

HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH

43 Ronald Rd. – Gosinski Park Unit 31 – Community Room, Terryville, CT 06786

AGENDA TUESDAY - REGULAR MEETING 5:30 PM, July 21, 2020 x
VIRTUAL MEETING PROCEDURES HELD AT THE COMMUNITY ROOM AT GOSINSKI PARK

1. Call to order the Regular Monthly Meeting, Roll Call & Pledge of Allegiance & Invocation – VKlimas, Chairperson.
2. VKlimas, Chairperson; Impact of coronavirus on Housing Authority public meetings is a Virtual meeting.
3. Minutes: 6/16/2020 Regular Minutes.
4. Public comments.
5. Management 1 Month Executive Director's Report: Janett Olivieri, Executive Director: Maintenance Reorganization: ¼ FTE = 30 Hour; 0.5 FTE= 20 Hours; 0.4 FTE = 16 Hour. This equals 10 hours more than budgeted but Maintenance Contracts will be reduced as well as RMR accounts and \$1800 transfer from Critical need. Harold Sturgeon, Supervisor, Maintenance Work Order Log.
6. **COMMITTEE REPORTS:**
 - Finance Committee – Matt Fontaine, CPA, Controller and Kathy Mackiewicz, Treasurer June - 2020 Financials.
 - PHYSICAL PLANT. - CT DOH HUD CDBG \$1.38 MILLION APPLICATION – ADA BUMP OUTS – VKlimas, Chairperson. The DOH x HUD Application was on scheduled deadline of March 22, 2020 2PM, awaiting final decision which we project late August.
 - State has asked for 2 meetings to discuss potential SSHP Grant Application.
 - PHYSICAL PLANT. \$278,000 Pre-Development DOH Grant/loan. After we receive the environmental assessments invoice it is projected to be a balance of around \$60,000 Remaining Balance. Fiscal Note: there are pre-development reimbursable costs in the CDBG Application.
 - Resident and Human Relations - Mike Agey, Resident Commissioner, Chairperson Resident and Human Relations Committee. In lieu of July 4 Picnic everyone received a \$10 card for IGA.
 - Chairperson: Three Complaints have been received and are in process to be acted upon. One of the 3 Complaints deals with breaking and entering, and the Police Department have investigated and two individuals have been arrested; one is a staff issue; the other is an exterior fencing issue. Personnel Handbook drafted for \$1,000 see attached draft and it is projected we will have a vote on it for next meeting.
7. Old/New business. Next Virtual - Meeting is Aug. 18, 2020, Tuesday, at 5:30pm at: Gosinski Park's Community Room.

Respectfully Submitted,

Vinnie Klimas, Chairperson

Topic: Housing Authority of the Town of Plymouth
Time: Jul 21, 2020 05:30 PM Eastern Time (US and Canada)
Join Zoom Meeting

Vinnie Klimas
TOWN CLERK

2020 JUL 17 AM 11:15

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