

# Town of Plymouth

80 Main Street, Terryville, CT 06786

[www.plymouthct.us](http://www.plymouthct.us)

# Board of Finance

Telephone: 860-585-4001

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**1. Call Meeting to Order:** Jim Kilduff, Chairman called the scheduled May 7, 2020 Board of Finance meeting to order at 7:03 p.m. Zoom Meeting online- Meeting ID: 416 918 410. Members in attendance: Victoria Carey-Vice Chairman, Eugene Croce, Barbara Rockwell, Elizabeth Wollenberg, and Dave Sekorski. Also present: Ann Marie Rheault - Director of Finance, Martin Semmel, Superintendent of Plymouth Schools, Paul Hendrickson, Business Manager, Gretchen D. DelCegno, Library Director, Charles Wiegert, Director of Public Works, Plymouth Police Department – Chief Karen Krasicky, Plymouth Police Department - John D'Aniello, Sergeant, and Briana Brumaghim, Director of Parks & Recreation.

**2. Pledge of Allegiance:** Jim Kilduff, Chairman led the group and audience in the Pledge of Allegiance.

**3. Approval of Minutes 4/20/20, 4/23/20, 4/27/20, 4/30/20**

**Vicky Carey made a motion, seconded by Barbara Rockwell to accept the minutes of April 20, 2020.**

**Correction:**

Eugene Croce stated page 2 - typo body-warn should read “body-worn”

**Motion passed unanimously**

**Eugene Croce made a motion, seconded by Vicky Carey to accept the minutes of April 23, 2020.**

**Motion passed unanimously**

**Eugene Croce made a motion, seconded by Vicky Carey to accept the minutes of April 27, 2020.**

**Motion passed unanimously**

**Barbara Rockwell made a motion, seconded by Beth Wollenberg to accept the minutes of April 30, 2020.**

**Motion passed unanimously**

**4. Review of Capitals and Debt Service**

Board of Finance members discussed and reviewed the Capitals & Debt Service budget sections of the Town of Plymouth Fiscal Year July 1, 2020-June 30, 2021 – Mayor’s Proposed Budget Draft Revised April 7, 2020, for discussion purposes – DRAFT/WORKING COPY\* can be viewed in its entirety at the Plymouth, CT Town Hall and on the Town of Plymouth’s website.

2020 MAY 21 PM 1:17  
TOWN CLERK'S OFFICE  
PLYMOUTH, CT  
Eugene Croce  
TOWN CLERK

**Board of Finance Meeting**  
**May 7, 2020**  
**Page 2 of 7**

**NOTE: MILL RATE CALCULATION IS FOR REFERENCE ONLY. THE FINAL MILL RATE HAS NOT BEEN DETERMINED BY THE BOARD OF FINANCE AND WILL NOT BE FINAL UNTIL AFTER APPROVAL BY THE TOWN COUNCIL.**

**Capital Projects – FY 2021-2022**

Depart.	Project Description	Amt. Req.	Amt. Rec.	General Fund	Town Aid Grant	LOCIP Grant	Municip. Grant	Fin. Purchases	Total Cost
Assessors	Revaluation (Year 2 of 2) \$120,000 revised total	120,000	70,000	70,000					70,000
Comm.	Upgrade Townwide Comm System- Phase 2 (Year 2 of 3)	140,000	35,000	35,000					35,000
Comptr.	Computer/ Technology Upgrades	5,000	5,000	5,000					5,000
Tech.	Annual Computer Replacement Program	15,000	15,000	15,000					15,000
F.D.	Portable Radio Upgrade (Year 2 of 3) \$90,000 total	45,000	30,000	30,000					30,000
F.D.	Mechanical Exhaust System for Apparatus	265,000	-	-					-
F.D.	Station 2 Generator Replacement	60,000	-	-					-
F.D.	SCBA Air pack replacement program (year 1 of 3) \$600,000 total	200,000	50,000	50,000					50,000
F.D.	Ladder Truck-	1,200,000	25,000	25,000					25,000
F.D.	Fire Chief's Truck	40,000	40,000	40,000					40,000
Library	Computer Replacement Program	12,505	12,505	12,505					12,505
Library	Replace Air Handler Units	100,000	-	-					-

**Board of Finance Meeting**  
**May 7, 2020**  
**Page 3 of 7**

Public Works	Salt Containment-Req'd by DEEP (Year 2 of 2) \$400,000 total	75,000	70,000	70,000					70,000
Public Works	Maintenance Garage- Clean and Seal Block Walls	35,000		-					-
Public Works	Volvo EC140EL Excavator	155,000		-					-
Public Works	Volvo L-70 Loader	180,000		-					-
Public Works	John Deere 4210L Backhoe	120,000		-					-
Public Works	1Ton Truck with Lift Gate (year 1 of 2) \$54,000 total	28,000	28,000	28,000				-	28,000
Public Works	Highway Garage Storage	45,000	-	-				-	-
Public Works	Town Aid Roads	750,000	700,000	191,612	259,830	96,124	152,434		700,000
Public Works	Town Hall Renovations	5,000	5,000	5,000					5,000
Public Works	Townwide ADA assessment and plan	25,000	-	-					-
Public Works	Napco Bridge Project	50,000	-	-					-
Police	Two Police Cruisers with extended warranties-recommend One cruiser*	100,000	50,000	50,000					50,000
Police	Twenty Bullet Proof Vests (year 1 of 5) \$20,000 total	4,000	4,000	4,000					4,000
Police	Automated External Defibrillators (AEDS)- 8 units*	15,320	15,320	15,320					15,320
Police	License Plate Reader	3,500	3,500	3,500					3,500

**Board of Finance Meeting**  
**May 7, 2020**  
**Page 4 of 7**

Parks and Rec.	Lake Winfield -Gazebo Replacement	20,000							-
Parks and Rec.	Basketball Hoop Replacement-Joint project with BOE**	8,750	8,750	8,750					8,750
Parks and Rec.	Chevy Silverado 2500 w/extended cab and plow (year 1 of 3) \$45,000	15,000	15,000	15,000					15,000
Parks and Rec.	Replacement-Tennis Court Replacement	70,000	-	-					-
Parks and Rec.	Re-paving Lake Winfield Holt St. parking lot and sidewalk	56,500							-
<b>TOTALS</b>		<b>3,843,575</b>	<b>1,112,075</b>	<b>673,687</b>	<b>259,830</b>	<b>96,124</b>	<b>152,434</b>	<b>-</b>	<b>1,182,075</b>

Short Term Financing of Cap Projects	Original Cost	2020-2021	2021-2022	2022-2023	2023-2024		Total Principal	2021 Int
Mechanical Broom Sweeper- 5-year lease	235,363	47,880	-				47,880	2,295
Communications Upgrade Project-Motorola - 5 year lease	207,327	41,367	43,431				84,798	4,231
Replacement Front Loader	120,993	29,938	31,109				61,047	2,387
Street Light Purchase Program	512,105	99,801	102,356	104,976			307,133	7,863
Ten Wheel Dump Truck Replacement - 7 year lease- 2020	223,908	24,855	25,774	26,728	27,716	90,917	195,990	7,249
Ten Wheel Dump Truck Replacement - 7 year lease - 2021	225,000	28,000	28,000	28,000	28,000	113,000	225,000	7,000
<b>TOTAL</b>	<b>1,524,696</b>	<b>271,841</b>	<b>230,670</b>	<b>159,704</b>	<b>55,716</b>	<b>203,917</b>	<b>921,848</b>	<b>31,025</b>

\* To be funded from P.D. Extra Duty fund transfer into General Fund \*65,320  
 \*\* -To be funded from Recreation Revolving Fund \*\*8,750

74,070 Transfers in

Ann Marie Rheault questioned the Board of Education re. joint project with Parks & Recreation.

Paul Hendrickson, Business Manager stated not aware, but not a hard item to cover.

**Board of Finance Meeting**

**May 7, 2020**

**Page 5 of 7**

Briana Brumaghim, Director of Parks & Recreation reiterated \$56,500 was only for Holt Street, \$15,000 for Seymour Street.

Briana Brumaghim stated the tennis court and re-paving would then be spread out over a number of years and briefly elaborated.

Charles Wiegert, Director of Public Works clarified that estimate was based on work being done by an outside contractor.

Gretchen D. DelCegno, Library Director stated the request is for level funding in order to have up-to-date computers through a multi-year plan and briefly elaborated.

Barbara Rockwell questioned why the town isn't helping with computer replacement

Gretchen D. DelCegno, Library Director stated Library systems are unique, work with Bibliomation, and referenced patron management.

Gretchen D. DelCegno, Library Director stated worked with Rich Trudeau, Director of Technology - Plymouth Schools and Town of Plymouth with overall cost/price -Rich Trudeau felt comfortable with estimates of cost/service received (set up is free for 5 computers or more) and briefly elaborated.

Gretchen D. DelCegno, Library Director stated the bulk of the capital request is for the "computer hardware".

Ann Marie Rheault gave a summary of Debt Service Schedule - outstanding, including categories, issue dates, maturity dates, principal beginning balance, principal payments, interest payments -detailed report (pg. 26-FY 2020-2021 Debt Service - Town of Plymouth Fiscal Year July 1, 2020-June 30, 2021)

Ann Marie Rheault reiterated re. Refunding savings - principal and interest, (new mix) Net Savings \$261,808 -worked closely with a bond advisor and briefly elaborated.

**5. Second discussion of Police Body Cameras**

Plymouth Police Department - John D'Aniello, Sergeant stated the importance of body-worn cameras for the Plymouth Police Department, transparency for any potential incidents body-worn cameras would be a useful tool for clarification purposes, and briefly elaborated.

**6. Discuss and Finalize Board of Education Budget Number**

Martin Semmel, Superintendent of Plymouth Schools stated due to additional savings re. changes in staff and insurance -newly adjusted requested amount of \$24,775,559.

**Dave Sekorski made a motion, seconded by Vicky Carey to fund the Board of Education \$24,775,559 as requested.**

**Motion passed unanimously**

**Discussion**

Vicky Carey stated appreciated the Board of Education's work on their budget.

Eugene Croce stated support budget number not sure of what additional costs will be and what it will actually take to run the school system.

Vicky Carey questioned the ability of the Board of Education to encumber money to cover costs.

Martin J. Semmel stated due to unknowns, CARES act money, est. \$161,000 for additional need/support, additional support that is needed, use less of the IDEA-grant program - Special Education -federal grant funding (2-year grant) - Special Education is doing a fabulous job with students and briefly elaborated.

**7. Correspondence**

None

**8. Public Comment**

Cathy Paskus, Chairwoman stated Board of Police Commissioners asked Chief Krasicky to research body cameras – she did a great job! Noted liability concern, in-favor of body cameras. In addition, she complimented John D'Aniello, Sergeant-Plymouth Police Department on his presentation of body-worn cameras to the Board of Finance.

Melanie Church, 328 Main Street, Terryville, CT - extra duty fund – body cameras, cruisers, and F.D. donations.

**9. Board Member's Comments**

**Vicky Carey** - requested from Ann Marie Rheault an updated list for review and consideration.

**Barbara Rockwell** - None

**Elizabeth Wollenberg** - None

**Eugene Croce** – in order to view the entire picture need to view re. funds -custodianship accounts.

**Dave Sekorski** – thanked the Board of Finance and Board of Education for all of their hard work and cooperation.

Ann Marie Rheault stated effective today Mayor David Merchant has directed all departments to halt any non-essential spending and has issued a spending freeze – will need prior authorization and briefly elaborated.

**10. Adjournment**

**There being no further business of the Board of Finance, a motion was made by Eugene Croce, seconded by Barbara Rockwell to adjourn at 8:13 p.m. This motion was approved unanimously.**

Respectfully submitted,

*Michele Yokubinas*

Michele Yokubinas  
Recording Secretary