

Town of Plymouth

80 Main Street, Terryville, CT 06786

www.plymouthct.us

Board of Finance

Telephone: 860-585-4001

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1. Call Meeting to Order: Jim Kilduff, Chairman called the scheduled February 20, 2020 Board of Finance meeting to order at 7:00 p.m. in the Assembly Room, Plymouth Town Hall. Members in attendance: Victoria Carey-Vice Chairman, Eugene Croce, Barbara Rockwell, Elizabeth Wollenberg, Dave Sekorski, Also present: Ann Marie Rheault - Director of Finance, and Town Councilwoman Sue Murawski.

2. Pledge of Allegiance: Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.

3. Notice of Fire Exits: Jim Kilduff, Chairman, noted the fire exits.

Jim Kilduff welcomed Dave Sekorski as a new member of the Board of Finance.

4. Discuss & take action on Town Council approval of the request of \$45,000.00 for purchase of dump truck for Parks & Recreation.

Brianna Brumaghim, Director of Parks & Recreation distributed prior for review a packet/materials that included an explanation, documented state contract bids, other bids, and summary.

Brianna Brumaghim stated the Parks & Recreation dump truck is over 17 years old, and have not been able to utilize since it would need a transmission and not worth repairing.

Vicky Carey stated need you to go through to have a good projection of what you really need.

Brianna Brumaghim stated presently has staff working on reviewing inventory and condition of equipment and briefly elaborated.

Gerry Bourbonniere, Parks & Recreation Commission stated stressed the importance of the dump truck since it will take 8-12 weeks for delivery due to gas, not diesel that needs to be special ordered.

Barbara Rockwell made a motion, seconded by Vicky Carey to approve a special appropriation, per Chapter VII, Section 3c of the Plymouth Town Charter, for \$45,000 to purchase a new park maintenance dump truck for the Parks and Recreation.

Motion passed unanimously

5. Discuss and take action on any budgetary transfer requests \$15,944

Ann Marie Rheault distributed and discussed the Town of Plymouth Union Salary Adjustments -2020 Budget and the Town of Plymouth General Fund Budgetary Transfers July 1, 2019 – February 20, 2020.

Dave Sekorski questioned if all contracts are presently up to date.

Ann Marie Rheault stated “No” - supervisor and non-supervisor have not been updated.

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECORDED FOR RECORD
FEB 26 PM 2:10
Sue Carey
TOWN CLERK

Vicky Carey made a motion, seconded Eugene Croce by to accept the budgetary transfers requests \$15,944 as presented.

Motion passed unanimously

6. Acceptance of Minutes:

6/27/2019

7/18/2019

9/12/2019

11/26/2019

1/16/2020

Vickey Carey made a motion, seconded by Eugene Croce to accept the minutes as presented.

Motion passed unanimously

7. Initial discussion of 2020 -21 Town draft Budget & Board of Education Budget.

Jim Kilduff distributed the Plymouth Board of Education Approved 2020-21 Budget -Rollup of all Budget Areas Pages 1 of 15 was distributed for discussion. Note: In addition, other updated pertinent information – hard copy and email copy will be provided.

Jim Kilduff distributed the draft Town of Plymouth Fiscal Year July 1, 2020-June 30, 2021 Mayor’s Proposed Budget Draft dated February 13, 2020.

Ann Marie Rheault gave a brief overview of the new spreadsheet format for clarity re. Town of Plymouth Fiscal Year July 1, 2020-June 30, 2020 Mayor’s Proposed Budget Draft dated February 13, 2020.

8. Budget assignments & Timeline for Board of Finance budget approval process.

Jim Kilduff stated will hand out budget assignments to Board of Finance members and will notify each department of their specific discussion date. Note: Assignments noted below

Jim Kilduff	Public Safety, Police & Fire Department
Dave Sekorski	Employee Benefits, Pensions, Workers Compensation, and Health Insurance
Barbara Rockwell	Libraries and Recreation
Beth Wollenberg	Public Health Services and Land Use Boards
Vicky Carey/Jim Kilduff	Capitals & Public Works
Eugene Croce	Board of Education

9. Public Comment

James Moslak, 18 Carriage Drive, Terryville, CT – questioned page 22, number of employees in Town Clerks office, Police Department, Highway Department, Transfer Station, and how much work from maintenance/town garage is being sent out to Torrington.

Melanie Church, 328 Main Street, Terryville, CT – Revenues used to be higher, extra-duty separate account, Board of Education budget –high, request that Transfer Station stay open on Wednesday.

Pete Worhunsky, 19 Coral Drive, Terryville, CT – questioned salt shed cost, options, sand & salt mixture needs to be covered and referenced Aquifer Protection Areas -DEEP requirements.

Connie Kapralos, 54 S. Eagle Street, Terryville, CT – stated Public Works opened up bids this afternoon.

10. Correspondence

Jim Kilduff received Accounts by Facility Report from Plymouth Board of Education.

Accounts by Facility – Plymouth Board of Education 01/31/2020 08:20:53 AM Fiscal Year 2019-2020

	Orig. Budget	Adj. Budget	Mtd Expended	Ytd Expended	Encumbered	Non PO-Encumb	Balance	%Exp.
Grand Total for Report	\$24,487,790.00	\$24,487,790.00	\$2,575,167.19	\$12,644,086.85	\$1,050,022.26	0.00	\$10,793,680.89	55.92%

11. Board Member’s Comments

**Vickey Carey – questioned Comprehensive Annual Financial Report (CAFR) - re: trust income
Eugene Croce - None
Dave Sekorski - None
Barbara Rockwell - None
Elizabeth Wollenberg - None**

12. Adjournment

There being no further business of the Board of Finance, a motion was made by Vicky Carey, seconded by Elizabeth Wollenberg to adjourn at 8:10 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

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Recording Secretary