

Town of Plymouth

80 Main Street, Terryville, CT 06786
www.plymouthct.us

Board of Finance

Telephone: 860-585-4001
Fax: 860-585-4015

1. Call Meeting to Order: Jim Kilduff, Chairman called the scheduled March 16, 2023, Board of Finance regular meeting to order at 7:00 p.m. Members in attendance: Victoria Carey - Vice Chairman, Eugene Croce, Barbara Rockwell-excused absence, Briana Brumaghim-excused absence, and Jennifer Brunoli. Also Present; Grace K. Zweig - Finance Director

2. Pledge of Allegiance: Jim Kilduff led the group and audience in the Pledge of Allegiance.

Fire Exit Notification: Jim Kilduff noted the Fire Exits for the record.

3. Acceptance of Minutes - Follow-up

4. Continue pass-through of proposed Plymouth Town Budget FY 2023-2024

Various Members of the Board of Finance discussed in detail various sections of the Town of Plymouth Fiscal Year July 1, 2023-June 30, 2024 – Mayor’s Proposed Budget Draft #1 dated February 1, 2023 Pg. 17 (Capitals) for discussion purposes – DRAFT/WORKING COPY* can be viewed in its entirety at the Plymouth, CT -Town Hall and on the Town of Plymouth’s website (www.plymouthct.us)

PLYMOUTH, CT
TOWN CLERK'S OFFICE
RECEIVED FOR RECORD
2023 MAR 23 PM 5:34
St. Jennifer
TOWN CLERK

NOTE: MILL RATE CALCULATION IS FOR REFERENCE ONLY. THE FINAL MILL RATE HAS NOT BEEN DETERMINED BY THE BOARD OF FINANCE AND WILL NOT BE FINAL UNTIL AFTER APPROVAL BY THE TOWN COUNCIL.

Project Description	Comments
Computer/Technology Upgrades	Grace Zweig noted that these are software upgrades for the accounting system.
Annual Computer Replacement Program	Follow-up will discuss with the consultants.
HP 6000 Series Core Switch	
Refurbish Engine/Tanker 8	
Annual Computer Replacement Program	
Circulation Desk Replacement	Vicky Carey suggested contacting Vinnie Klimas re. ADA grants since the circulation desk needs to be lowered for ADA compliance.
Enhanced Security - Cameras	ARPA
Streetlight Poll Replacement	
Highway Garage Equipment Protection	
One Ton Dump W/Plow	Vicky Carey noted from auction proceeds.
2022 One Ton Utility Body W/Plow	
Furnace Replacement @ Garage	Vicky Carey stated not been allocated yet.
Town Aid Roads (2023 Road Program)	Vicky Carey noted a past pledge of \$1 M.
Town Aid Roads (2024 Road Program)	

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Project Description	Comments
Town Hall Renovations	Vicky Carey noted no money was allotted, to any Public Works or the PVAC.
Town Hall Fire Panel Replacement	
Napco Bridge Project	
Remove and Repair Sidewalks at THS	
Wooden Streetlight Pole Replacement	
Project Design/Engineering	
HVAC Controls Townwide Replacement	
Various Capital Improvements	
Police Cruisers replacement program	Vicky Carey stated for 2 cruisers -\$180,000 (re. cages, electronics are different)
Firearms & Ammunition	Vicky Carey stated moved into the budget - re. Taser 5-year program - leased savings of \$50,000
Twenty Bullet Proof Vests (year 3 of 5) \$20,000 total	Vicky Carey - noted this is ongoing.
Interview Room Upgrade	Vicky Carey noted the police accountability act.
License Plate Reader	Vicky Carey stated is ongoing every single year.
Automated External Defibrillators (year 2 of 4)	Vicky Carey noted year 2 of 4 (after 4 will re-do)
Communications CAD/RMS Software Upgrade	Vicky Carey noted - \$15,000
Full-Size Basketball Court	Vicky Carey noted added to Parks re. ARPA. Jim Kilduff noted ARPA including Pickle Ball Court.
2 Car Garage @ Ososki	
Portable Ice Skating Rink	
Splash Pad Lake Winfield	ARPA Funds
Re-paving Lake Winfield Holt St parking lot and sidewalk	Vicky Carey noted the budget low -past Budget Gen. Fund - Taxpayers is \$527,000, less. Grace Zweig noted most of that is roads.

Jennifer Brunoli questioned license plate readers - through ARPA.

Jim Kilduff noted that was an extended thing with the cameras, noting delay -ARPA not expended.

Jennifer Brunoli questioned lump sum (state) last year - the project with State.

Vicky Carey noted it was Napco Bridge and that is paid. We were supposed to come up with \$200,000 for a start-up – The state is taking care of the whole thing.

Vicky Carey noted various ideas for ARPA that have been presented - trying to stretch out ARPA money a little bit more and briefly elaborated.

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Jim Kilduff noted nice proposals from Parks & Recreation and briefly elaborated.

Vicky Carey stated PVAC – \$0 – they are coming in with a list of things that need to be done re. air conditioning, electrical, and ambulance.

Jim Kilduff noted looking to get a smaller ambulance about \$150,000 range and will be coming to the ARPA committee - a lot of proposals will need to prioritize.

Jim Kilduff stated asked PVCA for all of their financials for ARPA and the Board of Finance for the current budget and then will be able to evaluate.

Eugene Croce questioned re. capitals allocating \$526,000 plus \$367,000 for long-term projects.

Vicky Carey stated long-term, are leases - short-term financing payments.

Eugene Croce stated impact on this budget is the total of those two figures.

Vicky Carey stated I never included the short-term financing for the capital projects - just the general fund.

Eugene Croce stated this money is coming out of the general fund.

Grace Zweig stated \$526,000 for capital projects, \$386,000 for principal, and another \$84,000 for interest all coming out of the general fund.

Grace Zweig confirmed \$367,000 which is the 2024-2025 projection of the lease principal and briefly elaborated.

Grace Zweig confirmed the \$386,000 is this year – comes out of this year's general fund budget.

Jim Kilduff discussed briefly elected official raises, re. salary for those positions - noted issue regarding registrars re. tied into the Secretary of State (will clarify).

Jim Kilduff noted the four-year term (you can raise the salary once) this is the way we currently do this, the former comptroller set a schedule and this was voted and approved by the Board of Finance (raise went in each year for a two-year term) 1.5% the first year and 1.5% the second year.

Jim Kilduff noted the 4% step schedule $1.5\% + 1.5\% = 3\%$ calculation does it in steps, or over this term, this is what this office makes.

Jim Kilduff stated the 2-year term (set) and the 4-year term (only once) and briefly elaborated.

Eugene Croce stated the terms do not run concurrently with the budget.

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Jim Kilduff noted that is the problem, the fiscal year does not align with the election year and briefly elaborated.

Jim Kilduff noted the present calculation that is used does this incrementally and briefly elaborated.

Grace Zweig noted the numbers in our budget are pro-rated numbers before and after the election.

Jennifer Brunoli confirmed the next budget year - they're not going to have this increase in this year's budget so they won't have it again until they are up for election again in 2026.

Jim Kilduff noted will follow up re. registrar's increase.

Eugene Croce questioned the Sinking Fund location for transparency.

Grace Zweig noted this is the general fund budget only.

Jim Kilduff read projects completed with the Board of Education's Sinking Fund of \$200,000 and briefly elaborated.

5. Public Comment

James Moslak, 18 Carriage Drive, Terryville, CT – re. Town Council meeting Jensen's home taxes, rent/fees, individuals are struggling, pension, heating costs, try to keep flat rate keep taxes low.

Melanie Church, 328 Main Street, Terryville, CT - Police cruisers, meetings held before, and revenues offset taxes.

6. Correspondence

None

7. Board Member's Comments

Jennifer Brunoli - None

Vicky Carey - None

Eugene Croce – None

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8. Adjournment

There being no further business of the Board of Finance, a motion was made by Eugene Croce seconded by Vicky Carey to adjourn at 7:58 p.m. This motion was approved unanimously.

Respectfully submitted,

Michele Yokubinas

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Recording Secretary