

Town of Plymouth

80 Main Street

Terryville, Connecticut 06786

Human Services Commission

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Human Services Meeting Minutes

October 17, 2017

I. Call Meeting to Order: Vice-Chairwoman Sally Bain-Picard called the October 17, 2017, Human Services Commission Meeting to order at 7:00 p.m. in the Senior Lounge at Plymouth Town Hall.

Fire Exit Notifications:

Vice-Chairwoman Sally Bain-Picard noted the fire exits.

II. Attendance: Chairwoman Heidi Caron, Commissioner Tracy Dupont, Commissioner Karen Saccu, Commissioner Helena Schwalm, Commissioner Fred Schwalm, Vice-Chairwoman Sally Bain-Picard. Also in attendance were: Councilman John Pajeski, Councilwoman Sue Murawski, Angela Morris from HRA and Mike Maffia.

Excused Absence: Commissioner Reverend Joel D. Kotila

III. Pledge of Allegiance:

Vice-Chairwoman Sally Bain-Picard led the group in the Pledge of Allegiance.

IV. Public Comments: None

V. Minutes September 19, 2017:

A motion was made by Commissioner Helena Schwalm, seconded by Commissioner Karen Saccu to approve the September 19, 2017 minutes. This motion was approved unanimously.

Discussion:

Date needs to be changed for next meeting - should reflect October 17, 2017 in the minutes.

VI. Human Services Report:

Angela Morris from HRA gave her report. Please see attached.

Angela Morris reviewed the details of the Renter's Rebate program.

She will be doing an on-site visit to Eli Terry later this month.

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
17 OCT 23 PM 1:15
TOWN CLERK

27 applications received for the Holiday Small Wonders program. Cutoff date – November 10th.
94 backpacks were given out.

VII. Old Business:

a. Human Services Survey -

A motion was made by Commissioner Helena Schwalm, seconded by Commissioner Karen Saccu that the surveys start to be distributed. This motion was approved unanimously.

Vice-Chairwoman Bain-Picard will work on getting a table for the surveys to be dropped off in Angela's office.

b. Senior Packets – Vice-Chairwoman Bain-Picard spoke with Beth Barton from HRA. Bristol does not do the welcome packets. Beth Bartone is working with Marlo Greppone from HRA to form a list of all the services that they provide, as well as any other non-HRA services that are provided in the area. Should have the packets at the next meeting.

c. Small Wonders - 94 applicants was the final number. Eric McCoy dropped off applications at the daycares.

Angela Morris did a mass mailing to all who received supplies from the backpack program earlier this year and 27 applications have already been received.

Eric McCoy put an announcement of this year's Small Wonders Christmas Program on the town website.

d. 501c3 – Eric McCoy has not been able to do anything with this as he is dealing with some health issues. Will report back next month.

e. Dial A Ride – Vice-Chairwoman Bain-Picard reported that she was able to get the previous and current contracts for review. There are some improprieties between the contracts. Vice-Chairwoman Bain-Picard and Chairwoman Caron will be meeting with the Mayor to go over the contract. Vice-Chairwoman Bain-Picard asked Charlie Weigert, Director of Public Works not to extend the contract until the Commission is able to review the contract. Need to get a point person in town hall to approve the out of town locations.

New Business:

a. Fuel Bank – The Town received \$5000 from the Hartford Archbishops Annual Appeal and \$2500 from Thomaston Savings Bank.

b. Election of Officers –

Secretary:

A motion was made by Vice-Chairwoman Sally Bain Picard, seconded by Commissioner Helena Schwalm to nominate Commissioner Karen Saccu as Secretary. This motion was approved unanimously.

Vice-Chairwoman:

A motion was made by Commissioner Karen Saccu, seconded by Commissioner Helena Schwalm to nominate Heidi Caron as Vice-Chairwoman. This motion was approved unanimously.

Chairwoman:

A motion was made by Vice-Chairwoman Heidi Caron, seconded by Commissioner Karen Saccu to nominate Sally Bain-Picard as Chairwoman. This motion was approved unanimously.

IX. Chairwoman's Comments: Chairwoman Bain-Picard reported there are fourteen (14) birthday gift bags. She will reach out to Girl Scouts to see if they will donate more of them.

X. Council Liaison's Comments:

Councilman Pajeski stated that everyone is doing a great job!

Councilman Dan Gentile is donating his money that he receives from the town to buy gift cards for the seniors. He donated his first check to the Small Wonders program.

XI. Next Meeting: Tuesday, November 21, 2017 @ 7:00 PM

XII. Adjournment:

There being no further business of the Human Services Commission, a motion was made by Commissioner Karen Saccu, seconded by Commissioner Helena Schwalm to adjourn. This motion was approved unanimously. The meeting ended at 7:42 p.m.

Respectfully submitted,



Linda Schnaars

Recording Secretary



Human Resources Agency of New Britain, Inc.
Community Services Department

Plymouth Human Services Monthly Report

September 2017

Submitted by: Angela Morris

Reporting Period: September 1, 2017 – September 30, 2017

Services	Total Count
Phone Calls	162
Walk-ins	18
Appointments	50
Renters Rebate	17
Senior Housing Outreach	1
Rental Assistance	0
Commodity Supplemental Food program (CSFP)	6
Medicare Savings Program	2
SNAP Applications/Renewals	12
Energy Assistance Applications	20

Outreach to Senior Housing: On September 1st and September 6th, outreach was done for Eli Terry senior housing to provide assistance with energy applications and renters rebate. Information was also provided on the documents needed to complete the energy and renters rebate. During the visits, I was able to complete five renters rebate applications and one energy application.

Energy Assistance: Energy Assistance has begun for the upcoming heating season and is ongoing. Appointments are being scheduled to assist in completing applications. All those interested can contact the Human Services office to set up an appointment.



Human Resources Agency of New Britain, Inc.
Community Services Department

Plymouth Human Services Monthly Report

Commodity Supplemental Food Program (CSFP): There are still 6 people signed up for the Commodity program and are receiving their monthly food boxes. This is ongoing and applications will be provided to the senior housing for the residents to sign-up and participate as well. The boxes are delivered to the Town Hall on the third Wednesdays of every month. We encourage more residents to come in and apply.

Food Boxes: Food Boxes are available at the Human Services office for those in need of emergency food. This is provided on an as needed first come first serve basis.