

Town of Plymouth

80 Main Street, Terryville, CT 06786
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Board of Finance

Telephone: 860-585-4001
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1. Call Meeting to Order: Ralph Zovich, Chairman called the scheduled April 6, 2017, Board of Finance Meeting to order at 7:00 p.m. in the Assembly Room at Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, James Zalot, Jay Dorso, Pattie DeHuff and Jim Kilduff Also present: Ann Marie Rheault, Director of Finance; Councilwoman, Sue Murawski, Mayor David Merchant, Joe Kilduff, Tax Collector and Michele Yokubinas - Recording Secretary.

2. Pledge of Allegiance: Ralph Zovich, Chairman led the group in the Pledge of Allegiance.

3. Notice of Fire Exits: Ralph Zovich, Chairman noted the fire exits.

4. Review Proposed FY2017-2018 General Fund Budget -Revenues & Expenditures

Mayor David Merchant stated he appreciated the time and effort that has been put forth by the Board of Finance members and briefly commented on the budget process.

A brief discussion took place concerning the foreclosure process.

A brief discussion took place concerning the School Resource Officer (SRO) position.

Ann Marie Rheault requested to move to the 2017-2018 Revenue Sections and confirmed the following changes:

080 Recreation Services

- 001 - Recreation Programs - \$86,250
- 002 - Sponsorships - \$3,000
- 003 - Facility Rental - \$1,200 - stay in General Fund
- 004 - Parks & Recreation - Donations - \$750
- 006 - Transfer to Rec. Revolving Fund (90,000)

016 Tax Collector

- 010 - Tax Refunds - (35,000) - Tax Refunds in correct place.

032 Police Department

- 001 - Gun Permits -\$7500

011 Registrars

- 001 - Registrars - \$3655
- 004 - Wage Election Workers - \$11,000

005 Comptrollers

- 012 - Contract Services - \$5,000

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
17 APR 18 AM 9:33
TOWN CLERK
Victoria Carey

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013 Board of Finance

002 - Salary –Meeting Secretary BOF - \$4,300

051 - Town Audit - \$78,600

019 Property & Casualty

019 - 060 -Workers Compensation - \$37,000

019 - 061 -Property & Casualty - \$17,594

020 Employee Benefits

Pension Advisor

A brief discussion took place concerning Employee Benefits.

021 Benefits Heart and Hypertension - (29,500)

022 Town Clerks Office

012 - Records Computer - \$23,515 increase of \$3,515

046 Public Works Directors Office - (28,046)

032 Police Department

003 - Salaries F/T -24 authorized personnel in Police Department -what portion \$110,818 not huge portion for SRO piece.

Remove \$24,471 will come out of that

054 - Tech Support moved to 035 - Communications Department -New line for Tech Support (This also benefits other departments)

Mayor David Merchant will follow up with Margus Laan in reference to who owns land that the Towers reside on.

046 Public Works Directors Office - (28,046)

Charles Wiegert previously has confirmed vacancies in his department. When questioned Charles Wiegert stated if the number of employees went to nine less work would be accomplished this spring and summer, some of which are bonded projects.

041 Highway Department

003 - Wages FT - (6,085) -10 people authorized, one vacant position, plan to re-fill that position.

Ralph Zovich confirmed Moved Energy Consultant - Contract Services 012 went down to \$5,000.

061 Human Services

003 - Salary FT "0"

012 - Contract Services \$60,000 for BCO

062 Health - Torrington Area Health Dist.

026 - Hepatitis B to \$1000

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070 Terryville Library

054 – Library Books -\$2,000

Pattie DeHuff made a motion to keep line item 054 at \$51,000 in this year's budget and cut books by \$2,000, Vicky Carey seconded it.

Discussion:

Pattie DeHuff stated that she felt books in the Library were not being utilized as much since individuals can access books online. She further stated the Terryville Public Library is a Public Library while the Plymouth Library is an Association and they both have different thoughts and guidelines to purchasing books; a brief discussion followed.

Vote: In favor of / Yes or No

Pattie DeHuff – Yes

Jim Kilduff – No

James Zalot – No

Vicky Carey – Yes

Jay Dorso – No

The motion passes 3 to 2 / Library line item stays at \$53,000 as proposed.

080 Recreation Services

008 - Salary part-time /Park -Summer - \$18,000 to \$14,000

Total recreation \$202,034 increase of \$6732

097 CERC

CERC is "0" out

Ann Marie Rheault requested move to changes to capitals and confirmed the following changes:

Fire Department - Pager replacement - \$8000

Public Works - Energy Consultant - \$25,000

Public Works - Transfer Station Relocation Study/Plan - \$13,000

Public Works - Town Aid Roads - \$600,000

Public Works/Land Use/Assessor - Street line Establishment - \$10,000

Public Works - Road Review - \$25,000

Public Works - Town Hall Renovations - \$25,000

Public Works - Fleet Maintenance Software - \$2,000

PVAC - Replace AC/Heater Units - \$5,000

Ralph Zovich confirmed the General Fund Portion of the Capital Projects - \$466,749.00

Also stated if CERC line item goes in then will add \$35,000

Ralph Zovich confirmed that there are no changes to leasing schedule of equipment formula corrected.

Board of Education

Ralph Zovich stated we are setting a bottom line allocation for the Board of Education.

Ralph Zovich listed the following:
The Board of Education requested –\$570,000

A motion was made by Vicky Carey to increase the Board of Education's budget by \$200,000 seconded by James Zalot.

Discussion:

Ann Marie Rheault stated by taking the \$25,000 SRO position out of the budget brought us down to 2.95%, which is \$1,175,054 in the overall expenditures from the previous year. Now as things stand proposed 39.66 Mill.

Ralph Zovich based on the \$741,000,000 Grand List

Ann Marie Rheault stated by doing the \$200,000 increase that would bring them to Bottom line number is \$24,112,790, 2.55% to 39.41 Mill to \$1,015,000.

Ralph Zovich stated to recap the Board of Education Budget that is funded out of the General Fund right now this year is \$23,912,790. A \$200,000 increase is \$24,112,790 that is the motion before us.

Vicky Carey questioned what the percentage change would be on the tax impact Board of Finance versus original budget of 2017.

Ann Marie Rheault confirmed 3.01% originally taking out SRO piece and dropping Board of Education brings it down to 2.55% and confirmed the split of that by correcting page 2, and .84% increase to BOE, 5.39% increase on municipal side and minus 3.39% on capitals and nonrecurring.

Jim Kilduff stated he was in favor of keeping the Teacher's Pension out and briefly elaborated.

Vicky Carey stated there were plenty of options they can encumber this year's money and not return any to the General Fund and purchase items.

Ralph Zovich reminded the Board that they made the request to table the sinking fund agreement, which we have to bring back up in May and briefly elaborated.

Vicky Carey stated she wanted a legal opinion from the Town Attorney as to how to proceed with this issue.

Pattie DeHuff stated she wanted to keep the Board of Education's budget at the same current level without any increase.

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Vote: In favor of / Yes or No

Jay Dorso – No
Vicky Carey – Yes
James Zalot – Yes
Pattie DeHuff – No
Jim Kilduff – Yes

Motion passes 3 to 2

Ralph Zovich asked if there were any other or unresolved issues in this budget

Ann Marie Rheault instructed the Board of Finance to ignore page 2, do not use page 2 do not pass it out or give out since she needs to pull formula over.

Ralph Zovich stated besides the few minor changes, corrections to formulas for Monday, they will take final vote on budget on Monday, regular meeting for acceptance of minutes, Mayor's Report, Tax Collector's Report and informed members that if all business is finished then we will cancel meeting Thursday before Easter.

Pattie DeHuff questioned salary and benefits in Highway Department

041 Highway Department

001 - Staff Salary - Salary budgeted for ten people confirmed one vacancy

Ralph Zovich stated Labor Management Issue that was beyond the Board of Finance scope and responsibilities.

James Zalot made a motion to reinstate all non-bargaining non-union employees back to a 1.5% increase in this year's budget.

Vote: In favor of / Yes or No

Jim Kilduff – Recuse myself
Pattie DeHuff – No
James Zalot – Yes
Vicky Carey – Yes
Jay Dorso – Yes

3 to 1 -Restore non-union increase

Motion passed

5. Executive Session for Pending Litigation and Contract Negotiations, as may be necessary

No discussion

6. Action, as may be necessary, from Executive Session

No action

7. Public Comments

James Moslak, 18 Carriage Drive, Terryville, CT discussed budget cuts, funds and teachers contributions.

8. Board Members' Comments

Vicky Carey – No comment

Jay Dorso – Interesting night

James Zalot – No comment

Pattie DeHuff – No comment

Jim Kilduff – Minutes, from March 27, 2017 - couple of corrections

Ralph Zovich – Need to finalize budget, Regular Board of Finance Agenda, Liaison reports, Financial Summary, Budget and set date for referendum.

9. Adjournment:

There being no further business of the Board of Finance, a motion was made by Jim Zalot, seconded by Pattie DeHuff to adjourn at 9:05 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

Michele Yokubinas,
Recording Secretary