

1. Call Meeting to Order – The Regular Meeting of the Plymouth Board of Finance was called to order on Thursday, March 10, 2016 at 7:00 p.m. by Chairman Ralph Zovich in the Senior Lounge, Plymouth Town Hall. Members in attendance: Vicky Carey, Pattie DeHuff, Dan Murray, Jim Zalot (excused at 8:40 pm), Ralph Zovich. Also in attendance: Ann Marie Rheault, Director of Finance; Sue Murawski, Council Liaison; Charlie Wiegert, Public Works Director; Robin Gudeczauskas, Recording Secretary.

2. Pledge of Allegiance

3. Notice of Fire Exits

4. Review of proposed FY2016-17 General Fund Budget – 3/24 will finish up from tonight and then capitals. Dan Murray led review of Public Works budget:

Dept. 026 – town hall maintenance increase of 8984 overall due to telephone which is increase of 22,000; has consolidated phone services from the majority of the town into their budget so other departments will have zero dollars. No adjustments. There are line items called telephone but they are internet and/or cable. (fire department, transfer station). Cell phones are different line item ...utilities

Salary overtime - \$6500 and change to \$6000 for a \$500 reduction

030 – Utilities:

Telephones, cell phones – covers all department although public works is largest. Also have contractor doing survey on all town utilities to optimize them and consolidate as much as possible.

Street lights – looking into purchase and switch to LED; within next 5 years Eversource is upgrading street lights to led

Utilities is down 9400 overall

040 Snow Removal:

Contract services – agreement several years ago with independent contractors for BOE facilities and amount currently using is lower and taking out \$10,000 to \$30,000. Vicky asked when we started with independent contractors; Charlie stated at least 4 years since he has been here. Two year bid for school lots

Salt/Sand – discussion on on-site storage (400 tons of salt which is 20% of what we go through in a year); contract is done in June/July; salt normally up 3-4% per year

Oil – Ralph stated low and to purchase; Charlie stated we have a contract.

041 – Highway Department

Wages FT representative of 10 people; Town Garage is carrying salary of person not fully positioned there and suggest take salary amount from there and put in highway department salary. \$68,300 move into highway (041-003) from maintenance (047-1) as that is where money is being paid from for mechanic position. (1) transfer station and (1) assistance mechanic in maintenance garage and will stay where they are. Page 27 has headcount summary. Discussion held.

Education/Training – reduce by \$3000 to \$2,000

Meal Allowance – reduce \$500 to \$2000

Safety – safety program for all employees within public works, transfer and maintenance garage; consultant with the safety company who will keep track of all training requirement, training programs in future to be updated, conducting spot checks in field. This will go out to bid and do have proposal from a company. \$3000 is personal protective devices and cones,

safety items, etc. Overview of proposal reviewed. They now do overlap with fire department training. Will come back to this line item.

Highway Superintendent salary – going down and pulling out overtime and putting to wages overtime

Telephone – internet connection

Curbside collection – Mayor took out of budget; 84% of people who returned survey 720 came in and people want curbside pickup. We will always need a transfer station; cost not noted is hopper which will need to be replaced and has been through final repair and replacement cost for compactor a few years back was a million dollars.

043 Facilities

Contract services – ambulance corps which public works now maintains that building as well as maintains their vehicles including gas \$2000 is not a lot of money to maintain a 2.5 million dollar building at the age it is at. Also maintained by Public Works are Prospect Street School, VNA, North Main old ambulance building and any other town building falls under this department. Increase line item to \$3000

Heat reduced by 1000 overall down to 3000

Fall Mtn. Pump Station – invoice to Bristol

Sewer fees (moved from 026, town hall)

5. Public Comment

a. Melanie Church, 328 Main – (1) if had 4 extra positions and do not deduct those, combine them in one place and then decrease another position of the master mechanic and do away with a position the money should be cut and should be deducted from salary. Hear two people in there and that is 5b and who is doing that, operator, and other people are being upgraded every day and not a true reflection of the budget. Get contract and mechanic has specific things and this was not done for assistant mechanic. How much money spent this year at Marola for trucks and how much money is being spent for other stuff. (2) salt and sand should be its own department as we had a light year this year and instead of putting in different areas and why not save and end up with surplus in budget.

b. Jim Mozalak, 18 Carriage Drive – (1) confused on public works department which is listed at 10; during snowstorm we take employee from transfer and put on plowing snow; Charlie Wiegert stated there are 12 employees who can plow and we do have other town employees who have proper licenses to fill in. There are 12 in public works. (2) transfer station, understand safety for garage and we don't have anyone there; Charlie Wiegert stated used to be 2 positions and was cut years ago; the transfer station worker does have a cell phone, radio access and surveillance there monitored by police department.

c. Melanie Church, - superintendent used to have a plow on his truck and when he bought this small truck no plow and when did he stop plowing the little things.

d. Richie Lyga, 58 Curtiss Road, Chairperson for Public Works Commission, and one things talked about is sand and salt and if read in Waterbury paper there was an article about a town in northwest corner as they have a storage shed largeenoguh to buy at end of season; look around and most towns do have storage sheds but this town, we could use two and we have none. (2) safety raining – have been lax, he worked at Pratt and Whitney and training received was phenomenal and here we tried; health and safety is a big issue and as a town we need to provide individuals with training.

e. Pete Giancesini, 8 Kimann – crunch numbers; public work is largest budget department aside from BOE, reviewed budgets noting -2.96% cuts in previous year; understand requirements and look at fact that public works is responsible for all vehicles in town for gas, and lights etc and money still needs to be spent and when budget is cut it stops them from doing public works jobs. Since they are the biggest town department, the thought is easy to go in for ax and consequences if done yearly. Thanked everyone for what they do here.

6. Board Members' Comments

a. Ralph Zovich – upstairs Monday

7. Adjournment

MOTION: To adjourn by Vicky Carey; second Pattie DeHuff and the vote unanimous.
Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Robin Gudeczauskas
Recording Secretary