

Town of Plymouth

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Board of Finance

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1. Call Meeting to Order: Ralph Zovich, Chairman called the scheduled March 23, 2017, Board of Finance Meeting to order at 7:00 p.m. in the Assembly Room at Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, James Zalot, Jay Dorso, Pattie DeHuff and Jim Kilduff. Also present: Joe Kilduff, Tax Collector, Ann Marie Rheault, Director of Finance; Councilwoman, Sue Murawski and Michele Yokubinas - Recording Secretary.

2. Pledge of Allegiance: Ralph Zovich, Chairman led the group in the Pledge of Allegiance.

3. Notice of Fire Exits: Ralph Zovich, Chairman noted the fire exits.

4. Review Proposed FY2017-2018 General Fund Budget -Revenues & Expenditures

Ralph Zovich welcomed Chief Karen Krasicky, Officers, and members of the Police Commission.

Ralph Zovich congratulated the Plymouth Police Department on the recent large drug bust.

Ralph Zovich updated Chief Karen Krasicky on the Board of Finance's discussions concerning the Board of Education's School Resource Officer (SRO) being in the Police Departments Budget. Ralph Zovich stated if it was collectively agreed to fund another position it should be in the Police Department's budget, not the Board of Education's.

Ann Marie Rheault distributed and noted BlumShapiro copies of 2014-2015 Management recommendations letters and 2014 -15, one 2014 and 2016 Audit Planning memo.

Ralph Zovich, Chairman stated the Board of Finance would be reviewing the Police Department this evening and noted members of the Board of Police Commission were present.

Board of Finance Member James Zalot/Liaison for the Public Safety, discussed the following:

032 – Police Department

- 001 - Salary - Police Chief - \$4,000 - Contractual increase so higher than her assistant.
- 002 - Salary –Assistant Chief - \$4,075- Contractual
- 003 - Salaries Full time contractual - \$110,818

Ann Marie Rheault stated that SRO if approved should have proper accounting.

Ann Marie Rheault's recommendation was that Salary and Benefits would be in the Police Department's budget and the revenue line item to take money received in-kind payment from Board of Education.

005 - Salaries Overtime –\$50,000 -Realistic proposal due to anticipated 2017-2018 fiscal year - Overtime, officers leaving, long-term absences, emergency situations that may arise and overall day to day needs.

006 - Sargents/Shift Supervisor -\$55,320

PLYMOUTH, CT
 TOWN CLERK'S OFFICE
 RECEIVED FOR RECORD
 17 MAR 28 AM 10:30
 TOWN CLERK
Barbara A. York

Board of Finance Meeting

March 23, 2017

Page 2 of 5

007 - Seniority Pay- (200)

008 - Salaries Holiday -\$12,884 contractual

009 - Salaries Crossing Guards 0%

011 - Training In-House -\$3500

021 - Medical Supplies \$2,500 – Various medical supplies/bags, other items, AED Batteries \$87.00 each, -one time use only –cardiac arrest patients, Narcan (overdoses)

Chief Karen Krasicky stated that there is a new State mandate re. Narcan under the emergency medical response training program and briefly elaborated, noting it was causing an increase.

030 - Dog Supplies –Police Dog -Magnum -\$1,900 funded by donations, care and feeding.

Ann Marie Rheault stated these small grant funds should be run through the Miscellaneous Grant Fund and not be taken out of the General Fund Budget. “Should be moved to “0” outside of General Fund Budget.

054 - Tech. Support - \$35,000

James Zalot distributed the Memorandum/Re: Information Technology (IT) Support for the Police Department from Chief Karen Krasicky/dated March 22, 2017, noting the memo stated that their hope is to elevate a part time tech position to a full time position.

Ann Marie Rheault stated that changing this position from part time to full time in technology; this would allow them time to support the Police Department. Provide more resources to them to allow more support to schools and the rest of town hall

Chet Scoville, Chairman of Police Commission stated this would not only benefit the Police but all departments including EMS, Fire and Public Works.

Chief Karen Krasicky stated this leave our officers stranded, whole system shuts down -CAD, Report Writer, etc. affects information availability.

Chief Karen Krasicky complemented Rich Trudeau who was nice enough to come in and help them when they were in need.

Officer Steve Binette, President of Police Union briefly elaborated regarding the lack of communication, noting there was no contact at all and this opens the Town up to lawsuits. He further stated the Town needed to have someone coming into to take care of it, noting the frequency of those outages.

Ann Marie Rheault stated that Rich Trudeau is helping with the ongoing implementation of iPads along with other technology upgrades but his time availability is limited.

Ralph Zovich complemented Rich Trudeau’s expertise and lucky to have him.

056 - Junk Car Removal - \$2,000

Board of Finance Meeting

March 23, 2017

Page 3 of 5

058 - Duty ammunition and targets - \$2,000

Ralph Zovich started conversation in reference to SRO.

Chief Karen Krasicky stated that she had a discussion previously with Dr. Martin Semmel, noting a survey that the Board of Education sent out resulted in a 71.7% result in favor of a shared cost between the Police Department and the Board of Education.

Police full time salary – in Police Department Salary and Benefits and take out of Board of Education.

Vicky Carey –Questioned the SRO duties and scheduled times spent between the different schools

When questioned by James Zalot, Chief Karen Krasicky stated the DARE Program was not in place and briefly elaborated, noting the SRO was not just for security but for the DARE program as well and briefly elaborated.

Officer Steve Binette provided a detailed job description of the SRO officer and listed what the position entailed.

When questioned by Ralph Zovich, Officer Steve Binette stated he would like to go back to the SRO position; a brief discussion followed.

When questioned by Jim Kilduff, Officer Steve Binette stated a logbook was kept for his scheduled, along with a dedicated town phone specifically to the SRO; a brief discussion followed.

Officer Steve Binette stated that he also handled taking care of the parking lots -vehicle, plate reader, bus incidents, bus fights, also handicap children getting transportation.

Ralph Zovich stated that there was no argument against this from the school or parents, noting it was a manpower allocation.

When questioned about the budget cost and prioritization by Ann Marie Rheault and Jim Kilduff, Chief Karen Krasicky stated the SRO was a priority, but the Department really needed both positions.

034 Dog Warden:

No increases

035 –Communications/Dispatch:

003 Salary F/T Communications - \$39,452 –contractual

007 -Seniority Pay – (200)

New Account Antenna Rental –Thomaston -\$24,000 – Better communications for Police, Fire, and Ambulance.

Board of Finance Meeting

March 23, 2017

Page 4 of 5

Martin Sandshaw discussed the Commission's Plan to bring this up in stages, Phase I – Simulcast System and Phase II –Microwave Transmission briefly and elaborated.

Ralph Zovich asked about dead zones.

Martin Sandshaw discussed the importance of correcting this issue since this puts our officers at risk.

New Account –Phone Lines-Communications upgrade - \$8,000

Pattie DeHuff confirmed we own the land.

Martin Sandshaw went to Planning & Zoning, and there are no records of that arrangement.

Ralph Zovich asked if they could get cost reduced.

Martin Sandshaw stated that Mayor would have a better feel that all these negotiation to go on those two towers, he would have a better feel for any possible negotiations.

Ralph Zovich will follow-up with Mayor Dave Merchant.

New Account Phone Line –Communications upgrade- \$8,000

5. Executive Session for Pending Litigation and Contract Negotiations, as may be necessary

Jay Dorso made a motion, seconded by Pattie DeHuff, to move into Executive Session at 8:05 p.m., to discuss Pending Litigation/Contract Negotiations. This motion was approved unanimously.

Present for the Executive Session were: Victoria Carey, Pattie DeHuff, Jay Dorso, Jim Kilduff, Ann Marie Rheault, Councilwoman, Sue Murawski, Chief Karen Krasicky, Chairman of the Police Commission, James Zalot, and Ralph Zovich.

Ralph Zovich called the Board of Finance back into Regular Session at 8:27 p.m.

6. Action, as may be necessary, from Executive Session

No action

7. Public Comments

Letter received from Brian Dunn addressed to Pattie DeHuff for her to direct his question to the Board of Finance or Chief Karen Kraskicky in reference to long and short-term disability insurance, which would allow the town to save those funds.

Ann Marie Rheault confirmed Workman's Compensation is for a certain period time, that we only end up with portion we end up with portion and briefly elaborated.

Board of Finance Meeting

March 23, 2017

Page 5 of 5

Ralph Zovich asked Pattie DeHuff if she would please send a response to Mr. Dunn.

Suggestion Box - Mr. Norman Bulakites stated that its time for public employees to give up something and stop burdening the taxpayers and elaborated.

8. Board Members' Comments

Vicky Carey – No comment

Jay Dorso –No comment

James Zalot –No comment

Pattie DeHuff – Questioned if Budget can be posted on the website. Ann Marie Rehault will follow-up with Connor Raymond.

Jim Kilduff- No comment

Ralph Zovich –Follow-up with BlumShapiro letters, not going to take up 2015-16 audit until past budget season. Jim Kilduff's portion on Monday, March 27, 2017. Ralph stated, that the Board of Finance needs to give the Board of Education a bottom line allocation before April 1

9. Adjournment:

There being no further business of the Board of Finance, a motion was made by James Zalot, seconded by Jay Dorso to adjourn at 8:45p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas,
Recording Secretary