

# Town of Plymouth

80 Main Street, Terryville, CT 06786

[www.plymouthct.us](http://www.plymouthct.us)

# Board of Finance

Telephone: 860-585-4001

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- 1. Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled May 4, 2020 Board of Finance meeting to order at 7:03 p.m. Zoom Meeting online- Meeting ID: 416 918 410. Members in attendance: Victoria Carey-Vice Chairman, Eugene Croce, Barbara Rockwell, Elizabeth Wollenberg, Dave Sekorski-excused absence, Also present: Ann Marie Rheault - Director of Finance, and Charles Wiegert, Director of Public Works
- 2. Pledge of Allegiance:** Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.
- 3. Approval of Minutes - None**
- 4. Review of Public Works Budget**

Board of Finance members discussed and reviewed the Public Works budget sections of the Town of Plymouth Fiscal Year July 1, 2020-June 30, 2021 – Mayor’s Proposed Budget Draft Revised April 7, 2020, for discussion purposes – DRAFT/WORKING COPY\* can be viewed in its entirety at the Plymouth, CT Town Hall and on the Town of Plymouth’s website.

**NOTE: MILL RATE CALCULATION IS FOR REFERENCE ONLY. THE FINAL MILL RATE HAS NOT BEEN DETERMINED BY THE BOARD OF FINANCE AND WILL NOT BE FINAL UNTIL AFTER APPROVAL BY THE TOWN COUNCIL.**

Account Description	FY 2021 Mayor Recommended	\$ Change	% Change
Department Head	80,796	1,194	1.50%
Overtime	-	-	0.00%
Longevity	200	-	0.00%
Other Professional/Tech Services	6,000	-	0.00%
Advertising	2,000	-	0.00%
General Office Supplies	200	(800)	-80.00%
Memberships & Dues	500	-	0.00%
<b>Public Works Director</b>	<b>89,696</b>	<b>394</b>	<b>0.44%</b>
Department Head	66,248	-	0.00%
Regular Employees	325,000	7,000	2.20%
Overtime	15,000	-	0.00%
Other Salaries	5,000	(2,500)	-33.33%
Call In Pay	6,500	-	0.00%
*Longevity	1,650	(300)	-15.38%
*Note: May need to go up to original amount per Ann Marie Rheault/Charles Wiegert			
Employee Safety	4,000	(4,000)	-50.00%
Conferences & Training	1,000	-	0.00%
Other Professional/Tech Services	105,000	5,000	5.00%
Environmental Services	10,000	-	0.00%

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Repairs & Maintenance	80,000	-	0.00%
Combined Above	-	-	0.00%
Water/Sewer	650	-	0.00%
Telephone & Communications	1,000	(600)	-37.50%
Natural Gas	5,000	(1,000)	-16.67%
Electricity	3,000		0.00%
Food/Meal Allowance	2,500	500	25.00%
Supplies -Street Signs	10,000	(2,000)	-16.67%
Clothing	13,000	(2,000)	-13.33%
Memberships & Dues	250	-	0.00%
<b>Highway</b>	<b>654,798</b>	<b>100</b>	<b>0.02%</b>
Part Time/Seasonal Employees	1,000	-	0.00%
Overtime	95,000	-	0.00%
Other Professional/Tech Services	55,000	-	0.00%
Supplies	12,000	-	0.00%
Salt & Sand	245,000	-	0.00%
Other Supplies	500	-	0.00%
<b>Snow Removal</b>	<b>408,500</b>	<b>-</b>	<b>0.00%</b>
Regular Employees	132,725	2,600	2.00%
Combined Above			0.00%
Overtime	4,000	1,000	33.33%
Other Salaries	625		0.00%
Longevity	525	125	31.25%
Conferences & Training	800	(200)	-20.00%
Environmental Services	5,000	-	0.00%
Testing/Inspections	2,000	-	0.00%
Repairs & Maintenance	155,000	10,000	6.90%
Building Maintenance	10,000	5,000	100.00%
Fleet Repairs & Maintenance	10,000	-	0.00%
Water/Sewer	500	-	0.00%
Telephone & Communications	2,000	-	0.00%
General Office Supplies	500	-	0.00%
Maintenance Supplies	28,000	-	0.00%
Natural Gas	10,000	-	0.00%
Electricity	5,000	-	0.00%
Gasoline	135,000	-	0.00%
n/a			0.00%
n/a			0.00%
<b>Maintenance Garage</b>	<b>501,675</b>	<b>18,525</b>	<b>3.83%</b>
Regular Employees	40,502	782	1.97%
Overtime	22,000	1000	4.76%
Longevity	525	-	0.00%

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Other Professional/Tech Services	500,000	(50,000)	-9.09%
Testing/Inspections	13,000	(1,000)	-7.14%
Repairs & Maintenance	15,000	-	0.00%
Rental of Land & Buildings	6,500	-	0.00%
Water/Sewer	250	-	0.00%
Disposal	5,000	-	0.00%
Telephone & Communications	1,000	-	0.00%
Electricity	5,500	-	0.00%
Permit Fees	3,500	-	0.00%
Combined Above		-	0.00%
<b>Transfer Station</b>	<b>612,777</b>	<b>(49,218)</b>	<b>-7.43%</b>
Hydrants	447,000	47,000	11.75%
Telephone & Communications	5,000	-	0.00%
Street Lights	60,000	-	0.00%
<b>Utilities</b>	<b>512,000</b>	<b>47,000</b>	<b>10.11%</b>
Regular Employees	45,929	-	0.00%
Overtime**	2,000	-	0.00%
**revisit – potential increase - per Ann Marie Rheault			
Longevity	425	-	0.00%
Service Contracts	20,000	-	0.00%
Repairs & Maintenance	20,000	-	0.00%
Water/Sewer	4,000	(500)	-11.11%
Telephone & Communications	25,000	-	0.00%
Supplies	8,000	-	0.00%
Electricity	50,000	5,000	11.11%
Oil	20,000	(10,000)	-33.33%
Clothing	500	-	0.00%
N/A		-	0.00%
N/A		-	0.00%
<b>Town Hall</b>	<b>195,854</b>	<b>(5,500)</b>	<b>-2.73%</b>
Other Professional/Tech Services	10,000	-	0.00%
Testing/Inspections	-	(5,000)	-100.00%
Repairs & Maintenance	10,000	-	0.00%
Water/Sewer	300	-	0.00%
Town Wide Sewer Use Fees	45,000	5,000	12.50%
Electricity	4,000	-	0.00%
Oil	4,500	-	0.00%
Payments to Other Organizations	2,500	-	0.00%
<b>Facilities</b>	<b>76,300</b>	<b>-</b>	<b>0.00%</b>

Barbara Rockwell questioned if there are any salt savings this year or any potential savings in the next budget year.

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Ann Marie Rheault confirmed the current budget - snow removal was \$408,500 – the current amended budget was \$393,500. The \$145,000 remaining is reflected off of the amended budget that includes close to \$32,000 encumbered.

Charles Wiegert stated cheaper to buy material offseason – salt shed structure is not large enough to stockpile and ever recoup structure cost and briefly elaborated.

Barbara Rockwell questioned savings on street lights – electricity.

Charles Wiegert stated still financing street lights when this drops off in 2023 will potentially save us \$150,000.

A brief discussion took place regarding Eversource large scale pole replacement and cost of moving lights from old poles to new poles.

Barbara Rockwell questioned the type of fuel being used as -oil relatively inexpensive vs gas expensive.

Charles Wiegert stated locked in price previously so the price you see now is not what we are paying – locked in future price which we will benefit and briefly elaborated.

Ann Marie Rheault reiterated – re. debt - net savings - the impact of the town was a reduction of principle, but an increase in our interest payments, net savings to the town overall is about \$239,000 - net of any issuance costs.

**5. Correspondence**

None

**6. Public Comment**

Melanie Church, 328 Main Street, Terryville, CT - freezes, refunding, food allowance, and brush dump.

Dan Gentile, 269 Mount Tobe Road, Terryville, CT – streetlight negotiation – will follow-up with a letter to Eversource.

**7. Board Member's Comments**

**Vicky Carey** – Need to come up with a figure for the Board of Education.

**Barbara Rockwell** - None

**Elizabeth Wollenberg** – questioned maintenance personnel line item location in the budget under Parks or Recreation, and requested the Board of Education salaries breakdown summary.

**Eugene Croce** - None

**8. Adjournment**

**There being no further business of the Board of Finance, a motion was made by Eugene Croce Carey, seconded by Beth Wollenberg Croce to adjourn at 8:00 p.m. This motion was approved unanimously.**

Respectfully submitted,

Michele Yokubinas  
Recording Secretary