

PLYMOUTH HUMAN SERVICES COMMISSION

80 Main Street
Terryville, CT 06786
(860) 585-4028

MINUTES

DATE: Tuesday, July 19, 2016
TIME: 7:00 p.m.
PLACE: Town Hall, Senior Lounge

ATTENDANCE

Heidi Caron, Chair, Rev. Joel Kotila, Helena Schwalm, Fred Schwalm, Human Services Director Heather Burns, Council Liaison: Sue Murawski

EXCUSED

Sally Bain-Picard, Dickie Zalaski, Tracy Dupont, Karen Saccu

I. CALL MEETING TO ORDER & NOTE EXITS

Heidi Caron called meeting to order at 7:05p.m. & exits noted.

II. PLEDGE OF ALLEGIANCE

Lead by Heidi Caron

III. PUBLIC COMMENTS

None

IV. MINUTES JUNE 21, 2016 MEETING

To be tabled to the next meeting..

V. HUMAN SERVICES REPORT

June 2016 Human Services Report – Director of Human Services

Walk - in - 25 Appointments –62 Telephone calls – 212

Dial-A-Ride –Ridership for the months of April, May and June was 579 riders.

Grants- We did not receive the grant from Main St Foundation for a Small Wonders Coordinator. The Director is currently waiting to hear from Thomaston Savings Bank on grant for Small Wonders and our Senior Holiday Program.

Small Wonders back Pack Program –73 children from 33 families. All families were called at twice. Flyers went out to all the schools. An article was in the Plymouth Connection. Flyers were handed out at the Plymouth Food Pantry. Every opportunity was given to families to participate in this program.

Outreach to Elderly Housing – June 22nd was the first outreach to Gosinski Park. 8 residents came for assistance of various needs.

Meetings:

CLASS – Salvation Army – update on funding

Personnel- the need for an assistant continues. Phones calls have increased and coverage while the Director is on vacation is a need as well.

Date range:

Jun 01, 2016 to Jun 30, 2016

Assistance amount (\$):

4902.4

Assistance Category	Assistance Count	Assistance Amount
Counseling: CHOICES	5	0
Counseling: Crisis Intervention	1	0
Counseling: Domestic Violence Info & Referral	2	0
Counseling: Financial/Budget Counseling	2	0
Counseling: Grief	0	0
Counseling: Legal-info and referral	0	0
Counseling: Mental Health / Substance Abuse Referral	1	0
Counseling: Mobile Crisis Referral	0	0
Counseling: Other	3	0
Counseling: Parenting	0	0
Counseling: Relationship	0	0
Energy Assistance: BCO Referral/Assistance	0	0
Energy Assistance: Operation Fuel	1	255.77
Energy Assistance: Plymouth Fuel Bank	1	147.87
Energy Assistance: Salvation Army	4	1752.76
Energy Assistance: Utility Advocacy	1	0
Energy Assistance: Weatherization	0	0
Financial Assistance: Cash assistance-TANF, SAGA or Suppl	2	219
Financial Assistance: Gift Cards-donated	3	70
Financial Assistance: Gift Cards-Small Wonders	0	0
Financial Assistance: Other	3	239
Financial Assistance: Parks and Recreation Hardship Request	0	0
Financial Assistance: Salvation Army- Other than rent or energy assistan	0	0
Food: Commodity Supplemental Food Program	4	0
Food: Farmer's Market Vouchers	1	18
Food: Food Pantry	0	0
Food: Meals On Wheels/Congregate Meals	0	0
Food: School Lunch info	0	0
Food: SNAP Applications - Food Stamps	10	0
Food: WIC	0	0
Holiday & Back to School: Small Wonders - Backpack Program	68	0
Holiday & Back to School: Small Wonders - Holiday program	0	0
Household: Clothing	0	0
Household: CO detectors	0	0
Household: Furniture	0	0
Household: Other	0	0
Household: Smoke Detector	0	0
Housing/Lodging: Eviction	0	0

Prevention Services/Referrals		
Housing/Lodging: Foreclosure situations	0	0
Housing/Lodging: Homeless (Info & Referrals)	0	0
Housing/Lodging: Info on Renter's Rebate, Property Tax assistance	0	0

VI. OLD BUSINESS

- a. Budget: Will request report from Ann Marie for next meeting and Heather will bring report.
- b. Special Accounts: Will request report from Ann Marie for next meeting and Heather will bring report.
- c. 501c3 Non Profit Status: Further discussion next meeting.
- d. Dial-A-Ride: 579 riders for 3 months (April, May, June).
- e. Cook Willow Dial-A-Ride Monthly Reports: reports are good.
- f. Grants: Didn't receive Main St. Grant, waiting to hear from Thomaston Savings Grant
- g. Outreach Visit: Gosinski Park, June 22nd, July 27th. Willing be visiting 3rd Wednesday of each month for a full day. Visited Eli Terry this month will schedule for half day in future.
- h. Eli Terry Fund: Met with rep from Waterbury Hospital on July 8th. Heidi will distribute information received from Waterbury Hospital at next meeting.
- i. Food Bag distribution follow-up: First distribution July 20th.
- j. Small Wonders Backpack Program: Distributed on August 18th, Drop off August 16th, August 17th assembling.

VII. NEW BUSINESS

- a. Salvation Army received a large donation. They would like a location in Terryville/Plymouth to setup a canteen once a week to serve a meal during the Summer.
- b. Saturday, August 20th, Noon to 4:00 p.m. picnic at Holy Trinity Lutheran Church. Call for reservations.
- c. Rev. Christopher Drew Retirement Party at the Lyceum, Sunday, August 14th from Noon to 4:00 p.m. Call the church and make reservations. \$35.00/per person.

X. CHAIRWOMAN'S COMMENTS: None.

XI. COUNCIL LIAISON'S COMMENTS: None

XII. NEXT MEETING

Helena Schwalm made a motion to cancel August 16, 2016 Meeting, seconded by Rev. Joel Kotila.

Voted: To cancel August 16, 2016 Meeting.

Motion Passed

Next meeting will be September 20, 2016, 7:00 p.m., Senior Lounge

XIII. ADJOURNMENT

Helena Schwalm made a motion to adjourn meeting, seconded by Rev. Joel Kotila.

Voted: To adjourn meeting.

Motion Passed

Meeting adjourned at 8:15 p.m.

7/27/16

cc: Human Services Commission Members
 Heather Burns, Human Service Director
 Sue Murawski, Council Liaison
 John Pajeski, Council Liaison
 Barbara Rockwell, Town Clerk