

Human Services Meeting Minutes
January 24, 2023

1. **Call to Order:** Chairwoman Cathy Beaudoin called the January 23, 2023, Human Services Commission Virtual Zoom Special Meeting to order at 7:02 p.m.
2. **Attendance:** Chairwoman Cathy Beaudoin, Commission Larry Chiucarello, Commissioner Lee Ulinskas, Commission Karen Saccu and Commissioner Mark Malley. Also in attendance: Meg McCreedy (HRA) and Councilwoman Roxanne McCann.

3. **Invocation:**

Chairwoman Beaudoin gave the invocation.

4. **Public Input:** None

5. **Acceptance of Minutes:**

A motion was made by Commissioner Mark Malley, seconded by Commissioner Larry Chiucarello to accept the meeting minutes of November 15, 2022. This motion was approved unanimously.

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6. **Communications/Correspondence (If Needed):** None

7. **Human Services Report:** *See attached report*

Meg McCreedy reported that it was nice getting to know people and it is a very busy office.

8. **New Business:**

a. **2023 Meeting Dates**

A motion was made by Commissioner Mark Malley, seconded by Commissioner Karen Saccu to accept the 2023 meeting dates as amended. This motion was approved unanimously. See attached.

b. **Budget 2023 – 2024**

Chairwoman Beaudoin went over the budget.

The Commission inquired if the HRA contract was signed.

Handwritten notes and stamps: "See Column", "JAN 26 PM 2:10", and "HUMAN SERVICES COMMISSION".

A discussion took place regarding the Cleveland Fund and how the fund should be administered by the Commission.

Councilwoman Roxanne McCann will talk to the mayor and suggested that the Cleveland Fund be discussed at the Board of Finance meeting.

Chairwoman Beaudoin asked Meg McCreedy if she has attended any Rotary meetings in Terryville. Meg has not at this time. The Commission will leave the amount for membership in the budget for the future.

A motion was made by Commissioner Mark Malley, seconded by Commissioner Larry Chiucarello to approve the proposed budget. This motion was approved unanimously.

c. ARPA

Councilwoman McCann offered to put the PowerPoint together. However, the numbers and presentation must come from the Commission.

A discussion took place regarding what to ask ARPA for as the funds are not intended for debt relief.

A discussion took place regarding Rotary funds.

Commissioner Larry Chiucarello suggested partnering to expand the community garden.

Meg McCreedy stated HRA uses APRA funds to help folks who were not able to work and unable to pay rent due to COVID. Documentation must be provided.

Commissioner Karen Saccu asked if APRA funds can be used to provide transportation to the food pantry or to come to the HRA office?

Councilwoman McCann stated that the APRA funds must be used by December 2025.

Meg McCreedy suggested paying a college student a stipend to help in her office.

A motion was made by Commissioner Mark Malley to table the ARPA topic. No one seconded the motion.

Commissioner Larry Chiucarello will look into the numbers for expanding the community garden.

Meg McCreedy suggested getting the bus to help transport folks to the food pantry. Meg will get the transportation numbers.

9. Chairman's Comments:

None

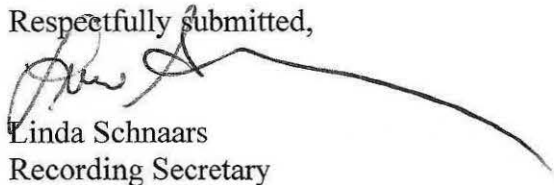
10. Council Liaison's Comments:

Councilwoman McCann stated she was happy there was a meeting tonight! Would like the numbers and will help bring it to ARPA as Human Services needs to be addressed before the money is gone.

11. Adjournment:

There being no further business of the Human Services Commission, a motion was made by Commissioner Karen Saccu, seconded by Commissioner Larry Chiucarello to adjourn. This motion was approved unanimously. The meeting ended at 8:45 p.m.

Respectfully submitted,



Linda Schnaars
Recording Secretary



Human Resources Agency of New Britain, Inc.
Community Services Department

Plymouth Human Services Monthly Report

December 2022

Submitted by: Meg McCreedy

Reporting Period: December 1, 2022 – December 31, 2022

Services	Total Count
Phone Calls	236
Walk-ins	129
Appointments	90
Energy Assistance	102
Rental Assistance	4
Medicare Savings Program	19
SNAP Applications/Renewals	21
Private Fuel Bank / Rotary Club Fuel Bank	7
Senior Housing Outreach	43
Information and Referral Services	87

VITA Free Income Tax Return Preparation Service: As 2023 rolled into being, Plymouth office began receiving calls to set up appointments and referrals are coming from the tax collector's office. Flyers will be posted and shared with the community. Tax return services will begin on Wednesday January 25, 2023 between the hours of 9:00 a.m. – 12:00 noon at the Plymouth Town Hall.

Donations Shared With Community: 10 toiletry bags were given out over the holidays. The toiletry bags consist of personal care products and include COVID test kits. 5 pantry food boxes were shared along with gift cards for fresh produce and protein. The transportation chair that was donated to this office was given to an elderly woman to assist her when going to her MD appointments. Her son expressed his gratitude as he is the only family member to care for his Mother. Toys and items that were donated after Small Wonders distribution were given to families with last minute requests, which arose due to unforeseen circumstances and financial struggles.



Human Resources Agency of New Britain, Inc.
Community Services Department

Plymouth Human Services Monthly Report

Private Funds and Rotary Fuel Bank: There were 5 requests for Rotary Fuel Funds and 2 for Private Funds, due to urgent need for emergency deliverables (Oil, Propane, Wood, Pellets) which were followed up with Energy Assistance appointments to complete/submit applications.

Energy Assistance: There have been 102 inquiries this month, regarding the Energy Assistance Program. In-Person/Representative Appointments are available at the Human Services Department in Town Hall or at HRA's Bristol Office on 55 South Street. In addition, residents can apply by telephone, mail, email, or online this season. For more information on the Energy Assistance Program please visit HRA's website at www.hranbct.org and under "Programs" click on "Energy Assistance." They may also request fuel deliveries from this site. Due to Operation Fuel Income Levels increase, those who had applied and were denied due to being over income have been asked to reapply.

Small Wonders: This program received 55 family applications/126 children, for Holiday Assistance. Donations are coming in steadily, toys, games, books, clothing, boxed toiletry sets - i.e. shampoo, conditioner, body wash, deodorant, shaving items, for teen girls and boys. Legos for older kids 12-14+ and the Plymouth Police Department has an Amazon online registry.

Veterans Services: There were 4 referrals to Veterans Strong Community Center in Bristol. The son of a veteran also called to inquire about a flag placement at his Father's memorial. This was completed the same day it was requested from the Veteran's Representative-Marty Sandshaw. The son was very proud and pleased by the quick response to honor his Father for his service. December 31, 2023 Donna Dognin resigned from her position on the Human Services Commission. She needs to devote her time to caring for her family members that are ill. The letter was emailed to the Commission Members.

Plymouth Police Department: The officers performed two wellness visits to seniors in the community at the request of the Human Services Office. They found both seniors in safe status and responded well to their visit. One of the seniors was referred further to State Elder Services that sent a Social Worker to do a follow-up. The Social Worker elected the same status as the officers, that she was safe and well. Officers have also referred 3 homeless persons to this office for assistance.

Plymouth It's Your Money!



Claim It. Save It. Grow It.

If you earned less than \$60,000 in 2022, you may be eligible for free tax preparation services including e-file and direct deposit!

If you earned less than \$59,187 you may be eligible for Earned Income Tax Credit (EITC)!

FREE Keep Your Full Refund! **FREE**
Get Free Tax Services!

Plymouth Town Hall

Human Services
Department

80 Main Street,
Terryville, CT 06786

Wednesdays:
9:00am - 12:00pm

FILE YOUR RETURN
VIRTUALLY!

VISIT
WWW.HRANBCT.ORG/VITA
OR SCAN THE CODE
BELOW!



IN-PERSON APPOINTMENT:

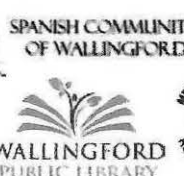
CALL (860) 585-4028
Appointments available
through April 12, 2023

Get your refund in 7-10 days
When you file electronically!

Don't Forget to Bring ...

- Valid Driver's License or Photo Identification
- Social Security Card(s) or Individual Taxpayer ID Number(s) for all household members **(We will not do a return without them!)**
- Birth dates for you, your spouse and dependents.
- Records of ***all*** Income (W-2's, W-2G, 1099-R, 1099-Misc., etc.)
- Interest and Dividend Statements (Forms 1099)
- Forms 1095 A, B or C, Affordable Care Act Statements
- Last year's tax return (if you have one)
- Child care provider name, address, and tax ID or SS Number
- Education expenses and student loan information
- For direct deposit, a checking or saving account number and routing number
- If filing a joint return, both spouses must be present.

We CANNOT do returns with rental or Puerto Rico Income.



¡Plymouth Es Su Dinero!

Si durante el año 2022 ganó menos de \$60,000 podría ser elegible para rendir su planilla de impuestos GRATIS incluyendo envío electrónico y depósito directo a su cuenta bancaria!

Si Usted ganó menos de \$59,187 podría cumplir los requisitos para recibir un crédito por ingresos de trabajo (EITC).

GRATIS Mantenga su reembolso al obtener **GRATIS** servicios de impuestos gratis.

Envíe su planilla electrónicamente para recibir su reembolso entre 7-10 días!

POR CITA SOLAMENTE:
LLAME al (860) 356-2000
Citas hasta el
12 de Abril del 2023

No podemos hacer planillas con ingresos de renta o de Puerto Rico

Por favor traiga los siguientes documentos:

- Los formularios W-2 de todos los trabajos.
- Todos los formularios 1099 de cualquier otro ingreso que haya tenido.
- Tarjetas de Seguro Social para Usted y sus dependientes.
- Una copia de su declaración de impuestos del año anterior.
- El nombre, la dirección y el número de identificación de impuestos de la persona que cuida a sus hijos.
- Un cheque cancelado para que se haga un depósito automático.
- Formas 1095 -A, B o C, Declaraciones del Affordable Health Care.
- Todos los demás documentos relacionados con impuestos que le hayan enviado.

Plymouth To Twoje Pieniądze!

Jeżeli zarobisz mniej niż \$60,000, w 2022 roku możesz otrzymać bezpłatny servis, elektronicznie przesłanie do IRS and elektronicznie przesłanie do banku.

Jeżeli zarobisz mniej niż \$59,187 kwalifikujący się na Earned Income Tax Credit (EITC)!

BEZPŁATNE Zatszymaj swój zwrot podatkowy! **BEZPŁATNE**
Otrzymaj bezpłatny servis!

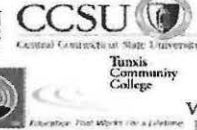
Otrzymaj zwrot podatkowy w ciągu 7-10 dni, jeżeli składasz elektronicznie!

PROSZE UMÓWIĆ WIZYTY:
Telefon # 612-1784
Zamowienie Spotkan az
do 12go kwietnia 2023

Proszę przynieść ...

- Formy W2 wszystkich pracujących członków rodziny
- Formy 1099 (jeżeli są)
- Kartki Social Security lub Numery "Individual Taxpayer ID"
- Wszystkich członków rodziny
- Rozliczenie podatkowe z zeszłego roku (jeżeli jest)
- Imię, adres i numer TAX ID dla opiekuneczka dziecka (może nie dotyczyć)
- Wydatki szkolenie oraz rachunek pożyczkowy (może nie dotyczyć).
- Aby dostać bezpośredni depozyt do konta czekowego lub oszczędnościowego, prosimy o numer konta i "routing" numer
- Formy muszą być dostarczone i podpisane osobiście
- Formy 1095-A, B lub C, Oświadczenia z Access Health Care.

Nie rozliczamy dochodów z wynajmu mieszkania lub innej nieruchomości.



Town of Plymouth
80 Main Street
Terryville, Connecticut 06786

Human Services Commission
Telephone: (860)585-4001
Fax: (860)585-4015

To: Sylvia Urbanski, Assistant Town Clerk
From: Human Services Commission
Date: January 24, 2023

In compliance with Section 1-225 of the Connecticut General Statutes, the following is a listing of the dates of the regular meeting for the Human Services Commission.

The Human Services Commission meetings take place at Plymouth Town Hall, Senior Lounge, 80 Main Street, Terryville, Connecticut at 7:00 p.m.

The meetings take place in person and on ZOOM.

February 21, 2023
March 21, 2023
April 18, 2023
May 16, 2023
June 20, 2023
July 18, 2023
August 15, 2023
September 19, 2023
October 17, 2023
November 21, 2023
December 5, 2023

2023 JUN 25 AM 9:41
Cathy Beaudoin

Respectfully submitted,
Cathy Beaudoin
Cathy Beaudoin
Chairwoman