill Hamzy read the section pertaining to zoning regulations out loud, noting if the Town didn't establish restrictions for regulations, then the establishments would be sited wherever they wanted to be.

When questioned by Town Councilman Joe Green, Town Attorney Bill Hamzy stated if the Council voted against wholesale and retail of cannabis the Ordinance would have to be modified.

When questioned by Town Councilman Dan Gentile, Town Attorney Bill Hamzy stated the Public Act 21-1 that was passed already and permits cannabis wholesale in the Industrial Park, and he didn't want to be redundant in the Ordinance. Town Attorney stated this Ordinance only applies to retail sale to individuals. He further stated Planning and Zoning can restrict commercial operations as to where they can be relocated.

Planning and Zoning Chairperson Carl Johnson stated they will set up a Public Hearing for a one-year moratorium on cannabis establishments and if someone has an application in before they vote then it's pregame for them to have the application. He further stated 39 Connecticut towns already have set up some regulations and the Planning and Zoning Commission will do their own research, as well. Planning and Zoning Chairperson Carl Johnson stated only 14 Connecticut towns have approved any sort of regulations; a brief discussion followed.

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**To discuss and take action on a proposed Ordinance entitled “Chapter 9, Article VII, Sec. 9-90 Prohibition of Retail Sale of Cannabis” Cont’d.**

When questioned by Town Councilman Joe Green, Planning and Zoning Commission Chairperson Carl Johnson stated all zoning districts in Town would be covered by the moratorium until regulations are established; typically, like Planning and Zoning does for all subdivisions.

Town Attorney Bill Hamzy stated all this Ordinance does is ban retail sale. He further stated if the Planning and Zoning Commission wants to regulate it a certain way and create a certain district that’s up to them. He further stated if someone submitted an application to establish a wholesale cannabis business, they could get a permit. Town Attorney Bill Hamzy stated Council should think of it as a commercial business, just like any other commercial business.

Mayor Joe Kilduff stated the Ordinance only addresses the retail sale.

When questioned by Town Councilman Dan Gentile if the current business in the Industrial Park would have a problem doing micro grow within the Town after the Town Council says yes to the Ordinance, Town Attorney Bill Hamzy said they would not have a problem because they wouldn’t be subject to it, and they already have a permit.

Mayor Joe Kilduff noted the State of Connecticut already allows it; the Town is not banning it, so it would go to the Planning and Zoning Commission for them to set their regulations.

When questioned by Town Councilman Joe Green, Town Attorney Bill Hamzy stated no one will be able to go to a store or business in Town and purchase cannabis.

Vote:

This motion was approved unanimously.

**To discuss and take action on ARPA Ad Hoc Committee and Board of Finance recommendations on proposals from American Legion-Post 20, Plymouth Volunteer Ambulance Corps and the Plymouth Police Department**

American Legion-Post 20 Commander Keith Golnik reviewed the American Legion-Post 20’s history and purpose in the Town of Plymouth at length. Commander Keith Golnik stated the COVID pandemic had a significant impact on the American Legion’s ability to provide service to the Town Veterans due to the loss of over \$30,000 in revenue and elaborated at length. He further stated ARPA funds will provide for a kitchen for the American Legion, which in turn will enable them to provide for Town Veterans and assist them in obtaining the proper licensing required by the State. Commander Keith Golnik stated this ARPA project request was Board of Finance

recommended.

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**To discuss and take action on ARPA Ad Hoc Committee and Board of Finance recommendations on proposals from American Legion-Post 20, Plymouth Volunteer Ambulance Corps and the Plymouth Police Department Cont'd.**

Commander Keith Golnik stated the American Legion-Post 20 would like to come back for a full house generator, as well as finish the upstairs for Veterans with mental health and PTSD issues.

Plymouth Police Chief Karen Krasicky stated the Fall Mountain Communications Tower was antiquated, as well as the Communications Tower located at the Plymouth Town Hall. She further stated parts are no longer available to make repairs and if the towers go down the Town would be without communications for all Emergency Services and briefly elaborated. She further stated this ARPA project request was Board of Finance recommended.

Plymouth Police Chief Karen Krasicky stated the Police Department was looking to upgrade their Computer Aided Dispatch and Report Management System (CAD) and wanted to use the NexGen System and briefly elaborated. Plymouth Police Chief Karen Krasicky stated the NexGen upgrade would cost the Town less monies, is a more accurate system, provides better Police Officer safety and provides transparency; a brief discussion followed. She further stated this ARPA project request was Board of Finance recommended.

Plymouth Volunteer Ambulance Corps (PVAC) President Bonnie Doughty-Jenkins gave a brief presentation for the purchase of two 2 Lucas 3 Chest Compression systems for the PVAC. She explained the multiple benefits of the machine at length and in detail, noting and how they would be utilized to assist the EMT's when administering CPR. PVAC President Bonnie Doughty-Jenkins stated all EMT's would be trained prior to the machines being installed in the PVAC vehicle; a brief discussion followed. She further stated this ARPA project request was Board of Finance recommended.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Nate Brown, to use the ARPA funds up to \$90,000 for the kitchen at the American Legion Post 20 provided the Legion follows all the required financial submissions. This motion was approved unanimously.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Joe Green, to use the ARPA funds up to \$305,000 for the replacement of Communications Tower at Fall Mountain and repair of the Communications Tower at Town Hall. This motion was approved unanimously.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Joe Green, to use the ARPA funds up \$166,000 for the NexGen all-inclusive computer program for the

Police Department. This motion was approved unanimously.

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**To discuss and take action on ARPA Ad Hoc Committee and Board of Finance recommendations on proposals from American Legion-Post 20, Plymouth Volunteer Ambulance Corps and the Plymouth Police Department Cont'd.**

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Joe Green, to allocate up to \$34,000 of the ARPA funds for two Lucas Chest Compression systems for the Plymouth Volunteer Ambulance Corps. This motion was approved unanimously.

**To discuss and take action to authorize the Mayor to sign the Memo of Understanding between the American National Red Cross, CT Chapter and the Town of Plymouth**

Mayor Joe Kilduff stated Plymouth Emergency Management Director (EMD) Tony Orsini had brought the Memo of Understanding between the Town of Plymouth and the American National Red Cross, Connecticut Chapter, to his attention. He further stated EMD Tony Orsini apologized for not being able to attend this evening's meeting. Mayor Joe Kilduff read the purpose of the MOU out loud for the Council and public audience.

Town Councilman Joe Green made a motion, seconded by Town Councilwoman Roxanne McCann, to authorize the Mayor to sign the Memo of Understanding between the American National Red Cross, CT Chapter and the Town of Plymouth. This motion was approved unanimously.

**Discuss and take action on a Public Roadway Variance regarding Greystone Road Extension**

Public Works Director Charles Wiegert provided a brief overview and history of the Public Roadway Variance regarding Greystone Road Extension request, noting Terryville Realty LLC were the owners of the property.

Public Works Director Charles Wiegert stated DEEP could say no to the owners even if the Council agrees to the variance.

Town Attorney Bill Hamzy stated if the Council agrees to the variance, then he would recommend adding a caveat which states the owner of the property be responsible and be required to monitor the material in case it migrates.

When questioned by Town Councilwoman Roxanne McCann, Public Works Director Charles Wiegert stated testing has taken place on the opposite side of the road, noting there are monitoring wells. He further stated he was unsure if anything was found and briefly elaborated.

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**Discuss and take action on Public Roadway Variance regarding Greystone Road Extension Cont'd.**

When questioned by Town Councilman Joe Green, Public Works Director Charles Wiegert stated if the Town Council voted against the variance request it would be up to DEEP as to whether or not the property owner would be made to clean the area up. He further stated the property owner was petitioning DEEP for the variance but DEEP does not have to agree.

Town Councilman Dan Gentile stated there are things in the soil that eat the contaminants and material can be put on the oil to eat it, as well. He further stated that monitoring wells is a good thing, noting DEEP's standards are beyond what is needed to clean up.

Public Works Director Charles Wiegert stated the benefit for remediating the site is outweighed by the cost to do it, noting this is what the property owner is saying.

Town Councilman Dan Gentile stated he believes what they are saying.

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Ron Tiscia, to allow the Mayor to sign the Public Roadway Variance regarding Greystone Road Extension, as presented.

**Vote:**

Town Councilman Nate Brown/yes; Town Councilman Dan Gentile/yes; Town Councilman Joe Green/no; Town Councilwoman Roxanne McCann/yes; Town Councilman Ron Tiscia/yes. Motion passed 4:1.

**American Rescue Plan Discussion**

No report.

**Town Council Liaison Reports**

Town Councilman Dan Gentile stated he had nothing to report on at this time.

Town Councilman Nate Brown stated he had nothing to report on at this time.

Town Councilwoman Roxanne McCann stated she had nothing to report on at this time.

Town Councilman Ron Tiscia stated he had nothing to report on at this time.



Town Councilman Joe Green stated he had nothing to report on at this time.

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### **Town Council Comments**

Town Councilman Dan Gentile stated he want to remind everyone about the Bench Dedication event for Jim Deutsch being held on April 30<sup>th</sup> at 6:00 p.m., at Lake Winfield.

Mayor Joe Kilduff stated he would encourage everyone to attend.

Town Councilman Nate Brown stated he had no Town Council Comments at this time.

Town Councilwoman Roxanne McCann stated she wanted to thank the Plymouth Volunteer Ambulance Corps, the Plymouth Police Department and the American Legion for coming to this evening's meeting to present their ARPA projects, noting it's been a long road.

Town Councilwoman Roxanne McCann stated Ron Wollenberg's resignation will be a hit to our community, noting he will be missed.

Town Councilwoman Roxanne McCann stated the Town Council took all comments on the Cannabis Ordinance into consideration. She further stated the Council members never discussed the financial impact it would have and that they based their decision on how it would affect the community. Town Councilwoman Roxanne McCann stated she was proud of the Council for leaving the financial impact out of the mix and basing their decision on the true issues instead of the economic windfall it may or may not have brought in.

Town Councilman Ron Tiscia stated he had no Town Council Comments at this time.

Town Councilman Joe Green stated he had no Town Council Comments at this time.

### **Adjournment**

There being no further business of the Plymouth Town Council, Town Councilman Dan Gentile made a motion, seconded by Town Councilman Nate Brown, to adjourn at 7:42 p.m. This motion was approved unanimously.

Respectfully Submitted,

Patricia A. Hale

Recording Secretary