

**Town of Plymouth**  
**80 Main Street**  
**Terryville, CT 06786**  
**www.plymouthct.us**

**Plymouth Town Council**  
**Telephone: (860) 585-4001**  
**Fax: (860) 585-4015**

## **Minutes**

**May 1, 2018**

**Call to Order:** Mayor David V. Merchant called the scheduled May 1, 2018 Plymouth Town Council Regular meeting to order at 7:00 p.m., in the Community Room, Plymouth Town Hall.

**Roll Call:** Present were Town Councilman Dan Gentile, Town Councilwoman Roxanne McCann, Mayor David Merchant, Town Councilwoman Sue Murawski, Town Councilman John Pajeski and Town Councilman Tom Zagurski. Also in attendance were Town Attorney William Hamzy, Plymouth Chief of Police Karen Krasicky, Director of Finance Ann Marie Rheault and Plymouth Police Officer Mike Smegelski.

## **Adoption of the Agenda**

Town Councilwoman Sue Murawski made a motion, seconded Town Councilwoman Roxanne McCann, to accept the May 1, 2018 Plymouth Town Council agenda with the following amendments: To accept the resignation of John Wunsch as an Alternate member from the Public Works Board; to appoint Stephen Luba to fill a vacancy on the Public Works Board with an ending term of 11/01/2019; to discuss and take action on a request from the Communications Commission for a \$3,950.00 Appropriation for the replacement of the Plymouth Police Low Band Hot Line; to discuss a shared Town/Board of Education Business Manager. This motion was approved unanimously.

## **Fire Exits Notification**

Mayor Merchant noted the Fire Exits for the record.

## **Pledge of Allegiance**

Mayor Merchant led the Plymouth Town Council and the Public Audience in the Pledge of Allegiance.

## **Invocation**

Mayor David Merchant stated "God Bless the United States of America and the Town of Plymouth" for the record.

**Plymouth Town Council Regular Meeting  
May 1, 2018  
Page Two of Seven Pages**

**Public Comment on Non-Agenda Items**

Peter Worhunsky, 19 Coral Drive, Terryville, commented on newspaper articles regarding the soccer fields and Town Roads.

John Murphy, 385 Greystone Road, Terryville, stated he wanted to thank the Council for appointing him to the Charter Revision Commission; briefly commented on a Town Manager, systems/operations for the Town, and purchasing/bids.

Melanie Church 328 Main Street, Terryville, briefly discussed late invoices at WPCA; noted cost savings of having one Director of Finance/Business Manager position, and briefly discussed Town employee raises/salaries.

**Public Comment on Agenda Items**

No report.

**Acceptance of Minutes (April 3, 2018)**

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilwoman Sue Murawski, to accept the April 3, 2018 Plymouth Town Council Minutes as presented. Vote: Town Councilman Dan Gentile/abstained, Town Councilwoman Roxanne McCann/yes, Town Councilwoman Sue Murawski/yes; Town Councilman John Pajeski/yes; Town Councilman Tom Zagurski/yes; motion passed.

**Mayor's Report**

Mayor Merchant reported and provided updates on the following: A ribbon cutting event for new business Bird's Nest Boutique on South Main Street, the SRO is in the schools, Auditors are in Town Hall and Audit on schedule, interviewing Software companies, new business in the Business Park with more details to follow, working with Capital Improvements Committee on prioritizing Town roads, Building Permits will be going online to save trips to Town Hall, one Memorial Day Parade this year in Terryville on Memorial Day.

**Financial Report**

Mayor Merchant stated the Council members had already received the Financial Report for March.

Director of Finance Ann Marie Rheault provided a brief update on the status of the Audits and anticipated timeline; a brief discussion followed.

**Plymouth Town Council Regular Meeting  
May 1, 2018  
Page Three of Seven Pages**

**Financial Report Cont'd.**

When questioned by Town Councilman Dan Gentile, Director of Finance Ann Marie Rheault briefly discussed and explained WPCA late invoices, noting it was no longer an issue.

**Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: Honda Lease Trust \$219.65; MaryLou Grendziszewski \$3,569.98; David Spinelli \$238.14; Corelogic \$4,963.44; Kathrena Lapointe \$16.45**

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Tom Zagurski, to approve the refund overpayments of Property Taxes as presented. This motion was approved unanimously.

**Appointments/Reappointments/Resignations: To accept the resignation of John Wunsch as an Alternate Member from the Public Works Board; to reappoint Michael Maffia to the Plymouth Police Commission with an ending term of 01/01/2021; to appoint Stephen Luba to the Public Works Board as an Alternate Member with an ending term of 11/01/2019; to accept the resignation of Cheryl Russell from the Beautification Committee**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Roxanne McCann, to accept the resignation of John Wunsch as an Alternate Member from the Public Works Board. This motion was approved unanimously.

Town Councilman Tom Zagurski made a motion, seconded by Town Councilwoman Sue Murawski, to reappoint Michael Maffia to the Plymouth Police Commission with an ending term of 01/01/2021. This motion was approved unanimously.

Town Councilman Tom Zagurski made a motion, seconded by Town Councilwoman Sue Murawski, to appoint Stephen Luba to the Public Works Board as an Alternate Member with an ending term of 11/01/2019. This motion was approved unanimously.

Town Councilman Tom Zagurski made a motion, seconded by Town Councilwoman Sue Murawski, to accept the resignation of Cheryl Russell from the Beautification Committee with regret. This motion was approved unanimously.

Town Councilman Dan Gentile stated by Charter he wanted to see all applications for the Boards, Committees and Commissions that came in to the Mayor's Office; a brief discussion followed.

Mayor Merchant noted that he would forward all Boards, Committees and Commissions applications to the Town Council members going forward.

**Plymouth Town Council Regular Meeting  
May 1, 2018  
Page Four of Seven Pages**

**To discuss and take action on a request from the Communications Commission for a \$3,950.00 Appropriation for the replacement of the Plymouth Police Low Band Hot Line**

Mayor David Merchant read a statement that defined the Plymouth Police Low Band Hot Line that had been included in the Town Council member packets. He further stated the Police Commission approved the purchase, as well as the Board of Finance. Mayor David Merchant stated the request should have come to the Town Council prior to the Board of Finance.

Chief Karen Krasicky provided the past and current history on the Plymouth Police Low Band Hot Line and it's operational process; a brief discussion followed.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Dan Gentile, to approve a request from the Communications Commission for a \$3,950.00 Appropriation for the replacement of the Plymouth Police Low Band Hot Line with the funding to come from the Police Extra Duty Fund. This motion was approved unanimously.

**Discuss and take action on the MOU for Naugatuck Valley Collision Investigation Team**

Mayor David Merchant stated the MOU for the Naugatuck Valley Collision Investigation Team had previously been approved by the Plymouth Police Commission, noting it was an existing MOU. He further stated the Town of Plymouth was being asked to join the team because we now have a certified Collision Investigator, Plymouth Police Officer Mike Smegelski.

Police Officer Mike Smegelski briefly discussed how the format/position worked.

Plymouth Police Chief Karen Krasicky provided past history on the MOU; a brief discussion concerning the financial aspect of the position followed.

When questioned by Town Councilwoman Sue Murawski, Plymouth Police Chief Karen Krasicky stated there would not be a lot of overtime, noting she would keep a record of the overtime involved and would provide the Town Council with the information.

When questioned by Town Councilman Dan Gentile, Mayor David Merchant noted the MOU stated the Town could withdraw at any time upon written notice to all the participating Towns with no financial ramifications.

When questioned by Town Councilman Tom Zagurski, it was noted a protracted investigation means it takes a long time.

When questioned by Town Councilman Tom Zagurski, Plymouth Police Officer Mike Smegelski stated the Town's Media Relations Officer was Assistant Chief Wright and briefly elaborated.

**Plymouth Town Council Regular Meeting  
May 1, 2018  
Page Five of Seven Pages**

**Discuss & take action on MOU for Naugatuck Valley Collision Investigation Team Cont'd.**

When questioned by Town Councilman Tom Zagurski, Plymouth Police Officer Mike Smegelski stated the equipment was housed in Naugatuck and that the Town was not responsible for purchasing any equipment; a brief discussion followed.

When questioned by Town Councilman Tom Zagurski, Plymouth Police Officer Mike Smegelski stated if more Police Officers were to be recruited for this MOU the Police Department would come back before the Town Council with the request.

Town Councilwoman Sue Murawski stated she thought it was a great idea and wanted to commend Plymouth Police Office Mike Smegelski for taking the classes.

Town Councilman Dan Gentile stated he thought it was a great idea, as well.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Tom Zagurski, to approve the Naugatuck Valley Regional Police Resources Compact and making Police Officer Mike Smegelski part of the Investigation Team. This motion was approved unanimously.

**To discuss a shared Town/Board of Education Business Manager**

Town Councilman Dan Gentile stated we are not trying to eliminate someone; we are just trying to get some structure. He further stated this combined position would be a benefit to the Town. Town Councilman Dan Gentile stated the Board of Education had shown the Mayor a couple of feasibility studies from other towns that combined Business Managers with Financial Directors and questioned where we go from here as a Town Council.

Mayor David Merchant stated there was a \$20,000 cost to this and it was already in the budget, that come July we'll get a handle on the software and as we get through the summer/fall we will do a feasibility study.

Town Councilman Dan Gentile stated he was told the feasibility study should take 6 to 8 weeks for our small Finance Department and that he would like this item on the July Council agenda.

Mayor David Merchant stated Town Councilman Dan Gentile should submit an RFP from the company he was referring to that would show what they would do for \$5,000.00. He further stated he would have BlumShapiro show what they would do for \$20,000.00.

**Old Business**

No report.

**Plymouth Town Council Regular Meeting**  
**May 1, 2018**  
**Page Six of Seven Pages**

**Town Council Liaison Reports**

Town Councilman Tom Zagurski stated he had nothing to report at this time.

Town Councilman John Pajeski stated he had nothing to report at this time.

Town Councilwoman Sue Murawski stated the Fire Commission had held Election of Officers and that Marty Sandshaw has replaced Steve Fennessy as Chairman. Town Councilwoman Sue Murawski stated the Police Commission had voted to take no action on the No Parking signage for Hosier Road. Town Councilwoman Sue Murawski stated the Police Commission was still discussing the Commercial Parking Ordinance and that Commissioner Doyle volunteered to discuss it with Town Attorney Bill Hamzy. Town Councilwoman Sue Murawski stated the Communications Commission had met and their appropriation request was discussed and voted on earlier this evening by the Town Council. Town Councilwoman Sue Murawski stated the Board of Finance had added the Street Light Purchase Program at their last meeting (before the budget), it's over five years and we will be looking at companies to change them to LED lights.

Town Councilwoman Roxanne McCann stated she was glad to hear the WPCA's billing issue was being resolved, noting she would follow up with them. Town Councilwoman Roxanne McCann stated the PVAC was making great strides, noting it was covered mostly by volunteers who were doing a phenomenal job. She further stated that day coverage was getting more difficult, and they may have to look elsewhere, but noted for now the volunteers were stepping up to take care of our Town residents and kudos to all of them. Town Councilwoman Roxanne McCann stated the PVAC was still looking at their anniversary event for later this year. Town Councilwoman Roxanne McCann stated Safety Day would be forthcoming, but no date was set as yet. She further stated it would be held in Baldwin Park and the Police Department, Fire Department and the Ambulance Corps would be participating.

Town Councilman Dan Gentile stated the Charter Revision Commission had set their meeting dates.

**Town Council Comments**

Town Councilman Dan Gentile stated he wanted Charles Wiegert to give the Council a presentation on the LED Street Lights.

Town Councilwoman Roxanne McCann stated she no Town Council Comments at this time.

Town Councilwoman Sue Murawski stated she had no Town Council comments at this time.

Town Councilman John Pajeski stated he had no Town Council Comments at this time.

**Plymouth Town Council Regular Meeting  
May 1, 2018  
Page Seven of Seven Pages**

**Town Council Comments Cont'd.**

Town Councilman Tom Zagurski stated he had no Town Council Comments at this time.

**Executive Session to discuss Contract Negotiations**

Town Councilman Dan Gentile made a motion, seconded by Town Councilwoman Sue Murawski, to move into Executive Session at 8:17 p.m., to discuss Contract Negotiations. This motion was approved unanimously.

Present for the Executive Session were Town Attorney Bill Hamzy, Town Councilman Dan Gentile, Town Councilwoman Roxanne McCann, Mayor David Merchant, Town Councilwoman Murawski, Town Councilman Pajeski, and Town Councilman Zagurski.

Mayor David Merchant called the Plymouth Town Council back into regular session at 8:57 p.m.

**Action, as may be necessary, from Executive Session**

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Dan Gentile, to approve an Economic Development grant in the amount of \$44,500.00 to Graham Manufacturing subject to the approval of the Economic Development Commission. This motion was approved unanimously.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman John Pajeski, to approve the Tax Abatement schedule, as presented, for Graham Manufacturing, subject to approval by the Tax Incentive Committee and the Economic Development Commission. This motion was approved unanimously.

**Adjournment**

There being no further business of the Plymouth Town Council, Town Councilwoman Sue Murawski made a motion, seconded by Town Councilman Dan Gentile, to adjourn at 8:58 p.m. This motion was approved unanimously.

Respectfully Submitted,

Patricia A. Hale  
Recording Secretary