

**ORDINANCE NO. 15-10**

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK PER (N.J.S.A. 40A: 4-45.14) FOR CALENDAR YEAR 2015**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to **1.5%** unless authorized by ordinance to increase it to **3.5%** over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the **3.5%** percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the City Council of the City of Ocean City in the County of Cape May finds it advisable and necessary to increase its CY 2015 budget by up to **3.5%** over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the City Council hereby determines that a **3.5%** increase in the budget for said year, amounting to **\$1,837,139.26** excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the City Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Ocean City, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the City of Ocean City shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$1,837,139.26**, and that the CY 2015 municipal budget for the City of Ocean City be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

This ordinance shall take effect in the time and manner prescribed by law.

\_\_\_\_\_  
Jay A. Gillian, Mayor

\_\_\_\_\_  
Anthony P. Wilson, Council President

The above Ordinance was passed by the Council of Ocean City, New Jersey, at a meeting of said Council held on the 26th day of March, 2015, and will be taken up for a second reading and final passage at a meeting of said Council held on the 9th day of April, 2015 in Council Chambers, Ocean City, New Jersey, at 7:00 o'clock in the evening.

\_\_\_\_\_  
Linda P. MacIntyre, City Clerk

**ORDINANCE #15-11**

**AN ORDINANCE REVISING CHAPTER XXI, FLOOD DAMAGE PREVENTION, OF THE REVISED GENERAL ORDINANCES OF THE CITY OF OCEAN CITY, NEW JERSEY (Designating Planning Board as Flood Damage Prevention Board of Appeals)**

**BE IT ORDAINED** by the Mayor and City Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

**Section 1.**

Chapter XXI, "Flood Damage Prevention", Section 21-4.4 "Variance Procedure" of the Revised General Ordinances of the City of Ocean City is hereby revised to read as follows:

**21-4.4 VARIANCE PROCEDURE**

**(a) APPEAL BOARD**

1. ~~The Flood Damage Prevention Appeal Board is hereby established to~~ **Ocean City Planning Board shall serve as Ocean City's Flood Damage Prevention Appeal Board and shall** hear and decide appeals and requests for variances from the requirements of this ordinance.

[The balance of the paragraph is hereby stricken, up to Subsection (a) "Notice of Applications".]

**Section 2.**

Chapter XXI, "Flood Damage Prevention", Section 21-4.4 "Variance Procedure" of the Revised General Ordinances of the City of Ocean City is hereby further revised to strike 21-4.4(a)(6)

- ~~(6) — Any application for variances from the requirements of this Chapter must first be submitted to and reviewed by the State of New Jersey Department of Environmental Protection, Division of Coastal Resources.~~

**Section 3.**

Chapter II, "Administration", Section 2-11, "ENVIRONMENTAL COMMISSION", Sub-section 2-11.2 "Power of Commission" of the Revised General Ordinances of the City of Ocean City is hereby revised to read as follows:

**2-11.2 Power of Commission.**

- a. The Environmental Commission shall have the power to conduct research into the use and possible use of open land, including beaches, bays, inlets and ocean, of the City of Ocean City and coordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute booklets, maps, charts, plans and pamphlets which in its judgment it deems necessary for its purpose.
- b. It shall keep an index of all open areas, publicly or privately owned, including open marshland, swamp and other wetlands, in order to obtain information on the proper use of such areas, and may from time to time recommend to the Planning Board or, if none, to the Mayor and Governing Body of the municipality, plans and programs for inclusion in a municipal master plan in development and use of such areas.
- ~~e. — The Commission shall also perform the functions of the Flood Damage Prevention Appeal Board as set forth in subsection 21-4.4 of the Revised Ordinances of the City of Ocean City, as amended. The Environmental Commission shall have all of the duties and responsibilities of the Flood Damage Prevention Appeal Board as set forth in that subsection and shall perform its duties and responsibilities consistent with the purpose, intent and requirement of Chapter XXI "Flood Damage Prevention of the Revised General Ordinances of the City of Ocean City."~~
- d. c. Receive and review applications before the Planning Board and the Zoning Board in accordance with N.J.S.A. 40:55D-27(b).

**Section 4.**

Any and all Ordinances inconsistent herewith are hereby repealed to the extent of their inconsistency.

**Section 5.**

Should any section or portion of this Chapter be declared illegal or unconstitutional by a Court of competent jurisdiction, said section or portion of this Chapter shall be deleted and the remainder of the Chapter shall to the extent possible remain in full force and effect.

**Section 6.**

This Chapter shall take effect in the time and manner prescribed by law.

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Jay A. Gillian, Mayor

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Anthony P. Wilson, Council President

The above Ordinance was passed by the Council of Ocean City, New Jersey, at a meeting of said Council held on 26th day of March, 2015, and will be taken up for a second reading and final passage at a meeting of said Council held on 9th day of April, 2015 in Council Chambers, City Hall, Ocean City, New Jersey at **7:00 o'clock** in the evening.

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Linda P. MacIntyre, City Clerk

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**



**TO AUTHORIZE THE ADVERTISEMENT OF SPECIFICATIONS FOR CITY  
CONTRACT #15-14, SUPPLY & INSTALLATION OF THE OCEAN CITY SKATEBOARD PARK**

**BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that it authorizes the advertisement of specifications for City Contract #15-14, Supply & Installation of the Ocean City Skateboard Park.

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Note: Legal advertisement will be placed in the Ocean City Sentinel on Wednesday, April 8, 2015 with the bid proposal opening scheduled on Tuesday, April 21, 2015 and an anticipated date of award on Thursday, April 23, 2015.

Files: RAU 15-14 Skateboard Park.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

MAYOR JAY A. GILLIAN

## MEMORANDUM

**TO:** CITY COUNCIL  
**FROM:** MICHAEL DATTILO  
**DATE:** APRIL 2, 2015  
**RE:** SKATEPARK

This resolution will authorize going to bid for the construction of the skate park in the 500 block of Asbury Avenue.

Attached is the site plan and some renderings of the skate park. The design was developed to provide a park with an appropriate degree of challenge and fun balanced with safety. There has been an extensive amount of input provided by the local skating community.

The design is consistent with the guidelines of the JIF and MEL to insure liability coverage.

The Administration has also reviewed these plans with the Ecumenical Council in consideration for their concerns regarding the operation of the Clothes Closet. There is an ample buffer between the park and the Clothes Closet and this area will be heavily landscaped.

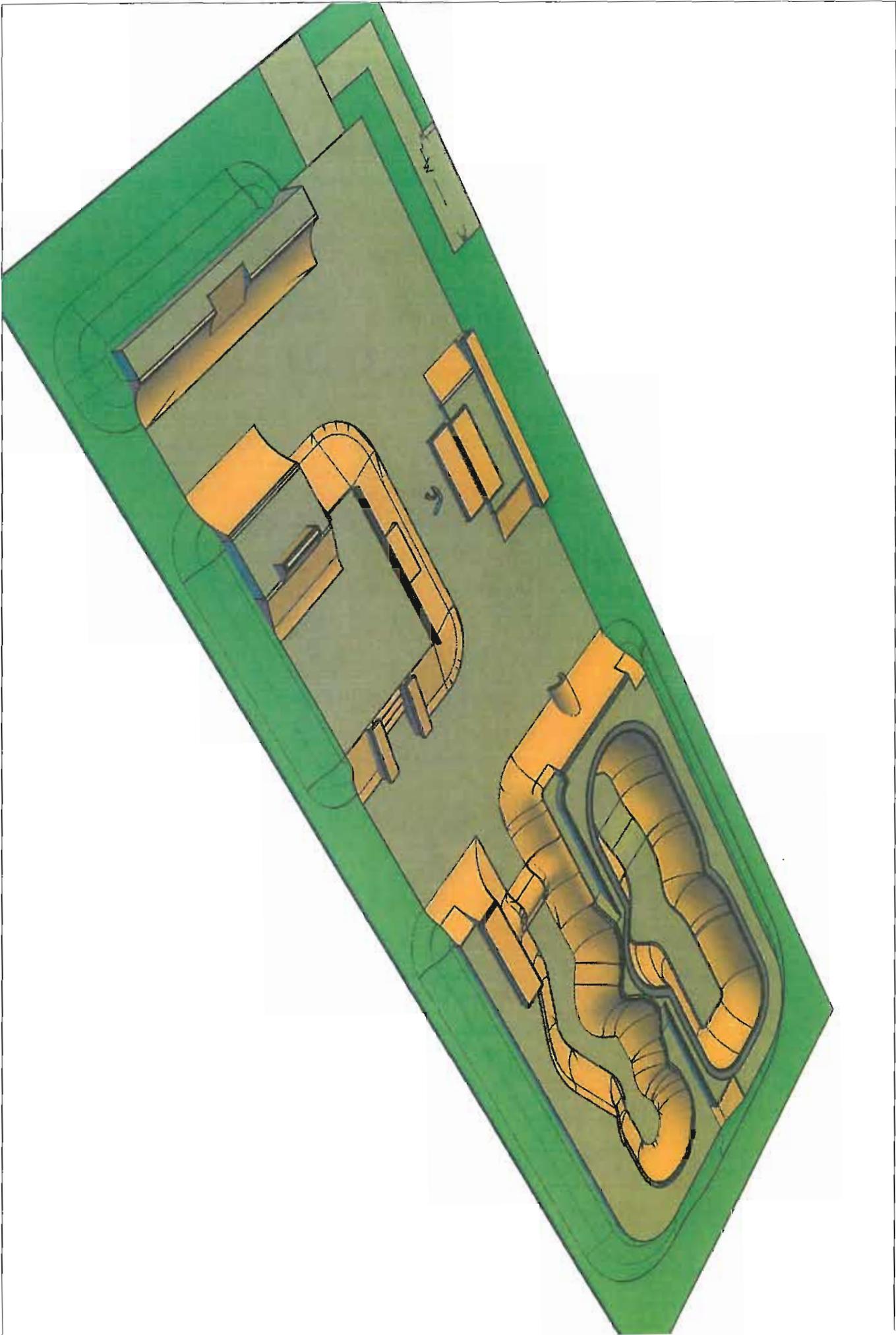
More detailed sets of drawings will be available this week in my office if you wish to review them.

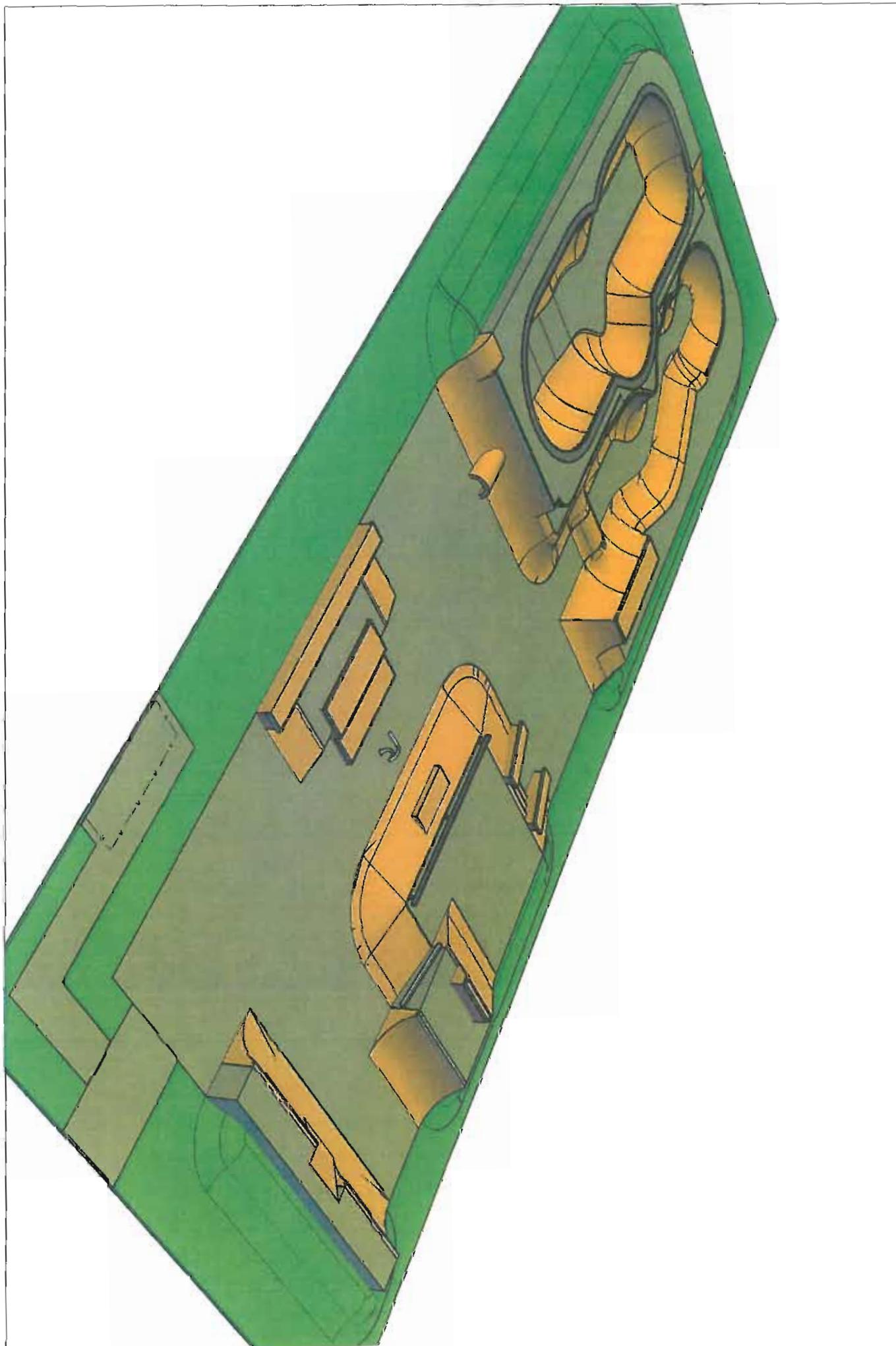
If you have any questions please let me know.

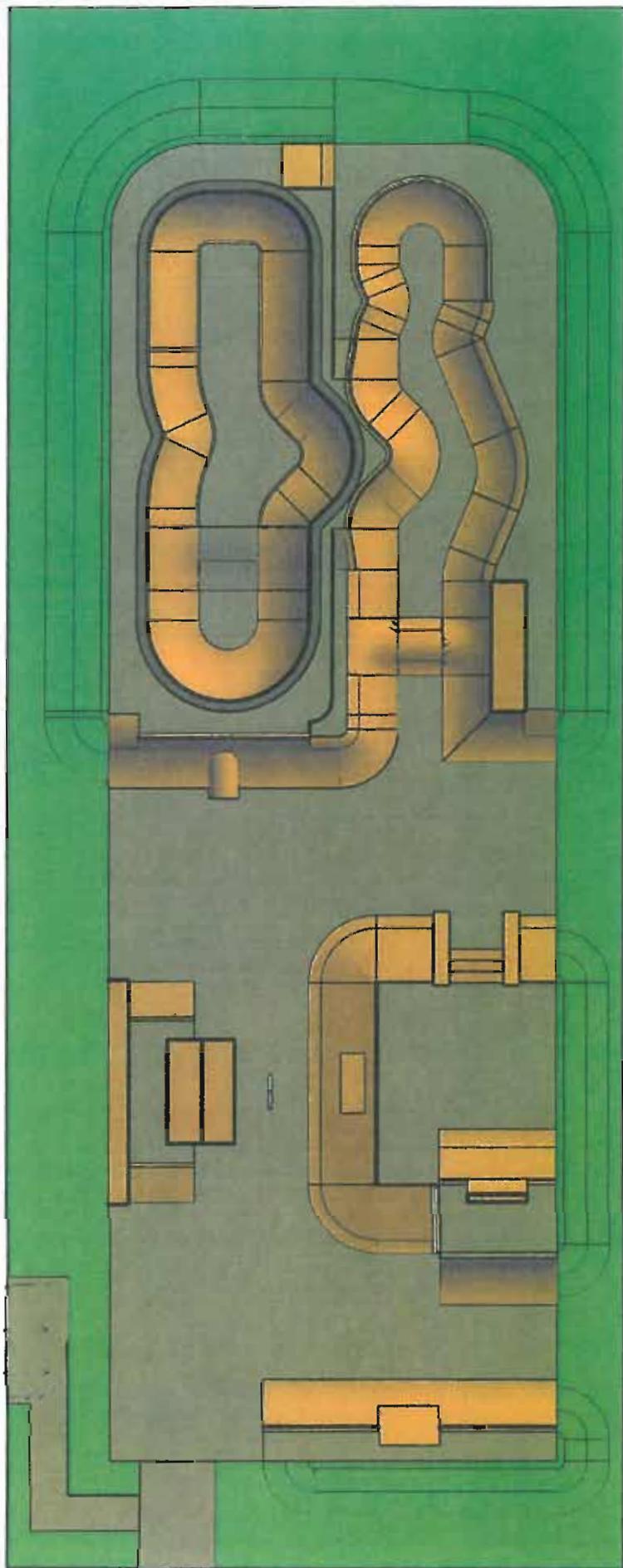
MD

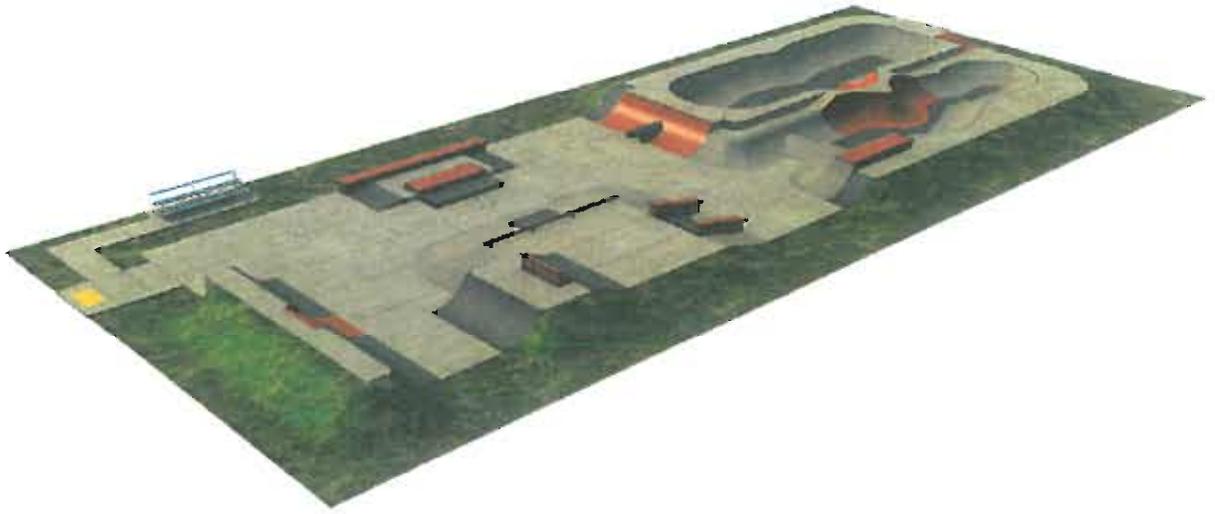
C J. Gillian  
J. Mallon  
L. MacIntyre













**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

#2

**AUTHORIZING THE AWARD OF CITY CONTRACT #12-07 R-1,  
CONCESSION LICENSES FOR THE SALE OF FOOD, ICE CREAM & BEVERAGE RELATED PRODUCTS  
AT DESIGNATED STREET ENDS**

**WHEREAS**, specifications were authorized for advertisement by Resolution No. 11-48-106 on November 29, 2011 for City Contract #12-07, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends; and

**WHEREAS**, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, November 30, 2011, the Notice to Bidders was posted on the City of Ocean City's website, [www.ocnj.us](http://www.ocnj.us) and the Invitation to Bid was distributed to six (6) prospective bidder(s); and

**WHEREAS**, bid proposals were opened for City Contract #12-07, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends on Tuesday, December 22, 2011 and six (6) bid proposals were received; and

**WHEREAS**, James Mallon, Director of Community Service; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposals and specifications and recommend that the contract be awarded to Buster's Custard, LLC; CCI Frozen Treats, LLC, Ocean City Treat Patrol, LLC the three (3) highest responsible bidders; and

**WHEREAS**, the City Council of the City of Ocean City, New Jersey, awarded City Contract #12-07, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends to Buster's Custard, LLC; CCI Frozen Treats, LLC, Ocean City Treat Patrol, LLC by Resolution #12-48-169 adopted on January 12, 2012; and

**WHEREAS**, the City Council of the City of Ocean City, New Jersey, awarded a one (1) year (January 1, 2013 – December 31, 2014) contract extension for City Contract #12-07, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends to Buster's Custard, LLC; CCI Frozen Treats, LLC, Ocean City Treat Patrol, LLC by Resolution #12-49-086 adopted on December 27, 2012; and

**WHEREAS**, the City Council of the City of Ocean City, New Jersey, awarded an additional one (1) year (January 1, 2015 - December 31, 2015) contract extension to City Contract #12-07, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends to Buster's Custard, LLC, Ocean City Treat Patrol, LLC, the only two (2) vendors that desired to continue their licenses by Resolution #15-51-058 adopted on February 26, 2015; and

**WHEREAS**, it was the City's intent to place this contract out to bid for a new time period encompassing the contract years 2016-2018. The new specifications were to be based on proposed revisions to the governing ordinance which was subsequently tabled by the City Council. Due that time was of the essence and after consultation with the New Jersey Department of Community Affairs, Division of Local Governmental Services it was determined in the best of interest of the City by Dorothy F. McCrosson, Esq., City Solicitor and Joseph S. Clark, QPA, City Purchasing Manager that Contract #12-07, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends should be extended for one (1) additional year and that the remaining unissued nine (9) bicycle licenses should be placed out for bid for one (1) year; and

**WHEREAS**, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, March 4, 2015 for City Contract #12-07 R-1, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends and was posted on the City of Ocean City's website, [www.ocnj.us](http://www.ocnj.us). Further the Invitation for Bid Proposals was distributed to ten (10) prospective bidder(s); and

**WHEREAS**, bid proposals were opened for City Contract #12-07 R-1, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends on Thursday, March 19, 2015 and one (1) bid proposal was received; and

**WHEREAS**, Kristin P. Gallagher, Director of Community Service; Frank Donato, III, Director of Financial Management; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposal and specifications and recommend that the contract be awarded to Cool Out, LLC, the highest responsible bidder; and

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that City Contract #12-07 R-1, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends be and is hereby awarded to the following highest responsible bidder:

Cool Out, LLC  
 1535 Bay Avenue  
 Ocean City, NJ 08226

<u>Item</u>	<u>Description</u>	<u>Number of Licenses</u>	<u>Per License Fee</u>	<u>Total Amount Due</u>
2.0	Bicycle Carts to Peddle/Vend Food Are Limited to Ten (10) Licenses Annually			
2.12-2.15	Bicycle Cart Licenses (\$1,000.00 Minimum Bid Per Yr.)	4	each \$ 1,800.00	\$ <u>7,200.00</u>
Total Number of Bicycle Cart Licenses Awarded – Item #2.12 – 2.15				\$ 7,200.00
<b>Total Number of Licenses Awarded &amp; Amount Due from Cool Out, LLC for Item #2.12-2.15 (Bicycle Cart Licenses - 4).....</b>				<b>\$ 7,200.00</b>

**BE IT FURTHER RESOLVED** that the Mayor and City Purchasing Manager are authorized to issue licensees and a formal contract to Cool Out, LLC for a time period of one (1) year beginning on January 1, 2015 and continuing through December 31, 2015 for City Contract #12-07 R-1, Concession Licenses for the Sale of Food, Ice Cream & Beverage Related Products at Designated Street Ends, as listed and in accordance with the bid specifications and proposal form.

\_\_\_\_\_  
 Anthony P. Wilson  
 Council President

Files: RAW 12-07R-1 Concession Licenses.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
 City Clerk



CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**



**AUTHORIZING THE AWARD OF CITY CONTRACT #15-03,  
SUPPLY & DELIVERY OF SCREWS FOR THE BOARDWALK RECONSTRUCTION**

**WHEREAS**, specifications were authorized for advertisement by Resolution No. 15-51-064 on Thursday, March 12, 2015, for City Contract #15-03, Supply & Delivery of Screws for the Boardwalk Reconstruction; and

**WHEREAS**, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, March 18, 2015, the Notice to Bidders was posted on the City of Ocean City's website, [www.ocnj.us](http://www.ocnj.us) and an Invitation to Bid was distributed to three (3) prospective bidders; and

**WHEREAS**, bid proposals were opened for City Contract #15-03, Supply & Delivery of Screws for the Boardwalk Reconstruction on Thursday, April 2, 2015 and two (2) bid proposals were received per the attached Summary of Bids; and

**WHEREAS**, the lowest apparent bid proposal was disqualified, GK Industries, Inc., for material defects in the bid documents and failure to meet the the Buy American Goods & Products Clause per N.J.S.A. 40A:11-18 (P.L.1971, c.198, s.18, eff. July 1, 1971 amended by P.L.1982, c.107, s.1); and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Arthur J. Chew, P.E., City Engineer; Roger Rink, Manager Specialist; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the remaining bid proposal and specifications and recommended that the contract be awarded to Reed & Prince Manufacturing Corporation, the lowest responsible bidder; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that City Contract #15-03, Supply & Delivery of Screws for the Boardwalk Reconstruction be and is hereby awarded to the following lowest responsible bidder:

**Reed & Prince Manufacturing Corporation**  
8 Nashua Street  
Leominster, MA 01453

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Cost</u>
1.	4-1/2" Stainless Steel Boardwalk Screw as Specified	240,000 each	\$ 0.534	\$ 128,112.00

**BE IT FURTHER RESOLVED** that the Mayor and the City Purchasing Manager are hereby authorized to enter into a contract with Reed & Prince Manufacturing Corporation for City Contract #15-03, Supply & Delivery of Screws for the Boardwalk Reconstruction as listed and in accordance with the bid specification and proposal form.

The Director of Financial Management certifies that funds are available and shall be charged pending the passage of the estople period for Capital Bond Ordinance #15-09.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato, III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Michael J. Allegretto  
Council President

Files: RAW 15-03 Boardwalk Screws.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of

said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinasso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
.....	_____	_____	_____	_____

.....  
City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

## DEPARTMENT OF COMMUNITY OPERATIONS

Code Enforcement • Construction • Engineering • Environmental Management • Facilities Management • Planning • Zoning

# Memo

**To:** Joseph Clark, QPA, Purchasing Manager  
**From:** Arthur J. Chew, PE, PP, CFM, CME, CPWM  
**CC:**  
**Date:** April 2, 2015  
**Re:** Recommendation of Award - Contract 15-03 – Job # 1-2015-024

A handwritten signature in blue ink, appearing to read "A. Chew", is placed over the "From:" field of the memo header.

I have reviewed the qualifications and bid prices of Reed and Prince Manufacturing, Inc. and find them acceptable. The company has recently previously supplied the City of Ocean City with screws at a price of \$0.58/screw and this price is lower at \$0.53/screw. Their previous work has been generally acceptable and I have no objection with the contract being awarded to Reed and Prince Manufacturing, Inc.

The screws supplied are specialty screws made of stainless steel to prevent rusting in the shore environment. They are also of a heavy gauge that the City has found to reduce boards from becoming loose and thus reduce the number of trip and fall cases on the boardwalk.

AJC

\\OCESERVER\NetworkShare\Engineering\1-Boardwalk\1-2015-024 Boardwalk Reconstruction Plaza Place to 8th Street\Letters\15-03 Recommendation to Award 15-04-02.doc



PURCHASING DIVISION  
SUMMARY OF BIDS

# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DATE RECEIVED: Thursday, April 2, 2015 @ 2:00 PM EDT  
CITY CONTRACT #: 15-03  
PROPOSAL NAME: Supply & Delivery of Screws for the Boardwalk Reconstruction

THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

NAME, ADDRESS AND BID OF EACH BIDDER		GK Industries , Inc. 425 Huehl Road #15-A NorthBrook IL 60062  Duck S. Yun, President  Phone: 847-272-3590 Fax: 847-272-4096 Email:dsyun@earthlink.net		Reed & Prince Manufacturing Corp 272 Nashua Street Leominster MA 01453  James Richardson, President  Phone: 978-466-6903 Fax: 978-466-6980 Email: Jrichardsom@reedandprincemfg.com				
ITEM	DESCRIPTION	QTY	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	4-1/2" Stainless Steel Boardwalk Screw as specified	240,000 EA	\$ 0.32	\$ 76,800.00	\$ 0.53	\$ 128,112.00	\$ -	\$ -
Number of days for delivery after receipt of purchase order			10K-7 Days Balance 150 Days		60 days		days	
<b>Required Information</b>								
RIGHT TO EXTEND-TIME FOR AWARD:			YES/NO	YES	YES/NO	YES	YES/NO	
PUBLIC DISCLOSURE STATEMENT:			YES/NO	YES	YES/NO	YES	YES/NO	
NON-COLLUSION AFFIDAVIT:			YES/NO	YES	YES/NO	YES	YES/NO	
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:			YES/NO	YES	YES/NO	YES	YES/NO	
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA:			YES/NO	YES	YES/NO	YES	YES/NO	
N.J. AFFIRMATIVE ACTION REGULATION COMPLIANCE NOTICE:			YES/NO	YES	YES/NO	YES	YES/NO	
MANUFACTURER'S AFFIDAVIT & CERTIFICATE OF ORIGIN:			YES/NO	YES-Taiwan	YES/NO	YES-United States	YES/NO	
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT-2 PART FORM:			YES/NO	NO	YES/NO	YES	YES/NO	
NJ BUSINESS REGISTRATION CERTIFICATE (BRC) SUBMITTED:			YES/NO	YES	YES/NO	YES	YES/NO	
NUMBER OF COPIES (2):				2		2		

Disqualified Bidder  
Successful Bidder

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

**#4**

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN  
THE CITY OF OCEAN CITY & HR inTUNE FOR PAYROLL SERVICES**

**WHEREAS**, the City of Ocean City requires additional payroll/pension support services to integrate with the current payroll system; and

**WHEREAS**, it is determined to be in the best interests of the City of Ocean City to have said payroll/pension support services performed to assure accurate financial records; and

**WHEREAS**, HR inTUNE has the required expertise and has agreed to provide payroll/pension support services for the City of Ocean City; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contracts issued in the calendar year 2015 with said firm will exceed \$17,500.00; and

**WHEREAS**, Frank Donato III, CMFO, Director of Financial Management; Joanne Cioeta, Director of Human Resources; Elizabeth M. Woods, Esq., Assistant Human Resources Director; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the submitted proposal and recommended that HR inTUNE, 22 Cassatt Avenue, Suite 105, Berwyn, PA 19312 be awarded an alternative-non-advertised professional service contract for payroll/pension support integration services; and

**WHEREAS**, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, HR inTUNE has completed and submitted a Business Entity Disclosure Certification which certifies that HR inTUNE has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, New Jersey in the previous one (1) year period, and that the contract will prohibit HR inTUNE from making any contributions through the term of the contract; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional service contract to **HR inTUNE, 22 Cassatt Avenue, Suite 105, Berwyn, PA 19312** payroll/pension support services as follows:

<u>Description</u>	<u>Quantity</u>	<u>Rate</u>
Payroll/Pension Support Services as needed	Estimated Monthly	\$ 8,000.00

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with HR inTUNE, 22 Cassatt Avenue, Suite 105, Berwyn, PA 19312 the calendar year 2015 for payroll/pension support services for the City of Ocean City as listed and in accordance with this resolution and submitted proposal forms.

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

The Director of Financial Management certifies that funds are contingent upon the adoption of the 2015 Local Municipal Budget and will be charged to the appropriate operating account when the 2015 purchase orders are issued.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: RPS15 HR inTUNE.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF FINANCIAL MANAGEMENT

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March 30, 2015

Dear City Council Members,

This memo is intended to provide backup to the resolution awarding a professional services contract to HR in Tune. Our long time employee who handled payroll and pension processing retired in September of 2014 on fairly short notice. The City did not have time to advertise the position and train a new hire, so instead decided to outsource the duties to a company who could fill in given these circumstances. HR in Tune is charging \$8,000 monthly to provided said services and will exceed the pay-to-play threshold for 2015.

The City is currently advertising to fill the position permanently. Once a successful new hire is selected HR in Tune will also assist in the training and transition to allow for a smooth process. HR in Tune has been a valuable business partner to the City over the past several months. Their staff are professional, knowledgeable, and have been a pleasure to work with during this period.

As always, if you have any questions on this resolution please feel free to contact my office at 609.525.9350.

Sincerely,

A handwritten signature in blue ink, appearing to read "F. Donato III".

Frank Donato III  
Director of Financial Management

C: Mayor Gillian  
James Mallon, Business Administrator

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**



**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY & CALMAR ASSOCIATES, LLC FOR ENVIRONMENTAL SERVICES**

**WHEREAS**, the City of Ocean City requires certain professional environmental services for collection and report analysis for various projects within the City of Ocean City; and

**WHEREAS**, it is determined to be in the best interests of the City of Ocean City to have said environmental services performed; and

**WHEREAS**, Calmar Associates, LLC has the required expertise and has performed these services for the City of Ocean City in the past; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contracts issued in the calendar year 2015 with said firm will exceed \$17,500.00; and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Arthur Chew, P.E., P.P., Assistant City Engineer; Matthew von der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the proposal and recommended that Calmar Associates, LLC, 1415 13<sup>th</sup> Avenue, Dorothy, NJ 08317 be awarded an alternative-non-advertised professional service contract for the environmental services to include collection of samples and report review & analysis for various projects within the City of Ocean City; and

**WHEREAS**, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, Calmar Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Calmar Associates, LLC has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, New Jersey in the previous one (1) year period, and that the contract will prohibit Calmar Associates, LLC from making any contributions through the term of the contract; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional service contract to Calmar Associates, LLC, 1415 13<sup>th</sup> Avenue, Dorothy, NJ 08317 for professional environmental services to include the collection of samples and report review & analysis as follows:

1. Collection of Samples, Report, Review, Analysis and Summary for Environmental Projects with the City of Ocean City on an as needed basis as determined by the Director of Community Operations for the calendar year 2015.

Expended to Date (Sediment Sampling at Site #83 CDF).....	\$	12,375.00
Requisitions awaiting approval (Report Analysis of Test Results).....	\$	<u>12,800.00</u>
<b>Total to Date.....</b>	<b>\$</b>	<b>25,175.00</b>

2. Services during the contract period are subject to the actual needs as established by the City of Ocean City. As items are required, the City Purchasing Manager shall issue a purchase order for those items based on the availability of funds. No items shall be sent to the City without first obtaining a purchase order for said service.
3. A copy of the Pay-to-Play Certification & the Business Registration Certificate (BRC) for Calmar Associates, Inc. has been submitted and shall be placed on file in the City's Purchasing Division Office.
4. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with Calmar Associates, LLC, 1415 13<sup>th</sup> Avenue, Dorothy, NJ 08317 for professional environmental services for the City of Ocean City as listed and in accordance with this resolution and submitted proposal forms.

The Director of Financial Management certifies that funds are contingent upon the adoption of the 2015 Local Municipal Budget and will be charged to the appropriate Operating/Capital Accounts as the 2015 purchase orders are issued.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato, III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: RPS 2015 – Calmar Assoc Sampling.docx

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk

**CALMAR ASSOCIATES, LLC**  
1415 13<sup>th</sup> Avenue  
Dorothy, NJ 08317

**SCHEDULE OF PROFESSIONAL FEES**

Senior Principal - NJDEP LSRP	\$ 125 per hour
Principal or Senior Consultant	\$ 120 per hour
Associate Principal or Consultant	\$ 115 per hour
Senior Project Manager	\$ 100 per hour
Project Engineer / Project Manager	\$ 95 per hour
Sr. Environmental Specialist	\$ 95 per hour
Assistant PM	\$ 85 per hour
Engineer I / Geologist I	\$ 75 per hour
Engineer II / Geologist II	\$ 65 per hour
Senior Engineer Tech.	\$ 60 per hour
Field/Engineer Tech. I	\$ 55 per hour
Field /Engineer Tech II	\$ 45 per hour
Field/Engineer Tech III	\$ 40 per hour
Drafting	\$ 50 per hour
Word Processing Sec.	\$ 35 per hour
Repro Delivery	\$ 35 per hour
Utility Truck	\$125 per day
Vehicle – (Pick Up Truck or personnel vehicle)	\$ 95 per day

*A fifty percent (50%) premium will be added to the above rates for expert witness and other special services of Principals, Senior Associates, and Associates.*

**CALMAR Associates LLC**  
**1415 13th Avenue**  
**Dorothy, NJ 08317**

**DAILY RATE SHEET**  
 For  
**City of Ocean City**

4/2/2015

**Task : Groundwater and Soil Remediation Projects**

Title	# of Staff	or Equip.	Units	Rate	Sub Total	
Project Manager	1	per hour	1	\$ 85.00	\$ 85.00	
Field Supervisor	1	per hour	8	\$ 75.00	\$ 600.00	
Equipment Operator	1	per hour	8	\$ 55.00	\$ 440.00	
Field Technician	1	per hour	16	\$ 45.00	\$ 720.00	
Union Equip Operator	1	per hour	8	\$ 115.00	\$ 920.00	
Union Laborer	1	per hour	8	\$ 85.00	\$ 680.00	
Utility Truck	1	per day	1	\$ 125.00	\$ 125.00	
Water Utility Truck	1	per day	1	\$ 125.00	\$ 125.00	
Pick Up Truck	1	per day	1	\$ 95.00	\$ 95.00	
Backhoe Cat 420	1	per day	1	\$ 750.00	\$ 750.00	
Track Hoe Cat 318	1	per day	1	\$ 1,250.00	\$ 1,250.00	
Loader Cat 930	1	per day	1	\$ 725.00	\$ 725.00	
Mobe/Demobe Backhoe	1	each way	1	\$ 350.00	\$ 350.00	
Mobe/Demobe Track Hoe	1	each way	1	\$ 1,250.00	\$ 1,250.00	
Mob/Demobe Loader	1	each way	1	\$ 750.00	\$ 750.00	
Misc Field Equipment	1	per day	1	\$ 95.00	\$ 95.00	
Soil Disposal		per ton	1	\$ 38.00	\$ 38.00	Non Haz
Tamper/Jumping Jack	1	per day	1	\$ 100.00	\$ 100.00	
Clean Backfill Delivered		per ton	1	\$ 16.00	\$ 16.00	
3/4" Stone Backfill Delivered		per ton	1	\$ 32.50	\$ 32.50	
Disposal Characterization Analysis			1	\$ 250.00	\$ 250.00	
Mobe Fac Tank		one way	1	\$ 280.00	\$ 280.00	
Demobe Frac Tank		one way	1	\$ 280.00	\$ 280.00	
Waste Water Storage T Tank		per day	1	\$ 45.00	\$ 45.00	2,500 gallon
Dewatering Well Material		LS	1	\$ 325.00	\$ 325.00	
Dewatering Pump Diesel		per day	1	\$ 225.00	\$ 225.00	
Carbon New includes s Disposal		per pound	1	\$ 2.50	\$ 2.50	
Carbon/Water Treatment System		per day	1	\$ 200.00	\$ 200.00	
Carbon System Mobe/Demobe		each way	1	\$ 200.00	\$ 200.00	
Wastewater Discharge Analysis		each	1	\$ 1,350.00	\$ 1,350.00	
Vac Truck		per hour	1	\$ 105.00	\$ 105.00	
Wastewater Disposal		per gallon	1	\$ 0.85	\$ 0.85	
Solids Disposal		per drum	1	\$ 250.00	\$ 250.00	
Dumpster Delivery		each	1	\$ 475.00	\$ 475.00	
Includes Drop off, Liner & Rental		and Trans to Cape May Landfill				
Rolls of Plastic		per roll	1	\$ 105.00	\$ 105.00	
Security Fence	800 Lin. Ft	per lin Ft	800	\$ 4.50	\$ 3,600.00	
Small Soil Screener		per day	1	\$ 575.00	\$ 575.00	
Large Soil Screener		per day	1	\$ 750.00	\$ 750.00	
Mobe/Demobe Screener		each way	1	\$ 300.00	\$ 300.00	
Tank Cutter & Compressor		per day	1	\$ 135.00	\$ 135.00	
Hydro-Hammer		per day	1	\$ 525.00	\$ 525.00	
Hydro Hammer		per week	1	\$ 1,550.00	\$ 1,550.00	
Hydro Hammer Mobe-Demobe		LS	1	\$ 650.00	\$ 650.00	
Port-a-Pot Toilet		per day	1	\$ 5.00	\$ 5.00	

**\*\* NJ Sales Tax & Fuel Surcharges will be applied to Vac Truck Charges and are not included above**

**\*\* Disposal costs are based on acceptance by the Cape May County Landfill**

**\*\* Weekly Rate Are Available for Lengthy Projects**

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**



**AUTHORIZING THE CITY OF OCEAN CITY TO EXECUTE A GRANT AGREEMENT BETWEEN THE CITY OF OCEAN CITY AND THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) FOR THE DEVELOPMENT OF A MUNICIPAL PUBLIC ACCESS PLAN**

**WHEREAS**, the City of Ocean City, New Jersey desires to further develop a municipal public access plan through a grant from the New Jersey Department of Environmental Protection; and

**WHEREAS**, the City of Ocean City obtained a Coastal Zone Management Program, Municipal Public Access Planning Grant from the New Jersey Department of Environmental Protection, Office of Coastal and Land Use Planning; and

**WHEREAS**, as part of that application approval, it is required that the City enter into a grant agreement with the New Jersey Department of Environmental Protection with regard to the grant which has been offered; and

**WHEREAS**, the Governing Body of the City of Ocean City desires to further municipal access planning through a grant from the New Jersey Department of Environmental Protection, Office of Coastal and Land Use Planning, in an amount up to \$15,000.00 for the preservation of the development of a Municipal Public Access Plan for the City of Ocean City; and

**THEREFORE BE IT RESOLVED**, that the City Council of the City of Ocean City, County of Cape May authorizes the Mayor or his designee to execute any and all documents necessary for the execution of the grant agreement with the New Jersey Department of Environmental Protection, Office of Coastal and Land Use Planning in an amount up to \$15,000.00; and

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City, County of Cape May that the Mayor or his designee be and hereby is authorized upon notification of a grant award from the State of New Jersey Board of Public Utilities to execute said Agreement on the behalf of the City of Ocean City and accept the Terms and Conditions as specified in the Agreement in connection with this grant award; and

The City of Ocean City, New Jersey agrees to comply with all applicable Federal, State and Municipal laws, rules and regulations in its performance pursuant to the grant application and agreement.

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: RES NJDEP Grant MAP 15K.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____

.....  
City Clerk

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**



**AUTHORIZING THE CITY OF OCEAN CITY TO EXECUTE A RESOLUTION OF SUPPORT FOR THE STATE HOUSE COMMISSION PRE-APPLICATION TO THE NJDEP GREEN ACRES PROGRAM FOR LOCAL PARKLAND-MINOR DISPOSAL/DIVERSION**

**WHEREAS**, Block:505 Lot:1 & Block:506 Lot:1&2, 6.71 acres, is part of the City of Ocean City, New Jersey which is encumbered with restrictions against disposal or diversion from recreation and conservation uses by the New Jersey Department of Environmental Protection's Green Acres Program; and

**WHEREAS**, in conjunction with the proposed North End Pumping Station, it is necessary to remove the Green Acres restrictions from a portion of the 6.71 acre, Richard S. Grimes Memorial Park; and

**WHEREAS**, the removal of Green Acres restrictions from the Richard S. Grimes Memorial Park requires the approval of the Commissioner of the Department of Environmental Protection and the State House Commission pursuant to N.J.A.C. 7A:36-26; and

**WHEREAS**, the Governing Body of the City of Ocean City desires to apply for approval of North End Pumping Station within the Richard S. Grimes Memorial Park as a minor disposal or diversion of parkland N.J.A.C. 7A:36-26.4; and

**WHEREAS**, in accordance with N.J.A.C. 7:36-26.4 9(d)10, it is necessary for the City of Ocean City to submit as part of the pre-application a Resolution endorsing the application to divert or dispose of a portion of the parkland known as the Richard S. Grimes Memorial Park; and

**THEREFORE BE IT RESOLVED**, that the City Council of the City of Ocean City, in the County of Cape May, State of New Jersey as follows:

1. The City of Ocean City endorses the filing of a pre-application for a portion of the Richard S. Grimes Memorial Park pursuant to N.J.A.C. 7:36-26;
2. The City of Ocean City hereby finds that Richard S. Grimes Memorial Park would meet the minimum substantive criteria at N.J.A.C. 7:36-26.1(d) by the creation of the North End Pumping Station which will deter flooding of homes and streets;
3. The City of Ocean City acknowledges that in order to obtain the approval of Richard S. Grimes Memorial Park, all substantive and procedural requirements of N.J.A.C. 7:36-26 must be met, including compensation requirements at N.J.A.C. 7:36-26.5; and
4. The City of Ocean City acknowledges that in the event the Green Acres Program classifies the Richard S. Grimes Memorial Park as a major disposal or diversion of parkland, additional application information will be required under N.J.A.C. 7:36-26 before the application can proceed.

\_\_\_\_\_  
 Anthony P. Wilson  
 Council President

Files: RES Green Acres Program State House Commission Pre Application local parkland minor disposal diversion.doc

Offered by ..... Secinded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
 City Clerk

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**

**RESOLUTION**



**AUTHORIZING THE CITY'S PARTICIPATION IN THE HOUSTON – GALVESTON AREA COUNCIL OF GOVERNMENTS NATIONAL COOPERATIVE PURCHASING PROGRAM (HGAC-BUY) FOR CONTRACT #VE11-13, CURRENT MODEL CARS & LIGHT TRUCKS WITH SILSBEE FORD, INC. FOR ACQUISITION OF TWO (2) FORD F-150 PICK UP TRUCKS FOR USE BY THE DEPARTMENT OF COMMUNITY OPERATIONS**

**WHEREAS**, the City of Ocean City is allowed to participate in national purchasing cooperative per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize national purchasing cooperatives; and

**WHEREAS**, the Houston-Galveston Area Council of Governments National Cooperative Purchasing Program (HGAC-Buy) has acted as lead agency and awarded Contract #VE11-13, Current Model Cars and Light Trucks; and

**WHEREAS**, two (2) pickup trucks have been determined to be beyond their useful life with the City and require replacement at this time; and

**WHEREAS**, the City's Department of Community Operations has two (2) pickup trucks that are being utilized by the Department's beach cleanup operation and facilities operations; and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Michael Rossbach, Manager Specialist; Roger Rink, Manager Specialist; James Toto, Public Works Supervisor; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the contract from HGAC-Buy Contract # VE11-13, Current Model Cars & Light Trucks and determined that the acquisition of two (2) Ford F-150 Super Cab 4x4 XL Pickup Trucks is the functional economic solution to the City of Ocean City's aging fleet; and

**WHEREAS**, it is recommended that the City Council approve the acquisition of two (2) Ford F-150 Super Cab XL Pickup Trucks for the Department of Community Operations for use throughout the City from Silsbee Ford, Inc.; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that two (2), model year 2015 or newer Ford F-150 Pickup Trucks be purchased from Silsbee Ford, Inc., 1211 US Highway 96 North, Silsbee, Texas 77656, in accordance with the HGAC-Buy Contract #VE11-13, Current Model Cars & Light Trucks as follows:

<b>Silsbee Ford, Inc.</b> <b>1211 US Highway 96 North</b> <b>Silsbee, Texas 77656</b>
---

<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Price</b>
1.	Model Year 2015 or Newer, Ford F-150 4x4 Super Cab 6.5', Box 145" WB XL	2 each	\$ 17,701.00	\$ 35,402.00
2.	Options	2 each	\$ 7,558.00	\$ 15,116.00
3.	Additional Options/Upgrades, Installation & Delivery	2 each	\$ 2,800.00	\$ <u>5,600.00</u>
<b>Total Amount of Ford F-150, 4WD, Super Cab XL.....</b>				<b>\$ 56,118.00</b>

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**

**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of Ocean City, New Jersey authorizes the acquisition of two (2) model year 2015 or newer Ford F-150 Super Cab XL Pickup Trucks for use by the Department of Community Operations for daily operations, be purchased from Silsbee Ford, Inc., 1211 US Highway 96 North, Silsbee, Texas 77656 in the total amount of \$56,118.00 and that the City Purchasing Manager is authorized to issue a purchase order (PO) for said vehicles upon compliance with Local Finance Notice 2012-14 and in accordance with the terms of the Huston-Galveston Area Council of Governments National Cooperative Purchasing Program (HGAC-BUY) Contract for Current Model Cars & Light Trucks, Contract HGAC-Buy #VE11-13.

The Director of Financial Management certifies that funds are contingent upon the compliance with Local Finance Notice 2012-14 and shall be charged to the following Capital Account # C-04-55-285-901.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: Res HGAC-Buy Ford F-150.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of

said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

## DEPARTMENT OF COMMUNITY OPERATIONS

Code Enforcement • Construction • Engineering • Environmental Management • Facilities Management • Planning  
Vehicle Maintenance • Zoning

# Memo

**To:** Joseph S. Clark, City Purchasing Manager  
**From:** Michael Rossbach, Community Operations  
**CC:** Michael Dattilo, Frank Donato, James Mallon & Roger McLarnon  
**Dated:** April 2, 2015  
**Re:** Ford F-150 4WD Pickup Trucks Acquisitions

The Department of Community Operations is requesting support and approval to purchase two (2) 2015 extended cab Ford F-150 4WD pickup trucks. These vehicles were budgeted as part of the approved 2014 Capital Plan and, if approved for purchase these vehicles will be acquired through the Houston-Galveston Area Council of Governments National Cooperative Purchasing Program commonly known as HGAC-Buy. The new vehicles will be direct replacements for two (2) pickup trucks currently being utilized in the fleet. One truck is a 2001 Dodge Dakota 4WD Pickup (PW-P2) with 69,510 miles on it, which has been assigned to the Sanitation Division that deals with daily solid waste and recycling issues throughout the City. The replacement truck will be outfitted with an extended cab and four wheel drive. The second truck scheduled to be replaced is a 1999 Ford 4WD F-250 with 95,473 miles on it, which has been assigned to the Facilities Operations Division.

Both of pickup trucks that are being replaced are showing considerable rust on the rocker panels, springs, frame and bed. Additionally each has various mechanical issues that in the end could become very costly, if we were to pursue the needed repairs. Upon receipt of the new pickup trucks in approximately 60-90 days the two (2) identified vehicles will be cycled out of the fleet and auctioned off on GovDeals.com.

If you have any additional questions or require more supporting information, please don't hesitate to contact me.

cc File

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**



**AUTHORIZING THE CITY'S PARTICIPATION IN THE NATIONAL JOINT POWERS ALLIANCE (NJPA) NATIONAL COOPERATIVE PURCHASING PROGRAM FOR CONTRACT #102811-NAF, PUBLIC SAFETY, VEHICLES, FIRE TRUCKS & EQUIPMENT WITH NATIONAL AUTO FLEET GROUP FOR ACQUISITION OF ONE (1) FORD F-250 PICK UP TRUCK FOR USE BY THE DEPARTMENT OF FIRE & RESCUE SERVICES**

**WHEREAS**, the City of Ocean City is allowed to participate in national purchasing cooperative per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize national purchasing cooperatives; and

**WHEREAS**, the National Joint Powers Alliance (NJPA) National Cooperative Purchasing Program has acted as lead agency and awarded Contract #102811-NAF, Public Safety, Vehicles, Fire Trucks & Equipment; and

**WHEREAS**, one (1) pickup truck have been determined to be beyond their useful life with the City and require replacement at this time; and

**WHEREAS**, the City's Department of Fire & Rescue Services has one (1) Ford F-250 Pickup Truck that is being used by the Lifeguards for daily beach patrol operations; and

**WHEREAS**, Chief Christopher Breunig, Director of the Fire and Rescue Services Department; Thomas A. Mullineaux, Operations Chief of the Ocean City Beach Patrol; James Toto, Public Works Supervisor – Fleet Maintenance; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the contract from National Joint Power Alliance (NJPA) Contract #102811-NAF, Public Safety, Vehicles, Fire Trucks & Equipment and determined that the acquisition of one (1) Ford F-250 Pickup Truck is the functional economic solution to the City of Ocean City's aging fleet; and

**WHEREAS**, it is recommended that the City Council approve the acquisition of one (1) Ford F-250 Pickup Truck for the Department of Fire & Rescue Services for use throughout the City from National Auto Fleet Group; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that one (1), model year 2015 or newer Ford F-250 Pickup Truck be purchased from National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076, in accordance with the NJPA Contract #102811-NAF, Public Safety, Vehicles, Fire Trucks & Equipment as follows:

<b>National Auto Fleet Group 490 Auto Center Drive Watsonville, CA 95076</b>
--

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1.	Model Year 2015 or Newer, Ford F-250 4x4 Crew Cab 172" WB XLT with Selected Options	1 each	\$ 36,929.00	<u>\$ 36,929.00</u>
<b>Total Amount of NJPA #102811-NAF, Public Safety, Vehicles, Fire Trucks &amp; Equipment to National Auto Fleet Group - Ford F-250, 4WD, Crew Cab XLT with Selected Options.....</b>				<b>\$ 36,929.00</b>

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**

**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of Ocean City, New Jersey authorizes the acquisition of one (1) model year 2015 or newer Ford F-250 XLT, 4WD Crew Cab Pickup Truck for use by the Department of Fire & Rescue Services for daily beach patrol operations, be purchased from National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 in the total amount of \$36,929.00 and that the City Purchasing Manager is authorized to issue a purchase order (PO) for said vehicle upon compliance with Local Finance Notice 2012-14 and in accordance with the terms of the National Joint Power Alliance (NJPA) National Cooperative Purchasing Program Contract for Public Safety, Vehicles, Fire Trucks & Equipment, Contract #102811-NAF.

The Director of Financial Management certifies that funds are contingent upon the compliance with Local Finance Notice 2012-14 and shall be charged to the following Capital Account # C-04-55-285-901.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: Res NJPA Ford F-250BP.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinossa	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF FIRE & RESCUE  
SERVICES

**To:** Joseph S. Clark, QPA, City Purchasing Manager  
**From:** Thomas Mullineaux, Chief of Operations - OCBP  
**Subject:** Purchase of a 2015 Ford F-250 Pickup Truck  
**Dated:** 3/30/15

The new 2015 Ford 4x4 Pickup Truck will replace a 2001 Ford F-250 Pickup Truck. The 2001 pickup truck was originally handed down to the beach patrol from the Department of Public Works, where the truck was utilized by the beach cleanup crew for a number of years. The truck was utilized to haul trash and debris off of the beach during the summer season. Subsequently the bed and the frame of the truck are now showing extreme areas of rust and decay. Over the years patches have been made by the Vehicle Maintenance Shop to those areas and it has now been determined that the vehicle is beyond its useful life. It has been determined that it is no longer cost effective to sink additional funds into the repair of this vehicle. Further the Vehicle Maintenance Shop has determined this vehicle is no longer road worthy and should be replaced at this time. Thus it is our recommendation that a new F-250 4x4 Pickup Truck be purchased for the Department.

The new truck will be utilized by the OC Beach Patrol for five (5) months of the year and then will be assigned for the remainder of the year to the Fire Department for use as they see fit.

When in use the 4x4 pickup truck is utilized on a daily basis to take equipment such as stands, surfboards, PWC's, rescue boards, storage boxes, oars, etc... on and off of the beachfront areas. Additionally the truck is utilized to transport tools to the beach that are necessary to perform various repairs of beach patrol equipment.

In closing we are asking for your support of this necessary vehicle that is vital to our daily operation of the Beach Patrol during the summer months.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION



**AUTHORIZING THE CITY'S PARTICIPATION IN THE HOUSTON – GALVESTON AREA COUNCIL OF GOVERNMENTS NATIONAL COOPERATIVE PURCHASING PROGRAM (HGAC-BUY) FOR CONTRACT #FL03-15, FLEET SERVICES EQUIPMENT WITH VEHICLE SERVICES GROUP, LLC D/B/A ROTARY LIFT FOR ACQUISITION OF VEHICLE LIFTS & ASSOCIATED EQUIPMENT FOR USE BY THE DEPARTMENT OF COMMUNITY OPERATIONS**

**WHEREAS**, the City of Ocean City is allowed to participate in national purchasing cooperative per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize national purchasing cooperatives; and

**WHEREAS**, the Houston-Galveston Area Council of Governments National Cooperative Purchasing Program (HGAC-Buy) has acted as lead agency and awarded Contract #FL03-15, Fleet Services Equipment; and

**WHEREAS**, the Department of Community Operations, Division of Vehicle Maintenance Garage was damaged during Super Storm Sandy and is currently being renovated and it is in the best interest of the City to upgrade equipment that has been determined to be beyond its useful life; and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Michael Rossbach, Manager Specialist; Roger Rink, Manager Specialist; James Toto, Public Works Supervisor; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the contract from HGAC-Buy Contract #FL03-15, Fleet Services Equipment and determined that the upgrading the lift equipment at the Vehicle Maintenance Garage is a functional economic solution that should be performed at this time while the renovations are taking place; and

**WHEREAS**, it is recommended that the City Council approve the acquisition of the vehicle lifts and associated equipment for the Department of Community Operations, Division of Vehicle Maintenance for use in maintaining the City's fleet from Vehicle Service Group, LLC d/b/a Rotary Lift; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that the vehicle lifts for the Department of Community Operations, Division of Vehicle Maintenance be purchased from Vehicle Service Group, LLC, d/b/a Rotary Lift, 2700 Lanier Drive, Madison, IN 47250, in accordance with the HGAC-Buy Contract #FL03-15, Fleet Services Equipment as follows:

**Vehicle Service Group, LLC, d/b/a Rotary Lift  
2700 Lanier Drive  
Madison, IN 47250**

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1.	SM30-EL3 30K#4 Post Surface Lift 307" Wheelbase & Overall Length 31' 8 1/8"	1 each	\$ 16,557.23	\$ 16,557.23
2.	RJ150 Heavy Duty Rolling Jacks 15,000 Cap	2 each	\$ 6,256.77	\$ 12,513.54
3.	SPO12EH2-TA 12K#2 Post 12,000 lbs. Lift With 2' Extended Height & Truck Adapters	2 each	\$ 6,456.85	\$ 12,913.70
4.	Installation, Inspection & Delivery	1 lump sum	\$ 4,950.00	\$ 4,950.00

**Total Amount of HGAC-Buy #FL03-15, Fleet Services Equipment  
to Vehicle Service Group, LLC, d/b/a Rotary Lift..... \$ 46,934.47**

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**

**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of Ocean City, New Jersey authorizes the acquisition of above listed vehicle lifts and associated equipment for use by the Department of Community Operations, Division of Vehicle Maintenance for the Vehicle Maintenance Garage for daily operations, be purchased from Vehicle Service Group, LLC, d/b/a Rotary Lift, 2700 Lanier Drive, Madison, IN 47250 in the total amount of \$46,934.47 and that the City Purchasing Manager is authorized to issue a purchase order (PO) for said lifts upon compliance with Local Finance Notice 2012-14 and in accordance with the terms of the Huston-Galveston Area Council of Governments National Cooperative Purchasing Program Contract for Fleet Services Equipment, Contract HGAC-Buy #FL03-15.

The Director of Financial Management certifies that funds are contingent upon the compliance with Local Finance Notice 2012-14 and shall be charged to the following Capital Account # C-04-55-280-801.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: Res HGAC-Buy Rotary Lift COVM.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

\_\_\_\_\_  
City Clerk

# Rotary Lift HGAC Equipment Quotation



Quote # : 201509A

Date: 3/11/2015

Requested By: Jim or Dennis

Quote Expires: 5/10/2015

Payment Terms: 1/2%-15th,NET 30

Warranty: 1yr Parts & 1 yr Labor

Prepared By: Christine Bilz

\*If the completion of the installation is delayed more than one month due to governmental entity delays (i.e. electrical etc.), then Rotary can request partial payment for the portion of work completed (both equipment and installation)

**Note:** Quote for equipment and installation.

Project Name: City of Ocean City DPW Garage

Model No.	Description	Unit Price Ea.	Qty.	Extended Price
SM30-EL3	30K# 4 Post Surface Lift 307" Wheelbase and Overall Length 31' 8 1/8"	\$ 16,557.23	1	\$ 16,557.23
RJ150	Heavy Duty Rolling Jacks 15,000lb Cap	\$ 6,256.77	2	\$ 12,513.54
XXX01CTT	Installation includes mechanical install of new lift and travel	\$ 2,750.00	1	\$ 2,750.00
SPO12EH2-TA	12K# 2 Post 12,000lb Lift with 2' Extended Height and Truck Adapters	\$ 6,456.85	2	\$ 12,913.70
XXX01CTT	Installation includes mechanical install of new lift and travel	\$ 1,100.00	2	\$ 2,200.00
	*does not include any concrete or electrical			
	*does not include any applicable sales tax			
<b>Freight</b>	<b>Pre Paid By Rotary</b>			<b>\$ 46,934.47</b>

**HGAC Contract:** FL03-15

**Contract Period:** 2/1/2017

**CAGE #:** 7K311

**Tax ID #:** 90-0501347

**DUNS #:** 00-638-2634

**Rotary Lift**

**2700 Lanier Dr.**

**Madison, IN 47250**

**Christine Bilz, Government Sales Leader**

**800.445.5438 x5655**



DIVISION OF FLEET OPERATIONS

# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

2 April 2015

To: Joseph S. Clark, QPA, City Purchasing Manager

From: James J. Toto, Public Works Supervisor, Fleet Operations

Subject: Acquisition of Lifts and Tire Machines

Due to the age of our heavy duty tire machine and the inability to get new parts, I am requesting that this machine be replaced. The 3 phase electric motor has been rebuilt three times and cannot be rebuilt any more. Once that machine is replaced, it will leave the City's equipment list and be sold for parts.

Our light duty tire machines cannot handle the type of tires, since we have moved to larger tires for beach work. Our balancing machine is limited in size also. These machines will be re-utilized on the Police side of our facility. This will reduce the time to repair tires and balance them, along with reducing the risk of injury by moving tires across the shop.

Our shop's knowledge capacity to repair vehicles has increased. Our biggest limiting factor has become lifts. A majority of the time we are waiting for a lift to become available, so that repairs can commence. We are more thorough, during the repair process, while the machine is in the air since we can see the entire undercarriage. The different size lifts gives us the versatility to repair everything from the larger dump trucks to the smaller passenger cars. This also provides the City with two aspects of safety concerns. The first concern is the proper and thorough repair of the vehicle. The second concern is the safety of the people working on them. We will be limiting the chance for injuries to happen.

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**

**RESOLUTION**



**AUTHORIZING THE CITY'S PARTICIPATION IN THE HOUSTON – GALVESTON AREA COUNCIL OF GOVERNMENTS NATIONAL COOPERATIVE PURCHASING PROGRAM (HGAC-BUY) FOR CONTRACT #FL03-15, FLEET SERVICES EQUIPMENT WITH MOHAWK RESOURCES LTD FOR ACQUISITION OF TIRE CHANGERS, BALANCERS & ASSOCIATED EQUIPMENT FOR USE BY THE DEPARTMENT OF COMMUNITY OPERATIONS**

**WHEREAS**, the City of Ocean City is allowed to participate in national purchasing cooperative per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize national purchasing cooperatives; and

**WHEREAS**, the Houston-Galveston Area Council of Governments National Cooperative Purchasing Program (HGAC-Buy) has acted as lead agency and awarded Contract #FL03-15, Fleet Services Equipment; and

**WHEREAS**, the Department of Community Operations, Division of Vehicle Maintenance garage was damaged during Super Storm Sandy and is currently being renovated and it is in the best interest of the City to upgrade equipment that has been determined to be beyond its useful life; and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Michael Rossbach, Manager Specialist; Roger Rink, Manager Specialist; James Toto, Public Works Supervisor; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the contract from HGAC-Buy Contract #FL03-15, Fleet Services Equipment and have determined that the upgrading of the tire changers, balancers and associated equipment at the Vehicle Maintenance Garage is a functional economic solution that should be performed at this time while the renovations are taking place; and

**WHEREAS**, it is recommended that the City Council approve the acquisition of the tire changers, balancers and associated equipment for the Department of Community Operations, Division of Vehicle Maintenance for use in maintaining the City's fleet from Mohawk Resources, Ltd.; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that the vehicle tire changers, balancers and associated equipment for the Department of Community Operations, Division of Vehicle Maintenance be purchased from Mohawk Resources, Ltd, 65 Vrooman Avenue, P.O. Box 110, Amsterdam, NY 12010, in accordance with the HGAC-Buy Contract #FL03-15, Fleet Services Equipment as follows:

**Mohawk Resources, Ltd**  
**65 Vrooman Avenue**  
**P.O. Box 110**  
**Amsterdam, NY 12010**

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1.	TCX5 Table Top Tire Changer Expandable	1 each	\$ 6,074.27	\$ 6,074.27
2.	DP00 DSP Medium Capacity Balancer	1 each	\$ 3,492.87	\$ 3,492.87
3.	TCX643HD Heavy Duty Tire Changer	1 each	\$ 17,826.07	\$ 17,826.07
4.	20-2747-1 Gen III Storage Kit	1 each	\$ 661.61	\$ 661.61
5.	20-1207-01 Truck Cone Kit Ex-Large	1 each	\$ 126.41	\$ 126.41
5.	Installation, Inspection & Delivery	1 lump sum	\$ 875.00	\$ 875.00

**Total Amount of HGAC-Buy #FL03-15, Fleet Services Equipment to Mohawk Resources, Ltd..... \$ 29,056.23**

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**

**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of Ocean City, New Jersey authorizes the acquisition of above listed vehicle lifts and associated equipment for use by the Department of Community Operations, Division of Vehicle Maintenance for the Vehicle Maintenance Garage for daily operations, be purchased from Mohawk Resources, Ltd, 65 Vrooman Avenue, P.O. Box 110, Amsterdam, NY 12010 in the total amount of \$29,056.23 and that the City Purchasing Manager is authorized to issue a purchase order (PO) for said tire changers, balancers and associated equipment upon compliance with Local Finance Notice 2012-14 and in accordance with the terms of the Huston-Galveston Area Council of Governments National Cooperative Purchasing Program Contract for Fleet Services Equipment, Contract HGAC-Buy #FL03-15.

The Director of Financial Management certifies that funds are contingent upon the compliance with Local Finance Notice 2012-14 and shall be charged to the following Capital Account # C-04-55-280-801.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: Res HGAC-Buy Mohawk Tire ChangersCOVM.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of

said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

\_\_\_\_\_  
City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DIVISION OF FLEET OPERATIONS

2 April 2015

To: Joseph S. Clark, QPA, City Purchasing Manager

From: James J. Toto, Public Works Supervisor, Fleet Operations

Subject: Acquisition of Lifts and Tire Machines

Due to the age of our heavy duty tire machine and the inability to get new parts, I am requesting that this machine be replaced. The 3 phase electric motor has been rebuilt three times and cannot be rebuilt any more. Once that machine is replaced, it will leave the City's equipment list and be sold for parts.

Our light duty tire machines cannot handle the type of tires, since we have moved to larger tires for beach work. Our balancing machine is limited in size also. These machines will be re-utilized on the Police side of our facility. This will reduce the time to repair tires and balance them, along with reducing the risk of injury by moving tires across the shop.

Our shop's knowledge capacity to repair vehicles has increased. Our biggest limiting factor has become lifts. A majority of the time we are waiting for a lift to become available, so that repairs can commence. We are more thorough, during the repair process, while the machine is in the air since we can see the entire undercarriage. The different size lifts gives us the versatility to repair everything from the larger dump trucks to the smaller passenger cars. This also provides the City with two aspects of safety concerns. The first concern is the proper and thorough repair of the vehicle. The second concern is the safety of the people working on them. We will be limiting the chance for injuries to happen.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

#12

**AUTHORIZING CHANGE ORDER #1 TO CITY CONTRACT #14-20,  
RECREATIONAL SOCCER CAMP PROGRAM**

**WHEREAS**, specifications were authorized for advertisement by Resolution #13-49-348 on Tuesday, October 22, 2013 for City Contract #14-20, Recreational Soccer Camp Program; and

**WHEREAS**, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, November 13, 2013, the Notice to Bidders was posted on the City of Ocean City's website, [www.ocnj.us](http://www.ocnj.us) and the specifications were distributed to three (3) prospective bidder(s); and

**WHEREAS**, bid proposals were opened for City Contract #14-20, Recreational Soccer Camp Program on Thursday, December 5, 2013 and one (1) bid proposal was received; and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Wendy Moyle, Manager of Recreation Programs; Kristie Fenton, Supervisor of Recreation; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposal and specifications and recommended that City Contract #14-20, Recreational Soccer Camp Program be awarded to Ocean City Nor'Easters, Inc., the highest responsible bidder; and

**WHEREAS**, the City Council of Ocean City, New Jersey awarded City Contract #14-20, Recreational Soccer Camp Program on Thursday, December 30, 2013 by Resolution No. 13-50-419 to Ocean City Nor'Easters, Inc., 200 Sixth Street, Ocean City, NJ 08226 for a fee of \$1,850.00 per camp/week; and

**WHEREAS**, the Ocean City Nor'Easters, Inc. has requested to add additional weeks to their camps for the 2015 season; and

**WHEREAS**, Kristen P. Gallagher, Director of Community Services; Wendy Moyle, Manager of Recreation Programs; Kristie Fenton, Supervisor of Recreation; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the request and recommended that Change Order #1 be processed for City Contract #14-20, Recreational Soccer Camp Program to include the additional weeks of camps as follows:

**Change Order #1**  
**Increase to Contract (Weeks of Camp)**

<u>Item</u>	<u>Description</u>	<u>Amount</u>
<b><u>Base Bid</u></b>		
1. B.	A minimum of <b><u>\$1,850.00 per camp/week</u></b> is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year <b><u>2015</u></b> .	\$ 1,850.00
<b><u>For Informational Purposes Only</u></b>		
1. C.	<b>Mini Kickers Soccer Camp Program for Boys &amp; Girls ages 4 through 7 years old</b> <b>Fee charged to each camper per camp/week (2015)</b>	\$ 110.00
	<b>Additional Camp Dates (2015):</b> July 13 <sup>th</sup> through July 17 <sup>th</sup> , 2015; July 27 <sup>th</sup> through July 31 <sup>st</sup> , 2015 and August 10 <sup>th</sup> through August 14 <sup>th</sup> , 2015	
1.D.	<b>Soccer Camp Program for Boys &amp; Girls ages 8 through 14 years old</b> <b>Fee charged to each camper per camp/week (2015)</b>	\$ 170.00
	<b>Additional Camp Dates (2015):</b> July 13 <sup>th</sup> through July 17 <sup>th</sup> , 2015; July 27 <sup>th</sup> through July 31 <sup>st</sup> , 2015 and August 10 <sup>th</sup> through August 14 <sup>th</sup> , 2015	

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, NJ that it authorizes Change Order #1 to City Contract #14-20, Recreational Soccer Camp Program for additional camp weeks as stated above

**BE IT FURTHER RESOLVED** that the Mayor and the City Purchasing Manger are hereby authorized to process Change Order #1 and enter into a formal contract with Ocean City Nor'Easters, Inc., 200 Sixth Street, Ocean City, NJ 08226 for the additional camp weeks.

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: RESCO#1 14-20 Soccer Camp.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____

.....  
City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF COMMUNITY SERVICES  
Division of Aquatic & Fitness Center

Memorandum To: Joseph Clark

From: Wendy Moyle

Date: March 26, 2015

I am writing to support 3 additional weeks of soccer camp this summer by the Nor'easter's. Neil Holloway has requested that the 6 weeks of camp be held the following weeks:

1. June 22-26
2. July 6-10
3. July 13-17
4. July 27-31
5. August 3-7
6. August 10-14

The 5<sup>th</sup>-6<sup>th</sup> Street fields are available for the camps from 9:00am – 1:00pm.

Thank you!

C: Kristin Gallagher

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

**#13**

**AUTHORIZING CHANGE ORDER #1 TO CITY CONTRACT #15-20,  
MATERIAL REMOVAL FROM CONFINED DISPOSAL FACILITY #83**

**WHEREAS**, specifications were authorized for advertisement by Resolution No. 15-51-007 on January 8, 2015 for City Contract #15-20, Material Removal from Confined Disposal Facility #83; and

**WHEREAS**, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, January 14, 2015, the Notice to Bidders was posted on the City of Ocean City's website, [www.ocnj.us](http://www.ocnj.us) and the bid proposals were distributed to eleven (11) prospective bidder(s); and

**WHEREAS**, bid proposals were opened for City Contract #15-20, Material Removal from Confined Disposal Facility #83 on Tuesday, February 12, 2015 and four (4) bid proposals were received per the attached Summary of Bid Proposals; and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Arthur Chew, P.E., Assistant City Engineer; Roger Rinck, Manager Specialist; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposals and specifications and recommended that the contract be awarded to Wickberg Marine Contracting, Inc., lowest responsible bidder; and

**WHEREAS**, the City Council of Ocean City, New Jersey awarded City Contract #15-20, Material Removal from Confined Disposal Facility #83 on February 26, 2015 by Resolution #15-51-061 to **Wickberg Marine Contracting, Inc., 610 Main Street, Belford, NJ 07718** in the amount of \$2,689,000.00; and

**WHEREAS**, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., Director of Community Operations; Arthur Chew, P.E., Assistant City Engineer; Roger Rinck, Manager Specialist; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed and certified Change Order #1 to City Contract #15-20, Material Removal from Confined Disposal Facility #83 is correct as follows:

**Change Order #1**

**Increases**

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
<b>Alternate Bid "A"</b>				
5	Tipping Fee (cost to dispose of the material at the Tuckahoe Turf Farms Facility)	50,000 CY	\$ 12.00	\$ <u>600,000.00</u>
<b>Total Amount of Alternate Bid "A" Bid-Extras</b>				<b>\$ 600,000.00</b>
<b>Total Amount of Increases for Change Order #1.....</b>				<b>\$ 600,000.00</b>
<b>Total Amount of Change Order #1 to City Contract #15-20, Material Removal from Confined Disposal Facility #83 .....</b>				<b>\$ 600,000.00</b>
<b>Total Amount of City Contract #15-20, Material Removal from Confined Disposal Facility #83 Including Change Order #1.....</b>				<b>\$ 3,289,000.00</b>

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

**WHEREAS**, the new adjusted contract cost including Change Order #1 is \$3,289,000.00 an increase to the original contract of 22.31 (%) percent in the total for City Contract #15-20, Material Removal from Confined Disposal Facility #83; and

**WHEREAS**, a copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel in accordance with N.J.A.C. 5:30-11.9; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, NJ that it authorizes Change Order #1 as listed in the amount of \$600,000.00 to City Contract #15-20, Material Removal from Confined Disposal Facility #83 (PO #15-00585); and

**BE IT FURTHER RESOLVED** that The Director of Financial Management is authorized to process Change Order #1 to City Contract #15-20, Material Removal from Confined Disposal Facility #83 (PO #15-00585) issued to Wickberg Marine Contracting, Inc., 610 Main Street, Belford, NJ 07718 in the amount of \$600,000.00 to be charged as following Capital Account #C-04-55-293-010.

**CERTIFICATION OF FUNDS**

\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Files: RESCO#115-20 Mat Removal Confined Dispos#83.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk

Wickberg Marine Contracting

610 Main St.  
Belford New Jersey  
Voice: 732-644-9267  
Fax: 732-202-6075

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Ocean City, Material Removal from CDF #83

Thursday, March 26, 2015

Mr. Roger Rinck:

Last week I sent you a correspondence stating that Wickberg Marine has negotiated with a couple of entities to lower their typical tipping fees to a level that we can save the City approximately \$2.00/ cubic yard. This saving would calculate out to a savings of \$100,000 for this project.

This was discussed at the Pre-Construction meeting on 3/4/15 and after great lengths we have come to terms with Tuckahoe Turf Farms and it is our intention to use their services. The Tuckahoe site is not as clean a deal as it would be at the Wildwood site, or A&H Mining. There is preparation work as well as site management that we will need to administer, but the cost savings still allow for the \$2.00/ cubic yards savings to the City.

The contract section 202.04 allows for the contractor to "utilize another facility". The only stipulation is that the price "must be lower than the shared services price of \$14/ cubic yard.

This is a formal letter, requesting change order #1 be executed, for the disposal of 50,000 cubic yards of dredge spoils.

Please respond to this request at your earliest convenience. We have already commenced with the preparation details for the Disposal Site, so please contact me as soon as possible.

Thank You

Ted Faxon

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**



**AUTHORIZING THE PAYMENT OF CLAIMS**

**WHEREAS**, N.J.S.A. 40A: 5-17 entitled “Approval and Payment of Claims and Required General Books of Account” generally sets forth the manner in which claims against municipalities are to be handled; and

**WHEREAS**, the attached bill list represent claims against the municipality for period including March 21, 2015 to April 2, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the attached bill list is approved for payment.

\_\_\_\_\_  
Frank Donato III  
Chief Financial Officer

\_\_\_\_\_  
Anthony P. Wilson  
Council President

FILES/AUTHORIZING THE PAYMENT OF CLAIMS – 03.21.15 TO 04.02.15.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk



PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00442	03/09/15	BLANEYDO	BLANEY & DONOHUE, PA	Open	105.00	0.00	
15-00445	03/09/15	GANN	GANN LAW BOOKS, INC. SUBSCRIPTION RENEWAL	Open	674.50	0.00	
15-00452	03/09/15	AUSTN	AUSTIN'S SPORTS	Open	1,009.00	0.00	
15-00459	03/09/15	BLINDSPL	BLINDS PLUS BLINDS FOR F.DONATO	Open	145.00	0.00	
15-00468	03/11/15	ACTIONUN	ACTION UNIFORM CO., L.L.C	Open	220.00	0.00	
15-00476	03/11/15	OPTIMIST	OPTIMIST CLUB OF THE WILDWOODS	Open	300.00	0.00	
15-00478	03/11/15	CAPEM	CAPE MEDIATION SERVICES, INC SERVICES VOUCHER 2015	Open	1,044.00	0.00	
15-00480	03/11/15	SJCAA	SOUTH JERSEY COURT ADMIN ASSN.	Open	60.00	0.00	
15-00482	03/11/15	NORTT	NORTHERN TOOL & EQUIPMENT CO.	Open	406.54	0.00	
15-00572	03/17/15	DELAWARE	DELAWARE COUNTY TIMES 2014 NJ TOURISM NEWSPAPER ADS	Open	2,625.00	0.00	
15-00576	03/17/15	BSCF	BUILDING SAFETY CONF. OF NJ REG TO BLDG SAFETY CONF AC	Open	350.00	0.00	
15-00577	03/17/15	AUSTN	AUSTIN'S SPORTS	Open	1,328.40	0.00	
15-00578	03/17/15	AUSTN	AUSTIN'S SPORTS	Open	707.85	0.00	
15-00579	03/17/15	ALLCLEAN	ALL CLEAN BUILDING SERVICES Res #13-50-392	Open	7,034.50	0.00	B
15-00581	03/17/15	DAILEYPL	DAILEY PLUMBING & HEATING	Open	1,999.67	0.00	
15-00582	03/17/15	ACTIO	ACTION SUPPLY, INC. I-5 for Beach Paths	Open	7,662.23	0.00	
15-00583	03/17/15	UNIVS	UNIVERSAL COMPUTING SERVICES MESSAGE MAILERS	Open	1,682.75	0.00	
15-00585	03/17/15	WICKBERG	WICKBERG MARINE CONTRACTING CC 15-20; RES. 15-51-061	Open	49,000.00	0.00	B
15-00587	03/17/15	DEPT	DEPTCOR SC 49131	Open	288.00	0.00	
15-00588	03/17/15	VITAL	VITAL COMMUNICATIONS, INC	Open	52.50	0.00	
15-00589	03/17/15	PANITCH	PANITCH SCHWARZE BELISARIO & MR MATURE AMERICA	Open	249.00	0.00	
15-00594	03/17/15	ENEGRYSR	ENERGY SERVICES LLC	Open	880.00	0.00	
15-00597	03/17/15	PATCARR	SHAMROCK LASER ENGRAVING &	Open	537.85	0.00	
15-00603	03/18/15	NJPO	NJ PLANNING OFFICALS NJPO 2015 TRAINING PROGRAM	Open	279.00	0.00	
15-00605	03/18/15	RUTGERS	RUTGERS-CENTER FOR GOV SERVICE PMTC II COURSE - MEGAN MURRAY	Open	1,079.00	0.00	
15-00607	03/18/15	SJOVE	SOUTH JERSEY OVERHEAD DOOR CO.	Open	238.50	0.00	
15-00608	03/18/15	MCSIGNS	MARK R. CREGO	Open	250.00	0.00	
15-00611	03/18/15	LAWSO	LAWSON PRODUCTS, INC. SC #76910	Open	509.79	0.00	
15-00620	03/23/15	SCHOP	WILLIAM SCHOPPY TROPHY COMPANY Quigley-52 St.	Open	109.50	0.00	
15-00633	03/23/15	MALIA	MALIA'S RUBBER STAMP COMPANY	Open	35.45	0.00	
15-00639	03/23/15	77BRE	CHRISTOPHER BREUNIG reimburs for lodging @ school	Open	609.50	0.00	
15-00643	03/26/15	HUB2	THE HUB	Open	391.92	0.00	
15-00644	03/26/15	HUB2	THE HUB	Open	399.96	0.00	
15-00653	03/27/15	STVP	SERIOUSLY TOTAL VIDEO PROD,LLC	Open	11,075.00	0.00	
15-00654	03/27/15	SONJ5	TREASURER STATE OF NEW JERSEY	Open	409.00	0.00	
15-00655	03/27/15	SONJ-DEP	TREASURER STATE OF NJ	Open	2,300.00	0.00	
15-00660	03/27/15	HUNTLEON	LEONARD HUNT	Open	37.95	0.00	
15-00664	03/27/15	GIFFORDG	GEOFFREY R. GIFFORD	Open	8.00	0.00	
15-00670	03/30/15	SENTI	SENTINEL LEDGER	Open	308.70	0.00	
15-00672	03/30/15	09SOI	MARK SOIFER	Open	113.44	0.00	
15-00696	03/30/15	MODERGRO	MODERN GROUP POWER SYSTEMS	Open	1,267.35	0.00	B
15-00705	03/30/15	RUTGERS	RUTGERS-CENTER FOR GOV SERVICE COAH - MHL and AA Courses - MV	Open	655.00	0.00	
15-00709	04/03/15	SHORECLE	SHORE CLEANERS INC	Open	30.00	0.00	
15-00710	04/03/15	SHORH	SHORE HARDWARE	Open	386.54	0.00	
15-00711	04/03/15	HUBER	HUBER LOCKSMITHS, INC	Open	316.00	0.00	
15-00712	04/03/15	SHOEM	SHOEMAKER LUMBER COMPANY, INC	Open	156.66	0.00	
Total Purchase Orders: 97 Total P.O. Line Items: 190 Total List Amount: 485,786.08 Total Void Amount: 0.00							

March 24, 2015  
11:54 AM

CITY OF OCEAN CITY  
Check Register By Check Date

Page No: 1

*Issued outside Bid List*

Range of Checking Accts: GENERAL to GENERAL Range of Check Dates: 03/24/15 to 03/24/15  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GENERAL		GENERAL RECEIPTS			
83266	03/24/15	SZABO DENISE SZABO	560.00		3464
<b>Checking Account Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	1	0	560.00      0.00
		Direct Deposit:	0	0	0.00      0.00
		Total:	1	0	560.00      0.00
<b>Report Totals</b>					
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	1	0	560.00      0.00
		Direct Deposit:	0	0	0.00      0.00
		Total:	1	0	560.00      0.00

**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

#15

**CONSENTING TO THE MAYOR'S APPOINTMENT OF BRIAN BOOTH AS  
A MEMBER TO THE OCEAN CITY LIFEGUARD PENSION COMMISSION**

**BE IT RESOLVED**, by the Mayor and City Council of the City of Ocean City that the following person is hereby appointed to serve on the Ocean City Lifeguard Pension Commission in accordance with Resolution No. 88-28-100.

<u>NAME</u>	<u>LENGTH OF TERM</u>	<u>TERM EXPIRES</u>
Brian Booth	4 Years (To fill the unexpired term of Dennis Swan)	12/31/2016

\_\_\_\_\_  
Anthony P. Wilson  
Council President

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2015

NAME	AYE	NAY	ABSENT	ABSTAINED
Allegretto	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....  
City Clerk