

# MINUTES

**Plymouth Housing Authority**  
31 Gosinski Park Terryville, CT 06786

## Special Meeting at 3:00 PM

Monday

January 25, 2016

Call to Order/ Roll Call 3:00 PM

### In attendance

Commissioners Present:

Mike Drozdick  
Vincent Klimas  
Beth Reese  
Heidi Caron  
Harold Sturgeon

### Others Present:

Peter Hance (Affordable Housing Collaborative)  
John Pajeski (Town Liaison for Plymouth Housing Authority)  
Matt Fontaine (DeMarco Management Corporation)  
Kim McClouglan (PHRN)

Approval of Minutes- Motion made for no approval of minutes- Vincent Klimas 1<sup>st</sup>, Mike Drozdick 2<sup>nd</sup>, all in favor.

Public Comment- (None Made)

Review, discuss, and act on various bids regarding accountant's cash flow statements from accrued retained earnings for repair and replacement funds for four vacant units that need rehab. It will be an approximate amount of \$32,000.00 or greater.


A Motion was made to table discussion until next meeting- Harold Sturgeon 1<sup>st</sup>, Mike Drozdick 2<sup>nd</sup>, all in favor.


Interview of Architects and Engineers- Interviewed three architects and engineers.

Adjournment:

Motion was made to adjourn meeting at 7:10 pm, Vincent Klimas 1<sup>st</sup>, Mike Drozdick 2<sup>nd</sup> all in favor.

Respectfully,

  
Beth Reese- Secretary

  
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Management Report

1. Motion made for an extra Smoke Detector to be installed in the 1BR units by February's meeting on February 15, 2016- Vincent Klimas 1<sup>st</sup>, Mike Drozdick 2<sup>nd</sup>, all in favor.
2. Motion to develop another Safety Awareness Program with Tony Orsini for Emergency and Disaster plan with policies and procedures by the Spring of 2016- Vincent Klimas 1<sup>st</sup>, Beth Reese 2<sup>nd</sup>, all in favor.
3. Current vacancies are units 9, 12, 16, 23 and 46.

A Motion was made for Innovative to provide material cost list within two weeks to be sure we have the funds for renovation- Vincent Klimas 1<sup>st</sup>, Harold Sturgeon 2<sup>nd</sup>, all in favor.

Reviewed and approved Demarco's Contract. Motion to accept and approve DeMarco's Management Contract with the acronym changes- Vincent Klimas 1<sup>st</sup>, Harold Sturgeon 2<sup>nd</sup>, all in favor.

Chairman's Report- Harold Sturgeon will be stepping down as a Chairperson but remaining on the Plymouth Housing Authority as a Commissioner.

Motion was made that Vincent Klimas be the Chairperson to replace Harold Sturgeon- Three were in favor and two opposed.

Motion made that Mike Drozdick replace Harold Sturgeon as Chairperson- Two were in favor and three opposed.

Motion made for Harold Sturgeon to be Vice President Chairperson- Vincent Klimas 1<sup>st</sup>, Beth Reese 2<sup>nd</sup>, all in favor.

Old Business- Motion made to approve payment of \$220.00 for displacing the resident in unit 53 due to an Emergency- Vincent Klimas 1<sup>st</sup>, Heidi Caron 2<sup>nd</sup>. Three were in favor and two were against.

New Business- None Presented

Adjournment- Motion to adjourn meeting at 9:45PM, Harold Sturgeon 1<sup>st</sup>, Mike Drozdick 2<sup>nd</sup>, all in favor.

Respectfully,



Beth Reese- Secretary

*Beth Reese*  
TOWN CLERK

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