

# Town of Plymouth

80 Main Street, Terryville, CT 06786

[www.plymouthct.us](http://www.plymouthct.us)

# Board of Finance

Telephone: 860-585-4001

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**1. Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled Meeting April 9, 2018, Board of Finance Meeting to order at 7:02 p.m. in the Assembly Room at Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, James Zalot-excused absence, Jay Dorso, Pattie DeHuff, and Briana Brumaghim. Also present: Ann Marie Rheault - Director of Finance and Town and Councilwoman Sue Murawski

**2. Pledge of Allegiance:** Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.

**3. Notice of Fire Exits:** Jim Kilduff, Chairman, noted the fire exits.

**4. Part 2: Second Pass Thru of Draft Budget/Finalize & Adjust Revenues/Expenditures and Approve Totals.**

## Libraries

Briana Brumaghim questioned if the Library Director's Salary is dictated by a union contract or is that something can change by the experience level of a new Director.

Sandra Klimkoski - Library Board stated the salary is set, not negotiable and dictated by a union contract.

Sandra Klimkoski gave an overview of the qualifications for the position and briefly elaborated.

Briana Brumaghim questioned did anyone calculate the cost to re-open on Saturdays.

Sandra Klimkoski stated issue would be the employee work hours since those have been restricted.

Ann Marie Rheault stated that would be in the Library Director's job description to configure the schedule, which may allow a Saturday opening.

Sandra Klimkoski gave comparisons of surrounding towns and those Library Director's salaries.

Briana Brumaghim stated the Connecticut Library Association recommends a minimum salary/requiring MLS is \$27.00 an hour - we are at \$36.14 an hour, which would increase since the contract, is up for negotiation.

Jim Kilduff stated task is how we can maintain/provide services that the town wants with the long-term cuts from the state.

Briana Brumaghim stated wanted the Library Board to figure out how to re-open on Saturdays.

Ann Marie Rheault gave an overview of changes to the Terryville Library.

18 APR 16 PM 4:42  
PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
TOWN CLERK

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Ann Marie Rheault stated 070 Terryville Library -\$445,357, (27,911), which is a -5.90%

Pattie DeHuff stated the Plymouth Library Association- \$5,000, (17,000), which is a -77.27%.

Vicky Carey stated this was a supplement to help the Library and not pay for salaries.

Vicky Carey stated not adverse to give half of the amount they requested \$22,000 to help them, which would be \$11,000.

Briana Brumaghim stated believe they have become too dependent on the town contribution to cover their operating expenses, gave examples of past figures, and briefly elaborated.

Jim Kilduff stated this is a historical building in a historic district.

Jim Kilduff stated presently privately funded by endowments and donations.

**Pattie DeHuff made a motion, seconded by Vicky Carey to set the Plymouth Library Contribution at \$11,000.**

**Pattie DeHuff - Yes**

**Vicky Carey - Yes**

**Jay Dorso - No**

**James Zalot - No**

**Briana Brumaghim -No**

**The motion failed 3 to 2**

**James Zalot made a motion, seconded by Jay Dorso to set the Plymouth Library Contribution at \$7,333.**

**Pattie DeHuff - Yes**

**Vicky Carey - Yes**

**Jay Dorso - Yes**

**James Zalot -Yes**

**Briana Brumaghim - No**

**The motion carries 4 to 1**

**Police Department**

Chet Scoville, Chairman – Board of Police requested updated figures from Ann Marie Rheault - Finance Director.

Chief Karen Krasicky stated temporary agreement until the end of school year June 21, 2018, and then this agreement would end.



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Chief Karen Krasicky stated we are requesting to put back into the budget the two back-fill positions Nos. 24 and 25.

Chief Karen Krasicky stated our table of organization calls for 25 officers.

Pattie DeHuff questioned the number of positions in the proposed cut under line item No. 101-02-032-003 Salaries FT (96,933).

Chief Karen Krasicky stated these are for two entry-level salary positions.

Ann Marie Rheault stated these are not only a reduction of salaries but also included are contractual raises.

Ann Marie Rheault stated benefits are in a different line item

Chet Scoville, Chairman stated when you cut police officers you start sending work out to other towns for road work which also increases overtime, revenues are then depleted.

Ann Marie Rehault stated each position is \$66,751.

Brianna Brumaghim stated could you clarify how many cases of arbitration are currently pending in your department with the union.

Chief Karen Krasicky stated "one" position 24.

Vicky Carey stated we have to deal with the entire budget and we have an obligation to not only the town employees but also the taxpayers.

Jim Kilduff stated commended the Plymouth Police Department on working with Mayor David Merchant on dealing with filling the position of the SRO temporarily.

Jim Kilduff clarified and gave an overview of voting rights and the 3% ceiling threshold.

Chet Scoville, Chairman stated public safety is our main concern, along with the safety of our officers which there is not enough of presently.

Chief Karen Krasicky stated gave an overview of what a Police Officer position entails and briefly elaborated.

Chet Scoville, Chairman stated remember we are a three shift, 24/7, 365 days a year business.

Briana Brumaghim stated clarified the 1.6 M cut in the current budget since we added in the circuit breaker line item (-100,000) that we did not expect to happen. This is not an isolated incident the current year cuts were unexpected. Next year the same cuts and restrictions are due to the State's financial situation and possible trend moving forward.

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Briana Brumaghim questioned/clarified - if the ACO is replaced by a full-time civilian dog warden then the current ACO officer can commit time to being a full-time patrol officer. The current ACO can go back into regular patrol and fill the gap due to the SRO position.

Randall Foster, Sergeant -Union President of Police Department clarified the ACO position and canine handler position are negotiated positions that are part of the binding legal language, the union position there are two officers in Rank and File now, besides them filling spots so they can remain outside. If they come back, our first position is they cannot. Since now, they would be backfilling since there are two officers already in Rank and File. Our first line of legal defense is that they cannot come back – and this should be taken into consideration.

Jim Kilduff stated if we approve money that is up to the Police Department how they use it.

Pattie DeHuff questioned how often officers are called in to work a double shift due to not having those back-filled positions.

Chief Karen Krasicky stated “weekly”

Briana Brumaghim stated after reviewing contracts anyone over five years of service has significant benefits (vacation, etc.) and difficult for a small force to support.

Ann Marie Rheault stated the benefits are in line with the rest of the town across the board.

Chief Karen Krasicky stated I presented what I believe we need.

Jim Kilduff stated we respect the job that the Police Department does continually.

### Public Works

Ann Marie Rheault stated Revenue Section -046-11-046-001- Public Works- Misc. Permits needs to go to “0”.

Charles Wiegert, Public Works Director informed Ann Marie Rheault, Finance Director that 101-11-046-004 Metal Reimbursements \$14,000 increase \$5,000.

Ann Marie Rheault reviewed/confirmed the following totals:

Account Number	Description	FY 2019 Proposed	2019 Proposed vs. 2018 Budget Change	% Change
026	Town Hall Maintenance	212,825	(84,720)	-28.47
030	Utilities	592,000	9,000	1.54%
040	Snow Removal	387,350	0	0.00%
041	Highway Department	680,648	(154,600)	-18.51%



Account Number	Description	FY 2019 Proposed	2019 Proposed vs. 2018 Budget Change	% Change
043	Facilities	72,100	13,100	22.20%
044	Transfer Station	576,947	10,150	1.79%
046	Public Works Director's Office	87,467	(54,000)	-38.17%
047	Maintenance Garage	423,411	313	0.07%
051	Building Department	77,533	(200)	-0.26%
060	Human Service Commission	2,200	0	0.00%
061	Human Services	55,700	(5675)	-9.25%
062	Health-Torrington Area Health District	66,885	1150	1.75%
065	Ambulance Corps	42,617	352	0.83%
066	No. Central Mental Health	860	0	0.00%
067	Elderly Transportation – Dial a Ride	35,000	(12,500)	-26.32%
070	Terryville Library	445,357	(27,911)	-5.90%
071	Plymouth Library	7,333	(14,667)	-66.67
080	Recreation Services	200,176	(1858)	-0.92%
090	Interest Payments	781,394	179,013	29.72%
091	Principal Payments	2,280,512	(7,254)	-0.32%
024	Planning & Zoning	131,044	(9050)	-6.46%
025	Zoning Bd. Of Appeals	2,700	(1,050)	-28.00%
049	Wetlands Conservation	4,600	(500)	-9.80%
095	Cemeteries	6,000	0	0.00%
096	Historic Properties	3,000	0	0.00%
097	Economic Development	29,300	(500)	-1.68%
099	Board of Education	24,037,790	(175,000)	-0.72%
100	Transfer to Capital Projs.	Dependent on changes	0	0.00%

Briana Brumaghim questioned the Board of Education's MBR formula/calculation and the student enrollment number the Board of Education presented.

**Pattie DeHuff made a motion for the Board of Education's budget to be \$23,946,790.**

**Motion failed**

**Capital Projects FY 2018-2019 Revisions**



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**Ann Marie Rheault reviewed/confirmed the Capital Projects as follows:**

Depart.	Project Description	Amt. Req.	Amount Recomm.	General Fund	Town Aid Grant	LOCIP Grant	Municipal Grant	Fin. Purchase	Total Cost
Assess.	GIS Mapping, Update	-	-	-					-
BOF/Compt.	Facility Assess/ Studies	-	-	-					-
Comm.	Upgrade Town wide Comm. System-Phase 2 Towers	35,000	35,000	35,000					35,000
Comm.	Comm. Upgrade –remaining radios	21,000	21,000	21,000					21,000
Compt.	Computer/Tech Upgrades Year 6 of 7	75,000	75,000	75,000					75,000
Compt.	Feasibility Study –Finance Dept. Consolidation	25,000	25,000	25,000					25,000
Emer. Mgmt.	Dam Emergency Plans	-	-	-					-
F.D.	Pager Replacement	8,000	8,000	8,000					8,000
F.D.	Mechanical Exhaust System for Apparatus	265,000	-	-					-
F.D.	Station 2 Generator Replacement	52,000	-	-					-
F.D.	Replace Furnace –HQ	27,385	-	-					-
F.D.	Replace Furnace Fall Mountain	9,859	9,859	9,859					9,859
Public Works	147 Main Street (Mayfair) Remediation Project	750,000	750,000	-			750,000		750,000
Public Works	Energy Consultant	25,000	-	-					-
Public Works	Replacement Front Loader	119,658	119,658	-				119,658	119,658
Public Works	Truck Replacement Program	329,000	50,000	50,000					50,000
Public Works	Backhoe Refurbish.	25,000	-	-					-
Public Works	Excavator Lower End Replacement	15,000	-	-					-
Public Works	Hot Patch Machine	30,000	-	-					-

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Depart.	Project Description	Amt. Req.	Amount Recomm.	General Fund	Town Aid Grant	LOCIP Grant	Municipal Grant	Fin. Purchase	Total Cost
Public Works	Highway Garage Storage	40,000	-	-					-
Public Works	Replacement Recycling Bins (100)	6,500	6,500	6,500					6,500
Public Works	Transfer Station Relocation Study/Plan	13,000	-	-					-
Public Works	Maint. Garage Repainting	33,000	-	-					-
Public Works	Town Aid Roads	600,000	600,000	74,878	259,972	112,716	152,434		600,000
Public Works	Road Review and 6 year plan	25,000	25,000	25,000					25,000
Public Works	Town Hall Renovations	25,000	25,000	25,000					25,000
Public Works	Town Hall Gutter Ice Dam Prevention	5,000	5,000	5,000					5,000
Public Works	(2) Lawnmowers	15,000	-	-					-
PVCA	Ambulance Garage Upgrades	10,000	10,000	10,000					10,000
Police	Tasers- 5 year lease*	5,500	5,500	5,500					5,500
Police	Two Police Cruisers with extended warranties*	75,000	75,000	75,000					75,000
Police	Evidence Drying Cabinet*	5,370	5,370	5,370					5,370
Police	Twenty Bullet Proof Vests (year 3 of 5) \$20,000 total	4,000	4,000	4,000					4,000
Police	License Plate Reader (year 2 of 2) \$10,000 total	5,000	5,000	5,000					5,000
Town Clerk	Indexing Computer	5,000	-	-					-
			<b>1,859,887</b>		<b>259,972</b>	<b>112,716</b>	<b>902,434</b>	<b>119,658</b>	<b>1,859,887</b>



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**James Zalot made a motion, seconded Briana Brumaghim to set aside \$10,000 towards the replacement of the furnace at Headquarters.**

**Pattie DeHuff – No**

**Vicky Carey - Yes**

**Jay Dorso – Yes**

**James Zalot -Yes**

**Briana Brumaghim - Yes**

**Passed 4 to 1**

Ann Marie Rheault stated after reviewing 022 –Town Clerks Office -line item No. 101-01-022-12 Records Computer should be \$20,000.

Vicky Carey stated non-union employees - town that includes part-time library staff, full-time library staff, Public Works Director, Fire Marshals', Town Clerk, Tax Collector, Registrars of voters, Salary Deputy Registrars, Director of Finance, Webmaster, part-time Fire Marshal's Secretary, Administrative Assistant and the Mayor.

Ann Marie Rheault stated the changes made would result in a 40.95 Mill Rate increase of 1.26

**Vicky Carey made a motion, seconded by James Zalot to increase for non-union employees a proposed raise for the 2018-2019 for a 1.5% increase which will be approximately \$10,500, scattered throughout total budget which includes the Mayor, Administrative Assistant, Webmaster, Director of Finance, Registrars, Deputy Registrars, Tax Collector, Town Clerk, Fire Marshals', Fire Marshal's part-time secretary, Public Works Director, and full time Library Staff and part-time Library Staff.**

**Pattie DeHuff - No**

**Vicky Carey - Yes**

**Jay Dorso - Yes**

**James Zalot - Yes**

**Briana Brumaghim - Yes**

**Motion carries 4 to 1**

**Discussion**

Pattie DeHuff stated ludicrous to do this.

Vicky Carey stated the non-union employees are deserving of an increase, explained old Board of Finance business practices in the past.

Briana Brumaghim stated consider the union employees pay union dues, if changed it would set a higher precedence for an increase.



James Zalot stated would like a 1.75% for non-union to stay competitive with neighboring towns.

Ann Marie Rheault stated the Webmaster is presently at \$2,000 that line item \$3900 by not changing at all if go over, not significant.

**James Zalot made a motion, seconded by Jay Dorso to have a recess**

**Motion passed unanimously**

**James Kilduff called the meeting back into session at 9:30.**

Ann Marie Rheault stated with the changes made including the 1.5% increase for non-union employees

Ann Marie Rheault stated the changes made would result in a total budget of \$40,739,801, proposed 40.96 Mill increase of 1.27 from current.

**James Zalot made a motion, seconded by Vicky Carey to accept the proposed general fund budget for \$40,739,801 as presented.**

**Motion passed unanimously**

Jim Kilduff stated will start working on Presentation for April 19, 2018.

## **5. Public Comment**

Melanie Church, 328 Main Street, Terryville - questioned Board of Education final audit for renovation, debt service much higher than allotted, bond rating concerns, concerned 3 M due to enrollment numbers not accurate, extra duty fund use, Social Security decreases/Medicare and pensions.

James Mozalak, 18 Carriage Drive, Terryville - questioned Motor Vehicle Cap 40.96 proposed, Social Security and pensions, and article on social media.

## **6. Municipal Fraud Risk Assessment Updates**

**None**

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**7. Board Member Comments**

Pattie DeHuff - Briana is a great asset to the Board of Finance.

Vicky Carey - None

Jim Kilduff - None

Jay Dorso - State 2.0 -Board of Education

James Zalot - None

Briana Brumaghim -People who are looking to move into area other towns have significantly lower mill rates. Board needs to decide at the beginning what is an acceptable increase and work within those parameters for the entire budget. We need to think differently due to cuts from the State that we need to absorb.

**8. Adjournment**

There being no further business of the Board of Finance, a motion was made by Vicky Carey, seconded by Jay Dorso to adjourn at 9:56 p.m. This motion was approved unanimously.

Our next meeting is currently scheduled for April 12, 2018.

Respectfully submitted,

*Michele Yokubinas*

Michele Yokubinas  
Recording Secretary