

Minutes

October 4, 2022

Call to Order: Mayor Joe Kilduff called the scheduled October 4, 2022, Plymouth Town Council Regular meeting to order at 7:00 p.m.

Roll Call: Present for the meeting were Town Councilman Nate Brown, Town Councilman Dan Gentile, Town Councilman Joe Green, Mayor Joe Kilduff, Town Councilwoman Roxanne McCann and Town Councilman Ron Tiscia. Also in attendance was Town Attorney William Hamzy.

Adoption of Agenda

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Joe Green to add the following agenda items to the October 4, 2022, Plymouth Town Council Agenda: To discuss and authorize the Mayor to sign the Certified Resolution from the State of Connecticut Department of Economic and Community Development for the ADA Renovations for the Plymouth Town Hall and to accept the resignation of Joe Green from the Public Works Director Search Committee. This motion was approved unanimously.

Fire Exit Notification

Mayor Joe Kilduff noted the Fire Exits for the record.

Pledge of Allegiance

Mayor Joseph Kilduff led the Town Council Members and the Public audience in the Pledge of Allegiance.

Invocation

Mayor Joe Kilduff stated “May God Bless the United States of America and the Town of Plymouth” for the record.

Acceptance of Minutes (September 6, 2022)

Town Councilman Nate Brown made a motion, seconded by Town Councilwoman Roxanne McCann, to accept the September 6, 2022, Plymouth Town Council minutes as presented. Vote: Town Councilman Nate Brown/yes; Town Councilman Dan Gentile/abstained; Town Councilman Joe Green/yes; Town Councilwoman Roxanne McCann/yes; Town Councilman Ron Tiscia/yes. Motion passed 4:1 in favor.

Public Comment on Non-Agenda Items

Connie Kaprolis, 54 South Eagle Street, Terryville, briefly discussed the Prospect Street School renovation timeline, blight on the property and the lack of construction on the site.

Vinnie Klimas, Chairman, Housing Authority of the Town of Plymouth, stated \$5.3 million renovation work for two cluster foundations had begun at Gosinski Park, as well as doubling the size of the Community Room. Vinnie Klimas thanked the Town Council and the Mayor for their support. He further stated Joe Carey, Housing Authority Board Member, has been a tremendous help with the physical plant.

Plymouth Town Council Regular Meeting

October 4, 2022

Page Two of Seven Pages

Public Comment on Non-Agenda Items Cont'd.

Town Councilman Dan Gentile stated Vinnie Klimas was doing a good job.

Public Comment on Agenda Items

No report.

Financial Report

Mayor Joe Kilduff stated the FY-21 Audit had been completed and submitted, noting he would make sure the Town Council and the Public had copies as soon as they are available. Mayor Town Council stated the Director of Finance has been working on final couple of items for it and a MFAC meeting next week, noting the materials for both reports would be emailed to Town Council next week.

Mayor's Report

Mayor Joe Kilduff stated the Public Works Maintainer position was filled and the department is now back to full staff as outlined in the budget. Mayor Joe Kilduff stated the Public Works Director Search Committee continues to meet and are looking at the job description for potential changes before the permanent Director is hired. Mayor Joe Kilduff stated the Napco Bridge has been closed down due to unsafe conditions and safety concerns for vehicles including school buses, noting the bridge has been on the radar for some time. He further stated the project was unfunded, however some monies have been put into the capitals for this budget season. Mayor Joe Kilduff stated the bridge project would be 80% federally funded with a 20% local match, noting he is asking the State for additional funding, if available. Mayor Joe Kilduff stated the second annual Block Party was held this past Saturday, noting it was successful and very well done and briefly elaborated. Mayor Joe Kilduff stated he wanted to thank the 225 Committee, the Terryville Congregational Church, the Public Works crew, the Library staff, the Lock Museum, all the volunteers and everyone who contributed to the event. He further stated events like this one bring the community together. Mayor Joe Kilduff stated a Street Light Program has been instituted so that the lights can be addressed in a timely manner. He further stated the wooden poles would be replaced with aluminum poles which will cut down on maintenance and reduce that budget line.

Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: Discuss and take action to refund overpayment of Property Taxes to the following: Nancy A Champagne \$44.38; Elen Cifone \$121.90; \$108.96; Peter Cook \$10.39, \$57.94; Tonya and Anthony Dibella \$12.27; Candace A. Clark \$228.84; Matthew J. Correa \$105.40; Anthony Grieder \$16.06; Paul J. Norton \$60.21; Barbara O'Neil \$14.34; Andrew and Patricia Opgaard \$73.54; Nelson A. Ouellet \$437.56, \$216.74, \$119.32; Rina Ouellet \$120.85, \$124.80; Christine A. Steinfeld \$21.96; Amanda E. Telo \$23.69; USB Leasing, LT \$745.19; Andrew W. Zwick \$31.13

Town Councilman Joe Green made a motion, seconded by Town Councilman Nate Brown, to refund the overpayment of Property Taxes to the following: Nancy A. Champagne \$44.38; Elen Cifone \$121.90; \$108.96; Peter Cook \$10.39, \$57.94; Tonya and Anthony Dibella \$12.27; Candace A. Clark \$228.84; Matthew J. Correa \$105.40; Anthony Grieder \$16.06; Paul J. Norton \$60.21; Barbara O'Neil \$14.34; Andrew and Patricia Opgaard \$73.54; Nelson A. Ouellet \$437.56, \$216.74, \$119.32; Rina Ouellet \$120.85, \$124.80; Christine A. Steinfeld \$21.96; Amanda E. Telo \$23.69; USB Leasing, LT \$745.19; and Andrew W. Zwick \$31.13 This motion was approved unanimously.

Plymouth Town Council Regular Meeting

October 4, 2022

Page Three of Seven Pages

Resignations/Appointments/Reappointments: To accept the resignation of Ingrid Howe-Green from the Parks and Recreation Commission; to appoint David Downes to the Parks and Recreation Commission with a term ending date of 11/1/2024; to appoint John Glorioso to the Parks and Recreation Commission with a term ending date of 11/1/2023

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Ron Tiscia, to accept the resignation of Ingrid Howe-Green from the Parks and Recreation Commission with deep regret. Vote: Town Councilman Nate Brown/yes; Town Councilman Dan Gentile/yes; Town Councilman Joe Green/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilman Ron Tiscia/yes. Motion passed 4:1 in favor.

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Nate Brown, to appoint David Downes to the Parks and Recreation Commission with a term ending date of 11/1/2024. This motion was approved unanimously.

Town Councilman Joe Green made a motion, seconded by Town Councilman Ron Tiscia, to appoint John Glorioso to the Parks and Recreation Commission with a term ending date of 11/1/2023.

Discussion:

When questioned by Town Councilman Joe Green, Mayor Joe Kilduff stated these two appointments complete all of the vacancies on the Parks and Recreation Commission.

Town Councilman Dan Gentile wished all the volunteers' good luck and thanked them for volunteering.

Mayor Joe Kilduff stated both of the Parks and Recreation new members do not have any other committee/commission assignments, noting this was a goal that we were trying to do in order to get new perspectives and thanked them both for volunteering.

Vote: Town Councilman Nate Brown/yes; Town Councilman Dan Gentile/yes; Town Councilman Joe Green/yes
Town Councilwoman Roxanne McCann/yes; Town Councilman Ron Tiscia/yes. Motion passed 5:1 in favor.

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to accept the resignation of Joe Green from the Public Works Director Search Committee. Vote: Town Councilman Nate Brown/yes; Town Councilman Dan Gentile/yes; Town Councilman Joe Green/abstained; Town Councilwoman Roxanne McCann/yes; Town Councilman Ron Tiscia/yes. Motion passed 4:1 in favor.

To discuss and take action on ARPA Ad Hoc Committee and Board of Finance recommendations on a proposal from the Water Pollution Control Authority (WPCA) for replacement of roofs

George Andrews, Chairman, Water Pollution Control Authority, distributed pictures and a summary of the WPCA buildings and bids received to date for the work. George Andrews gave a brief outline, in detail, on replacing four roofs that are original to the plant from 1989. He further stated the WPCA had gone before the American Rescue Plan Act (ARPA) Ad Hoc Committee, as well as the Board of Finance, and had received approval for a \$150,000 allocation, noting the roofs had areas that were leaking which would need to be taken care of during the process of reroofing.

Plymouth Town Council Regular Meeting

October 4, 2022

Page Four of Seven Pages

(WPCA) Replacement Roofs Discussion Cont'd.

Mayor Joe Kilduff stated the \$150,000 included the water damage repairs, noting this was the intent but was not mentioned in the previous Board of Finance motion, noting it would be included in this evening's motion.

When questioned by Town Councilman Joe Green, Water Pollution Control Authority Board Chairman George Andrews stated the staff checked the low bidder's references and were told they had done a great job; the staff had met with the low bidder and were satisfied and comfortable with them.

When questioned by Mayor Joe Kilduff, George Andrews stated the low bidder would be providing the same quality service and material and were comparable.

Mayor Joe Kilduff stated the Town should not become reliant on ARPA funding, noting it does not come around all the time. He further stated the Town may not have done as good a job as it could have with the WPCA building maintenance in the past years but these facilities need to be on a maintenance plan so they don't end up costing more than they should for repairs. Mayor Joe Kilduff stated that moving forward, we need a vision on a proper facilities maintenance plan.

When questioned by Town Councilman Dan Gentile, Plant Manager Jason Patrick stated he had spoken to all the Contractors and their bids included the complete removal and replacement of all material.

When questioned by Mayor Joe Kilduff, Jason Patrick stated the scope of work, including the removal and replacement of materials, was comparable and part of the price.

Town Councilman Dan Gentile stated the change orders are always the biggest item to look for because the lowest bid can easily become the biggest, fast.

Plant Manager Jason Patrick stated the price will be dependent on what they find when they strip the material down, noting it is unknown at this time.

Mayor Joe Kilduff stated the \$150,000 figure has a built-in contingency in case more extensive work is needed.

When questioned by Town Councilman Dan Gentile, Jason Patrick stated the percentage of the change order is unknown at this time, noting they only have proposals, but he will check that out when the time comes.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Dan Gentile, to approve the ARPA Ad Hoc Committee and Board of Finance's approved allocation of up to \$150,000 of ARPA funding for three/3 flat roofs and one/1 architectural shingle roof at the Water Pollution Control Authority facility and the replacement of any underlying damage caused due to the condition of the current roofs. This motion was approved unanimously.

To discuss and authorize the Mayor to sign the Certified Resolution from the State of Connecticut Department of Economic and Community Development for the ADA Renovations for the Plymouth Town Hall

Mayor Joe Kilduff stated that Plymouth had been awarded a Small Town Economic Assistance Program (STEAP) Grant to upgrade the Plymouth Town Hall upstairs and downstairs bathrooms for ADA acceptability and the State requested the Plymouth Town Council sign off on the Resolution.

Plymouth Town Council Regular Meeting

October 4, 2022

Page Five of Seven Pages

Certified Resolution from the State of Connecticut Department of Economic and Community Development for the ADA Renovations for the Plymouth Town Hall Cont'd.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Dan Gentile, whereas, pursuant to C.G.S. Section 4-66g, the Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects; and whereas, it is desirable and in the public interest that the Town of Plymouth make an application to the State for \$491,287 in order to undertake the ADA Renovations for the Plymouth Town Hall.

Discussion:

Town Councilman Dan Gentile stated this was great news, and that he has been waiting for this grant.

Vote:

This motion was approved unanimously.

American Rescue Plan Discussion

Mayor Joe Kilduff stated the ARPA Ad Hoc Committee met this week

Town Councilwoman Roxanne McCann stated the following projects were voted on at the October 3, 2022, ARPA Ad Hoc Committee meeting and were approved and moved forward: Recommendation to fund up to \$50,000 for a Study and Survey of the Upper and Middle Ponds at the Terryville Fish and Game Club; recommendation to move forward with up to \$375,000 to repair the Tennis Courts at Lake Winfield and add two Pickle Ball Courts; recommendation to fund up to \$10,000 for Radios, Computers, and Monitors for the Fire Marshal's Office, recommendation to fund up to \$90,000 for Cameras for the Town of Plymouth that will be placed on poles for the Police Department, and to recommend and move forward for a total of \$525,000 for funding. She further stated the Committee believes they have \$600,000 from the latest funding received and more monies will be forthcoming. Town Councilwoman Roxanne McCann stated they had additional requests from the Terryville Fish and Game Club for other renovations and work to be done in the pond areas. She further stated the Public Works Department would like funding for two lean-to sheds and containers for some of the equipment that is typically stored at the fairgrounds but would like it moved to the town Garage. Town Councilwoman Roxanne McCann stated that the ARPA Ad Hoc Committee cautions those bringing projects forward not to get discouraged if they don't receive immediate approval, noting the ARPA Ad Hoc Committee does go back and relooks at the projects to be voted on, citing the Pickle Ball Courts as a prime example. Town Councilwoman Roxanne McCann reiterated that the process takes time and questions because the Committee wants to make sure they are headed in the right direction. Town Councilwoman Roxanne McCann stated that hopefully these approved and recommended projects will go before the Board of Finance at their November meeting.

Town Councilman Joe Green stated that he wanted everyone to know the monies have gone to a lot of different departments (Fire, Police, Parks and Recreation) and that the Committee has done its best to spread the wealth.

When questioned by Town Councilman Dan Gentile, Mayor Joe Kilduff stated the Town has a little over a million in remaining funding.

Plymouth Town Council Regular Meeting

October 4, 2022

Page Six of Seven Pages

American Rescue Plan Discussion Cont'd.

Town Councilwoman Roxanne McCann stated no one knows where the projects will come in at, but the Town might be able to do more with the remaining monies if there is leftover.

Mayor Joe Kilduff stated small contingencies have been given to most of these projects and if they come in at or below budget, we will get those monies back and have more to allocate. He further stated he will give the same funding update to Town Council that he gives the ARPA Ad Hoc Committee.

When questioned by Town Councilman Nate Brown, Mayor Joe Kilduff stated the Lake Winfield Tennis Courts would be completely redone because an overlay would only last five to six years at most and the Committee is looking for more of an impact. He further stated the finished product comes with a lengthy guarantee. Mayor Joe Kilduff stated that ARPA looks for outside activities, which in turn keep people more active and noted the Seniors in Town really like the Pickle Ball Courts.

Other Business

No report.

Town Council Liaison Reports

Town Councilman Dan Gentile stated he had nothing to report on at this time.

Town Councilman Nate Brown stated Public Works business was discussed earlier in the Council meeting and that Planning and Zoning, as well as Inland-Wetlands, has some typical Resident permits.

Town Councilwoman Roxanne McCann stated she had nothing to report on at this time.

Town Councilman Ron Tiscia stated he had nothing to report on at this time.

Town Councilman Joe Green stated he had nothing to report on at this time.

Town Council Comments

Town Councilman Joe Green stated he had no Town Council comments at this time.

Town Councilwoman Roxanne McCann stated she wanted to thank the Plymouth 225 Committee for their hard work, noting it was a nice event and great to see ARPA projects that were previously approved being implemented. She further stated the Plymouth Volunteer Ambulance Corps team had their Lucas Chest Compression units displayed as a visual so everyone could see them working and let the youth do compressions so they could see the difference between manual and machine. Town Councilwoman Roxanne McCann stated she was grateful the PVAC had come forward to the ARPA Ad Hoc Committee, noting that their project was moved forward, and they were out there promoting it.

Town Councilman Nate Brown stated he had no Town Council comments at this time.

Town Councilman Ron Tiscia stated had no Town Council comments at this time.

Plymouth Town Council Regular Meeting

October 4, 2022

Page Seven of Seven Pages

Town Council Comments Cont'd.

Town Councilman Dan Gentile stated he had heard from other people that the Prospect Street School property was blighted and had recommended it be brought to the Code Enforcement Committee. He further stated he agreed with the Public Comment this evening, noting no progress has been made since the Town sold the property.

Adjournment

There being no further business of the Plymouth Town Council, Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Nate Brown, to adjourn at 7:37 p.m. This motion was approved unanimously.

Respectfully Submitted,

Patricia A. Hale
Recording Secretary