

HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH

30 Ronald Rd. - Gosinski Park – Community Room, Terryville, CT. 06786

REGULAR MEETING 6:00 PM,- Monday – September 17, 2018

The Meeting was Called to Order, Roll Call taken & Pledge of Allegiance recited by all & Invocation by VKlimas, Chairperson. Members Attending: VKlimas, Chairperson; HCaron, RN; KMackiewicz.; and Introduction of two new Board members: Michael Agey, Resident Elected Member and Ted Kosikowski, appointed by the Mayor and Town Council. Mike won the resident election by a 30 to 11 vote and Ted was a past Town Council and Board of Education member for many years. Everyone applauded and welcomed them and thanked Mike Agey for his donation of a new US flag. Non-voting attendees: 9 residents, MFontaine CPA; JOlivieri, Executive Director, and Mike LeBlond, Maintenance Supervisor;

18 SEP 25 AM 10:13
RECEIVED FOR RECORD
NEW CLERK

Public Comments:

- Crystal raised the issue again that the sidewalks need to have the weeds removed and the grass mowed more frequently. MLeBlond mention the grass and weeds have been growing like crazy because of the record breaking rain summer. He mentioned the sidewalk cracks have been weed wacked but he is working on better solutions and is looking for a pet friendly weed killer. He continues to work this grass mowing and weed issue.
- Leon mentioned he did not meet the pest management person. Janett stated the person did not come. VKlimas requested Janet to set up a meeting between the Leon and the pest management person. Janett said she would set up the meeting.

A Certificate of Appreciation was awarded to, Beth Reese for her 2013-2018 years of service as the first 1st Elected Resident Commissioner and everyone applauded and thanked her. With New and Existing Board Members, the Annual Organizational Assignments for 9.17.2018 – 9.30.2019 voted upon for the upcoming year are:

Chairperson: Vincent Klimas, LNHA; Vice-Chairperson: Heidi Caron, RN;

Treasurer: Kathleen Mackiewicz; Secretary: Vinnie Klimas, LNHA.;

Annual Committee Assignments:

- Executive Committee: Vinnie Klimas, LNHA, Chairperson; and any two other Committee Chairpersons.
- Resident and Human Relations Committee: Michael Agey, Chairperson; Heidi Caron, RN.
- Physical Plant Committee: Ted Kosikowski, Chairperson.
- Finance Committee: Cathy Mackiewicz, Treasurer - Committee Chairperson; Vinnie Klimas, LNHA.
- Personnel and Management Committee: Vinnie Klimas, LNHA, Chairperson; Heidi Caron, RN., Vice Chairperson.

All activities by all Board members and Committees need to be in compliance within existing Bylaws. Future revisions to the Bylaws are being considered. VKlimas Moved to accept the slate of Annual Organizational Assignments as presented and HCaron, RN seconded the motion; and all voted in favor of the motion.

The Minutes: 8.20.18 Regular Meeting Minutes were distributed and VKlimas moved to approve the Minutes , TKosikowski seconded the motion and VKlimas; MAgey; and CMackiewicz voted to accept the Minutes and HCaron and TKosikoski abstained because they were not at the meeting. The 9.10.2018 Special Meeting Minutes were distributed and VKlimas moved to approve the Minutes, HCaron seconded the motion; HCaron, VKlimas, KMackiewicz, MAgey voted to approve; TKosikowski abstained because he was not there; the Motion to approve passed.

Management Reports: Executive Director's Management September Monthly Report, Janett Olivieri; and Maintenance Monthly Work Order Log – Mike LeBlond, Supervisor were distributed and discussed and accepted as distiribited..

Committee Reports:

Finance Committee. Cathy Mackiewicz, Treasurer and Matt Fontaine, CPA, Controller DeMarco with August's Financials presented and discussed the 7 page detailed May 2018 Financials and his comments. In Summary:

	August, 2018	Year to Date
Revenue	\$27,252	\$212,440
Expenses	(\$25,884)	(\$220,231)
Net Gain/Loss	\$1,368	(\$7,791)

Discussion of 3 vacancies plus two other units that are not generating revenue. Two Units expected to receive COs soon. Overall on target need to fill the units. KMackiewicz, Treasurer, moved to accept Matt's August Financial report, TKosikowski seconded the motion, all voted in favor to accept the Report.

Physical Plant – Ted Kosikowski, Chairperson. Kyle White, AIA Arcari, Status Report of "Critical Needs Application " which stated we have publically bid the Life Safety project, 9 Contracts came out for the bid walk around. Bids Are due October 1 at 2PM. Willian Giblin, PTE Engineering presented three types of intensity LED lights. [1] Bright white; [2] softer yellow; [3] Very soft yellow. Final Multifamily Public Housing Initiative Final Application by PTE Energy Application has been submitted Eversource who will perform a site visit in the near future.

Personnel and Management – Heidi Caron, RN: State of CT. DOH etc. invited Plymouth to participate in training program for recipients potentially receiving state funds entitled "Affordable Housing Academy" Executive Director and Chairperson to attend.

Resident and Human Relations Committee, Mike Agey, Chairperson, Congratulations Thomaston Savings Awarded \$1550 for two ADA picnic tables!
GREAT JOB HEIDI CARON, RN past Committee Chair for writing the grant request!

A draft revision to the Pet Policy by our attorney was distributed but will be discussed at a later meeting. Next Regular Meeting October 15, 2018, 6:00PM, Community Room - Gosinski Park. Everyone voted to Adjourn the meeting at 7:17 Pm.!

Respectfully Submitted: Vinnie Klimas, Chairperson & Secretary

Vinnie Klimas, Chairperson & Secretary
9/21/2018