

**HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH**

**30 Ronald Rd., Gosinski Park- Community Room, Terryville , CT. 06786**

**2/19/2018 Regular Meeting Minutes**

Roll Call. Voting members attending: Vinnie Klimas, LNHA, Chairperson; Harold Sturgeon, Vice Chairperson and Chairperson Physical Plant Committee; and Beth Reese, Resident Elected Member and Secretary; Heidi Caron, RN, Chairperson of the Resident and Human Relations all were in attendance. Other Non-voting persons attending Matt Fontaine, CPA, Controller – DeMarco ; Theresa Schremmer, PHM, Executive Director Mike LeBlond, Maintenance Supervisor; new maintenace staff of Jeff Semon, Linda Williams, Matt Bellmay were also introduced to all; and two residents attended the meeting.

The Chairperson called the meeting to order at 6:05PM; everyone recited the Pledge of Allegiance; and the Chairperson recited the Invocation of "God Bless America, Plymouth, and everyone at Gosinski Park." The 1/11/2018 Special Meeting Minutes were approved as distributed and the 1/15/2018 Regular Meeting Minutes were approved also; HCaron Abstained since she did not attend.

**PUBLIC COMMENTS:** Parked cars and moving them during snow removal remains a chronic issue. VKlimas mentioned a snow removal memos did go out and MLeBlond, Maintenance Suprv. stated he will monitor the chronic situation.

**MANAGEMENT REPORTS.** There was 1 2/19/2018 Executive Director Monthly Report. In summary;

- 15 applicants for the 0-BR and 5 applicants for the 1 brm. + 2 new apps.
- 92 occupancy with 5 empty units.
- WO attached and snow and ice removal was extensive.
- Re-certifications in process.
- Printer replaced.
- Need to upgrade computer capacities.

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PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD

- Feb., 24, Terryville Congragational Church at 5PM sponsors Community dinner for Gosinski Park residents; Flyer will be distributed to all tenants.
- The report was accepted as presented.

**COMMITTEE REPORTS.**

- **Finance Committee.** Mr. Fontaine distributed and discussed the January/2018 December Monthly, Financials Statements which in summary read:

	January, 2018	Year To Date
Revenue	\$27,303	\$27,303
Expenses	(\$25,606)	(\$25,606)
Net Gain/Loss	\$1,497	\$1,497

Note: Matt mentioned the (\$416) PILOT to Plymouth needs to be posted yet overall census is slightly off with 4 empty Units for Jan., but budget is balanced. VKlimas, moved, BReese seconded the Motion to accept the January/2018 Financials; all voted in favor to accept the January/2018 Financials. VKlimas also mentioned he thinks we will have a new Board member who is interested in being Treasurer and has 30 years bookkeeping experience with the Travlors insurance Co. by next month, he has met with her and she is very interested and naturally needs to be interviewed by the Mayor and confirmed by the Town Council.

**COMMITTEE REPORTS:**

- **Physical Plant Committee.** HSturgeon, Chairperson and Mike LeBlond, Maintenance Supervisor discussed the following physical plant topics. Mike introduced the new maintenance staff.: Jeff Semon = permanent part time at 16 hours/week; and Linda Williams and Matt Bellmay = Special Project Laborers. The month of January everyone responded to the numerous snow and severe ice storms.HSturgeon, raised an important point whereas Mike LeBlond worked way over the parameters of his agreement during December and January. Harold reminded everyone Mike’s agreement calls to work part time three days/week. But

he worked for two month straight six and even seven days a week above and beyond the call of duty to assure the sidewalks and parking lots were safe for residents and cleared of snow and ice. Everyone applauded his extraordinary work effort. HSturgeon moved to give Mike a \$500 bonus in accordance with administrative and financial regulations; BReese seconded it: and all voted in favor of the bonus.

- Heidi Caron, chairperson of the Resident and Human Relations Committee stated she will have a quarterly schedule for the next meeting. Everyone welcomed her back!
- Personnel confidential issues. VKlimas moved and HSturgeon seconded the motion to go into Executive Session to discuss personnel issues and legal strategy for the existing law suit; all voted to go into Executive Session at approximately 7:20pm, and moved the meeting to Unit 25 for greater privacy; and 8:10 the Board came out of Executive Session. HSturgeon moved and HCaron seconded the Motion to exit the Executive Session; and all voted in favor of the Motion. There were no actions taken from the Executive Session.

A copy of the Republican – American 2/2/2018 very positive Article on Gosinski Park entitled “Stone people’ keep Plymouth man sane” was distributed for everyone’s reading.

The Next Regular Meeting is March 19, 2018, 6PM, Community Room, Gosinski Park.

Everyone voted in favor of adjourning the meeting at 8:15 PM.

 VKlimas 2/24/18

Respectfully submitted: VKlimas, Chairperson & BReese, Secretary.