

# Town of Plymouth

80 Main Street, Terryville, CT 06786

[www.plymouthct.us](http://www.plymouthct.us)

# Board of Finance

Telephone: 860-585-4001

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**1. Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled March 7, 2019 Board of Finance meeting to order at 7:03 p.m. in the Assembly Room, Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman-Excused Absence, James Zalot, Jay Dorso-excused absence, Pattie DeHuff, and Briana Brumaghim. Also present: Ann Marie Rheault - Director of Finance

**2. Pledge of Allegiance:** Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.

**3. Notice of Fire Exits:** Jim Kilduff, Chairman, noted the fire exits.

Jim Kilduff read into record a Potential Conflict of Interest Disclosure Statements dated 02/26/18 from Briana J. Brumaghim and Jay Dorso to be submitted as part of the permanent record. (On file)

Jim Kilduff read into record per Chapter IX – TRANSITION AND MISCELLANEOUS PROVISIONS, Section 3 - Public right to know, procedures and ethics. and Sub. 4. Conflict of interest. Jim Kilduff acknowledged that his son Joseph Kilduff is the Tax Collector for the Town of Plymouth and if any situation arises, he will notify Vice Chairman Victoria Carey and Mayor David Merchant. (On file)

## **4. Acceptance of Minutes: 02/21/2019**

Pattie DeHuff made a motion, seconded by Briana Brumaghim, to accept the February 21, 2019 Board of Finance meeting minutes as presented. Vote: Pattie DeHuff/yes; Briana Brumaghim/yes; James Zalot/abstained; motion passed.

## **5. Review of General Fund FY 2019-2020**

Jim Kilduff/Ann Marie Rheault reviewed and highlighted the General Administration section of the TOWN OF PLYMOUTH, FISCAL YEAR JULY 1, 2019 – JUNE 30, 2020 PROPOSED BUDGET DRAFT DATED 2/13/2019 for discussion purposes – DRAFT/WORKING COPY\* can be viewed in its entirety at the Plymouth, CT Town Hall and on the Town of Plymouth's website.

**\*NOTE:** MILL RATE CALCULATION IS FOR REFERENCE ONLY. THE FINAL MILL RATE HAS NOT BEEN DETERMINED BY THE BOARD OF FINANCE AND WILL NOT BE FINAL UNTIL THE BUDGET IS APPROVED.

**\*NOTE:** THIS IS A DRAFT WORKING COPY OF THE BUDGET TO BE UTILIZED BY THE BOARD OF FINANCE IN DETERMINING A FINAL BUDGET FOR THE FISCAL YEAR 2019-2020. ALL AMOUNTS ARE SUBJECT TO CHANGE.

Ann Marie Rheault stated for clarification/purposes the difference between Contract Service (person providing service) and Service Contracts (purchasing service from a company for use of something ex. copiers, or subscription service/software) and briefly elaborated.

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
2019 MAR 14 PM 3:09  
Briana J. Brumaghim  
TOWN CLERK

Ann Marie Rheault stated/commented - idea/consideration of a dedicated tech person salary –salary and benefits that would be comparable to what we are paying now -benefit would be in-house here, would have to figure out structure and briefly elaborated.

Ann Marie Rheault stated need to add line item –capitals /computer replacements for town hall proposed/recommended by Rich Trudeau, Director of Technology - Plymouth Schools and Town of Plymouth. -Will follow-up

#### **6. Public Comment**

James Moslak, 18 Carriage Drive, Terryville, CT - Questioned possible elimination of town treasurer position -Charter revision, status of computers, and process switching over Police Department dispatch system.

#### **7. Correspondence**

Charlie Wiegert – Town of Plymouth, Public Works Department – Budget Narrative FY2020 (July 2019-June 2020) Pages 1 of 16.

#### **8. Board Member's Comments**

Pattie DeHuff – No comment

James Zalot - No comment

Briana Brumaghim- questioned Recreation Revolving Account, and timing of payment of Elective Officials.

Jim Kilduff stated will cancel the March 11, 2019 -Board of Finance Meeting.

#### **9. Adjournment**

**There being no further business of the Board of Finance, a motion was made by Pattie DeHuff, seconded by Briana Brumaghim to adjourn at 8:51 p.m. This motion was approved unanimously.**

Respectfully submitted,

*Michele Yokubinas*

Michele Yokubinas  
Recording Secretary