

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#1

**TO AUTHORIZE THE ADVERTISEMENT OF SPECIFICATIONS FOR CITY
CONTRACT #16-16, 2016 ROAD IMPROVEMENT PROGRAM – PHASE I**

BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it authorizes the advertisement of specifications for City Contract #16-16, 2016 Road Improvement Program – Phase I.

Keith P. Hartzell
Council President

Note: Legal advertisement will be placed in the Ocean City Sentinel on Wednesday, February 3, 2016 with the bid proposal opening scheduled on Thursday, February 18, 2016 and an anticipated date of award on Thursday, February 25, 2016.

Files: RAU 16-16, 2016 Road Imprv Program Phase I.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

ADMINISTRATION

Emergency Management • Engineering and Construction • Humane Resource • Information Technology • Planning & Zoning • Purchasing

Memo

To: James Malkin
From: Arthur J. Chew, PE, PP, CFM, CME, CPWM 
CC: Joseph Clark
Date: January 13, 2015
Re: Authorization to Bid 16-16 – 2016 Road Improvement Program – Phase 1

This project consists of milling and paving of several city blocks of roads as listed below. Along with the resurfacing of the road, concrete curb, sidewalk, and gutter as well as some drainage improvements and traffic striping are included in the project. Below is a summary of the work to be performed on each road.

Pleasure Avenue (16th Street to 14th Street) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades and installing concrete gutter to allow for positive drainage. Pleasure Avenue will be elevated up to nine inches to reduce tidal flooding conditions with an average elevation change along the gutter line at about six inches above of the existing conditions. Almost all the sidewalk and driveway aprons on the west side of the street will be replaced with sidewalk that has ADA compliant cross slope. Several properties in the area have built retaining walls within the public right of way. These retaining walls will be buried slightly to take advantage of the higher elevation adjacent properties and elevate the road surface to reduce the frequency of tidal flooding impacts.

West 16th Street (Bulkhead to Bay Avenue) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades, replacement of existing drainage at the intersections with Pleasure Avenue and installation of new drainage, installation of concrete gutter to allow for positive drainage. The intersection of Pleasure Avenue will be elevated up to three inches to reduce tidal flooding conditions. Most other changes in elevation are within one inch of the existing conditions.

Bayonne Place (Pleasure Avenue to Bay Avenue) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades, replacement of existing drainage at the intersections with Pleasure Avenue as well as in the middle of the block and installation of new drainage, installation of concrete gutter to allow for positive drainage. The intersection of Pleasure Avenue will be elevated up to three inches to reduce tidal flooding conditions. Most other changes in elevation are within one inch of the existing conditions.

Sunset Place (Pleasure Avenue to Bay Avenue) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades, replacement of existing drainage at the intersections with Pleasure Avenue and installation of new drainage, installation of concrete gutter to allow for

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positive drainage. Most of the driveways aprons on the street will be replaced due to adjustments in the elevation of the road. The intersection of Pleasure Avenue will be elevated up to six inches to reduce tidal flooding conditions. Average elevation change along the gutter line is about three inches of the existing conditions. These elevation changes will also require the replacement of the sidewalk adjacent to the rear door of Mario's Pizzeria.

15th Street (Bulkhead to Bay Avenue) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades, replacement of existing drainage at the intersections with Pleasure Avenue and installation of new drainage, installation of concrete gutter to allow for positive drainage. The intersection of Pleasure Avenue will be elevated up to nine inches to reduce tidal flooding conditions. Average elevation change along the gutter line is about two inches of the existing conditions.

Wovern Place (15th Street to alley) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades to allow for positive drainage. Most elevation changes are less than one inch.

Bayview Place (Prospect Avenue to Bay Avenue) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades and installing concrete gutter to allow for positive drainage. Most elevation changes are less than one inch but the intersection of Prospect Avenue and Bayview Place will be elevated three inches to reduce tidal drainage impacts.

Prospect Avenue (15th Street to 14th Street) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades and installing concrete gutter to allow for positive drainage. Most elevation changes are under one inch but the intersection of Prospect Avenue and 16th Street will be elevated six inches on the west side to reduce tidal drainage impacts.

Bayview/14th Street Alley (Prospect Avenue to Bay Avenue) – The work on this alley consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades so that storm water will drain to Prospect Avenue and Bay Avenue. Due to the flat nature of the alley and low elevations of the adjacent properties porous pavement will be utilized in the alley.

14th Street (Bulkhead to Bay Avenue) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades, replacement of existing drainage at the intersections with Prospect Avenue and Pleasure Avenue and installation of new drainage, installation of concrete gutter to allow for positive drainage. The intersection of Pleasure Avenue and 14th Street will be elevated up to nine inches to reduce tidal flooding conditions. Adjacent sidewalk and curb will be replaced in association with this project to allow for the road elevation while still maintaining positive pitch from the adjacent properties to the street.

Bay/Simpson Alley (17th Street to 16th Street) – The work on this alley consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades so that storm water will drain to 16th Street and 17th Street.

East 16th Street (Bay Avenue to West Avenue) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades, replacement of existing drainage at the intersections with Simpson Avenue and Haven Avenue and installation of new drainage, installation of concrete gutter to allow for positive drainage. The 200 block of 16th Street will be elevated up to nine inches to reduce tidal flooding conditions. Adjacent sidewalk and curb will be replaced in association with this project to allow for the road elevation. The 300 block will also be between three and six inches. The north west side of the block will have the sidewalk and curb replaced to take advantage of the elevation of the adjacent property.



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Haven Avenue (17th Street to 16th Street) – The work on this road consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades and installing concrete gutter to allow for positive drainage. Two driveway aprons will be replaced to maintain positive drainage. The mid block gutter line elevations will remain the same as existing conditions but other gutter elevations and road centerline elevations may be elevated up to four inches to maintain consistent gutter slopes as well as cross slopes.

Haven/West Alley (16th Street to 15th Street) – The work on this alley consists of but not limited to the following: resurfacing of the road surface as well as adjusting pavement grades so that storm water will drain to 16th Street and 15th Street. Limits of paving will meet into the recently resurfaced portion of the alley that was completed as a part of the Peter Lumber development.

AJC

N:\Planning and Engineering\Engineering\3-Roads and Drainage\3-10-028 2010 Fall Road Improvement Program\Letters\10-28 memo to authorize 10-07-29.doc

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#2

**TO AUTHORIZE THE ADVERTISEMENT OF SPECIFICATIONS FOR CITY
CONTRACT #15-36, LAGOON OUTFALL DRAINAGE IMPROVEMENTS
AT VARIOUS LOCATIONS**

BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it authorizes the advertisement of specifications for City Contract #15-36, Lagoon Outfall Drainage Improvements.

Keith P. Hartzell
Council President

Note: Legal advertisement will be placed in the Ocean City Sentinel on Wednesday, February 3, 2016 with the bid proposal opening scheduled on Thursday, February 18, 2016 and an anticipated date of award on Thursday, February 25, 2016.

Files: RAU 15-36, Lagoon Drainage at Various Locations.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

ADMINISTRATION

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Memo

To: James Mallon
From: Arthur J. Chew, PE, PP, CFM, CME, CPWM
CC: Joseph Clark
Date: January 22, 2016
Re: Authorization to Bid 15-36 – Lagoon Outfall Drainage Improvements at Various Locations

This project consists of replacement of existing outfall pipes that have become deteriorated over time and now are creating sink holes in private properties. The outfall pipes traverse from public streets through private properties and terminate through bulkheads discharging into adjacent lagoons. Existing pipes are either corrugated aluminum or ductile iron in material. New pipes will be made of high density polyethylene. New pipes will be sized to handle the 10 year storm as is NJDOT standard. No pipes are proposed to have check valves as associated drainage areas are not impacted by typical tidal flooding events. All disturbance through private property will be restored to preconstruction conditions. Easements have been obtained from some properties and these outfalls are included in the base bid. Alternate bid items are for outfalls where easements have not been obtained and property owners have been reluctant to provide easements. The following locations are proposed for outfall pipe replacement:

Base Bid

Between 47 and 51 Arkansas Avenue
Between 58 and 60 Arkansas Avenue
Between 1 and 2 Caroline Lane

Alternate Bids

Between 1 and 2 Kingston Lane
Between 25 and 26 Grenada Lane
Between 44 and 46 Waterway Road
Between 12 and 14 Arkansas Avenue

AJC

\\OCESERVER\NetworkShare\Engineering\3-Roads and Drainage\3-2015-036 Lagoon Outfall Drainage Improvements at Various Locations\Letters\15-36 memo to authorize 16-01-21.doc

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**CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY**

RESOLUTION

#3

**AUTHORIZING THE AWARD OF CITY RFP #Q-15-011, ARCHITECTURAL SERVICES
FOR THE BAYSIDE CENTER**

WHEREAS, the City of Ocean City requires certain professional architectural service to address the electrical system and handicap ramp at the Bayside Center; and

WHEREAS, it is determined in the best interest of the City of Ocean City to have these services performed; and

WHEREAS, the Request for Quote was advertised in the Ocean City Sentinel on Wednesday, December 2, 2015, the Request for Quotes was posted on the City of Ocean City's website, www.ocnj.us and distributed to thirty nine (39) prospective bidder(s); and

WHEREAS, quotes proposals were opened for RFP #Q-15-011, Architectural Services for the Bayside Center on Tuesday, January 5, 2016 and five (5) bid proposals were received per the attached Summary of Quotes; and

WHEREAS, based on the evaluations and review conducted in accordance with New Jersey State Local Public Contracts Law by Arthur Chew, P.E., Assistant City Engineer; Mathew von der Hayden, Manger of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager of the five (5) proposals for RFP #Q-15-011, Architectural Services for the Bayside Center; the two (2) lowest RFP proposals were interviewed, reviewed and it was recommended that a contract be awarded to Remus Architecture; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that RFP #Q-15-011, Architectural Services for the Bayside Center be and is hereby awarded to the following lowest responsible bidder:

Remus Architecture 900 Haddon Ave., Suite 412 Collingswood, NJ 08108

Item	Description	Design Services	Cost Construction Management Services
1.	Phase I Bayside Center- Electrical Work	\$ 18,000.00	Per Hour Fee Schedule
2.	Phase II Bayside Center- ADA Ramp & Exterior	\$ 19,050.00	Per Hour Fee Schedule

BE IT FURTHER RESOLVED that the Mayor and City Purchasing Manager are hereby authorized to enter into a formal contract with Remus Architecture, 900 Haddon Avenue, Suite 412, Collingswood, NJ for RFP #Q-15-011, Architectural Services for the Bayside Center as listed and in accordance with the bid specifications and the submitted proposal form.

The Director of Financial Management certifies that funds are available for and shall be charged to Grant Account No. G-02-40-181-211 as purchase orders are issued.

CERTIFICATION OF FUNDS

 Frank Donato III, CMFO
 Director of Financial Management

 Keith P. Hartzell
 Council President

Files: RAW Q15-011 Architectural Services Bayside.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinasso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McTeffan	_____	_____	_____	_____

.....
 City Clerk



Memo

To: Joseph Clark, QPA, Purchasing Manager

From: Matt von der Hayden, Manager of Capital Planning

CC: James V. Mallon, Business Administrator
Frank Donato III, Director of Financial Management, CFO, Emergency Management Coordinator
Arthur J. Chew, P.E., P.P., C.M.E., C.F.M., C.P.W.M., City Engineer

Date: January 22, 2016

RE: RFQ, Q-15-011, Recommendation of Award - Architectural Services - Bayside Center

Quotes were received on January 5, 2016 for architectural services related to the renovation to the Bayside Center. The City of Ocean City will be using CDBG funds to renovate the electrical and ADA curb ramp of the Bayside Center. This project is a part of the City's plan to renovate the Bayside Center in phases.

Three City staff, Joseph Clark, Arthur Chew and Matt von der Hayden reviewed the five quotes received for the RFQ. After that review, it was determined that two of the quotes met the requirements for the City. The interviews of the two architects were conducted the week of January 11th, 2016. After the City staff conducted the interviews, separate evaluation criteria sheets were completed by each staff member and through the evaluation and interview process Remus Architecture, 900 Haven Avenue, Suite 412, Collingswood, NJ 08108-2113 ranked highest among the two architects. Please find this memo and attached evaluation sheet as the recommendation to award Remus Architecture the work for the architectural services at the Bayside Center.

Matt von der Hayden, Manager of Capital Planning



PURCHASING DIVISION

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DATE RECEIVED: Tuesday, January 5, 2015 @ 2:00 PM, EST
CITY RFP #: Q-15-011
PROPOSAL NAME: Professional Architectural Services for the Bayside Center Renovations

EVALUATION WORKSHEET SUMMARY

			Remus Architecture			The Sidrane Group Architects		
			900 Haddon Avenue, Suite 412			201 Tilton Road		
			Collingswood, NJ 08108-2113			Northfield, NJ 08225-1247		
			Paul Remus			Thomas Sidrane		
			Phone #: 856-869-4980			Phone #: 609-383-0635		
			Fax #: 856-869-4975			Fax #: 609-383-8324		
			paul@remusarchitecture.com			thomas@thesidranegroup.com		
EVALUATION CRITERIA		Percentage	1	2	3	1	2	3
1	Understanding the Requested Work	25%	8	8	8	8	8	8
2	Knowledge & Technical Competence	25%	8	9	9	7	7	8
3	Ability to Complete the Project in a Timely Manner	25%	8	8	8	7	8	9
4	Management, Experience & Personnel Qualifications	25%	8	9	9	8	8	9
5	Costs/Fees	10%	10	10	10	10	10	10
TOTAL POINTS PER EVALUATOR		100%	42	44	44	40	41	44
TOTAL OVERALL POINTS			130			125		



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DATE RECEIVED: Tuesday, January 5, 2016 @ 2:00 PM, EDT
 CITY RFP #: Q-15-011
 PROPOSAL NAME: Architectural Services for the Bayside Center

PURCHASING DIVISION
 SUMMARY OF QUOTES

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

NAME, ADDRESS & BID OF EACH BIDDER		Mark Asher AIA Asher Associates Architects, LLC 115 West Avenue Suite 305 Jenkintown, PA Phone #: 215-376-1413 Fax #: 215-576-0879 sasher@asherarchitects.com		Kellenyi, Johnson, Wagner 21 Peters Place Red Bank, NJ 07701 Eric L. Wagner Phone #: 732-741-5270 Fax #: 732-741-8439 ewagner@kiw.com		Gregory Modelle, AIA, ASLA 419 Bethel Road Somers Point, NJ 08244 Greg Modelle Phone #: 609-601-6114 Fax #: 609-601-6115 modelle@comcast.net		Remus Architecture 900 haddon Avenue Suite 412 Collingswood, NJ 08108-2113 Paul Remus Phone #: 856-869-4980 Fax #: 856-869-4975 psul@remusarchitecture.com	
ITEM	DESCRIPTION	Design Services Cost	Const. Mang. Services - Cost per Hour	Design Services Cost	Const. Mang. Services - Cost per Hour	Design Services Cost	Const. Mang. Services - Cost per Hour	Design Services Cost	Const. Mang. Services - Cost per Hour
1.0	Phase I	\$ 16,880.00	\$ 58,800.00	\$ 27,975.00	\$175.00 p/h	\$ 11,000.00	\$ 5,000.00	\$ 18,000.00	Attached listing
2.0	Phase II	\$ 27,212.00	\$ 70,256.00	\$ 31,510.00	\$175.00 p/h	\$ 11,000.00	\$ 8,000.00	\$ 19,050.00	Attached listing
<i>Required Information</i>									
RIGHT TO EXTEND-TIME FOR AWARD:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
STOCKHOLDER DISCLOSURE STATEMENT:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
NON-COLLUSION AFFIDAVIT:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA:		YES/NO	YES	YES/NO	YES - None Listed	YES/NO	YES	YES/NO	YES
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE TO BIDDERS:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
SURE OF INVESTMENT ACTIVITIES IN IRAN STATE-2 PART FORM:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
SWORN STATEMENT BY PROFESSION SERVICES PROVIDER:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
NEW JERSEY BUSINESS REGISTRATION CERTIFICATE (BRC) :		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
REFERENCE LIST OF CUSTOMERS:		YES/NO	YES	YES/NO	YES	YES/NO	YES	YES/NO	YES
NUMBER OF COPIES (4):			4		4		4		4



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

PURCHASING DIVISION
SUMMARY OF QUOTES
 BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Tuesday, January 5, 2016 @ 2:00 PM, EDT
 CITY RFP #: Q-15-011
 PROPOSAL NAME: Architectural Services for the Bayside Center

The Sidrane Group Architects
 201 Tilton Road
 Northfield, NJ 08225-1247
 Thomas Sidrane

 Phone #: 609-383-0635
 Fax #: 609-383-8324
thomas@thesidranegroup.com

ITEM	DESCRIPTION	Design Services		Const. Mang. Services		Design Services		Const. Mang. Services	
		Cost	Cost per Hour	Cost	Cost per Hour	Cost	Cost per Hour	Cost	Cost per Hour
1.0	Phase I	\$ 17,508.00	\$115.00 p/h						
2.0	Phase II	\$ 19,853.00	\$115.00 p/h						
Required Information									
RIGHT TO EXTEND-TIME FOR AWARD:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
STOCKHOLDER DISCLOSURE STATEMENT:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
NON-COLLUSION AFFIDAVIT:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE TO BIDDERS:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
FORM OF INVESTMENT ACTIVITIES IN IRAN STATE-2 PART FORM:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
SWORN STATEMENT BY PROFESSION SERVICES PROVIDER:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
NEW JERSEY BUSINESS REGISTRATION CERTIFICATE (BRC) :		YES/NO	NO	YES/NO		YES/NO		YES/NO	
REFERENCE LIST OF CUSTOMERS:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
NUMBER OF COPIES (4):			4						

Sub Contract for Construction Management
 John Miranda Construction Inc.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#4

**AUTHORIZING THE AWARD OF A CONTRACT BETWEEN THE CITY OF OCEAN CITY
AND ADP, LLC FOR THE 2016 PAYROLL & HUMAN RESOURCE SOFTWARE CONTRACT
FOR THE DEPARTMENT OF FINANCIAL MANAGEMENT & THE DEPARTMENT OF
ADMINISTRATION, HUMAN RESOURCES DIVISION**

WHEREAS, the City of Ocean City has a need to maintain the computerized administration of the human resources and payroll systems for use at by the Department of Financial Management & Department of Administration, Human Resources Division; and

WHEREAS, ADP, LLC has supplied and maintained the computerized software programs for payroll processing, payroll and human resources systems for many years and have the necessary experience to maintain and supply quality products; and

WHEREAS, it is determined in the best interest of the City of Ocean City to have & maintain computerized payroll processing, payroll and human resources software systems; and

WHEREAS, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing the value of the contract will exceed \$17,500.00; and

WHEREAS, ADP, LLC have provided system upgrades and maintenance on a regular basis in the past for the City of Ocean City; and

WHEREAS, a contract with ADP, LLC may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(dd); and

WHEREAS, Benjamin Hurst, Director of IT; Frank Donato III, Director of Financial Management; James A. Mallon, Business Administrator; Elizabeth M. Woods, Director of Human Resources; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the proposal and recommended that **ADP, LLC, 1125 Virginia Drive, Fort Washington, PA 19034** be awarded an alternative non-advertised method of award contract for the 2016 computerized payroll processing, payroll and human resource software maintenance agreement for the Department of Financial Management & the Department of Administration, Human Resources Division as determined by the needs of the City of Ocean City; and

WHEREAS, the anticipated term of this contract is one (1) calendar year; and

WHEREAS, ADP, LLC has completed and submitted a Business Registration Certificate (BRC), a Business Entity Disclosure Certification and Sworn Statement By Professional Services Provider which certifies that ADP, LLC has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one year period, and that the contract will prohibit ADP, LLC from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City may enter into an alternative non-advertised method of award contract pursuant to the provisions of N.J.S.A.19:44A-20.5; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that an alternative method contract with ADP, LLC be awarded as follows:

1. 2016 Payroll Processing, Payroll & Human Resource Software Maintenance Agreements Rates:

SERVICE

		<u>PEPP</u> (per employee per pay period)
Payroll	1-50 employees	\$ 5.23
	51-999 employees	\$ 2.78
Administration Fee:		<u>Monthly</u>
GTL Automated Calculation		\$ 16.65
Delivery Fee		\$ 23.20

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

ADP, LLC (Continued)

SERVICE (Continued)

Administration Fee:	<u>Monthly</u>
W-9	\$ 6.55
General Ledger Interface	<u>PEPP</u> (per employee per period) \$ 0.34
Enhanced Time & Attendance	<u>PEPM</u> (per employee per month) \$ 6.10
Enhanced Attendance	\$ 0.61
Recruitment/Onboarding	\$ 0.73

2. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel
3. A copy of the Business Entity Certification, the Determination of Value and the Business Registration Certificate will be on file with the Purchasing Division.

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a contract agreement with ADP, LLC, 1125 Virginia Drive, Fort Washington, PA 19034 as listed and in accordance with this resolution.

The Director of Financial Management certifies that funds are contingent upon the adoption of the 2016 Local Municipal Budget and shall be charged to Operating Account No's. upon issuance of the Purchase Orders.

CERTIFICATION OF FUNDS

 Frank Donato III, CMFO
 Director of Financial Management

 Keith P. Hartzell
 Council President

Files: RAW 16 Non-Advertised Contract ADP LLC.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____

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 City Clerk

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#5

AUTHORIZING A SITE USE AGREEMENT WITH WEATHERFLOW, INC. FOR THE 59TH STREET PARKING LOT

WHEREAS, the City of Ocean City is desirous in supporting the Ocean City Emergency Management Office with all necessary tools as to provide accurate information and efficient emergency management to various City Departments and the citizens of the City of Ocean City; and

WHEREAS, WeatherFlow, Inc. approached the City of Ocean City for use of a remote small unused portion of the 59th Street Parking Lot for construction of a 10 meter concrete pole to house there self contained solar powered electronic weather sensors; and

WHEREAS, the City of Ocean City is also desirous in assisting WeatherFlow, Inc. of 108 Whispering Pines, Suite 245, Scotts Valley, CA 95066 in their efforts to collect accurate weather data for their partnership with the National Weather Service & the National Hurricane Center; and

WHEREAS, a site lease agreement was originally issued been drafted between the City of Ocean City and WeatherFlow, Inc. for the use of the portion of land at the 59th Street Parking Lot; and

WHEREAS, WeatherFlow, Inc. has agreed to compensate the City of Ocean City complete access to all of their weather data collection from all east coast stations for a period of four (4) years beginning on the date of installation for the utilization of the portion of land at the 59th Street Parking Lot; and

WHEREAS, Frank Donato III, Director of Financial Management and Emergency Management Coordinator; William Colangelo, Manager of Public Transportation and Revenue; Darleen H. Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, Purchasing Manager have reviewed the agreement and recommend that it be authorized; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City that the agreement for the utilization of a remote small unused portion of the 59th Street Parking Lot is hereby approved and authorized; and

BE IT FURTHER RESOLVED that the Mayor and the City Purchasing Manager are authorized to enter into a formal contract agreement with the WeatherFlow, Inc. for the utilization of a remote small unused portion of the 59th Street Parking Lot, as outlined in the terms and conditions of the attached agreement.

Keith P. Hartzell
Council President

Files: RESLA 59th St Parking -- Weatherflow.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Burgman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

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City Clerk



UNITED STATES DEPARTMENT OF COMMERCE
National Oceanic and Atmospheric Administration
NATIONAL WEATHER SERVICE
National Hurricane Center
11691 SW 17 Street
Miami, FL 33165-2149

January 4, 2016

Dear City of Ocean City, NJ:

The staff at the National Hurricane Center (NHC) strives to provide the best forecasts during periods of extreme weather conditions. During these events, infrastructure is often weakened as important sources of information such as ship and surface observing equipment becomes damaged or fail to report. In fact, even in benign weather conditions, there is an under-sampling of weather phenomena along our coasts; the very areas where weather is often at its greatest variability. An integral component to successful operations at NHC involves the successful collection of accurate, representative, and reliable weather observations during the landfall of tropical storms and hurricanes. A partnership between the National Weather Service and WeatherFlow continues to improve this critical need. Data sharing between the groups is allowing the NHC to receive highly useful data to augment existing surface operations. The advantages of this network involve hardened techniques that have reduced the odds of losing data during extreme conditions, while capturing clean, unobstructed wind observations near the shoreline, the area prone to experiencing the most extreme conditions of a landfalling storm.

The NHC extends a "Thank You" for contributing to the continued success of the WeatherFlow Hurricane Network by allowing a weather station on your property. This gesture displays civic responsibility that contributes to the overall well-being of your community. Weather data collected from your location is providing a useful data stream near the land/sea interface, critical to many aspects of the NHC's operation. These data contribute to more accurate forecasts, more timely and informative bulletins, and serve as an important data set for use in verification studies. Both your efforts and those of WeatherFlow are helping to build a Weather-Ready Nation. It is our hope that we can continue to rely on this useful data into the future.

Sincerely,

Rick Knabb, Director
National Hurricane Center

AMENDMENT TO SITE USE AGREEMENT

This Amendment to Site Use Agreement by and between **City of Ocean City, NJ** ("Host") and WeatherFlow, Inc., a California corporation ("WeatherFlow") (together the "Parties") is dated as of **January 4, 2016** (the "Amendment").

WHEREAS, the Parties entered into a Site Use Agreement dated as of January 29, 2009 (the "Site Use Agreement").

WHEREAS, the Parties desire to continue their relationship and amend the Site Use Agreement, as set forth below.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Amendments to the Site Use Agreement. The Site Use Agreement is hereby amended as follows:

(a) Section 2. (TERM) is hereby amended in its entirety to read as follows:

"The amended term of this Agreement shall commence as of the date set forth above and shall continue until December 31, 2020, thereafter to be automatically renewed yearly, unless terminated by Host or WeatherFlow. Either party may, in its discretion, terminate this Agreement on the 1st of January of any year by giving the other party written notice of such termination by the 1st of July the previous year."

2. Limited Effect. Except as expressly provided hereby, all of the terms and provisions of the Site Use Agreement are and shall remain in full force and effect and are hereby ratified and confirmed by the Parties.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date set forth in the first paragraph hereof.

WEATHERFLOW INC.

By: _____

Name: Matt Corey

Title: Chief Meteorologist/ Project Manager

City of Ocean City, NJ

By: _____

Name:

Title:



CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#6

AUTHORIZING THE CITY'S PARTICIPATION IN ATLANTIC COUNTY COOPERATIVE PRICING PROGRAM FOR AWARD OF COUNTY BID FURNISHING & DELIVERING OF ROCK SALT TO PARTICIPATING MEMBERS OF THE ATLANTIC COUNTY COOPERATIVE PROGRAM (#41-ACC)

WHEREAS, the City of Ocean City is a participating agency under the Atlantic County Cooperative Pricing Program known as COO#41-ACC; and

WHEREAS, Atlantic County has acted on behalf of the City of Ocean City as a lead agency for Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC); and

WHEREAS, the needs of the City of Ocean City were bid by Atlantic County and received on September 1, 2015 with a contract award by the passage of Atlantic County Resolution No. 2015-573 on October 20, 2015 for Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC) to Mid – Atlantic Salt, LLC, 1305 Hollow Cove, Narberth, PA 19072 for a contract term starting on September 1, 2015 and continuing through until May 31, 2016; and

WHEREAS, Joseph P. Berenato, Director of Public Works; Michael Rossbach, Manager Specialist; Charlotte Moyer, Office Supervisor; Darleen H. Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the above described bid and the contract awarded by Atlantic County and recommend participation by the City; and

WHEREAS, the vendor is advised that the quantities of the item are not guaranteed and are subject to the actual need as established by the City of Ocean City. As the quantities of the item are required, the City Purchasing Manager shall issue a Purchase Order for those quantities. The item shall not be sent to the City without first obtaining a Purchase Order for said item; and

WHEREAS, it is recommended that the City Council of The City of Ocean City approve the purchase of rock salt from the Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC) lowest bidder, Mid – Atlantic Salt, LLC for use in citywide snow removal operations; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that the City's supply of rock salt for citywide snow removal operations shall be purchased from the Atlantic County Cooperative Pricing Program award vendor as follows:

Mid – Atlantic Salt, LLC 1305 Hollow Cove Narberth, PA 19072

<u>Item</u>	<u>Description</u>	<u>Unit Price</u>
1.	Rock Salt – Per Ton	\$ 65.90

BE IT FURTHER RESOLVED that Mid – Atlantic Salt, LLC has agreed to supply approximately 1,400 tons per contract period to the City of Ocean City for use in citywide snow removal operations throughout the City. The City Purchasing Manager is hereby authorized to issue Purchase Orders as may be required during the term of the contract with Mid – Atlantic Salt, LLC, 1305 Hollow Cove, Narberth, PA 19072 for a contract period starting on September 1, 2015 and continuing through until May 31, 2016 for Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC) in accordance with the Atlantic County Cooperative Contract, Bid, this resolution and submitted bid proposal form.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

The Director of Financial Management certifies that for calendar 2016 are contingent on the adoption of the year 2016 Local Municipal Budgets and shall be charged to the appropriate Operating Accounts upon the issuance of the Purchase Orders.

CERTIFICATION OF FUNDS

Frank Donato III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

FILES: RAW 2015-2016 ACC Rock Salt Mid Atlantic LLC.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____

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City Clerk

(2) pages including this cover



Atlantic County

INTER-OFFICE MEMO

DATE: October 14, 2015

TO: Absecon, Atlantic City, Brigantine, Borough of Buena, Buena Vista Twp, Egg Harbor Twp., Egg Harbor City, Estell Manor, Galloway Twp, Hamilton Twp, Hammonton, Linwood, Longport, Margate, Northfield, Mullica, Pleasantville, Somers Point, Ventnor, Weymouth, Ocean City

FROM: Theresa Kennedy; Atlantic County Purchasing, phone (609) 343-2251

RE: Rock Salt Bid 2015-2016

For the year 2015-2016 Atlantic County went out to bid Rock Salt for the Cooperative; the results are shown on the attached.

This Contract will be awarded at a cost of **\$65.90 per ton**

MID-ATLANTIC SALT LLC
1305 Hollow Cove, Narberth, PA 19072
Robert S. Groff, CFO
Phone: (215) 431-7960; Fax: (610) 668-7641

As you are aware your entity is responsible for originating its own contract with Mid-Atlantic Salt LLC. through the contact information above.

Attached (1) page results of bids received September 1, 2015



Atlantic County

INTER-OFFICE MEMO

ATLANTIC COUNTY COOPERATIVE

ROCK SALT RESULTS: SEPTEMBER 1, 2015

SUMMARY OF BIDS:

<u>VENDOR</u>	<u>COST PER TON</u>
MID-ATLANTIC SALT LLC 1305 Hollow Cove, Narberth, PA 19072 Robert S. Groff, CFO Phone: (215) 431-7960; Fax: (610) 668-7641	\$ 65.90
OCEANPORT INDUSTRIES, INC. 6200 Philadelphia Pk., Claymont, DE 19703	\$ 65.90
MORTON SALT/International Salt 123 N. Wacker Dr., Chicago, IL 60606 Anthony T. Patton, Mgr. Phone: (312) 807-2496; Fax: (312) 807-2669	\$ 79.61
CARGILL INC. - DEICING TECHNOLOGY BUSINESS UNIT 24950 Country Club Blvd., Suite 450, N. Olmsted. OH 44070	\$ NO BID
ATLANTIC SALT INC. 134 Middle St., Lowell, MA 01852	\$ NO BID
COMPASS MINERALS 9900 W. 190 th St., Overland Park, KS 66210	\$ NO BID

NOTE: Bids were received on September 1, 2015 for Furnishing and Delivering Rock Salt for period Sept 1, 2015 through May 31, 2016. Due to a tie bid, from Oceanport LLC and Mid-Atlantic Salt, LLC, a coin toss was held on October 8, 2015 with Mid-Atlantic Salt, LLC being the winner of said coin toss.

NOTE: Cooperative Members are responsible for originating their contracts with Mid-Atlantic Salt LLC. through the contact information above.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#7

**AUTHORIZING THE EXTENSION OF CITY CONTRACT #14-05 R-1,
MAINTENANCE OF CITY OWNED GROUNDS & GARDEN PLOTS
FOR THE CALENDAR YEAR 2016**

WHEREAS, specifications were authorized for advertisement by Resolution # 13-50-415 on Monday, December 30, 2013 for City Contract #14-05, Maintenance of City Owned Grounds & Garden Plots; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, December 31, 2013, the Notice to Bidders was posted on the City of Ocean City's website, www.ocnj.us and the specifications were distributed to five (5) prospective bidder(s); and

WHEREAS, bid proposals were opened for City Contract #14-05 Maintenance of City Owned Grounds & Garden Plots on Thursday, January 16, 2014 and six (6) bid proposals were received; and

WHEREAS, Steven Longo, Manager Specialist; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposals and specifications and recommend that the bid proposals be rejected due to the discrepancies in the technical specifications and substantial revision of the technical specification are needed in accordance to N.J.S.A. 40A:11-13.2 (d); and

WHEREAS, the City Council of the City of Ocean City rejected and authorized for re-advertised City Contract #14-05, Maintenance of City Owned Grounds & Garden Plots by Resolution #14-50-044 adopted on Thursday, February 13, 2014; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, February 19, 2014, the Notice to Bidders was posted on the City of Ocean City's website, www.ocnj.us and the specifications were distributed to seven (7) prospective bidder(s) for City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots; and

WHEREAS, bid proposals were opened for City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots on Tuesday, March 4, 2014 and five (5) bid proposals were received; and

WHEREAS, Steven Longo, Manager Specialist; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager reviewed the bid proposals and specifications and recommend that the City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots be awarded to A. Guzzo Landscaping, LLC (Group A) and Atlantic Lawn Care, LLC, (Group B), the two (2) lowest responsible bidders; and

WHEREAS, the City Council of the City of Ocean City, New Jersey awarded City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots per Resolution No. 14-50-063 dated March 13, 2014; and

WHEREAS, the City Council of the City of Ocean City, New Jersey extended City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots for the 2015 (2nd) calendar year, per Resolution No. 15-51-046 adopted on February 15, 2015; and

WHEREAS, the City of Ocean City, New Jersey and the City City Council desires to extend City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots to A. Guzzo Landscaping, LLC (Group A) and Atlantic Lawn Care, LLC, (Group B) for maintenance of City owned grounds & garden plots; and

WHEREAS, the vendor is advised that this award does not guarantee that all of the items listed will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As items are required, the City Purchasing Manger shall issue a Purchase Order for those items. No items shall be sent to the City without first obtaining a Purchase Order for said items; and

WHEREAS, Joseph P. Berenato, Director of Public Works; Steven Longo, Manager Specialist; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the current terms and conditions of the contract and recommend that the contract be extended for a period of an additional eight (8) month beginning on Monday, March 14, 2016 and continuing through Saturday, October 15, 2016; and

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City that City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots be and is hereby extended for the additional eight (8) months as follows:

A. Guzzo Landscaping, LLC
3101 Route 42 Store #7
Sicklerville, NJ 08081

Group A-Central/South Locations

Item	Description	Quantity	Weekly Cost	Total Cost 3 rd Year-2016
1.	16th and Bay Avenue 1609/1 Plot (1 plot) - cutting, fertilizing, mulching & weeding of the beds & application of a pre-emergent in the Spring	31 Weeks	\$ 40.64	\$ 1,259.84
2.	106 West 17th Street NO ID # Plot (1 plot) - cutting, fertilizing, mulching & weeding of the beds & application of a pre-emergent in the Spring	31 Weeks	\$ 22.35	\$ 692.85
3.	17th and 18th Street, 1610/1 1712/1, 1712/1 Bay Avenue Plots, (3 plots) 88' x 90' x 108' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 45.72	\$ 1,417.32
4.	16th Street and Pleasure Ave. Plot, 1609/1, 85' x 114' x 170' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 40.64	\$ 1,259.84
5.	Walnut Road Plot, 1918/1 97' x 104' x 166' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 45.72	\$ 1,417.32
6.	Barbados Lane Plot, 2011/1 252' x 43' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 52.83	\$ 1,637.73
7.	Leyte Lane Plot, 2117/1 (200' x 210' x 110') - cutting, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring, thatch, aerate, seed, fertilizer to establish a healthy consistent lawn appearance. Fall maintenance to include the application of a post-emergent, a secondary application of seed & fertilizer, thatching, and aerating.	31 Weeks	\$ 60.96	\$ 1,889.76

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

A Guzzo Landscaping, LLC (Continued)

Group A-Central/South Locations (Continued)

Item	Description	Quantity	Weekly Cost	Total Cost 3 rd Year-2016
8.	Bayshore Drive Plot, 1810.01/1 (230' x 225' x 340') - cutting, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring, thatch, aerate, seed, fertilizer to establish a healthy consistent lawn appearance. Fall maintenance to include the application of a post-emergent, a secondary application of seed & fertilizer, thatching and aerating.	31 Weeks	\$ 66.04	\$ 2,047.24
9.	20th to 24th Street & Haven Avenue 71.00/1 2,100' x 4', cutting, fertilizing, edging the curbs & sidewalk, mulching, weeding & the application of a pre-emergent in the Spring	31 Weeks	\$ 40.64	\$ 1,259.84
10.	34th Street and Roosevelt Blvd from Bay Avenue to the 34th St. Bridge. All plots south of Roosevelt Blvd. & East of 34th and Bay Avenue. Cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 40.64	\$ 1,259.84
11.	33rd Street & Bay Ave. Sq. Footage: 10,249 (Former County Senior Citizens Building & Ground area along roadway from building to 34th Street corner) Cutting, mulching, weeding, edging of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 45.72	\$ 1,417.32
12.	34th Street Bridge Base Area Cutting, fertilizing, edging, mulching, weeding & the application of a pre-emergent in the Spring.	31 Weeks	\$ 50.80	\$ 1,574.80
Total Bid Group A South/Central Locations				\$ 17,133.70

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Atlantic Lawn Care, LLC 111 Folsom Avenue Egg Harbor Township, NJ 08324
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Group B-North End Locations

Item	Description	Quantity	Weekly Cost	Total Cost 3rd Year-2016
1.	Battersea Road, Plot 70.75/1 160' x 25' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 42.67	\$ 1,322.77
2.	West Atlantic and North Point Road, Plot 70.73/1 90' x 99' x 90' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 31.50	\$ 976.50
3.	North Point Road and Harbor Road, Plot 70.74/1 48' x 72' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 27.43	\$ 850.33
4.	Cardiff Road and Belfast Road, Plot 70.70/1 141' x 240' x 150' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 54.86	\$ 1,700.66
5.	Gardens Parkway Plots (16) 12' x 202' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 243.84	\$ 7,559.04
6.	Gardens Parkway Plot, 70.72/1, Atlantic Blvd. & Dundee Road Plot (small triangle) 80' x 86' x 45' N. W. side East - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre- emergent in the Spring.	31 Weeks	\$ 21.34	\$ 661.54
7.	Gardens Parkway S.E. Side East Atlantic Blvd. Plot , 70.71/1 (large triangle) 88' x 92' x 120'- cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 26.42	\$ 819.02
8.	Longport Beach & New Castle Road Plot, 70.63/1 107' x 145' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 32.51	\$ 1,007.81

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Atlantic Lawn Care, LLC (Continued)

Group B-North End Locations (Continued)

Item	Description	Quantity	Weekly Cost	Total Cost 3 rd Year-2016t
9.	Lagoon Road, 70.13/6 64' x 24' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 16.26	\$ 504.06
10.	Bayside Center-Grounds, 514-528 Bay Avenue, 508/2 Cutting, fertilizing, mulching & weeding of the beds & application of a pre-emergent in the Spring.	31 Weeks	\$ 132.08	\$ 4,094.48
11.	Wesley Avenue Park, 407-421 Wesley Avenue 405/4 Cutting, fertilizing, mulching & weeding of the beds & application of a pre-emergent in the Spring.	31 Weeks	\$ 57.91	\$ 1,795.21
12.	3rd & Haven Avenue (Northwest corner-vacant lot) Cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 44.70	\$ 1,385.70
13.	212 Simpson Ave. Sq. Footage 4,720 - cutting, fertilizing & weed beds (vacant lot in residential neighborhood)	31 Weeks	\$ 23.37	\$ 724.47
Total Bid Group B -North End Locations				\$ 23,401.59
Total Amount of City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots Group A & B for Year 2016				\$ 40,535.29

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED that the Mayor and City Purchasing Manager are hereby authorized to enter into a formal contract with A. Guzzo Landscaping, LLC, 3101 Route 42 Store #7, Sicklerville, NJ 08081 and Atlantic Lawn Care, LLC, 111 Folsom Avenue, Egg Harbor Township, NJ 08234 beginning on Monday, March 14, 2016 and continuing through Saturday, October 15, 2016 for an additional eight (8) month period for City Contract #14-05 R-1, Maintenance of City Owned Grounds & Garden Plots, as listed and in accordance with the bid specifications, submitted proposal forms and this resolution.

The Director of Financial Management certifies that funds are contingent upon the adoption of the 2016 Local Municipal Budget and will be charged to Operating Account No. 6-01-20-265-268.

CERTIFICATION OF FUNDS

Frank Donato III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

FILES: RESEXT-2016 14-05 R-1 Garden Plots.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinasso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____

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City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

PURCHASING DIVISION
SUMMARY OF BIDS

DATE RECEIVED: Tuesday, March 4, 2014 @ 2:00 PM, EST

CITY CONTRACT#: 14-05 R-1

PROPOSAL NAME: Maintenance of City Owned Grounds & Garden Plots

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

NAME, ADDRESS AND
BID OF EACH BIDDER

A. Guzzo Landscaping, LLC P. O. Box 8303 Turnersville, NJ 08012 Anthony Guzzo, Owner/President Ph: (856) 340-3266 F: (856) 629-9503 email: Guzzolandscaping@aol.com	All-Green Turf Management, Corp. P. O. Box 1521 Blackwood, NJ 08012 Paul A. Colella, Vice President Ph: (856) 232-1776 F: (856) 374-2799 email: Paul.Colella@allgreenturf.com	Atlantic Lawn Care 111 Folsom Avenue Egg Harbor Twp., NJ 08234 James Murray, President Ph: (609) 788-8767 F: (609) 78-8363 email: sjatlanticlawn@yaboo.com	Leafy Green Landscaping 482 Tackahoe Road/ P. O. Box 672 Buena, NJ 08310 David DiLeonardo, Managing Member Ph: (856) 697-8373 F: (856) 692-4221 email: Leafygreenlandscape.com	Perfect Touch Landscape, Inc. 270 Jessup Road West Deptford, NJ 08086 Bryan Malcolm, President Ph: (856) 845-6000 F: (856) 845-6001 email: bryan@perfecttouchlandscape.com
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KEY

Apparent Low Bidder

ITEM	DESCRIPTION	QTY	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT
GROUP A - CENTRAL LOCATIONS												
	16th and Bay Avenue 1609/1											
	PKX (1 plot) - cutting, fertilizing, mulching & weeding of the beds & application of a pre-emergent in the Spring	31 Weeks	\$ 40.00	\$ 1,240.00	\$ 40.00	\$ 1,240.00	\$ 37.00	\$ 1,147.00	\$ 48.00	\$ 1,488.00	\$ 50.00	\$ 1,550.00
	106 West 17th Street NO ID #											
	PKX (1 plot) - cutting, fertilizing, mulching & weeding of the beds & application of a pre-emergent in the Spring	31 Weeks	\$ 22.00	\$ 682.00	\$ 25.00	\$ 775.00	\$ 21.00	\$ 651.00	\$ 32.00	\$ 992.00	\$ 30.00	\$ 930.00
	17th and 18th Street, 1610/1											
	1712/1, 1712/1 Bay Avenue Plots, (3 plots) 88' x 90' x 108' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 45.00	\$ 1,395.00	\$ 80.00	\$ 2,480.00	\$ 73.00	\$ 2,263.00	\$ 55.00	\$ 1,705.00	\$ 48.00	\$ 1,488.00
	16th Street and Pleasure Ave.											
	Plot, 1609/1, 85' x 114' x 170' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 40.00	\$ 1,240.00	\$ 43.00	\$ 1,333.00	\$ 31.00	\$ 961.00	\$ 49.00	\$ 1,519.00	\$ 55.00	\$ 1,705.00
	Walnut Road Plot, 1918/1											
	97' x 104' x 166' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 45.00	\$ 1,395.00	\$ 42.00	\$ 1,302.00	\$ 22.00	\$ 682.00	\$ 47.00	\$ 1,457.00	\$ 58.00	\$ 1,798.00
	Barbados Lane Plot, 2011/1											
	252' x 43' - cutting, fertilizing, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring	31 Weeks	\$ 52.00	\$ 1,612.00	\$ 60.00	\$ 1,860.00	\$ 40.00	\$ 1,240.00	\$ 53.00	\$ 1,643.00	\$ 50.00	\$ 1,550.00
	Leyte Lane Plot, 2117/1											
	1200' x 10' x 100' - cutting, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring, thatch, aerate, seed, fertilizer to establish a healthy consistent lawn appearance. Fall maintenance to include the application of a post-emergent, a secondary application of seed & fertilizer, thatching, and aerating.	31 Weeks	\$ 60.00	\$ 1,860.00	\$ 100.00	\$ 3,100.00	\$ 94.00	\$ 2,914.00	\$ 107.00	\$ 3,317.00	\$ 85.00	\$ 2,635.00

SUMMARY OF BIDS

DATE RECEIVED: Tuesday, March 4, 2014 @ 2:00 PM, EST

CITY CONTRACT#: 14-05 R-1

PROPOSAL NAME: Maintenance of City Owned Grounds & Garden Plots

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

NAME, ADDRESS AND
BID OF EACH BIDDER

A. Guzzo Landscaping, LLC P. O. Box 8303 Turnersville, NJ 08012 Anthony Guzzo, Owner/President Ph: (856) 340-3266 F: (856) 629-9503 email: Guzzolandscaping@aol.com	All-Green Turf Management, Corp. P. O. Box 1521 Blackwood, NJ 08012 Paul A. Colella, Vice President Ph: (856) 232-1776 F: (856) 374-2799 email: Paul.Colella@allgreenurf.com	Atlantic Lawn Care 111 Folsom Avenue Egg Harbor Twp., NJ 08234 James Murray, President Ph: (609) 788-8767 F: (609) 78-8363 email: sjatlantlawnscare@yahoo.com	Leafy Green Landscaping 482 Tuckahoe Road/ P. O. Box 672 Buena, NJ 08310 David DiLeonardo, Managing Member Ph: (856) 697-8373 F: (856) 691-4221 email: Leafygreenlandscape.com	Perfect Touch Landscape, Inc. 270 Jessup Road West Deptford, NJ 08086 Bryan Malcolm, President Ph: (856) 845-6000 F: (856) 845-6001 email: bryan@perfecttouchlandscape.com
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KEY

Apparent Low Bidder

ITEM	DESCRIPTION	QTY	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT
8.	Bayshore Drive Plot, 1810.01/1 (200' x 225' x 210') Cutting, edging, mulching, weeding of the beds and the application of a pre-emergent in the Spring, thatch, aerate, seed, fertilizer to establish a healthy consistent lawn appearance. Fall maintenance to include the application of a post-emergent, a secondary application of seed & fertilizer, thatching and aerating.	31 Weeks	\$ 65.00	\$ 2,015.00	\$ 100.00	\$ 3,100.00	\$ 216.00	\$ 6,696.00	\$ 132.00	\$ 4,092.00	\$ 110.00	\$ 3,410.00
9.	20th to 24th Street & Haven Avenue 71.00/1 2,100' x 4', cutting, fertilizing, edging the curbs & sidewalk, mulching, weeding & the application of a pre-emergent in the Spring	31 Weeks	\$ 35.00	\$ 1,085.00	\$ 82.00	\$ 2,542.00	\$ 128.00	\$ 3,968.00	\$ 40.00	\$ 1,240.00	\$ 82.00	\$ 2,542.00
10.	34th Street and Roosevelt Blvd from Bay Avenue to the 34th St. bridge. All plots south of Roosevelt Blvd. at east of 34th and Bay Avenue. Cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 40.00	\$ 1,240.00	\$ 80.00	\$ 2,480.00	\$ 121.00	\$ 3,751.00	\$ 132.00	\$ 4,092.00	\$ 38.00	\$ 1,178.00
1.	33rd Street & Bay Ave. Sq. Footage: 10,249 (Former County Senior Citizens building & grounds area along roadway from building to 34th Street corner) Cutting, mulching, weeding, edging of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 45.00	\$ 1,395.00	\$ 50.00	\$ 1,550.00	\$ 28.00	\$ 868.00	\$ 55.00	\$ 1,705.00	\$ 46.00	\$ 1,426.00
2.	34th Street Bridge Base Area Cutting, fertilizing, edging, mulching, weeding & the application of a pre-emergent in the Spring.	31 Weeks	\$ 50.00	\$ 1,550.00	\$ 75.00	\$ 2,325.00	\$ 42.00	\$ 1,302.00	\$ 60.00	\$ 1,860.00	\$ 42.80	\$ 1,326.80
TOTAL BID GROUP A - SOUTH/CENTRAL LOCATIONS				\$ 16,709.00		\$ 24,087.00		\$ 25,443.00		\$ 25,110.00		\$ 21,538.80
TOTAL NUMBER OF ITEMS BID ON IN GROUP A				12								

SUMMARY OF BIDS

DATE RECEIVED: Tuesday, March 4, 2014 @ 2:00 PM, EST
 CITY CONTRACT#: 14-05 R-1
 PROPOSAL NAME: Maintenance of City Owned Grounds & Garden Plots

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

NAME, ADDRESS AND BID OF EACH BIDDER

A. Guzzo Landscaping, LLC P. O. Box 8303 Turnersville, NJ 08012	All-Green Turf Management, Corp. P. O. Box 1521 Blackwood, NJ 08012	Atlantic Lawn Care 111 Folsom Avenue Egg Harbor Twp., NJ 08234	Leafy Green Landscaping 482 Tuckahoe Road / P. O. Box 672 Buena, NJ 08310	Perfect Touch Landscape, Inc. 270 Jessup Road West Deptford, NJ 08086
Anthony Guzzo, Owner/President	Paul A. Colella, Vice President	James Murray, President	David DiLeonardo, Managing Member	Bryan Malcolm, President
Ph: (856) 340-3266 F: (856) 629-9503 email: Guzzolandscaping@aol.com	Ph: (856) 232-1776 F: (856) 374-2799 email: Paul.Colella@allgreenturf.com	Ph: (609) 788-8767 F: (609) 78-8363 email: sjatlanticlawnca@yahoo.com	Ph: (856) 697-8373 F: (856) 691-4221 email: Leafygreenlandscape.com	Ph: (856) 845-6000 F: (856) 843-6001 email: bryan@perfecttouchlandscape.com

KEY

Apparent Low Bidder

ITEM	DESCRIPTION	QTY	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT	WEEKLY COST	TOTAL COST FOR 1ST YEAR OF CONTRACT
GROUP B-NORTH LOCATIONS												
	Battersen Road, Plot 70.73/1 167' X 25' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 45.00	\$ 1,395.00	\$ 45.00	\$ 1,395.00	\$ 42.00	\$ 1,302.00	\$ 62.00	\$ 1,922.00	\$ 45.00	\$ 1,395.00
	West Atlantic and North Point Road, Plot 70.73/1 97' X 99' X 90' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 50.00	\$ 1,550.00	\$ 48.00	\$ 1,488.00	\$ 31.00	\$ 961.00	\$ 64.00	\$ 1,984.00	\$ 46.00	\$ 1,426.00
	North Point Road and Harbor Road, Plot 70.74/1 48' X 72' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 42.00	\$ 1,302.00	\$ 45.00	\$ 1,395.00	\$ 27.00	\$ 837.00	\$ 48.00	\$ 1,488.00	\$ 40.00	\$ 1,240.00
	Cardiff Road and Belfast Road, Plot 70.70/1 141' X 240' X 150' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 35.00	\$ 1,085.00	\$ 50.00	\$ 1,550.00	\$ 54.00	\$ 1,674.00	\$ 55.00	\$ 1,705.00	\$ 37.00	\$ 1,147.00
	Gardens Parkway Plots (16) 12' X 202' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 200.00	\$ 6,200.00	\$ 199.00	\$ 6,169.00	\$ 240.00	\$ 7,440.00	\$ 215.00	\$ 6,665.00	\$ 205.00	\$ 6,355.00
	Gardens Parkway Plot, 70.72/1, Atlantic Blvd. & Du-r-dee Road Plot (small triangle) 87' X 86' X 45' R. W. side east - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 40.00	\$ 1,240.00	\$ 40.00	\$ 1,240.00	\$ 21.00	\$ 651.00	\$ 50.00	\$ 1,550.00	\$ 38.00	\$ 1,178.00
	Gardens Parkway S.E. Side East Atlantic Blvd. Plot, 70.72/1 (large triangle) 89' X 92' X 120' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 50.00	\$ 1,550.00	\$ 45.00	\$ 1,395.00	\$ 26.00	\$ 806.00	\$ 55.00	\$ 1,705.00	\$ 48.00	\$ 1,488.00
	Longport Beach & New Castle Road Plot, 70.63/1 107' X 145' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 47.00	\$ 1,457.00	\$ 60.00	\$ 1,860.00	\$ 32.00	\$ 992.00	\$ 60.00	\$ 1,860.00	\$ 43.00	\$ 1,333.00
	Lagoon Road, 70.13/6 61' X 24' - cutting, fertilizing, edging, mulching, weeding of the beds & the application of a pre-emergent in the Spring.	31 Weeks	\$ 35.00	\$ 1,085.00	\$ 25.00	\$ 775.00	\$ 16.00	\$ 496.00	\$ 50.00	\$ 1,550.00	\$ 30.00	\$ 930.00
	Bayside Center-Grounds, 514-528 Bay Avenue, 508/2 Cutting, fertilizing, mulching & weeding of the beds & application of a pre-emergent in the Spring.	31 Weeks	\$ 70.00	\$ 2,170.00	\$ 105.00	\$ 3,255.00	\$ 130.00	\$ 4,030.00	\$ 80.00	\$ 2,480.00	\$ 95.00	\$ 2,945.00



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF COMMUNITY OPERATIONS

MEMORANDUM

TO: JOSEPH S. CLARK, QPA, CITY PURCHASING MANAGER
FROM: STEVEN LONGO, MANAGER
DATE: JANUARY 20, 2016
RE: **CITY CONTRACT #14-05 R-1, MAINTENANCE OF CITY OWNED GROUNDS & GARDEN PLOTS**

Assistance is being sought to advance a resolution to City Council for the extension of City Contract #14-05 R-1 Maintenance of City Owned Grounds and Garden Plots. This is the final phase of the 3-year landscape service contract.

As it is known, there are two local companies providing the services in the northern and middle sectors of the island and each, Atlantic Lawn Care and A. Guzzo Landscaping continue to provide a high standard of landscape services and thus the request to extend the contract to the third and final year.

The dollars required to fund the professional services will be included in the 2016 Operating Budget.

Please let me know if there are any questions and thank you for the time and assistance in this matter.

SL
C.J. Berenato

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#8

APPROVING TAX OVERPAYMENT REFUND
2016-1 to 3

WHEREAS, the Tax Collector has certified and issued refund vouchers to the following tax payers who overpaid their taxes.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ocean City that authorization for refund be approved as per the attached schedule.

DESCRIPTION

<u>VOUCHER</u>	<u>NAME</u>	<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>YEAR</u>
16-1	McDonald, Donald W & Molly M	2908	5	\$2,016.70	2015
16-2	Adams, Deirdre Palm- & Joseph J	70.27	2	1,651.28	2015
16-3	McBride, Robert J & Shirley Renee	804	3 C1	647.91	2015

Total \$4,315.89

Keith P. Hartzell, Council President

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016.

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Gumosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DIVISION OF TAX COLLECTION

Memo

To: Frank Donato, Director of Financial Management

From: Terry Graff, Tax Collector

Date: January 14, 2016

Re: Refund of Tax Overpayments

Attached, please find a Resolution authorizing refunds of tax overpayments to be placed on the agenda for the City Council meeting of January 28, 2016. The refunds are for overpayments due to the taxpayer for the reasons stated below. Typically the refunds are for duplicate payments made by the homeowner and a mortgage company or a title company. As you are aware we must apply bulk bank payments in their entirety per a directive from the Division of Local Government Services.

If you have any questions, please contact me.

DESCRIPTION

<u>VOUCHER</u>	<u>NAME</u>	<u>BLOCK</u>	<u>LOT/QUAL</u>	<u>REASON</u>
16-1	Donald W & Molly M McDonald	2908	5	OVERPAYMENT
16-2	Deirdre Palm & Joseph J Adams	70.27	2	OVERPAYMENT
16-3	Robert J & Shirley Renee McBride	804	3 C1	OVERPAYMENT

N:\Tax Collection\MEGAN\Resolutions\REFUND\16 RefundMemo1.docx

PO BOX 208, OCEAN CITY, NJ 08226
609-525-9379 FAX: 609-399-5047

Printed on Recycled Paper

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#9

AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS, N.J.S.A. 40A: 5-17 entitled "Approval and Payment of Claims and Required General Books of Account" generally sets forth the manner in which claims against municipalities are to be handled; and

WHEREAS, the attached bill list represent claims against the municipality for period including January 9, 2016 to January 22, 2016.

NOW, THEREFORE, BE IT RESOLVED that the attached bill list is approved for payment.

Frank Donato III
Chief Financial Officer

Keith Hartzell
Council President

FILES/AUTHORIZING THE PAYMENT OF CLAIMS – 01.09.16 TO 01.22.16 doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016.

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinness	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

City Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
16-00069	01/21/16	73HORN RICHARD HORN	2016 LIFEGUARD PENSION	Open	4,631.21	0.00		
16-00070	01/21/16	73BALCHU WILLIAM BALCHUNAS	2016 LIFEGUARD PENSION	Open	6,136.24	0.00		
16-00071	01/21/16	GREEP STEPHEN F. GREEN	2016 LIFEGUARD PENSION	Open	3,600.18	0.00		
16-00072	01/21/16	STULL WILLIAM C. STULL	2016 LIFEGUARD PENSION	Open	4,671.64	0.00		
16-00073	01/21/16	73PET CRAIG PETERS	2016 LIFEGUARD PENSION	Open	5,009.94	0.00		
16-00074	01/21/16	WALLS CRAIG S. WALLACE	2016 LIFEGUARD PENSION	Open	3,502.86	0.00		
16-00075	01/21/16	MCKI2 MRS. KATHLEEN MCKINLEY	2016 LIFEGUARD PENSION	Open	8,750.00	0.00		
16-00076	01/21/16	HITCH JOSEPH A. HITCHCOCK	2016 LIFEGUARD PENSION	Open	3,726.45	0.00		
16-00077	01/21/16	MCKAY SCOTT D. MCKAY	2016 LIFEGUARD PENSION	Open	5,539.45	0.00		
16-00078	01/21/16	AMSLE M. ROBERT AMSLER	2016 LIFEGUARD PENSION	Open	8,271.69	0.00		
16-00079	01/21/16	73MCSHAN JOHN F. MCSHANE	2016 LIFEGUARD PENSION	Open	6,764.01	0.00		
16-00080	01/21/16	73BAUM MARK T. BAUM	2016 LIFEGUARD PENSION	Open	11,445.36	0.00		
16-00081	01/21/16	73MUZ OLIVER MUZSLAY	2016 LIFEGUARD PENSION	Open	10,169.50	0.00		
16-00082	01/21/16	HAMILTON MICHAEL HAMILTON	2016 LIFEGUARD PENSION	Open	5,519.79	0.00		
16-00083	01/21/16	HAMILIN LINDA HAMILTON	2016 LIFEGUARD PENSION	Open	1,414.62	0.00		
16-00084	01/21/16	73HICKMA DARREN J. HICKMAN	2016 LIFEGUARD PENSION	Open	5,120.23	0.00		
16-00085	01/21/16	73MCCRAC PAUL MCCrackEN	2016 LIFEGUARD PENSION	Open	5,482.64	0.00		
16-00086	01/21/16	73SPECA ROBERT SPECA	2016 LIFEGUARD PENSION	Open	4,853.11	0.00		
16-00087	01/21/16	73TBRYAN THOMAS K. BRYAN	2016 LIFEGUARD PENSION	Open	4,677.60	0.00		
16-00088	01/21/16	73MONTEM THOMAS J. MONTEMAGNI	2016 LIFEGUARD PENSION	Open	2,711.42	0.00		
16-00089	01/21/16	73SCHMIT JOSEPH W. SCHMITT	2016 LIFEGUARD PENSION	Open	7,819.05	0.00		
16-00090	01/21/16	73YUST EDWIN YUST	2016 LIFEGUARD PENSION	Open	8,160.63	0.00		
16-00091	01/21/16	ALEXY KIRK ALEXY	2016 LIFEGUARD PENSION	Open	5,036.36	0.00		
16-00092	01/21/16	73PLATT STEVEN G. PLATT	2016 LIFEGUARD PENSION	Open	4,024.86	0.00		
16-00093	01/21/16	73OREICH ROBERT REICH JR.	2016 LIFEGUARD PENSION	Open	6,895.33	0.00		
16-00094	01/21/16	73DORNE WILLIAM A. DORNEY	2016 LIFEGUARD PENSION	Open	10,777.66	0.00		
16-00095	01/21/16	73OSWAN DENNIS SWAN	2016 LIFEGUARD PENSION	Open	9,774.34	0.00		
16-00096	01/21/16	73GARBUS JEFFREY L. GARBUS	2016 LIFEGUARD PENSION	Open	3,429.72	0.00		
16-00097	01/21/16	73OSCHIN RICHARD A. SCHINDEWOLF, JR.	2016 LIFEGUARD PENSION	Open	10,168.52	0.00		
16-00105	01/22/16	63ELL JOSEPH ELLIOTT		Open	159.95	0.00		
16-00106	01/22/16	63ELL JOSEPH ELLIOTT		Open	630.00	0.00		
Total Purchase Orders:		81	Total P.O. Line Items:	0	Total List Amount:	1,299,717.64	Total Void Amount:	0.00

January 19, 2016
10:42 AM

CITY OF OCEAN CITY
Check Register By Check Id

Page No: 1

Check issued Outside Bill

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 86027 to 86027 *LIST*
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
86027	01/19/16	WICKBERG WICKBERG MARINE CONTRACTING	40,000.00		3727

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	40,000.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	40,000.00	0.00

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#10

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY & TONIO BURGOS AND ASSOCIATES OF NEW JERSEY, LLC FOR THE BACK BAY AND LAGOON DREDGING PROGRAM

WHEREAS, the City of Ocean City requires professional engineering services to develop a back bay and lagoon dredging program to maintain the back bays and lagoons surrounding the City of Ocean City; and

WHEREAS, it is determined to be in the best interests of the City of Ocean City to have a plan to support the waterways and Tonio Burgos and Associates of New Jersey, LLC have provided these services for other communities and municipalities in the State of New Jersey; and

WHEREAS, Tonio Burgos and Associates of New Jersey, LLC has previously performed similar services for similar municipalities and has been determined to have the necessary expertise to perform these services; and

WHEREAS, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract may exceed \$17,500.00; and

WHEREAS, a contract for Professional Services with Tonio Burgos and Associates of New Jersey, LLC may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i) & N.J.S.A. 19:44A-20.5; and

WHEREAS, Tonio Burgos and Associates of New Jersey, LLC has agreed to provide services to develop an ongoing dredging plan for the City of Ocean City's back bays and lagoons; and

WHEREAS, Tonio Burgos and Associates of New Jersey, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that neither Tonio Burgos and Associates of New Jersey, LLC nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City is desirous of entering into a Professional Services Contract with Tonio Burgos and Associates of New Jersey, LLC to develop a 2016 Back Bay And Lagoon Dredging Program for the City of Ocean City's surrounding back bays and lagoons; and

WHEREAS, Tonio Burgos and Associates of New Jersey has been advised that this award does not guarantee that the services described will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

WHEREAS, George J. Savastano, P.E., Acting City Engineer; James A. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., Director of Law; Darleen Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the terms and conditions of the contract and recommend award of a professional service contract Tonio Burgos and Associates of New Jersey, LLC for the a 2016 Back Bay and Lagoon Dredging Program; and

WHEREAS, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional services contract to **Tonio Burgos and Associates of New Jersey, LLC, 200 West State Street, Trenton, NJ 08608** for the 2016 Back Bay and Lagoon Dredging Program proposal as follows:

- | | | |
|----|--|---------------------|
| 1. | 2016 Back Bay and Lagoon Dredging Program Monthly Fee | \$ <u>5,000.00</u> |
| | Total amount for Eleven (11) Months | \$ 55,000.00 |
| 2. | A copy of Business Entity Certification, Determination of Value and the Business Registration Certification (BRC) has been submitted and shall be placed on file in the City's Purchasing Division Office. | |
| 3. | A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel. | |

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with **Tonio Burgos and Associates of New Jersey, LLC, 200 West State Street, Trenton, NJ 08608** for the a 2016 Back Bay and Lagoon Dredging Program as listed in accordance with this resolution and submitted proposal.

The Director of Financial Management certifies that funds are available and shall be charged Capital Account No. C-04-55-295-010.

CERTIFICATION OF FUNDS

Frank Donato, III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RPS Tonio Burgos Assc 2016 BB & Lagoon DSP.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk



**PROPOSED SCOPE OF WORK BY TONIO BURGOS & ASSOCIATES, OF NJ, LLC TO ASSIST THE
CITY OF OCEAN CITY TO ADVANCE THEIR BACK BAY AND LAGOON DREDGING PROGRAM**

OVERVIEW:

Tonio Burgos & Associates of NJ, LLC (TB&A) is uniquely qualified to assist the City of Ocean City to develop their dredging program, which includes a strategic plan to discard the dredge spoils that will be both economically and environmentally responsible.

TB&A maintains a significant array of longtime effective working relationships with elected and appointed officials in New Jersey as well as key opinion leaders in various business associations and prominent advocacy organizations in New Jersey and our federal officials in Washington DC.

OBJECTIVE:

TB&A will schedule meetings with key decision makers and leaders in all sectors to help secure the best plan for the City of Ocean City to discard their dredge spoils.

STRATEGIC PLAN COMPONENTS:

TB&A will arrange meetings with key State and Federal officials to develop a plan that works in both the short term and long term goals of this significant dredging program.

RELEVANT EXPERIENCE:

TB&A has previously represented a broad spectrum of business interests involved in regulatory matters under the jurisdiction of public agencies at all levels of government, including energy production, generation, and transmission, as well as environmental compliance.

TB&A's professional staff includes former public officials involved in the development and implementation of major projects and policy issues, including regulatory matters in several jurisdictions, within the executive and legislative branches, at all levels of government.

BACKGROUND INFORMATION:

TB&A offers professional business planning and strategic government relations consulting services in the tri-state region of New York, New Jersey and Connecticut, as well as Puerto Rico. The firm has offices in New York City, Trenton, Washington, DC and an affiliate in Puerto Rico, with direct representation in Albany.

Amid the economic uncertainty that accompanies the increasing convergence of public policy issues and business interests, TB&A engages our clients in a proactive approach that provides a more sophisticated understanding of government practices and regulatory processes. TB&A offers our clients an experienced team of strategic advisors who are well-versed in both the public and private sectors to better maximize your goals and objectives.

TB&A is a uniquely focused regional government relations and strategic planning firm, working as a collaborative team through our visible presence in New York City, Albany, Trenton and Washington, DC. TB&A's clients have access to consulting services across our specialties and geographic coverage to advise and assist in their business endeavors. This ability to access the entire firm's expertise gives our clients a broader spectrum of knowledge and experience through the professional backgrounds of the TB&A team.

The firm has a strong team of government relations and public outreach professionals with proven credentials and broad experience at the local, state, and federal levels, offering full service strategic planning across a wide array of business sectors, including:

Economic Development; Education and Social Services; Energy Generation and Transmission; Environmental and Water Management; Financial Services and Insurance; Government Contracting; Healthcare and Hospitals; Homeland Security and Disaster Recovery; Information Technology and Telecommunications; Labor Relations; Public-Private Partnerships; Tourism and Hospitality Promotion; Transportation Infrastructure and Logistical Services; and Urban Renewal Planning and Housing Development.

The services available to your company include:

Strategic Planning and Consulting – The firm helps clients assess and navigate through both short and long term challenges. We develop a comprehensive plan to achieve the client's goals, providing advice and expertise at every critical juncture along the way.

Issues and Crisis Management – We respond with confidence and speed to leverage extensive community and leadership contacts for our clients. In addition, we help manage issues and crises efficiently and effectively.

Government Relations – We have an experienced and knowledgeable team that will assist in working with both executive and legislative officials at the local, state and federal levels.

TB&A's approach in working with clients is unlike other firms. Our clients have advantage of working with an entire team of government relations and strategic planning professionals. While one member of the firm serves as the client's principal point of contact, our collaborative model enables other directors to be accessed whenever necessary based on their specialized expertise. TB&A directors provide ongoing communications and regular project updates to client principals, along with the availability for any meetings and conference calls necessary for tracking progress and reporting the results of the firm's efforts.

PROFESSIONAL FEES:

TB&A proposes a monthly retainer at the rate of \$5,000 per month for business development services in New Jersey.

These fees are payable on the first day of each monthly billing cycle per agreement. The initial payment is due upon the commencement of this agreement and does not include expenses to implement the plan, travel, expenses and other related costs.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#11

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY & ACT ENGINEERING INC. FOR THE 2016 DREDGING PROGRAM SUPPORT-CDF 83

WHEREAS, the City of Ocean City requires professional engineering services to develop a dredging plan to maintain the waterway, lagoons & harbors surrounding the City of Ocean City; and

WHEREAS, it is determined to be in the best interests of the City of Ocean City to have a plan to support the waterways and ACT Engineering, Inc. have provided these services for other communities and municipalities in the State of New Jersey; and

WHEREAS, ACT Engineering, Inc. has previously performed similar services for municipalities and has been determined to have the necessary expertise to perform these services; and

WHEREAS, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract may exceed \$17,500.00; and

WHEREAS, a contract for Professional Services with ACT Engineering, Inc. may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i) & N.J.S.A. 19:44A-20.5; and

WHEREAS, ACT Engineering, Inc. has agreed to provide services to develop an ongoing dredging plan for the City of Ocean City's surrounding waterway, lagoons & harbors; and

WHEREAS, ACT Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither ACT Engineering, Inc. nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City is desirous of entering into a Professional Services Contract with ACT Engineering, Inc. to develop a 2016 dredging program support – CDF 83 for the City of Ocean City; and

WHEREAS, ACT Engineering, Inc. has been advised that this award does not guarantee that the services described will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

WHEREAS, George J. Savastano, P.E., Acting City Engineer; James A. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., Director of Law; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the terms and conditions of the contract and recommend award of a professional service contract ACT Engineering, Inc. for the 2016 dredging program support – CDF 83; and

WHEREAS, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional services contract to **ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691** for the 2016 Dredging Program Support – CDF 83 proposal as follows:

- | | | | |
|----|--|-----------|-------------------|
| 1. | CDF 83 Material Sampling | \$ | 20,000.00 |
| 2. | CDF 83 Repair/Modification Design | \$ | 70,000.00 |
| 3. | CDF 83 Repair & Material Disposal Bid Document Preparation | \$ | <u>70,000.00</u> |
| | Total amount for items 1, 2, & 3 of the 2016 Dredging Program Support CDF 83 | \$ | 160,000.00 |
| 4. | A copy of Business Entity Certification, Determination of Value and the Business Registration Certification (BRC) has been submitted and shall be placed on file in the City's Purchasing Division Office. | | |
| 5. | A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel. | | |

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with **ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691** for the 2016 Dredging Program Support – CDF 83 to include review, development, scope & budget proposal as listed in accordance with this resolution and submitted proposal.

The Director of Financial Management certifies that funds are available and shall be charged Capital Account No. C-04-55-295-010.

CERTIFICATION OF FUNDS

Frank Donato, III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RPS ACT Engineering 2016 DSP.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinasso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk



OFFICE OF ADMINISTRATION

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

MEMORANDUM

TO: Mayor and City Council

FROM: Jim Mallon 

CC:

DATE: January 25, 2006

RE: ACT Engineering

On the City Council agenda of January 28, 2016, the Administration is seeking Council's support of a continued partnership with ACT Engineering. The attached proposal will allow ACT to continue work at Site 83 to permit the most beneficial use of the CDF for future dredging.

A second proposal from ACT will come forward after the passage of a bond ordinance and capital plan.

We have been very pleased to date with our experience with ACT Engineering. We look forward to a continued partnership and appreciate your support of this resolution.

January 25, 2016

Mayor Jay A. Gillian
City Hall
861 Asbury Avenue
Ocean City NJ 08226

Via Email: JGillian@ocnj.us

**RE: OCNJ Dredging Program Support
Scope & Budget Proposal – 2016 Programming**

Dear Mayor Gillian:

Thank you for your continued confidence in the ACT/Anchor Team to serve Ocean City's Dredging and Bay maintenance engineering needs. As the team continues to build a more accurate understanding of the sedimentation in the Ocean City bay, the permitting and cost constraints, and identifies future sediment reuse options for the City, the Team believes that once the activities previously proposed are complete, additional tasks will be required to manage CDF capacity effectively for the 2016 dredging program. The following activities are recommended:

CDF 83 Material Sampling \$20,000

Previous contracts conducted by the City evaluated the reuse of the top 9' of material from within CDF 83. It is necessary to conduct additional sampling of the remaining material within the CDF for ultimate reuse. The ACT/Anchor Team proposes to conduct the additional sampling during the pending geotechnical evaluation program. The team understands that the City currently has a contract in place for the required laboratory analysis of these samples.

CDF 83 Repair/Modification Design \$70,000

Based on the results of the geotechnical evaluation being conducted in early 2016, the Team will design repairs and/or modifications to the Site 83 CDF to allow for the stable and efficient management of future operations. It is anticipated that modifications to the CDF will be bid in conjunction with a Material Emptying bid to be let once the Proposed Haul Road is under construction.

CDF 83 Repair & Material Disposal Bid Document Prep \$70,000

The ACT/Anchor Team will prepare bid documents for the disposal of the remaining 250,000 CY of material from within CDF 83. It is anticipated that laboratory analysis will

support residential reuse of the materials and that material will be removed from the CDF via the Temporary Haul Road. The Team will work with bidders of the currently pending Material Reuse RFP to develop acceptable use determinations (AUDs) as required by the NJDEP. These locations and/or mileage estimates to these locations will be incorporated in the Bid Specifications. The Team will include development of an engineer's estimate, and pre-bid meeting attendance as well qualification analysis of received bids.

Total Budget **\$160,000**

The ACT/Anchor Team scope of service is based on the following assumptions:

- City to pay all application fees for permit modification/extensions;
- Construction schedules as stated herein are accurate for cost estimating purposes;
- Field work will be conducted during normal City business hours;
- City personnel will provide legal and administrative support to bidding and contract negotiations.

Limitations

The ACT/Anchor Team has attempted to include all work necessary to complete your project. However, this does not guarantee approval or acceptance by the reviewing authorities. Any work not specifically mentioned above, made necessary by governmental or regulatory agencies, site conditions or any other reasons shall be considered extra work and will be completed upon acceptance of a written proposal. The ACT/Anchor Team proposes to conduct this project on a Time and Materials Basis in accordance with the attached rate schedule. Should this proposal be found acceptable, the ACT/Anchor Team agrees to enter into a mutually agreeable contract.

ACT/Anchor thanks the City for their continued trust in our team, and for the opportunity to make a meaningful improvement to the City's long term plans and objectives.

Sincerely,



Eric Rosina
Project Manager

SCHEDULE OF HOURLY RATES AND CHARGES FOR PROFESSIONAL SERVICES
YEAR 2016

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
• Principal (PIX)	\$ 192
• Program Manager (PVIII)	\$ 185
• Managing Professional (PVII)	\$ 172
• Senior Project Professional (PVI)	\$ 140
• Project Professional – P.E., L.S., P.P., and L.A. (PV)	\$ 130
• Sr. Staff Technical Representative (PIV)	\$ 110
• Staff Technical Representative (PIII)	\$ 95
• Designer (PII)	\$ 85
• Senior Technician (ETV)	\$ 105
• Senior Construction Inspector (ETIV)	\$ 100
• Construction Inspector (ETIII)	\$ 90
• Technician (ETII)	\$ 70
• Administrative Support (CL)	\$ 65
<u>OTHER</u>	
• Survey Crew (1 or 2 person)	\$ 185
• Survey Party Chief	\$ 100
• Survey Technician	\$ 85
• Surveying Aide	\$ 65

Compensation for expenses and other charges shall be as follows:

Truck Charge	\$100/day (up to 100 mi then plus mileage)
Boat Charge	\$150/day
R/C Hydro Survey Vessel Charge	\$150/day
Mileage	Current Federal Rate
Rentals/Subcontractors/Bulk Reproduction	Cost + 15%

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#12

**CONSENTING TO THE MAYOR'S APPOINTMENT OF
 THOMAS J. MULLINEAUX; LAUREN COWDEN; BETH ANN SCHUMACHER
 AS MEMBERS TO THE HEALTHY LIVING ADVISORY BOARD**

BE IT RESOLVED, by the Mayor and City Council of the City of Ocean City that the following individuals are hereby appointed to the Healthy Living Advisory Board in accordance with Ordinance No. 15-24.

<u>NAME</u>	<u>TERM</u>	<u>EXPIRES</u>
Thomas J. Mullineaux	3 Years (To Fill the unexpired Term of Jeff Heywood)	12/31/2017
Lauren Cowden	3 Years (To fill the unexpired Term of J. Zaborowski)	12/31/2016
Beth Ann Schumacher	3 Years (To fill the unexpired Term of William Parker)	12/31/2016

 Keith P. Hartzell
 Council President

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of
 said Council duly held on the day of 2015.

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
 City Clerk



MAYOR JAY A. GILLIAN

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

January 25, 2016

Sheila Cottrell, Deputy City Clerk
City of Ocean City
861 Asbury Avenue
Ocean City, New Jersey 08226

RE: Healthy Living Advisory Board

Dear Sheila:

With Council's consent, I would like to appoint the following to fill newly open positions on the Healthy Living Advisory Board:

- Thomas J. Mullineaux to fill the unexpired term of Jeff Heywood which expires December 31, 2017.
- Lauren Cowden to fill the unexpired term of John Zaborowski which expires December 31, 2016.
- Beth Ann Schumacher to fill the unexpired term of William Parker which expires December 31, 2016.

Please include the resolutions to appoint these individuals at the next Council meeting. Thank you for your anticipated cooperation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jay A. Gillian".

Jay A. Gillian
Mayor

c: Keith Hartzell, Council President

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#13

APPOINTING MELISSA BOVERA
CITY CLERK, CITY OF OCEAN CITY

WHEREAS, the governing body of the City of Ocean City wishes to appoint Melissa Bovera as City Clerk of the City of Ocean City; and

WHEREAS, N.J.S.A. 40A:9-133-134 provides for the requirements of the appointment of the City Clerk; and

WHEREAS, Melissa Bovera possesses the necessary qualifications, experience and abilities to perform said tasks;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Ocean City, New Jersey that Melissa Bovera is hereby appointed City Clerk of the City of Ocean City for a term of three (3) years consistent with N.J.S.A. 40A:9-133 beginning January 28, 2019.

Keith P. Hartzell, Council President

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2015.

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#14

**APPOINTING MELISSA BOVERA AS
MUNICIPAL REGISTRAR OF VITAL STATISTICS**

WHEREAS, Melissa Bovera, City Clerk, is a Certified Municipal Registrar and is qualified for the position of Municipal Registrar of Vital Statistics, having received her Certification from the New Jersey Department of Health and Senior Services; and

WHEREAS, pursuant to N.J.S.A. 26:8-11 et seq., in those districts where there is no Board of Health, the appointment shall be made by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED that Melissa Bovera is hereby appointed as Municipal Registrar for the City of Ocean City for a three term ending January 28, 2019.

Keith P. Hartzell
Council President

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2015.

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk