

ORDINANCE NO. 16-05

**AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK PER (N.J.S.A. 40A: 4-45.14)
FOR CALENDAR YEAR 2016**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to **0.0%** unless authorized by ordinance to increase it to **3.5%** over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the **3.5%** percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the City Council of the City of Ocean City in the County of Cape May finds it advisable and necessary to increase its CY 2016 budget by up to **3.5%** over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the City Council hereby determines that a **3.5%** increase in the budget for said year, amounting to **\$1,886,881.33** excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the City Council hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Ocean City, in the County of Cape May, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the City of Ocean City shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$1,886,881.33**, and that the CY 2016 municipal budget for the City of Ocean City be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

This ordinance shall take effect in the time and manner prescribed by law.

Jay A. Gillian, Mayor

Keith P. Hartzell, Council President

ORDINANCE NO. 16-02

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XXV, ZONING AND LAND DEVELOPMENT OF
THE REVISED ORDINANCES OF THE CITY OF OCEAN CITY
Administrative Site Plan Review**

BE IT ORDAINED by the Mayor and Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

Section 1.

Section 25-1500.12 of Chapter XXV "Zoning and Land Development" of the Revised General Ordinances of the City of Ocean City, New Jersey is hereby amended to read as follows:

Section 25-1500.12 Administrative Site Plan Review.

25-1500.12.1 Intent and Applicability

The intent of this section is to provide an abbreviated procedure for the approval of minor changes to a development previously granted site plan approval by either the Planning Board or Zoning Board of Adjustment, and minor changes to existing development. The change(s) proposed shall conform to all applicable City ordinances, and not more than two (2) administrative reviews may be permitted per development. A Professional Planner or Engineer, as directed by the Department Head to whom the Zoning Official reports, in consultation with the Zoning Official and, if necessary, the City or Board Solicitor(s), shall determine, on an individual basis, if the changes proposed are appropriate for administrative review. Changes similar to those noted below may be eligible for administrative review:

- a. Exterior lighting;
- b. Landscaping, screening, fences and buffers;
- c. Drainage;
- d. Signs;
- e. Parking layout;
- f. HVAC, solid waste containment.

Section 2.

Sections 25-1500.2.2 and 25-1500.2.3 remain unchanged, and all ordinances or portions thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

Section 3.

If any portion of this ordinance is declared to be invalid by a court of competent jurisdiction, it shall not affect the remaining portions of the ordinance which shall remain in full force and effect.

Section 4.

This Ordinance shall take effect in the time and manner prescribed by law.

Jay A. Gillian, Mayor

Keith P. Hartzell, Council President

The above Ordinance will taken up by the Council of Ocean City, New Jersey, at a meeting of said Council held on the 25th day of February 2016, and will be taken up for a second reading and final passage at a meeting of said Council held on the 24th day of March 2016, in Council Chambers, City Hall, Ocean City, New Jersey, at seven o'clock in the evening.

Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF LAW

Memo

DATE: January 10, 2016
TO: City Council
FROM: Dorothy F. McCrosson, Esquire
RE: Administrative Site Plan Review Ordinance

The ordinance providing for the review of applications for Administrative Site Plan currently states that "the Director of Planning" has authority to review and administratively approve minor changes to site plans, however, as a result of the reorganization of the City Departments, the City has no designated Director of Planning.

The Administrative Site Plan review has been an important tool for the City in expeditiously reviewing proposals to make minor site plan revisions which comply with the Zoning Ordinance. In appropriate cases, where the proposed work is compliant with the Zoning Ordinance, this process can save the applicant significant time and expense.

The proposed form of ordinance enclosed herewith addresses the need to designate an existing title as the repository of authority to grant Administrative Site Plan approval. It also provides a broader review process for these applications by involving the Zoning Official and, if necessary, the Board or City Solicitor. This ordinance provides that the Department Head to whom the Zoning Official reports shall designate a Professional Planner or Engineer to handle Administrative Site Plan approvals.

In some cases, the applicant cannot establish that its property was the subject of a Board application, but wishes to make minor alterations to the property. The attached ordinance also clarifies that the convenience of this review is equally available to existing development which has not received Board approval.



CITY OF OCEAN CITY
ORDINANCE NO. 16-02
Master Plan Consistency Report

Introduction.

Ordinance 16-02 - "An ordinance amending and supplementing the Revised General Ordinances of the City of Ocean City (Administrative Site Plan Review)" was introduced on first reading by City Council on February 25, 2016. According to the City Clerk's referral, Ordinance 16-02 will be advertised according to law and is scheduled for second reading and public hearing on March 24, 2016. Ordinance 16-02 is attached to this report in its entirety.

The "Municipal Land Use Law" provides the Planning Board with thirty-five (35) days from the referral date to prepare, review, adopt and transmit their consistency report regarding Ordinance 16-02 to City Council. NJSA 40:55D-26 describes the Planning Board's responsibility regarding the master plan consistency review as follows:

"... the planning board shall make and transmit to the governing body, within 35 days after referral, a report including identification of any provisions in the proposed development regulation, revision or amendment which are inconsistent with the master plan and recommendations concerning those inconsistencies and any other matters as the board deems appropriate."

While formerly only zoning ordinances and amendments thereto were required to be submitted to the planning board, it is now clear from the wording in NJSA 40:55D-26 that all "development regulations" must be referred to the planning board for comment and report. The statute requires that every zoning ordinance must "either be substantially consistent with the land use plan and housing plan of the master plan, or designed to effectuate such plan elements." The "Master Plan" referred to herein is the City of Ocean City Master Plan adopted February 3, 1988, and as subsequently amended.

Ordinance Summary.

Ordinance 16-02 clarifies the process for reviewing Administrative Site Plan applications and reassigns the authority to review and approve these applications. Due to the reorganization of municipal departments this ordinance provides that the Department Head to whom the Zoning Officer reports shall designate a Professional Planner or Engineer to review Administrative Site Plan applications. Ordinance 16-02 provides the ability to involve the Board and City Solicitors in the review process, and extends the potential for this review to all development.

Analysis, Recommendation and Conclusion.

As noted above the Planning Board's responsibility in terms of the master plan consistency review is to identify any provisions in Ordinance 16-02 which are inconsistent with the Master Plan, and make recommendations concerning those inconsistencies and any other matters as the Board deems appropriate.

In defining "substantial consistency" the Supreme Court in *Manalapan Realty v. Township Committee* made it clear that some inconsistency is permitted "provided it does not substantially or materially undermine or distort the basic provisions and objectives of the Master Plan." The "Municipal Land Use Law" does not define the term *inconsistent*.

In my opinion, Ordinance 16-02 advances the following Ocean City Master Plan Objectives:

- *To encourage coordination of the numerous regulations and activities which influence land development with a goal of producing efficient uses of land with appropriate development types and scale.*
- *To encourage municipal actions which will guide the long range appropriate use and development of lands within the City of Ocean City in a manner which will promote the public health, safety, and general welfare of present and future residents.*

The Administrative Site Plan ordinance provides a valuable process to approve minor changes that conform to the City Code that can save applicants significant time and money. In addition to the revisions embodied within Ordinance 16-02, the revisions noted below regarding *the number of administrative reviews permitted* and the inclusion of *exterior façade alterations* are recommended for consideration by City Council:

25-1500.121 Intent and Applicability.

The intent of this section is to provide an abbreviated procedure for the approval of minor changes to a development previously granted site plan approval by either the Planning Board or Zoning Board of Adjustment. The change proposed shall conform to all applicable City ordinances, ~~and not more than two (2) administrative reviews may be permitted per development.~~ The Director of Planning shall determine, on an individual basis, if the changes proposed are appropriate for administrative review. Changes similar to those noted below may be eligible for administrative review:

- a. Exterior lighting;
- b. Landscaping, screening, fences and buffers;
- c. Drainage;
- d. Signs;
- e. Parking layout;
- f. HVAC, solid waste containment.
- g. Exterior façade alterations

Ordinance 16-02

Master Plan Consistency Report

Having considered the Master Plan Objectives noted above and the referral powers cited at NJSA 40-55D-26, it is my professional opinion that Ordinance 16-02 is consistent with the Ocean City Master Plan.

Respectively submitted,



Randall E. Scheule, PP/AICP

New Jersey Professional Planner License No. LI003666

March 2, 2016

ORDINANCE NO. 16-02

AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XXV, ZONING AND LAND DEVELOPMENT OF
THE REVISED ORDINANCES OF THE CITY OF OCEAN CITY
Administrative Site Plan Review

BE IT ORDAINED by the Mayor and Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

Section 1.

Section 25-1500.12 of Chapter XXV "Zoning and Land Development" of the Revised General Ordinances of the City of Ocean City, New Jersey is hereby amended to read as follows:

Section 25-1500.12 Administrative **Site Plan Review.**

25-1500.12.1 Intent and Applicability

The intent of this section is to provide an abbreviated procedure for the approval of minor changes to a development previously granted site plan approval by either the Planning Board or Zoning Board of Adjustment, **and minor changes to existing development.** The change(s) proposed shall conform to all applicable City ordinances, and not more than two (2) administrative reviews may be permitted per development. ~~The Director of Planning~~ **A Professional Planner or Engineer, as directed by the Department Head to whom the Zoning Official reports, in consultation with the Zoning Official and, if necessary, the City or Board Solicitor(s),** shall determine, on an individual basis, if the changes proposed are appropriate for administrative review. Changes similar to those noted below may be eligible for administrative review:

- a. Exterior lighting;
- b. Landscaping, screening, fences and buffers;
- c. Drainage;
- d. Signs;
- e. Parking layout;
- f. HVAC, solid waste containment.

Section 2.

Sections 25-1500.12.2 and 25-1500.12.3 remain unchanged, and all ordinances or portions thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

Section 3.

If any portion of this ordinance is declared to be invalid by a court of competent jurisdiction, it shall not affect the remaining portions of the ordinance which shall remain in full force and effect.

Ordinance 16-02

Master Plan Consistency Report

Section 4.

This Ordinance shall take effect in the time and manner prescribed by law.

Jay A. Gillian, Mayor

Keith P. Hartzell, Council President

The above Ordinance will taken up by the Council of Ocean City, New Jersey, at a meeting of said Council held on the 25th day of February 2016, and will be taken up for a second reading and final passage at a meeting of said Council held on the _____ day of _____ 2016, in Council Chambers, City Hall, Ocean City, New Jersey, at seven o'clock in the evening.

City Clerk

ORDINANCE NO. 16-03

**AN ORDINANCE AMENDING CHAPTER XXV,
ZONING AND LAND DEVELOPMENT,
OF THE REVISED GENERAL ORDINANCES OF THE CITY OF OCEAN CITY
(Revoke Coastal Cottages)**

BE IT ORDAINED by the Mayor and Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

SECTION 1.

Section 25-205.2.3, “DB, Drive-in Business Zone,” “Conditional Uses” is hereby amended to delete the following:

g. - Coastal Cottages

SECTION 2.

Section 25-208.2.6, “CONDITIONAL USES” is hereby amended to read: “Reserved.” and to delete the following:

Coastal Cottages may be permitted as a conditional use within those zones specified, provided the tract, lots, use and structures comply with the following:

- a. Minimum tract size shall be 15,000 square feet
- b. Minimum tract depth shall be 115 feet
- c. Maximum density shall be 19 dwelling units per acre
- d. Bulk requirements shall be as specified in the following table:

Schedule of Minimum/Maximum Requirements

Required Lot Sizes - Minimum 40%, maximum 60% of each lot size	1,800 SF	2,200 SF
Lot Frontage and Lot Width (Min.) ¹	28 FT	40 FT
Front Yard (Min.)	4 FT	4 FT
Minimum/Aggregate Side Yards ²	4/8 FT	5/12 FT
Rear Yard (Min.)	8 FT	8 FT
Lot Depth (Min.) ³	64 FT	55 FT

Dwelling Unit Sizes (Max.) ⁴	1,700 SF	1,520 SF
Building Height (Max.) ⁵	Schedule D	Schedule D
Habitable Stories (Max.) ⁶	2.5	2
Building Coverage (Max.) ⁷	38%	36%

¹ Lot Frontages and Lot Widths shall correspond to Lot Sizes

² Side Yards shall correspond to Lot Sizes

³ Rear Yards shall correspond to Lot Sizes

Impervious Coverage (Max.) ⁸	65%	60%
Open Space (Min.) ⁹	35%	40%
Number of Parking Spaces (Min.)	2/unit	2/unit

e. Circulation and Access -

- (1) All building lots are required to abut a street providing access to the lot. The street may be a public street, or private street approved by the Planning Board. The street shall be improved to City Code standards.
- (2) Pedestrian walkways contained within easements (a minimum of six (6) feet in width) are required along rear property lines. These walkways shall be designed as linkages between streets, alleys and other walkways. The walkway shall be improved to City Code standards.

f. Open Space - Common open space areas and pedestrian easements shall be maintained by a homeowners association.

g. Architecture and Site Design -

- (1) Buildings are encouraged to provide direct connections to walkways, via designs that include porches, decks and steps.
- (2) The overall design of the project should be unified in terms of architectural design, building materials, and site improvements. In addition to the principal building, design elements include accessory structures, trash enclosures, fences, hardscaping of walkways and driveways, lighting and plant material.

⁴Mix of Dwelling Sizes shall correspond to Lot Size

⁵Refer to Section 25-209, Schedule D - Residential Building Height

⁶Number of Stories shall correspond to Dwelling Size

⁷Building Coverage shall correspond to Lot Sizes

⁸Impervious Coverage shall correspond to Lot Size

⁹Open Space shall relate to Tract Size

SECTION 3.

Section 25-105.3(f), in “Nonconforming Structures, Uses and Lots” is hereby amended to read:

f. Coastal Cottages existing as of the effective date of this Ordinance or approved by the Planning or Zoning Board for development are and shall be treated for Zoning Purposes as conforming as to use and bulk zoning requirements.

SECTION 4.

All ordinances or portions thereof inconsistent with this Ordinance are repealed to the extent of such inconsistency.

SECTION 5.

If any portion of this Ordinance is declared to be invalid by a Court of competent jurisdiction, it shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect.

SECTION 6.

This Ordinance shall take effect in the time and manner prescribed by law.

Jay A. Gillian, Mayor

Keith P. Hartzell, Council President

The above Ordinance was passed by the Council of Ocean City, New Jersey, at a meeting of said Council held on the 25th day of February, 2016, and was taken up for a second reading and final passage at a meeting of said Council held on the 24th day of March, 2016 in Council Chambers, City Hall, Ocean City, New Jersey, at 7:00 o'clock in the evening.

Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY
ORDINANCE NO. 16-03
Master Plan Consistency Report

Introduction.

Ordinance 16-03 – “An ordinance amending and supplementing the Revised General Ordinances of the City of Ocean City (Revoke Coastal Cottages)” was introduced on first reading by City Council on February 25, 2016. According to the City Clerk’s referral, Ordinance 16-03 will be advertised according to law and is scheduled for second reading and public hearing on March 24, 2016. Ordinance 16-03 is attached to this report in its entirety.

The “Municipal Land Use Law” provides the Planning Board with thirty-five (35) days from the referral date to prepare, review, adopt and transmit their consistency report regarding Ordinance 16-03 to City Council. NJSA 40:55D-26 describes the Planning Board’s responsibility regarding the master plan consistency review as follows:

“ . . . the planning board shall make and transmit to the governing body, within 35 days after referral, a report including identification of any provisions in the proposed development regulation, revision or amendment which are inconsistent with the master plan and recommendations concerning those inconsistencies and any other matters as the board deems appropriate.”

While formerly only zoning ordinances and amendments thereto were required to be submitted to the planning board, it is now clear from the wording in NJSA 40:55D-26 that all “development regulations” must be referred to the planning board for comment and report. The statute requires that every zoning ordinance must “either be substantially consistent with the land use plan and housing plan of the master plan, or designed to effectuate such plan elements.” The “Master Plan” referred to herein is the City of Ocean City Master Plan adopted February 3, 1988, and as subsequently amended.

Ordinance Summary.

Ordinance 16-03 repeals Drive-in Business Conditional Uses (§25-205.2.3g) and Conditional Use requirements (25-208.2.6) pertaining to Coastal Cottages. Section 25-105.3(f) pertaining to “Nonconforming Structures, Uses and Lots” is amended to *grandfather* (in terms of use and bulk requirements) ‘Coastal Cottage’ developments that have been previously approved. The ‘Coastal Cottage’ ordinance (Ordinance 13-19) was adopted by City Council June 27, 2013.

Ordinance 16-03
Master Plan Consistency Report

Analysis and Conclusion.

As noted above the Planning Board's responsibility in terms of the master plan consistency review is to identify any provisions in Ordinance 16-03 which are inconsistent with the Master Plan, and make recommendations concerning those inconsistencies and any other matters as the Board deems appropriate.

In defining "substantial consistency" the Supreme Court in *Manalapan Realty v. Township Committee* made it clear that some inconsistency is permitted "provided it does not substantially or materially undermine or distort the basic provisions and objectives of the Master Plan." The "Municipal Land Use Law" does not define the term *inconsistent*.

In my opinion, Ordinance 16-03 advances the following Ocean City Master Plan Objectives:

- *To encourage coordination of the numerous regulations and activities which influence land development with a goal of producing efficient uses of land with appropriate development types and scale.*
- *To encourage municipal actions which will guide the long range appropriate use and development of lands within the City of Ocean City in a manner which will promote the public health, safety, and general welfare of present and future residents.*
- *To consider and evaluate innovative development proposals, which would enhance and protect environmental features, minimize energy usage and encourage development densities consistent with existing patterns and types of development.*

It is noted that the *Coastal Cottage* ordinance included in Ordinance 16-03 differs from the Code Systems on-line version. However, it is clear that the intent of Ordinance 16-03 is to revoke the conditional use provisions attributable to *Coastal Cottages* from the City Code.

Having considered the Master Plan Objectives noted above and the referral powers cited at NJSA 40-55D-26, it is my professional opinion that Ordinance 16-03 is consistent with the Ocean City Master Plan. The Planning Board may consider revisions and possible re-enactment of a coastal cottage ordinance in the future.

Respectively submitted,



Randall E. Scheule, PP/AICP

New Jersey Professional Planner License No. LI003666

March 2, 2016

ORDINANCE NO. 16-03

**AN ORDINANCE AMENDING CHAPTER XXV,
ZONING AND LAND DEVELOPMENT,
OF THE REVISED GENERAL ORDINANCES OF THE CITY OF OCEAN CITY
(Revoke Coastal Cottages)**

BE IT ORDAINED by the Mayor and Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

SECTION 1.

Section 25-205.2.3, "DB, Drive-in Business Zone," "Conditional Uses" is hereby amended to delete the following:

g. - Coastal Cottages

SECTION 2.

Section 25-208.2.6, "CONDITIONAL USES" is hereby amended to read: "Reserved." and to delete the following:

Coastal Cottages may be permitted as a conditional use within those zones specified, provided the tract, lots, use and structures comply with the following:

- a. Minimum tract size shall be 15,000 square feet
- b. Minimum tract depth shall be 115 feet
- c. Maximum density shall be 19 dwelling units per acre
- d. Bulk requirements shall be as specified in the following table:

Schedule of Minimum/Maximum Requirements

Required Lot Sizes - Minimum 40%, maximum 60% of each lot size	1,800 SF	2,400 SF
Lot Frontage and Lot Width (Min.) ¹	28 FT	40 FT
Front Yard (Min.)	4 FT	4 FT

¹ Lot Frontages and Lot Widths shall correspond to Lot Sizes

Ordinance 16-03
Master Plan Consistency Report

Minimum/Aggregate Side Yards ²	4/8 FT	5/12 FT
Rear Yard (Min.)	8 FT	8 FT
Lot Depth (Min.) ³	66 FT	55 FT

Dwelling Unit Sizes (Max.) ⁴	1,770 SF	1,520 SF
Building Height (Max.) ⁵	Schedule D	Schedule D
Habitable Stories (Max.) ⁶	2.5	2
Building Coverage (Max.) ⁷	38%	36%
Impervious Coverage (Max.) ⁸	65%	60%
Open Space (Min.) ⁹	35%	40%
Number of Parking Spaces (Min.)	2/unit	2/unit

e. Circulation and Access -

- (1) All building lots are required to abut a street providing access to the lot. The street may be a public street, or private street approved by the Planning Board. The street shall be improved to City Code standards.
- (2) Pedestrian walkways contained within easements (a minimum of six (6) feet in width) are required along rear property lines. These walkways shall be designed as linkages between streets, alleys and other walkways. The walkway shall be improved to City Code standards.

f. Open Space - Common open space areas and pedestrian easements shall be maintained by a homeowners association.

g. Architecture and Site Design -

- (1) Buildings are encouraged to provide direct connections to walkways, via designs that include porches, decks and steps.

² Side Yards shall correspond to Lot Sizes

³ Rear Yards shall correspond to Lot Sizes

Master Plan Consistency Report

- (2) The overall design of the project should be unified in terms of architectural design, building materials, and site improvements. In addition to the principal building, design elements include accessory structures, trash enclosures, fences, hardscaping of walkways and driveways, lighting and plant material.

⁴Mix of Dwelling Sizes shall correspond to Lot Size

⁵Refer to Section 25-209, Schedule D - Residential Building Height

⁶Number of Stories shall correspond to Dwelling Size

⁷Building Coverage shall correspond to Lot Sizes

⁸Impervious Coverage shall correspond to Lot Size

⁹Open Space shall relate to Tract Size

SECTION 3.

Section 25-105.3(f), in “Nonconforming Structures, Uses and Lots” is hereby amended to read:

f. Coastal Cottages existing as of the effective date of this Ordinance or approved by the Planning or Zoning Board for development are and shall be treated for Zoning Purposes as conforming as to use and bulk zoning requirements.

SECTION 4.

All ordinances or portions thereof inconsistent with this Ordinance are repealed to the extent of such inconsistency.

SECTION 5.

If any portion of this Ordinance is declared to be invalid by a Court of competent jurisdiction, it shall not affect the remaining portions of the Ordinance, which shall remain in full force and effect.

SECTION 6.

This Ordinance shall take effect in the time and manner prescribed by law.

Ordinance 16-03
Master Plan Consistency Report

Jay A. Gillian, Mayor

Keith P. Hartzell, Council President

The above Ordinance was passed by the Council of Ocean City, New Jersey, at a meeting of said Council held on the 25th day of February, 2016, and was taken up for a second reading and final passage at a meeting of said Council held on the 24th day of March, 2016 in Council Chambers, City Hall, Ocean City, New Jersey, at 7:00 o'clock in the evening.

Melissa G. Bovera, City Clerk

ORDINANCE NO. 16-04

**AN ORDINANCE SUPPLEMENTING THE REVISED GENERAL ORDINANCES
OF THE CITY OF OCEAN CITY
(Street Performers)**

BE IT ORDAINED by the Mayor and Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

Chapter IV, "Police Regulations," is hereby amended to include the following:

SECTION 1.

4-43 Street Performers

A. Definitions.

1. "Perform" includes, but is not limited to, the following activities: acting, singing, playing musical instruments, pantomime, juggling, magic, dancing, reading, puppetry, and reciting. Perform shall not include the production of items for sale.

2. "Performer" means a person who has obtained a permit pursuant to this section.

3. "Public areas" means public sidewalks, parks, playgrounds and the boardwalk.

B. Prohibition.

No person may perform in a public area without a permit issued pursuant to subsection C of this section.

C. Permit.

1. A permit shall be issued to each applicant therefore in exchange for a completed application and a fee of fifty dollars (\$50.00).

2. A completed application for a permit, and the permit itself, shall contain the applicant's name, residence address and telephone number, and shall be signed by the applicant.

3. A permit shall be valid from the date on which it is issued through the end of that calendar year.

4. A permit shall be nontransferable, and shall contain the permit number of the applicant and the year in which the permit is valid. Each member of a group of performers who play together shall be required to obtain an individual permit. In no event shall any group of performers, identified as such in their application and noted on their permits, be charged more than one hundred dollars (\$100) total for permits for group members.

5. Upon issuing a permit, the City shall also give the performer a copy of this section.

6. If a performer loses his or her permit, one replacement permit per year may be obtained for a fee of twenty-five (\$25) dollars.

D. Display of Permit.

A performer shall clearly display his or her permit while performing, and shall allow inspection of the permit by any Ocean City police officer on request.

E. Permitted Performances.

1. Performances may take place in the following locations:

a. In public areas other than the Boardwalk, except within one hundred feet of a school, library or church while in session, and except public areas excluded by the City Council, or the Chief of Police pursuant to subsection F of this section; or,

b. On the Boardwalk between 5th Street and 6th Street, along the Boardwalk railing so as not to impeded pedestrian or bicycle traffic; or,

- c. On private property, with the written permission of the owner or other person in control of such property.

2. Performances may take place at the following times:

- a. Monday through Thursday, between 9:00 a.m. and 11:00 p.m.; Friday, between 9:00 a.m. and 12:00 midnight; Saturday, between 9:00 a.m. and 12:00 midnight; and Sunday, between 12 noon and 11:00 p.m.
- b. On Asbury Avenue, between 6th Street and 11th Street, performances may take place at the following times: Monday through Saturday between 9:00 a.m. and 6:00 p.m., and Sunday between 12:00 noon and 6:00 p.m.

3. No performer or group of performers may generate noise exceeding a median sound level of eighty decibels measured at a distance of twenty five feet from the performer or group of performers. If the sound level exceeds a median sound level of fifty decibels, and exceeds the background noise by at least ten Db(A), the performer or group of performers causing the excessive sound level shall either turn down the music or move to a distance from the residence so as to reduce the sound level within these limitations. Background noise for this purpose shall mean L90.

4. A performer may not create an undue interference with the passage of the public through a public area including, but not limited to, the Boardwalk. If a performer attracts a crowd sufficient to obstruct the public way, a police officer may disperse the portion of the crowd that is creating the obstruction. The police officer shall not cause the performer to leave the location unless efforts to move the crowd fail to adequately protect the public safety or order. A police officer shall not ask the performer to leave the location unless all other means of restoring the public safety or order have been exhausted.

5. No performer or group of performers may perform less than 100 feet from another performer or group of performers.

6. A performer may request contributions or money or property at a performance, provided that no sign requesting contributions shall exceed twelve inches by twelve inches in size. Contributions may be received in any receptacle, such as an open musical instrument case, box or hat. A performer shall not occupy a space which exceeds twenty five square feet, and it shall be prohibited to place a carpet, rug, blanket, or other such covering over grass in a public place.

F. Exclusion of Public Areas.

1. A specific public area may be excluded from performances in accordance with constitutional standards by decision of the City Council after a public hearing notice of which shall be advertised once in the local newspaper no less than fourteen days prior to said hearing; or

2. By decision of the Chief of Police in the case of an emergency: any holder of a license who disputes the need for said emergency exclusion may appeal to the City Council for review.

G. Penalties.

1. Fines. The penalty for each violation will be one hundred dollars.

2. Suspension of Permit. The Chief of Police may suspend a permit for no more than thirty days if:

a. a performer is found to have knowingly provided false information in the application; or

b. a performer has been convicted of or pled guilty to two (2) violations of the Ordinance within one calendar year.

3. Revocation of Permit. The Chief of Police may revoke a permit for the remainder of the calendar year if a performer has received three (3) fines during that calendar year.

4. Before suspending or revoking a permit, City Council must hold a public hearing, after ten days written notice to the performer setting forth the facts constituting the basis for the proposed suspension or revocation.

5. A performer may not receive a permit unless all tickets from the previous year have been paid.

H. Exclusivity.

The provisions of this section take precedence of any other City regulations or ordinance applicable to street performances. To the extent other City regulations or ordinances are applicable and are inconsistent with this section, this section shall govern. Sound levels generated by street performances shall be governed by this section and not by the Ocean City noise ordinance.

I. Peace and Quiet.

A performance in accordance with this ordinance shall be presumed not to constitute a disturbance of the peace or quiet.

J. Severability.

The provisions of this section are severable, and if any part of this section should be held invalid by a court of competent jurisdiction, such invalidity shall not affect the remainder of the section and the remainder of the section shall stay in full force and effect.

SECTION 2.

All ordinances or portions thereof inconsistent with this Ordinance are repealed to the extent of such inconsistency.

SECTION 3.

If any portion of this Ordinance is declared to be invalid by a Court of competent jurisdiction, it shall not affect the remaining portions of the Ordinance which shall remain in full force and effect.

Section 4.

This Ordinance shall take effect in the time and manner prescribed by law.

Keith P. Hartzell, Council President

The above Ordinance was passed by the Council of Ocean City, New Jersey, at a meeting of said Council held on the 10th day of **March, 2016**, and was taken up for a second reading and final passage at a meeting of said Council held on the 24th day of **March, 2016** in Council Chambers, City Hall, Ocean City, New Jersey, at 7:00 o'clock in the evening.

Melissa G. Bovera, City Clerk

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#2

**AUTHORIZING THE AWARD OF CITY CONTRACT #16-01,
TRANSPORTATION CENTER RESTORATION – PHASE III**

WHEREAS, Specifications were authorized for advertisement by Resolution #15-51-260 on Thursday, October 22, 2015 for City Contract #16-01, Transportation Center Restoration – Phase III; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, February 10, 2016, the Notice to Bidders was posted on the City of Ocean City’s website @ www.ocnj.us and the Invitation to Bid was distributed to five (5) prospective bidder(s); and

WHEREAS, bid proposals were opened for City Contract #16-01, Transportation Center Restoration – Phase III on Tuesday, March 1, 2016 and two (2) bid proposals were received per the attached Summary of Bid Proposals; and

WHEREAS, Lamont Czar, P.E., Czar Engineering, LLC; Arthur Chew, P.E., City Engineer; Mathew von der Hayden, Manger of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposals and specifications, and recommended that the contract be awarded to Straga Brothers, Inc., the lowest responsible bidder; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that City Contract #16-01, Transportation Center Restoration – Phase III be and is hereby awarded to the following lowest responsible bidder as follows:

Straga Brothers, Inc.
PO Box 216
Glassboro, NJ 08028

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Total Price</u>
1.1 Base Bid			
A.	Contract Sum	1 Lump Sum	\$ 450,000.00
B.	Owner's Contingency Allowance Sum	1 Lump Sum	\$ 50,000.00
Base Bid (Totals of Items A and B)			\$ 500,000.00
1.2 Alternates			
1.a.	DEDUCT: Revise Base - Roofing Specification to Alternate Roof Material System	DEDUCT	(\$ 12,000.00)
2.a.	DEDUCT: Deduct All Work Associated with the Proposed Handicap Ramp	DEDUCT	(\$ 24,000.00)
3.a.	ADD: Replace All Gutters with New Lead Coated Copper Gutters	ADD	\$ 20,000.00
Modified Base Bid			\$ 484,000.00
1.3 Unit Prices			
1.	Gutters	Per Linear Foot	\$ 39.00
2.	Downspouts	Per Each	\$ 560.00
3.	Cedar Shingles	Per Square Foot	\$ 275.00
Complete Work in # Days from Notice to Proceed		180 Days	

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

BE IT FURTHER RESOLVED that the Mayor and the City Purchasing Manager are hereby authorized to enter into a contract with Straga Brothers, Inc., PO Box 216, Glassboro, NJ 08028 for City Contract #16-01, Transportation Center Restoration – Phase III as listed and in accordance with the bid specifications and the bid proposal form.

The Director of Financial Management certifies that funds are available and shall be charged Grant Account # & Capital Account # as follows: G-02-40-181-215 (\$469,000.00) & C-04-55-294-213 (\$15,000.00).

CERTIFICATION OF FUNDS

Frank Donato, III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RAW 16-01 Transportation Center.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

PURCHASING DIVISION
SUMMARY OF BID PROPOSALS

DATE RECEIVED: TUESDAY, MARCH 1, 2016 @ 2:00 PM, EDT
CITY CONTRACT #: 16-01
PROPOSAL NAME: Transportation Center Renovations - Phase III

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

NAME, ADDRESS & BID OF EACH BIDDER		Aliano Brothers General Contractors, Inc.		Dell - Tech, Inc.		R. Maxwell Construction Company, Inc.		Straga Brothers, Inc.	
Estimate \$501,000		2560 Industrial Way Vineland, NJ 08360		930 New York Avenue Trenton, NJ 08638		206 W. Delilah Road Pleasantville, NJ 08232		P.O. Box #216 Glassboro, NJ 08028	
KEY:		Contact: Michael Aliano, Jr., President Phone: 856-794-9490 Fax: 856-794-9492 alianobrothers@aol.com		Contact: Ziggy Rabiega, President Phone: 609-393-6150 Fax: 609-393-6151 zlgqv@deltechinc.com		Contact: Phone: Fax:		Contact: Dennis Straga Phone: 856-881-7960 Fax: 856-881-8853 stragabrothers@verizon.net	
Recommended for Award									
ITEM	DESCRIPTION	TOTAL COST		TOTAL COST		TOTAL COST		TOTAL COST	
1.1 BASE BID									
A.	Contract Sum	\$	488,000.00	\$	516,000.00	\$	523,449.00	\$	450,000.00
B.	Owner's Contingency Allowance Sum	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00
Base Bid (Totals of Items A and B)		\$	538,000.00	\$	566,000.00	\$	573,449.00	\$	500,000.00
1.2 ALTERNATES									
1.a.	DEDUCT: Revise Base - Roofing Specification to Alternate Roof Material System	DEDUCT	\$ 20,000.00	DEDUCT	\$ 16,500.00	DEDUCT	\$ 25,000.00	DEDUCT	\$ 12,000.00
2.a.	DEDUCT: Deduct All Work Associated with the Proposed Handicap Ramp	DEDUCT	\$ 1,700.00	DEDUCT	\$ 20,000.00	DEDUCT	\$ 14,500.00	DEDUCT	\$ 24,000.00
3.a.	ADD: Replace All Gutters with New Lead Coated Copper Gutters	ADD	\$ 12,500.00	ADD	\$ 25,000.00	ADD	\$ 32,500.00	ADD	\$ 20,000.00
4.a.	ADD: Replace up to 120 Linear Feet of Gutters with Galvanized Steel	ADD	\$ 11,875.00	ADD	\$ 9,000.00	ADD	\$ 8,500.00	ADD	\$ 4,225.00
TOTAL ITEMS BID:		\$	540,675.00	\$	563,500.00	\$	574,949.00	\$	488,225.00
AWARDED BID TOTAL - BASE BID & ALTERNATE ITEMS 1.a - 3.a:		\$	528,800.00	\$	554,500.00	\$	566,449.00	\$	484,000.00
1.2 UNIT PRICES									
1.	Gutters	\$38.00	Linear Foot	\$30.00	Linear Foot	\$65.00	Linear Foot	\$39.00	Linear Foot
2.	Downspouts	\$400.00	Each	\$300.00	Each	\$600.00	Each	\$560.00	Each
3.	Cedar Shingles	\$22.00	Square Foot	\$20.00	Square Foot	\$150.00	Square Foot	\$275.00	Square Foot
Complete Work In # Days from Notice to Proceed - Required 180 Days		120	Days	120	Days	120	Days	180	Days
REQUIRED INFORMATION									
BID DEPOSIT/BOND:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
CONSENT OF SURETY:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
RIGHT TO EXTEND-TIME FOR AWARD:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
PUBLIC DISCLOSURE STATEMENT:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
NON-COLLISION AFFIDAVIT:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
NJ AFFIRMATIVE ACTION REGULATION COMPLIANCE NOTICE:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
REQUIRED SUBCONTRACTORS LISTING:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT-2 PART FORM:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
OTHER SUBCONTRACTORS INDICATED:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
NJ BUSINESS REGISTRATION CERTIFICATE (BRC):		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
NJ BUSINESS REGISTRATION CERTIFICATE SUBCONTRACTORS (BRC):		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE FOR SUB CONTRACTORS:		YES/NO	y	YES/NO	y	YES/NO	y	YES/NO	y
NUMBER OF COPIES (2):		YES/NO	y (2)	YES/NO	y (2)	YES/NO	y (2)	YES/NO	y (2)

CZAR Engineering, L.L.C.

Lamont H. Czar, P.E.
Phone: (609) 653-9445
5014 Fernwood Avenue
Fax: (609)653-2015
Egg Harbor Township, New Jersey 08234
www.czarengineering.com

March 16, 2016

Mr. Joseph Clark
Purchasing Manager
City of Ocean City, NJ
861 Asbury Avenue
Ocean City, NJ 08226

RE: City Bid No. 16-01
Historic Transportation Center Phase III Restoration
10th Street & Haven Avenue
Ocean City, New Jersey

Dear Mr. Clark:

CZAR Engineering, L.L.C., as the engineer for the above referenced project, has reviewed the bids received on March 1, 2016 for the work specified within the project documents issued by our firm.

Referring to the bid tabulation prepared by your office, the firm of Straga Brothers, Inc. was the low bidder of the four (4) bids received.

It is our understanding that the City of Ocean City has selected the following alternates:

1. Substitute roofing materials from slate to composite materials;
2. Delete improvements to the existing handicap ramp;
3. Replace all gutters and downs spouts.

Therefore, the proposed contract value will be as follows;

PROPOSAL	\$450,000
OWNER'S ALLOWANCE	<u>\$50,000</u>
BASE BID TOTAL	\$500,000
ALTERNATES:	
<u>Deducts:</u>	
Alternate Roof Material	(\$12,000)
Delete Handicap Ramp	(\$24,000)
<u>Adds:</u>	
Replace All Gutters/Downspouts	<u>\$20,000</u>
CONTRACT AMOUNT	<u>\$484,000</u>

In addition, Straga Brothers, Inc. has accepted the 180-day substantial completion period as stipulated within the bid documents.

Based on our review, Straga Brother's, Inc.'s bid is within our opinion of the probable construction costs for this project and commensurate with industry standards for this type of work.

For your files, I have attached NJ DEP's prior Section 106 approval for projects associated with the Transportation Center which was previously sent to the City of Ocean City.

As always, if any additional information is required, please feel free to contact our office.

Sincerely,



Brian S. Meyers
CZAR Engineering, LLC



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF FINANCIAL MANAGEMENT

Memo

To: Joseph Clark, QPA, Purchasing Manager

From: Matt von der Hayden, Manager of Capital Planning

CC: James V. Mallon, Business Administrator
Frank Donato III, Director of Financial Management, CFO, Emergency Management Coordinator

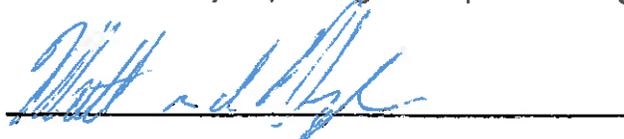
Date: March 17, 2016

RE: Recommendation of Award - Transportation Center – Phase III – City Contract # 16-01

Please find this memo and attached bid sheet as the recommendation to award Straga Brothers Inc the work for the Phase III restoration and renovations to the Ocean City Transportation Center. This recommendation is in conjunction with the review from CZAR Engineering, LLC. The contract will award the base bid, \$500,000, along with the alternate, to replace all gutters with new lead coated copper gutters, \$20,000, and takes in consideration the deducted alternates for the alternate roof material system, \$12,000, and proposed handicap ramp, \$24,000. The total contract is \$484,000. Straga Brothers Inc is located at 322 E. High Street, P.O. Box 216, Glassboro, NJ 08028. The project is partially funded by the Sandy Disaster Relief grants for Historic Properties through the New Jersey Historic Trust.

The Straga Brothers Inc contract will be funded with grants funds in the amount of \$469,000 associated with grant account G-02-40-181-215 and capital account C-04-55-294-213 in the amount of \$15,000.

Matt von der Hayden, Manager of Capital Planning



**CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY**

RESOLUTION

#3

**AUTHORIZING THE AWARD OF CITY CONTRACT #16-07,
RECREATIONAL BASKETBALL CAMP**

WHEREAS, specifications were authorized for advertisement by Resolution #16-52-045 on Thursday, February 11, 2016 for City Contract #16-07, Recreational Basketball Camp; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, February 17, 2016, the Notice to Bidders and the Specifications was posted on the City of Ocean City's website, www.ocnj.us; and the Invitation to Bid was distributed to one (1) prospective bidder(s) for City Contract #16-07, Recreational Basketball Camp; and

WHEREAS, bid proposals were opened for City Contract #16-07, Recreational Basketball Camp on Tuesday, March 8, 2016 and one (1) bid proposal was received per the attached Summary of Bid Proposals; and

WHEREAS, Michael J. Allegretto, Director of Community Services; Wendy Moyle, Manager of Recreation Programs; Kristie Fenton, Supervisor of Recreation; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent; and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposal and specifications and recommended that City Contract #16-07, Recreational Basketball Camp be awarded to, Frank P. Gaitley, SVG Camps and Clinics Inc.; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that City Contract #16-07, Recreational Basketball Camp be and is hereby awarded to the following highest responsible bidder:

Frank P. Gaitley
SVG Camps and Clinics Inc.
508 29th Street
Ocean City, NJ 08226

<u>Item</u>	<u>Description</u>	<u>Amount</u>
<u>Base Bid</u>		
1. A.	A minimum of <u>\$1,500.00 per camp/week</u> is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year <u>2016</u>:	\$ 6,000.00
1. B.	A minimum of <u>\$1,500.00 per camp/week</u> is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year <u>2017</u>:	\$ 6,000.00
1. C.	A minimum of <u>\$1,500.00 per camp/week</u> is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year <u>2018</u>:	\$ 6,000.00
<u>For Informational Purposes Only</u>		
1. D.	Provide Basketball Camp Program for boys and girls ages 8 through 17 years old, for a minimum of twenty (20) hours of instruction, over five (05) days, four (04) hours per day (9:00 AM through 1:00 PM). Camp Week One: July 18th, 2016 through July 22nd, 2016 Camp Week Two: August 1st, 2016 through August 5th, 2016 Camp Week Three: August 8th, 2016 through August 12th, 2016 Fee charged to each camper per camp/week:	\$ 260.00
1. E.	Provide Basketball Camp for boys and girls ages 8 through 17 years old for a minimum of twenty (20) hours of instruction over five (05) days, four (04) hours per day (9:00 AM through 1:00 PM). Camp Week One: July 13th, 2015 through July 17th, 2015 Camp Week Two: July 27th, 2015 through July 31st, 2015 Camp Week Three: August 3rd, 2015 through August 7th, 2015 Fee charged to each camper per camp/week:	\$ 270.00

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

1.F. Provide Basketball Camp for boys and girls ages 8 through 17 years old for a minimum of twenty (20) hours of instruction over five (05) days, four (04) hours per day (9:00 AM through 1:00 PM).
Camp Week One: July 9th, 2018 through July 13th, 2018
Camp Week Two: July 23rd, 2018 through July 27th, 2018
Camp Week Three: July 30th, 2018 through August 3rd, 2018
Fee charged to each camper per camp/week: \$ 280.00

1.G. **Discounts Offered: YES**

Same Family:	Save \$30.00
Camp Scholarship:	See website for information; Two (2) per Week
Multiple Weeks:	Save \$30.00
Other Discounts:	Early Bird Discount by May 15 th ; Save \$50.00 if Paid in Full

BE IT FURTHER RESOLVED that the Mayor and the City Purchasing Manger are hereby authorized to enter into a formal contract with Frank P. Gaitley, SVG Camps and Clinics, Inc., 508 29th Street, Ocean City, NJ 08226 for a period of one (1) calendar year beginning July 18, 2016 with two (2) additional one (1) year options for renewal, for a possible total of three (3) years expiring July 13, 2018 for City Contract #16-07, Recreational Basketball Camp, as listed and in accordance with the bid proposal form.

 Keith P. Hartzell
 Council President

Files: RAW 16-07 Basketball Camp.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____

.....
 Melissa G. Bovera, City Clerk



PURCHASING DIVISION

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

**SUMMARY OF BIDS
BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ**

DATE RECEIVED: Tuesday, March 8, 2016 @ 2:00 PM
CITY CONTRACT #: 16-07
PROPOSAL NAME: Recreational Basketball Camp Program

NAME, ADDRESS AND BID OF EACH BIDDER		Frank Gaitley SVG Camps and Clinics, Inc. 508 29th Street Ocean City, NJ 08226							
Recommended for Award		P: 484-802-7585							
Minimum of \$1,500.00 per year (3 weeks/year)		frank@coachgaitley.com							
ITEM	DESCRIPTION	TOTAL FEE	TOTAL FEE	TOTAL FEE	TOTAL FEE	TOTAL FEE	TOTAL FEE	TOTAL FEE	TOTAL FEE
1. A.	Total Fee to be Received per Year by The City 2016	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1. B.	Total Fee to be Received per Year by The City 2017	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1. C.	Total Fee to be Received per Year by The City 2018	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Amount Bid for Items 1. A. - 1.C.:		\$ 18,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Informational Purposes Only</i>									
1. D.	Fee charged for each campers per camp/week 2016	\$ 260.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1. E.	Fee charged for each campers per camp/week 2017	\$ 270.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1. F.	Fee charged for each campers per camp/week 2018	\$ 280.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1. G.	Discounts	YES/NO	YES	YES/NO		YES/NO		YES/NO	
REQUIRED INFORMATION									
BID DEPOSIT / BOND:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	N/A
CONSENT OF SURETY:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	N/A
RIGHT TO EXTEND-TIME FOR AWARD:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
PUBLIC DISCLOSURE STATEMENT:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
NON-COLLISION AFFIDAVIT:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
NJ AFFIRMATIVE ACTION REGULATION COMPLIANCE NOTICE:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
REQUIRED SUBCONTRACTORS LISTING:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	N/A
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:	YES/NO	NONE	YES/NO	NONE	YES/NO	NONE	YES/NO	NONE	NONE
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT-2 PART FORM:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
STATEMENT OF AUTHORITY:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
REFERENCE LIST:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
W-9:	YES/NO	YES	YES/NO		YES/NO		YES/NO		
NJ BUSINESS REGISTRATION CERTIFICATE (BRC):	YES/NO	YES	YES/NO		YES/NO		YES/NO		
NJ BUSINESS REGISTRATION CERTIFICATE FOR SUBCONTRACTORS (BRC):	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	N/A
NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	N/A
NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE FOR SUBCONTRACTORS:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	N/A
REQUIRED NUMBER OF COPIES (3):	YES/NO	YES	YES/NO		YES/NO		YES/NO		



DEPARTMENT OF COMMUNITY
SERVICES

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

MEMO

March 11, 2016

To: Joseph Clark

From: Michael Allegretto, Director of Community Services

RE: Basketball Camp Bids

I have reviewed the three year bid, starting in 2016, for basketball camp. SVG Camps and Clinics, Inc. was the highest bidder and meets all of the bid requirements.

**CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY**

RESOLUTION

#4

**AUTHORIZING THE AWARD OF CITY CONTRACT #16-08,
RECREATIONAL FIELD HOCKEY CAMP PROGRAM**

WHEREAS, specifications were authorized for advertisement by Resolution #16-52-046 on Thursday, February 11, 2016 for City Contract #16-08, Recreational Field Hockey Camp Program; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, February 17, 2016, the Notice to Bidders and the specifications was posted on the City of Ocean City's website, www.ocnj.us; and the Invitation to Bid was distributed to one (1) prospective bidder(s) for City Contract #16-08, Recreational Field Hockey Camp Program; and

WHEREAS, bid proposals were opened for City Contract #16-08, Recreational Field Hockey Camp Program on Tuesday, March 8, 2016 and one (1) bid proposal was received per the attached Summary of Bid Proposals; and

WHEREAS, Michael J. Allegretto, Director of Community Services; Wendy Moyle, Manager of Recreation Programs; Kristie Fenton, Supervisor of Recreation; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent; and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposal and specifications and recommended that City Contract #16-08, Recreational Field Hockey Camp Program be awarded to Sandy Sticks Field Hockey Camp, the highest responsible bidder; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that City Contract #16-08, Recreational Field Hockey Camp Program be and is hereby awarded to the following highest responsible bidder:

Sandy Sticks Field Hockey Camp 23 Foxborough Road Ocean View, NJ 08230

<u>Item</u>	<u>Description</u>	<u>Amount</u>
<u>Base Bid</u>		
1. A.	A minimum of <u>\$1,200.00 per camp/week</u> is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year <u>2016</u>:	\$ 1,200.00
1. B.	A minimum of <u>\$1,200.00 per camp/week</u> is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year <u>2017</u>:	\$ 1,200.00
1. C.	A minimum of <u>\$1,200.00 per camp/week</u> is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year <u>2018</u>:	\$ 1,200.00
<u>For Informational Purposes Only</u>		
1. D.	Fee charged to each camper per camp/week July 11, 2016 through July 15, 2016	\$ 175.00
1.E.	Fee charged to each camper per camp/week July 10, 2017 through July 14, 2017	\$ 180.00
1.F.	Fee charged to each camper per camp/week July 9, 2018 through July 13, 2018	\$ 180.00
1.G.	Discounts Offered: Camp Scholarship:	YES Scholarships awarded on need basis and at the Director's discretion

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED that the Mayor and the City Purchasing Manger are hereby authorized to enter into a formal contract with Sandy Sticks Field Hockey Camp, 23 Foxborough Road, Ocean View, NJ 08230 for a period of one (1) calendar year beginning July 11, 2016 with two (2) additional one (1) year options for renewal, for a possible total of three (3) years expiring July 13, 2018 for City Contract #16-08, Recreational Field Hockey Camp Program, as listed and in accordance with the bid proposal form.

Keith P. Hartzell
Council President

Files: RAW 16-08 Field Hockey Camp.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

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City Clerk



PURCHASING DIVISION

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

**SUMMARY OF BIDS
BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ**

DATE RECEIVED: Tuesday, March 8, 2016 @ 2:00 PM
CITY CONTRACT #: 16-08
PROPOSAL NAME: Recreational Field Hockey Camp Program

NAME, ADDRESS AND BID OF EACH BIDDER		Sandy Sticks Field Hockey Camp 23 Foxborough Rd Ocean View, NJ 08230							
Recommended for Award		Contact: Trish LeFever P: 609-335-4907 trishlefever@hotmail.com							
Minimum of \$1,200.00 per camp/year									
ITEM	DESCRIPTION	TOTAL FEE		TOTAL FEE		TOTAL FEE		TOTAL FEE	
1. A.	Total Fee to be Received per Year by The City 2016	\$ 1,200.00		\$ -		\$ -		\$ -	
1. B.	Total Fee to be Received per Year by The City 2017	\$ 1,200.00		\$ -		\$ -		\$ -	
1. C.	Total Fee to be Received per Year by The City 2018	\$ 1,200.00		\$ -		\$ -		\$ -	
Total Amount Bid for Items 1. A. - 1.C.:		\$ 3,600.00		\$ -		\$ -		\$ -	
<i>Informational Purposes Only</i>									
1. D.	Fee charged for each campers per camp/week 2016	\$ 175.00		\$ -		\$ -		\$ -	
1. E.	Fee charged for each campers per camp/week 2017	\$ 180.00		\$ -		\$ -		\$ -	
1. F.	Fee charged for each campers per camp/week 2018	\$ 180.00		\$ -		\$ -		\$ -	
1. G.	Discounts	YES/NO	YES	YES/NO		YES/NO		YES/NO	
REQUIRED INFORMATION									
	BID DEPOSIT/BOND:	YES/NO	N/A	YES/NO		N/A		YES/NO	N/A
	CONSENT OF SURETY:	YES/NO	N/A	YES/NO		N/A		YES/NO	N/A
	RIGHT TO EXTEND-TIME FOR AWARD:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	PUBLIC DISCLOSURE STATEMENT:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NON-COLLISION AFFIDAVIT:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NJ AFFIRMATIVE ACTION REGULATION COMPLIANCE NOTICE:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	REQUIRED SUBCONTRACTORS LISTING:	YES/NO	N/A	YES/NO		N/A		YES/NO	N/A
	ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:	YES/NO	YES - NONE	YES/NO		NONE		YES/NO	NONE
	DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT-2 PART FORM:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	STATEMENT OF AUTHORITY:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	REQUIRED CONTRACTUAL INFORMATION:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	W-9:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NJ BUSINESS REGISTRATION CERTIFICATE (BRC):	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NJ BUSINESS REGISTRATION CERTIFICATE FOR SUBCONTRACTORS (BRC):	YES/NO	N/A	YES/NO		N/A		YES/NO	N/A
	NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE:	YES/NO	N/A	YES/NO		N/A		YES/NO	N/A
	NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE FOR SUBCONTRACTORS:	YES/NO	N/A	YES/NO		N/A		YES/NO	N/A
	REQUIRED NUMBER OF COPIES (3):	YES/NO		YES/NO				YES/NO	



DEPARTMENT OF COMMUNITY
SERVICES

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

MEMO

March 11, 2016

To: Joseph Clark

From: Michael Allegretto, Director of Community Services

RE: Field Hockey Camp Bids

I have reviewed the three year bid, starting in 2016, for field hockey camp. Sandy Sticks was the highest bidder and meets all of the bid requirements.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#5

**AUTHORIZING THE AWARD OF CITY CONTRACT #16-10,
RECREATIONAL BOYS' LACROSSE CAMP PROGRAM**

WHEREAS, specifications were authorized for advertisement by Resolution #16-52-047 on Thursday, February 11, 2016 for City Contract #16-10, Recreational Boys' Lacrosse Camp Program; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, February 17, 2016, the Notice to Bidders and the Specifications was posted on the City of Ocean City's website, www.ocnj.us; and the Invitation to Bid was distributed to one (1) prospective bidder(s) for City Contract #16-10, Recreational Boys' Lacrosse Camp Program; and

WHEREAS, bid proposals were opened for City Contract #16-10, Recreational Boys' Lacrosse Camp Program on Tuesday, March 8, 2016 and one (1) bid proposal was received per the attached Summary of Bid Proposals; and

WHEREAS, Michael J. Allegretto, Director of Community Services; Wendy Moyle, Manager of Recreation Programs; Kristie Fenton, Supervisor of Recreation; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent; and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposal and specifications and recommended that City Contract #16-10, Recreational Boys' Lacrosse Camp Program be awarded to Black Bear Lax, LLC, the highest responsible bidder; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that City Contract #16-10, Recreational Boys' Lacrosse Camp Program be and is hereby awarded to the following highest responsible bidder:

Black Bear Lax, LLC
P. O. Box 2348
Delaware, DE 19899

<u>Item</u>	<u>Description</u>	<u>Amount</u>
<u>Base Bid</u>		
1. A.	A minimum of \$1,500.00 per camp/week is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year 2016 :	\$ 3,320.00
1. B.	A minimum of \$1,500.00 per camp/week is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year 2017 :	\$ 3,321.00
1. C.	A minimum of \$1,500.00 per camp/week is required to be paid to the City for use of the facilities for the calendar/camp year. Calendar year 2018 :	\$ 3,324.00
<u>For Informational Purposes Only</u>		
1. D.	Fee charged to each camper per camp/week (2016) July 4, 2016 through July 8, 2016 July 25, 2016 through July 29, 2016	\$ 275.00
1. E.	Fee charged to each camper per camp/week (2017) July 3, 2016 through July 14, 2016 July 24, 2016 through July 28, 2016	\$ 275.00
1. F.	Fee charged to each camper per camp/week (2018) July 2, 2016 through July 6, 2016 July 23, 2016 through July 27, 2016	\$ 275.00
1. G.	Discounts Offered:	NO

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED that the Mayor and the City Purchasing Manger are hereby authorized to enter into a formal contract with Jersey Premier Boys' Lacrosse, LLC, 58 Linda Lane, Ocean View, NJ 08230 for a period of One (1) calendar year beginning July 4, 2016 with Two (2) additional One (1) year options, for a possible total of Three (3) years expiring July 27, 2018 for City Contract #16-10, Recreational Boys' Lacrosse Camp Program, as listed and in accordance with the bid proposal form.

Keith P. Hartzell
Council President

Files: RAW 16-10 Boys' Lacrosse Camp.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

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City Clerk



PURCHASING DIVISION

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

SUMMARY OF BIDS
BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Tuesday, March 8, 2016 @ 2:00 PM
CITY CONTRACT #: 16-10
PROPOSAL NAME: Recreational Boys' Lacrosse Camp Program

NAME, ADDRESS AND BID OF EACH BIDDER		Black Bear Lax, LLC P. O. Box 2348 Wilmington, DE 19899							
Minimum of \$1,500.00 per camp/year (2 weeks)		Contact: James Heisman P: 610-329-6341 Email: james.heisman1@gmail.com							
ITEM	DESCRIPTION	FEE PER WEEK	TOTAL FEE	FEE PER WEEK	TOTAL FEE	FEE PER WEEK	TOTAL FEE	FEE PER WEEK	TOTAL FEE
1. A.	Total Fee to be Received per Year by The City 2016	\$ 1,660.00	\$ 3,320.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1. B.	Total Fee to be Received per Year by The City 2017	\$ 1,661.00	\$ 3,322.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1. C.	Total Fee to be Received per Year by The City 2018	\$ 1,662.00	\$ 3,324.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Amount Bid for Items 1. A. - 1.C.:		\$ 4,983.00	\$ 9,966.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Informational Purposes Only</i>									
1. D.	Fee charged for each campers per camp/week 2016	\$ 275.00		\$ -		\$ -		\$ -	
1. E.	Fee charged for each campers per camp/week 2017	\$ 275.00		\$ -		\$ -		\$ -	
1. F.	Fee charged for each campers per camp/week 2018	\$ 275.00		\$ -		\$ -		\$ -	
1. G.	Discounts	YES/NO	NO	YES/NO	\$ -	YES/NO	\$ -	YES/NO	\$ -
REQUIRED INFORMATION									
BID DEPOSIT/BOND:		YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
CONSENT OF SURETY:		YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
RIGHT TO EXTEND-TIME FOR AWARD:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
PUBLIC DISCLOSURE STATEMENT:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
NON-COLLISION AFFIDAVIT:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
NJ AFFIRMATIVE ACTION REGULATION COMPLIANCE NOTICE:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
REQUIRED SUBCONTRACTORS LISTING:		YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:		YES/NO	NONE	YES/NO	NONE	YES/NO	NONE	YES/NO	NONE
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT-2 PART FORM:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
STATEMENT OF AUTHORITY:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
REFERENCES:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
W-9:		YES/NO	YES	YES/NO		YES/NO		YES/NO	
NJ BUSINESS REGISTRATION CERTIFICATE (BRC):		YES/NO	YES	YES/NO		YES/NO		YES/NO	
NJ BUSINESS REGISTRATION CERTIFICATE FOR SUBCONTRACTORS (BRC):		YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE:		YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE FOR SUBCONTRACTORS:		YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
REQUIRED NUMBER OF COPIES (3):		YES/NO	YES	YES/NO		YES/NO		YES/NO	



DEPARTMENT OF COMMUNITY
SERVICES

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

MEMO

February 11, 2016

To: Joseph Clark, City Purchasing Manager

From: Michael Allegretto, Director of Community Services

RE: Boys Lacrosse Camp Bids

I have reviewed the three year bid, starting in 2016, for boys lacrosse camp. Black Bear Lax was the highest bidder and meets all of the bid requirements.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#6

**AUTHORIZING THE AWARD OF CITY CONTRACT #16-12,
PROFESSIONAL TENNIS INSTRUCTOR SERVICES**

WHEREAS, specifications were authorized for advertisement by Resolution #16-52-045 on Thursday, February 11, 2016 for City Contract #16-12, Professional Tennis Instructor Services; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, February 17, 2016, the Notice to Bidders and the specifications was posted on the City of Ocean City's website, www.ocnj.us; and the Invitation to Bid was distributed to one (1) prospective bidder(s) for City Contract #16-12, Professional Tennis Instructor Services; and

WHEREAS, bid proposals were opened for City Contract #16-12, Professional Tennis Instructor Services on Tuesday, March 8, 2016 and one (1) bid proposal was received per the attached Summary of Bid Proposals; and

WHEREAS, Michael J. Allegretto, Director of Community Services; Wendy Moyle, Manager of Recreation Programs; Kristie Fenton, Supervisor of Recreation; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent; and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposal and specifications and recommended that City Contract #16-12, Professional Tennis Instructor Services be awarded to Edwin Nusbaum Tennis Services, the highest responsible bidder; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that City Contract #16-12, Professional Tennis Instructor Services be and is hereby awarded to the following highest responsible bidder:

Edwin Nusbaum Tennis Services 3 Corson Lane Ocean View, NJ 08230

<u>Item</u>	<u>Description</u>	<u>Amount</u>
Base Bid		
1. A.	Total Fee to be Received per Year by The City per Hour 2016 :	\$ 10.00
1. B.	Total Fee to be Received per Year by The City per Hour 2017 :	\$ 10.00
1. C.	Total Fee to be Received per Year by The City per Hour 2018 :	\$ 10.00
For Informational Purposes Only		
1.D.	Fee charged for each campers per half hour 2016	\$ 30.00
	Fee charged for each campers per whole hour 2016	\$ 60.00
	Fee charged for each campers per half hour 2017	\$ 30.00
	Fee charged for each campers per whole hour 2017	\$ 60.00
	Fee charged for each campers per half hour 2018	\$ 30.00
	Fee charged for each campers per whole hour 2018	\$ 60.00
1.G.	Discounts Offered:	YES
	Same Family:	20%
	Same Team (05 or more):	20%
	Camp Scholarship:	Discretion of Pro

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED that the Mayor and the City Purchasing Manger are hereby authorized to enter into a formal contract with Frank P. Gaitley, SVG Camps and Clinics, Inc., 508 29th Street, Ocean City, NJ 08226 for a period of one (1) calendar year beginning July 18, 2016 with two (2) additional one (1) year options for renewal, for a possible total of three (3) years expiring July 13, 2018 for City Contract #16-12, Professional Tennis Instructor Services, as listed and in accordance with the bid proposal form.

Keith P. Hartzell
Council President

Files: RAW 16-12 Professional Tennis Instructor Services.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

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City Clerk



PURCHASING DIVISION

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

**SUMMARY OF BID PROPOSALS
BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ**

DATE RECEIVED: Tuesday, March 8, 2016 @ 2:00 PM
CITY CONTRACT #: 16-12
PROPOSAL NAME: Professional Tennis Instructor Services

NAME, ADDRESS AND BID OF EACH BIDDER		Edwin Nusbaum Tennis Services							
Recommended for Award		3 Corson Lane							
Minimum of \$10.00 per hour		Ocean View NJ 08230							
		P: 609-846-8292							
		edwininc@gmail.com							
ITEM	DESCRIPTION	TOTAL FEE		TOTAL FEE		TOTAL FEE		TOTAL FEE	
1. A.	Total Fee to be Received per Year by The City 2016	Per Hour \$ 10.00		Per Hour \$ -		Per Hour \$ -		Per Hour \$ -	
1. B.	Total Fee to be Received per Year by The City 2017	Per Hour \$ 10.00		Per Hour \$ -		Per Hour \$ -		Per Hour \$ -	
1. C.	Total Fee to be Received per Year by The City 2018	Per Hour \$ 10.00		Per Hour \$ -		Per Hour \$ -		Per Hour \$ -	
Total Amount Bid for Items 1. A. - 1.C.:		\$ 30.00		\$ -		\$ -		\$ -	
<i>Informational Purposes Only</i>									
1. D.	Fee charged for each campers per half hour 2016	\$ 30.00		\$ -		\$ -		\$ -	
	Fee charged for each campers per whole hour 2016	\$ 60.00		\$ -		\$ -		\$ -	
	Fee charged for each campers per half hour 2017	\$ 30.00		\$ -		\$ -		\$ -	
	Fee charged for each campers per whole hour 2017	\$ 60.00		\$ -		\$ -		\$ -	
	Fee charged for each campers per half hour 2018	\$ 30.00		\$ -		\$ -		\$ -	
	Fee charged for each campers per whole hour 2018	\$ 60.00		\$ -		\$ -		\$ -	
1. E.	Discounts	YES/NO	YES	YES/NO	\$ -	YES/NO	\$ -	YES/NO	\$ -
REQUIRED INFORMATION									
	BID DEPOSIT/BOND:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
	CONSENT OF SURETY:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
	RIGHT TO EXTEND-TIME FOR AWARD:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	PUBLIC DISCLOSURE STATEMENT:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NON-COLLISION AFFIDAVIT:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NJ AFFIRMATIVE ACTION REGULATION COMPLIANCE NOTICE:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	REQUIRED SUBCONTRACTORS LISTING:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
	ACKNOWLEDGMENT OF RECEIPT OF ADDENDA:	YES/NO	YES - NONE	YES/NO	NONE	YES/NO	NONE	YES/NO	NONE
	DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT-2 PART FORM:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	STATEMENT OF AUTHORITY:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	REFERENCES:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	W-9:	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NJ BUSINESS REGISTRATION CERTIFICATE (BRC):	YES/NO	YES	YES/NO		YES/NO		YES/NO	
	NJ BUSINESS REGISTRATION CERTIFICATE FOR SUBCONTRACTORS (BRC):	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
	NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
	NJ PUBLIC WORKS CONTRACTOR REGISTRATION ACT CERTIFICATE FOR SUBCONTRACTORS:	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A	YES/NO	N/A
	REQUIRED NUMBER OF COPIES (3):	YES/NO	YES	YES/NO		YES/NO		YES/NO	



DEPARTMENT OF COMMUNITY
SERVICES

CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

MEMO

March 14, 2016

To: Joseph Clark

From: Michael Allegretto, Director of Community Services

RE: Professional Tennis Instructor Services

I have reviewed the three year bid, starting in 2016, for Professional Tennis Instructor Services. Edwin Nusbaum Tennis Services was the highest bidder and meets all of the bid requirements.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#7

**AUTHORIZING THE AWARD OF A CONTRACT TO CODY COMPUTER SERVICES, INC. FOR
THE CITY OF OCEAN CITY'S DEPARTMENT OF ADMINISTRATION, DIVISION OF
INFORMATION TECHNOLOGY FOR ANNUAL SOFTWARE SUPPORT**

WHEREAS, the City of Ocean City currently utilizes CODY'S Computer Aided Dispatch (CAD)/Records Management Services (RMS) software for the Police Department Central Dispatch Center and the Department of Fire & Rescue Services; and

WHEREAS, it was determined in the best interest for the City of Ocean City to have all public safety services updated and maintained to continue to provide improved dispatch services to the citizens of the City of Ocean City; and

WHEREAS, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

WHEREAS, CODY Computer Services, Inc. has maintained and provided service to the City's Police Department's CAD/RMS software for the dispatch system in the past; and

WHEREAS, James V. Mallon, Business Administrator; Benjamin M. Hurst, Director of IT; Chief Christopher J. Breunig, Director of Fire & Rescue Services; Chief Chad Callahan, Director of Police Services; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the submitted proposal for the annual software support services CAD/RMS dispatch system and recommends that CODY Computer Services, Inc., 1005 East High Street, Pottstown, PA 19464 be awarded an alternative non-advertised method contract for the software support; and

WHEREAS, CODY Computer Services, Inc. has submitted a Business Entity Disclosure Certification which certifies that CODY Computer Services, Inc. has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit CODY Computer Services, Inc. from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City may enter into an alternative non-advertised method contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 & 40A11-5 (1) dd; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that an alternative non-advertised method contract with CODY Computer Services, Inc., 1005 East High Street, Pottstown, PA 19464 be awarded as follows:

1. Annual Software Support of the City's CAD/RMS central dispatch system
2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for CODY Computer Services, Inc. has been submitted and shall be placed on file in the City's Purchasing Division Office.
3. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Purchasing Manager is authorized to execute a purchase order with **CODY Computer Services, Inc., 1005 East High Street, Pottstown, PA 19464** in accordance with this resolution.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate accounts as Purchase Orders are issued.

CERTIFICATION OF FUNDS

Frank Donato III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RAW 16 Non-Advertised Contract CODY Computer.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

C16-026

INFORMATION TECHNOLOGY DIVISION

TO: Joe Clark, Purchasing Manager
FROM: Max Hurst, Director of IT Benjamin M Hurst
DATE: March 14, 2016
SUBJECT: Purchase Justification – Cody Computer Annual Software Agreement
(R16-00192)

Benjamin M Hurst
Director of Information Technology
City of Ocean City, NJ 08226
Tel: 609.399.6111 ext 9440

Attached for your review and consideration please find Cody Invoice Number 7185 in the amount of \$17,621.85, which describes the purchase of an annual software maintenance agreement from Cody Computer. Cody Computer is the proprietary author of the Police Department's Computer Aided Dispatch (CAD) and Records Management System (RMS).

Competitive quotes were not available as per NJSA 40A:11-5(i)dd.

Annual Support Services include: phone help desk for software issues, upgrades to software and annual training seminars throughout the period. This annual fee has been paid every year since November 1999, which was originally installed for our Police Department.

Funds for this purchase are allocated in the 2016 IT Operating (046-265).

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#8

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY & ACT ENGINEERING, INC. FOR THE 2016 DREDGING PROGRAM SUPPORT-PHASE II

WHEREAS, the City of Ocean City requires professional engineering services to develop a dredging plan to maintain the waterway, lagoons & harbors surrounding the City of Ocean City; and

WHEREAS, it is determined to be in the best interests of the City of Ocean City to have a plan to support the waterways and ACT Engineering, Inc. have provided these services for other communities and municipalities in the State of New Jersey; and

WHEREAS, ACT Engineering, Inc. has previously performed similar services for municipalities and has been determined to have the necessary expertise to perform these services; and

WHEREAS, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract may exceed \$17,500.00; and

WHEREAS, a contract for Professional Services with ACT Engineering, Inc. may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i) & N.J.S.A. 19:44A-20.5; and

WHEREAS, ACT Engineering, Inc. has agreed to provide services to develop an ongoing 2016 dredging plan for the City of Ocean City's surrounding waterway, lagoons & harbors; and

WHEREAS, ACT Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither ACT Engineering, Inc. nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City is desirous of entering into a Professional Services Contract with ACT Engineering, Inc. to develop a 2016 Dredging Program Support – Phase II for the City of Ocean City; and

WHEREAS, ACT Engineering, Inc. has been advised that this award does not guarantee that the services described will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

WHEREAS, George J. Savastano, P.E., Acting City Engineer; James A. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., Director of Law; Darleen H. Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the terms and conditions of the contract and recommend award of a professional service contract ACT Engineering, Inc. for the 2016 Dredging Program Support – Phase II; and

WHEREAS, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional services contract to **ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691** for the 2016 Dredging Program Support – Phase II proposal as follows:

1.	CDF 83 Material Sampling Additional Scope	\$ 20,000.00
2.	2016 Dredge Program Design	\$ 75,000.00
3.	Dredge Material Sampling – Unpermitted Areas	\$ 60,000.00
4.	Hydrodynamic Modeling Studies	\$ 105,000.00
5.	USACE/NJDEP Permitting Support	\$ 50,000.00
6.	Outreach/Community Engagement	\$ 45,000.00
7.	Project Management	\$ 40,000.00
Total Amount for Items 1 – 7, 2016 Dredging Program Support - Phase II		\$ 395,000.00

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

- 8. A copy of Business Entity Certification, Determination of Value and the Business Registration Certification (BRC) has been submitted and shall be placed on file in the City's Purchasing Division Office.
- 9. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691 for the 2016 Dredging Program Support – Phase II to include review, development, scope & budget proposal as listed in accordance with this resolution and submitted proposal.

The Director of Financial Management certifies that funds are available and shall be charged Capital Account # C-04-55-297-101.

CERTIFICATION OF FUNDS

Frank Donato, III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RPS ACT Engineering 2016 DSP-Phase II.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk

March 16, 2016

Mayor Jay A. Gillian
City Hall
861 Asbury Avenue
Ocean City NJ 08226

Via Email: JGillian@ocni.us

**RE: OCNJ Dredging Program Support
Scope & Budget Proposal – 2016 Programming — Change Order No. 1
ACT Project No. 150709-04**

Dear Mayor Gillian:

Thank you for your continued confidence in the ACT/Anchor Team to serve Ocean City's Dredging and Bay maintenance engineering needs. As the team continues to build a more accurate understanding of the sedimentation in the Ocean City bay, the permitting and cost constraints, and identifies future sediment reuse options for the City, the Team believes that once the activities previously proposed are complete, additional tasks will be required to manage CDF capacity effectively for the 2016 dredging program. The following activities are recommended:

CDF 83 Material Sampling Additional Scope \$20,000

Previous contracts conducted by the City evaluated the reuse of the top 9' of material from within CDF 83. It is necessary to conduct additional sampling of the remaining material within the CDF for ultimate reuse. Since the date of the original approval, NJDEP comments have modified the anticipated scope increasing the number of required borings and sediment samples. The ACT/Anchor Team proposes to conduct the additional sampling in early April 2016. The team understands that the City currently has a contract in place for the required laboratory analysis of these samples.

2016 Dredge Program Design \$75,000

It is currently anticipated that the City will conduct a limited mechanical dredging program in 2016. While the locations and scope of this program are currently being evaluated, for cost estimating purposes, the Team has assumed that one contract including a limited program of approximately 13,000-15,000 CY will be dredged and dredge material will be handled through the Route 52 CDF for off-site reuse. Included within this estimate is the preparation of construction plan drawings, dredge prisms, CDF operational controls, bid form and detailed technical specifications for the project.

The Team will include development of an engineer's estimate, pre-bid and pre-construction meeting attendance as well qualification analysis of received bids.

Dredge Material Sampling – Unpermitted Areas **\$60,000**

The NJDEP and USACE require representative analyses of all areas to be dredged. The pre-existing dredging permits specifically identified areas to be dredged. Because additional (new) areas are proposed to be dredged, additional physical and analytical analyses are required. Included in this task is the collection of additional samples from areas requiring dredging to -5' MSL (+1' overdredge) which were not included within the previous NJDEP and USACE permits. We are not proposing to re-sample areas that were previously sampled but will request any new dredging permits rely on former results. Based on guidance from regulatory agencies, it is not anticipated that previously sampled areas will be required to be resampled to support the permitting for the 2017-2027 USACE and/or NJDEP permits. The ACT/Anchor team will prepare a sampling plan for approval by the NJDEP, including all areas of the bayfront, lagoons and private boat slip areas. For cost estimating purposes, it is assumed that this task will require up to 3 weeks to complete.

The team understands there is an existing open Purchase Order with Test America, for laboratory analysis. The Purchase Order was prepared with the expectation that additional sampling would be required from CDF83. For the purposes of this proposal, it is assumed there are sufficient remaining funds to analyze the additional samples. In the event more samples are required than funds available to analyze, that Purchase Order may need to be amended.

Hydrodynamic Modeling Studies **\$105,000**

Included within this task is the development of a two-dimensional model to simulate existing tidal circulation in the back-bay system. The model will simulate both existing conditions, as well as select storm conditions and will be used to evaluate potential impacts to back-bay flow patterns due to future dredged material management strategies. The results of the modeling will also be used for longer term planning when authorized particularly focusing on sediment minimization techniques and will be used to support permit applications and negotiations.

USACE/NJDEP Permitting Support **\$50,000**

Dredging permits are issued for specifically proposed areas to be dredged. That is, they are not blanket permits which allow for an application to dredge in any location. Based on the results of the completed bathymetric survey for the Ocean City Bayfront and lagoons, additional areas of the Bay front will require maintenance

dredging. These areas were not included in the current dredging permits and accordingly, new or modified permits are required from both the NJDEP and the USACE. In addition, approved dredging permits specifically speak to the dredged material disposal method and final location. The current NJDEP permit is due to expire on June 27, 2017. The current USACE permit includes material disposal techniques that are not sustainable. Therefore, utilization of these permits beyond 2017 is not recommended.

Included in this Task is the coordination with the USACE and NJDEP for development and submittal of a new City-wide dredge permit to the NJDEP and USACE. As material reuse/disposal options solidify in the coming months, additional studies may be identified which will be required to be completed as part of this process. Upon receipt of new, City-wide comprehensive dredging permits, existing permits would no longer be valid or needed.

Outreach/Community Engagement **\$45,000**

ACT will arrange and attend meetings with Ocean City residents, City officials, elected county, and other professionals to communicate Ocean City's dredge programmatic challenges. Meeting with other coastal communities, State and Federal elected officials and regulatory agencies will be coordinated to further the Ocean City long range plan for dredge material removal, re-use and storage. ACT will respond to resident inquiries through the ACT website, post presentations for public viewing and respond stakeholder requested meetings.

Project Management **\$40,000**

The ACT/Anchor Team will manage the planning for the 2016 program in accordance with current permitting. Included within this task is the coordination of City contractors, subcontractors, stakeholders and regulatory agencies. The ACT/Anchor Team will conduct these interim operations considerate of the City's long range sediment management needs.

Total Budget **\$395,000**

The ACT/Anchor Team scope of service is based on the following assumptions:

- City to pay all application fees for permit modification/extensions;
- Construction schedules as stated herein are accurate for cost estimating purposes;
- Field work will be conducted during normal City business hours;

- City personnel will provide legal and administrative support to bidding and contract negotiations.

Limitations

The ACT/Anchor Team has attempted to include all work necessary to complete your project. However, this does not guarantee approval or acceptance by the reviewing authorities. Any work not specifically mentioned above, made necessary by governmental or regulatory agencies, site conditions or any other reasons shall be considered extra work and will be completed upon acceptance of a written proposal. The ACT/Anchor Team proposes to conduct this project on a Time and Materials Basis in accordance with the attached rate schedule. Should this proposal be found acceptable, the ACT/Anchor Team agrees to enter into a mutually agreeable contract.

ACT/Anchor thanks the City for their continued trust in our team, and for the opportunity to make a meaningful improvement to the City's long term plans and objectives.

Sincerely,



Eric Rosina
Project Manager

SCHEDULE OF HOURLY RATES AND CHARGES FOR PROFESSIONAL SERVICES
YEAR 2016

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
• Principal (PIX)	\$ 192
• Program Manager (PVIII)	\$ 185
• Managing Professional (PVII)	\$ 172
• Senior Project Professional (PVI)	\$ 140
• Project Professional – P.E., L.S., P.P., and L.A. (PV)	\$ 130
• Sr. Staff Technical Representative (PIV)	\$ 110
• Staff Technical Representative (PIII)	\$ 95
• Designer (PII)	\$ 85
• Senior Technician (ETV)	\$ 105
• Senior Construction Inspector (ETIV)	\$ 100
• Construction Inspector (ETIII)	\$ 90
• Technician (ETII)	\$ 70
• Administrative Support (CL)	\$ 65
<u>OTHER</u>	
• Survey Crew (1 or 2 person)	\$ 185
• Survey Party Chief	\$ 100
• Survey Technician	\$ 85
• Surveying Aide	\$ 65

Compensation for expenses and other charges shall be as follows:

Truck Charge	\$100/day (up to 100 mi then plus mileage)
Boat Charge	\$150/day
R/C Hydro Survey Vessel Charge	\$150/day
Mileage	Current Federal Rate
Rentals/Subcontractors/Bulk Reproduction	Cost + 15%

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#9

AUTHORIZING CHANGE ORDERS # 2 & 3 TO THE PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY & ACT ENGINEERING, INC. FOR DREDGING STRATEGY TO INCLUDE REVIEW, DEVELOPMENT, SCOPE & BUDGET PROPSAL

WHEREAS, the City of Ocean City requires professional engineering services to develop a dredging plan to maintain the waterway, lagoons & harbors surrounding the City of Ocean City; and

WHEREAS, the City of Ocean City has entered into a professional service contract with ACT Engineering, Inc. for dredging strategy including review, development, scope & budget proposal; and

WHEREAS, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., City Engineering; James V. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., Director of Law; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager reviewed the terms and conditions of the contract and recommended that ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691 be awarded a professional service contract in the amount of \$787,500.00 adopted by the City Council of the City of Ocean City by Resolution #15-51-204 dated August 13, 2015; and

WHEREAS, Roger D. McLarnon, P.E., P.P., C.M.E., C.F.M., C.P.W.M., City Engineering; James V. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., Director of Law; Darleen H. Korup, Purchasing Assistant and Joseph S. Clark, QPA, City Purchasing Manager reviewed the terms and conditions and recommended Change Order #1 to the dredging strategy contract authorized by the City Council of the City of Ocean City in the amount of \$190,750.00 by Resolution #15-51-298 adopted on December 3, 2015 resulting in an adjusted contract amount of \$978,250.00; and

WHEREAS, ACT Engineering, Inc. has agreed to provide services to develop an ongoing dredging plan for the City of Ocean City's surrounding waterway, lagoons & harbors; and

WHEREAS, ACT Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither ACT Engineering, Inc. nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City is desirous of continuing the Professional Services Contract with ACT Engineering, Inc. to develop a dredging strategy for the City of Ocean City's surrounding waterways, lagoons & harbors; and

WHEREAS, George J. Savastano, P.E., Acting City Engineer; James A. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., Director of Law; Darleen H. Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed and certified Change Orders #2 & 3 to the Professional Service Contract for a dredging strategy with ACT Engineering, Inc. 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691 are correct as follows; and

Change Order #2
Increase

Task 1	2015 Dredge Program CM/CI Extension	\$ 15,000.00
Task 2	Railroad Right of Way Topographic Survey (South of 51 st Street)	\$ 10,000.00
Total Amount of Increase for Change Order #2		\$ 25,000.00

Change Order #3
Increase

Task 1	2015 Dredge Program CM/CI Extension	\$ 30,000.00
Task 2	CDF 83 Wetland Restoration CM/CI	\$ 40,000.00
Total Amount of Increase for Change Order #3		\$ 70,000.00

Total Amount of Increase for Change Orders #2 & 3 **\$ 95,000.00**

**CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY**

RESOLUTION

**Change Order #2
Decrease**

Task Bayfront Bathymetric Survey	(\$ 25,000.00)
Total Amount of Decrease for Change Order #2	(\$ 25,000.00)
Total Amount of Change Orders #2 & 3 including Increases & Decreases	\$ 70,000.00

**New Adjusted Cost of the Professional Service Contract with ACT Engineering, Inc.
for Dredging Strategy Including Change Orders #2 & 3..... \$ 1,048,250.00**

WHEREAS, the new adjusted contract cost including the above increases is \$1,048,250.00 which represents a net increase of \$ 70,000.00 to the contract, which is a 33.11 (%) percent increase in the total contract cost; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City that it authorizes Change Order #1 to the Professional Service Contract with ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691 for professional engineering services to develop a dredging strategy plan to maintain the waterway, lagoons & harbors surrounding the City of Ocean City as stated above; and

BE IT FURTHER RESOLVED that the Director of Financial Management shall process Change Orders #2 & 3 to ACT Engineering, Inc. dredging strategy in the amount of \$ 70,000.00 to be charged as follows: Capital Account # C-04-55-297-101.

CERTIFICATION OF FUNDS

Frank Donato, III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RPSCO#2-3 ACT Engineering, Inc. Dredging Strategy.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
Melissa G. Bovera, City Clerk

March 16, 2016

Mayor Jay Gillian
City Hall
City of Ocean City
861 Asbury Avenue
Ocean City, NJ 08226

**RE: Change Order Request No. 3
2015 Dredging Program Support
Ocean City, NJ
ACT Project No. 15070-09-01**

Dear Mr. Mallon:

ACT Engineers and Anchor QEA are currently conducting dredging program engineering and permitting support services related to dredging the Ocean City's Bayfront and on-going construction inspection associated with City Contracts 15-20 for the removal of dredge material from CDF 83 and 15-21-R-1 for the 2015 dredging of Snug Harbor through the Route 52 CDF. The team is continuing to work with regulatory agencies to implement the 2016 and beyond dredge program. It is necessary to modify the scope and budgets associated with the team's 2015 contract to accomplish the overall program goals. Specifically, based on activities conducted to date, it is anticipated that Snug Harbor Dredging Close Out will be completed within the next three weeks. This is beyond the previously issued change order which anticipated completion by Wickberg Marine by March 1, 2016. In addition it is currently anticipated that Wetland Restoration will extend Wickberg's construction activities at CDF 83 through April 2016.

Task 1 2015 Dredge Program CM/CI Extension Budget \$30,000

Included in this task is the extension of Construction Management/Construction Inspection through April 30, 2016 and the increased level of effort required during the later portions of the contract. This additional budget anticipates that contract closeout with Wickberg Marine will be complete by April 15, 2016.

Task 2 CDF 83 Wetland Restoration CM/CI Budget \$40,000

Included in this task is the continued coordination with regulators regarding contractor violations and wetland restoration as required. In addition, this task includes active Construction Oversight of restoration activities by ACT/Anchor personnel through May 15, 2016. Where efficiencies exist with the pending Temporary Haul Road Construction these will be utilized to minimize project costs.

Total Estimate	\$ 70,000
Change Order No. 2 Total	\$ 70,000

Dredging Program Support
Change Order 3
Ocean City, NJ
March 17, 2016

Page 2 of 3

Limitations

The ACT/Anchor Team has attempted to include all work necessary to complete these components of your project. However, this does not guarantee approval or acceptance by the reviewing authorities. Any work not specifically mentioned above, made necessary by governmental or regulatory agencies, site conditions or any other reasons shall be considered extra work and will be completed upon acceptance of a written proposal. The ACT/Anchor Team proposes to conduct this project on a Time and Materials Basis in accordance with the attached rate schedule. Should this proposal be found acceptable, the ACT/Anchor Team agrees to enter into a mutually agreeable contract.

ACT/Anchor thanks the City for their continued trust in our team, and for the opportunity to make a meaningful improvement to the City's long term plans and objectives. Should you have any questions or require additional information, please do not hesitate to contact me at your convenience.

Sincerely,



Eric Rosina
Director Environmental Services

C: Carol Beske (ACT Engineers)
Ram Mohan (Anchor QEA)
File No. P015200

SCHEDULE OF HOURLY RATES AND CHARGES FOR PROFESSIONAL SERVICES

YEAR 2016

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
• Principal (PIX)	\$ 192
• Program Manager (PVIII)	\$ 185
• Managing Professional (PVII)	\$ 172
• Senior Project Professional (PVI)	\$ 140
• Project Professional – P.E., L.S., P.P., and L.A. (PV)	\$ 130
• Sr. Staff Technical Representative (PIV)	\$ 110
• Staff Technical Representative (PIII)	\$ 95
• Designer (PII)	\$ 85
• Senior Technician (ETV)	\$ 105
• Senior Construction Inspector (ETIV)	\$ 100
• Construction Inspector (ETIII)	\$ 90
• Technician (ETII)	\$ 70
• Administrative Support (CL)	\$ 65
<u>OTHER</u>	
• Survey Crew (1 or 2 person)	\$ 185
• Survey Party Chief	\$ 100
• Survey Technician	\$ 85
• Surveying Aide	\$ 65

Compensation for expenses and other charges shall be as follows:

Truck Charge	\$100/day (up to 100 mi then plus mileage)
Boat Charge	\$150/day
R/C Hydro Survey Vessel Charge	\$150/day
Mileage	Current Federal Rate
Rentals/Subcontractors/Bulk Reproduction	Cost + 15%

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#10

**AUTHORIZING CHANGE ORDER NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT BETWEEN
THE CITY OF OCEAN CITY & ACT ENGINEERING, INC. FOR THE NATIONAL FISH & WILDLIFE
FOUNDATION GRANT – WETLANDS RESTORATION DESIGN**

WHEREAS, the City of Ocean City requires professional engineering services to develop a wetlands restoration design to promote growth of the wetlands that surround Ocean City, New Jersey; and

WHEREAS, the City of Ocean City has entered into a professional service contract with ACT Engineering, Inc. for restoration design to support sustainable growth of the wetlands so that they may continue to support the diverse ecological system that is Ocean City, New Jersey; and

WHEREAS, George J. Savastano, P.E., Acting City Engineer; James A. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., Director of Law; Darleen H. Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager reviewed the terms and conditions of the contract and recommended that ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691 be awarded a professional service contract in the amount of \$226,000.00 adopted by the City Council of the City of Ocean City by Resolution #15-51-299 dated December 3, 2015; and

WHEREAS, ACT Engineering, Inc. has agreed to provide services to develop a restoration design for continued support of the wetlands surrounding the City of Ocean City; and

WHEREAS, ACT Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither ACT Engineering, Inc. nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City is desirous of entering into a Professional Services Contract with ACT Engineering, Inc. to develop a restoration design to support sustainable growth of the wetlands so that they may continue to support the diverse ecological system that is Ocean City, New Jersey; and

WHEREAS, George J. Savastano, P.E., Acting City Engineer; James A. Mallon, Business Administrator; Matthew von der Hayden, Manager of Capital Projects; Dorothy F. McCrosson, Esq., Director of Law; Darleen H. Korup, Purchasing Assistant; Allison Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed and certified Change Order #1 to the Professional Service contract with **ACT Engineering, Inc. 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691** is correct as follows; and

Change Order #1

Increase

Task 1 Baseline Wetland Monitoring	\$	15,000.00
Total Amount of Change Order #1	\$	15,000.00
New Adjusted Cost of the Professional Service Contract with ACT Engineering, Inc. For Wetlands Restoration Design in compliance with the National Fish & Wildlife Foundation Grant Including Change Order #1	\$	241,000.00

WHEREAS, the new adjusted contract cost including the above increases is \$ 241,000.00 which represents a net increase of \$ 15,000.00 to the contract, which is a 6.64 (%) percent increase in the total contract cost; and

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City that it authorizes Change Order #1 to the Professional Service Contract with ACT Engineering, Inc., 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691 for professional engineering services to develop a restoration design to support sustainable growth of the wetlands surrounding the City of Ocean City as stated above; and

BE IT FURTHER RESOLVED that the Director of Financial Management shall process Change Order #1 to ACT Engineering, Inc. dredging strategy in the amount of \$ 15,000.00 to be charged as follows: Capital Account # C-04-55-297-101.

CERTIFICATION OF FUNDS

Frank Donato, III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RPSCO#1 ACT Engineering Wetlands Restoration Design NFWF Grant.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk

March 16, 2016

Mayor Jay Gillian
City Hall
City of Ocean City
861 Asbury Avenue
Ocean City, NJ 08226

RE: Change Order Request No. 1
NFWF Grant Support
Ocean City, NJ
ACT Project No. 150709-03

Dear Mr. Mallon:

ACT Engineers and Anchor QEA are currently developing wetland restoration plans consistent with the National Fish and Wildlife Foundation grant received by the City. As a part of the permitting process for this project the project team has been directed to conduct baseline wetland monitoring of the three potential restoration areas.

Task 1 Baseline Wetland Monitoring Budget \$15,000

Included in this task is the collection of baseline wetland ecology data for four (4) possible wetland restoration areas 1. CDF 83 extension of Construction Management/Construction Inspection through April 30, 2016 and the increased level of effort required during the later portions of the contract. This additional budget anticipates that contract closeout with Wickberg Marine will be complete by April 15, 2016.

Total Estimate \$ 15,000

Change Order No. 1 Total \$ 15,000

Limitations

The ACT/Anchor Team has attempted to include all work necessary to complete these components of your project. However, this does not guarantee approval or acceptance by the reviewing authorities. Any work not specifically mentioned above, made necessary by governmental or regulatory agencies, site conditions or any other reasons shall be considered extra work and will be completed upon acceptance of a written proposal. The ACT/Anchor Team proposes to conduct this project on a Time and Materials Basis in accordance with the attached rate schedule. Should this proposal be found acceptable, the ACT/Anchor Team agrees to enter into a mutually agreeable contract.

Wetland Restoration Program Support
Change Order 1
Ocean City, NJ
March 16, 2016

Page 2 of 3

ACT/Anchor thanks the City for their continued trust in our team, and for the opportunity to make a meaningful improvement to the City's long term plans and objectives. Should you have any questions or require additional information, please do not hesitate to contact me at your convenience.

Sincerely,



Eric Rosina
Director Environmental Services

C: Carol Beske (ACT Engineers)
Ram Mohan (Anchor QEA)
File No. P015200

SCHEDULE OF HOURLY RATES AND CHARGES FOR PROFESSIONAL SERVICES**YEAR 2016**

<u>CLASSIFICATION</u>	<u>HOURLY RATE</u>
• Principal (PIX)	\$ 192
• Program Manager (PVIII)	\$ 185
• Managing Professional (PVII)	\$ 172
• Senior Project Professional (PVI)	\$ 140
• Project Professional – P.E., L.S., P.P., and L.A. (PV)	\$ 130
• Sr. Staff Technical Representative (PIV)	\$ 110
• Staff Technical Representative (PIII)	\$ 95
• Designer (PII)	\$ 85
• Senior Technician (ETV)	\$ 105
• Senior Construction Inspector (ETIV)	\$ 100
• Construction Inspector (ETIII)	\$ 90
• Technician (ETII)	\$ 70
• Administrative Support (CL)	\$ 65
<u>OTHER</u>	
• Survey Crew (1 or 2 person)	\$ 185
• Survey Party Chief	\$ 100
• Survey Technician	\$ 85
• Surveying Aide	\$ 65

Compensation for expenses and other charges shall be as follows:

Truck Charge	\$100/day (up to 100 mi then plus mileage)
Boat Charge	\$150/day
R/C Hydro Survey Vessel Charge	\$150/day
Mileage	Current Federal Rate
Rentals/Subcontractors/Bulk Reproduction	Cost + 15%

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

#11

RESOLUTION

AUTHORIZING THE CITY'S PARTICIPATION IN THE NATIONAL IPA FOR RFP#130733, INFORMATION TECHNOLOGY SOLUTIONS INCLUDING DESKTOPS, NOTEBOOKS, SERVERS, SOFTWARE, PERIPHERALS, AND SERVICES FOR USE BY THE DEPARTMENT OF ADMINISTRATION, DIVISION OF INFORMATION TECHNOLOGY WITH CDW-G

WHEREAS, the City of Ocean City is allowed to participate in national purchasing cooperative per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize national purchasing cooperatives; and

WHEREAS, the City of Tucson, Department of Procurement has acted as the lead agency for National IPA and awarded RFP#130733, Information Technology Solutions, including Desktops, Notebooks, Servers, Software, Peripherals and Services; and

WHEREAS, the City of Ocean City, Department of Administration, Division of Information Technology utilizes various need solutions on a daily bases throughout the City; and

WHEREAS, James V. Mallon, Business Administrator; Benjamin M. Hurst, Director of IT; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent; and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the contract from National IPA RFP#130733, Information Technology Solutions, including Desktops, Notebooks, Servers, Software, Peripherals and Services and have determined that utilizing this contract for various IT solutions throughout the City is an economic solution; and

WHEREAS, it is recommended that the City Council approve the acquisition various IT solutions from the National IPA RFP #130733, Information Technology Solutions, Including Desktops, Notebooks, Servers, Software, Peripherals and Services with CDW-G; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that various IT solutions and associated products utilized by the Division of Information Technology be procured as needed from CDW-Government, LLC, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061 in accordance with National IPA RFP #130733, Information Technology Solutions, Including Desktops, Notebooks, Servers, Software, Peripherals and Services; and

BE IT FURTHER RESOLVED by the City Council of Ocean City, New Jersey authorizes the City Purchasing Manager to issue purchase orders (PO) on an as needed basis for various IT solutions and associated products for use by the Division of Information Technology from CDW-Government, LLC, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061 in accordance with the terms of the National IPA RFP#130733, Information Technology Solutions, Including Desktops, Notebooks, Servers, Software, Peripherals and Services; and

The Director of Financial Management certifies that funds are contingent upon the adoption of the 2016, Local Municipal Budgets and shall be charged to appropriate Operating Account No's upon issuance of the Purchase Orders.

CERTIFICATION OF FUNDS

Frank Donato III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: Res National IPA, CDW-G.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

C16-027

INFORMATION TECHNOLOGY DIVISION

TO: Joe Clark, Purchasing Manager
FROM: Max Hurst, Director of IT Benjamin M Hurst
DATE: March 14, 2016
SUBJECT: Purchase Justification – CDW-G National IPA Contract (R16-00402)

Digitally signed by Benjamin M Hurst
DN: cn=Benjamin M Hurst, o=City of
Ocean City, ou=IT Division,
email=benhur@ocnj.gov, c=US
Date: 2016.03.14 09:18:52 -0400

Attached for your review and consideration please find City Requisition R16-00402 in mount of \$32,072.60, which describes the purchase of Boynton Community Two Way 10inch Speakers from CDW-G. The price provided by CDW-G is sourced from the National IPA Technology Solutions Contract 130733.

Boynton Community Two Way 10inch Speakers are not available on New Jersey State Contract. Pricing directly from the Manufacturer was \$6,427.39 more expensive than the CDW-G National IPA Technology Contract. CDW-G has a long track record of being an excellent business partner with Ocean City.

The Boynton Community Two Way 10inch Speakers are the cornerstone of the City's Boardwalk PA System upgrade project, which is scheduled for completion for the 2016 summer season.

Funding for this purchase has been coordinated with the Manager of Capital Projects (C-04-55-285-602).

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#12

AUTHORIZING THE CITY'S PARTICIPATION IN THE NATIONAL JOINT POWERS ALLIANCE (NJPA) FOR RFP#021815, AGRICULTURAL TRACTORS WITH RELATED EQUIPMENT AND ACCESSORIES WITH JOHN DEERE

WHEREAS, the City of Ocean City is allowed to participate in national purchasing cooperative per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize national purchasing cooperatives; and

WHEREAS, the National Joint Powers Alliance (NJPA) as the lead agency and awarded RFP# 021815 Agricultural Tractors with Related Equipment and Accessories; and

WHEREAS, the Department of Public Works is in need of a multipurpose agricultural Tractor for use throughout the City for daily operations; and

WHEREAS, Joseph P. Berenato, Director of Public Works; Michael Rossbach, Manager Specialist; Steven Longo, Manager Specialist; James Toto, Public Works Supervisor; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have researched the available tractors and determined that the John Deere's 6120E Agricultural Tractor a functional economic multipurpose tractor; and

WHEREAS, Joseph P. Berenato, Director of Public Works; Michael Rossbach, Manager Specialist; Steven Longo, Manager Specialist; James Toto, Public Works Supervisor; Mathew von der Hayden, Manager of Capital Planning; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the contract from National Joint Powers Alliance (NJPA) RFP#021815 Agricultural Tractors with Related Equipment and Accessories with the award vendor John Deere; and

WHEREAS, it is recommended that the City Council approve the purchase of one (1), model year 2016 or newer, John Deere 6120E Tractor for use by the Department of Public Works for daily work operations throughout the City from John Deere; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that be one (1), model year 2016 or newer, John Deere 6120E Tractor for use by the Department of Public Work be purchased from John Deere, NJPA Contract Vendor #0021815-DAC as follows:

**John Deere
Deere & Company
2000 John Deere Run
Cary, NC 27513**

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
1.	Model Year 2016 or Newer, John Deere 6120E CAB Tractor w/options			
333SP	6120E Tractor			
0202	United States			
0409	English Operations Manual			
0500	No Package			
1386	24F/12R PowrReverser Transmission			
2050	Standard Cab			
2130	Air Suspension Seat (MSG 95)			
3340	Triple Deluxe SCV with ISO Breakaway Couplers			
4020	Heavy Duty Hitch			
4120	Two Telescopic Draft Links			
4320	Heavy Duty Drawbar			
4421	Sway Bars			
5234	460/85Rin.8PR R1W Radial			
6220	380/85R24 in. 8PR R1W Radial			
8461	Draft Control			
8726	Rotating Warning Light (Beacon Light)			
8911	3 Function Mechanical Independent Control Value Loader Ready Package			
8972	Six Rear Wheel Weights			
8995	Front Weight Support Bracket			

**CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY**

RESOLUTION

John Deere (Continued)

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total Price</u>
Dealer Attachments/Non-Contract /Open Market				
	LVB257208075 – Auxiliary Work Light Kit (2 Lights)			
	RE321102 – Radio, Deere/Delco AM/FM Stereo with Clock, Front Audio Input Jack for MP3 Players and Weatherband			
	R127764 Weight, Front Suitcase 95Lb. (43kg) Quantity of One			
	Total Base Vehicle with Accessories	1 each	\$ 69,484.26	\$ 69,484.26
Trade In Summary:				
2.	John Deere 6320 Tractor – L06320V338031	1 each	\$ 16,000.00	\$ 16,000.00
	Total Trade In Allowance	1 each		(\$ 16,000.00)
TOTAL AMOUNT OF NJPA CONTRACT RFP#021815-DAC JOHN DEERE 6120E TRACTOR W/TRADE IN.....				\$ 53,484.26

BE IT FURTHER RESOLVED by the City Council of Ocean City, New Jersey that the purchase of one (1), model year 2016 or newer, John Deere 6120E Tractor for use by the Department of Public Works for daily operations, be purchased from Deere & Company, John Deere, 2000 John Deere Run, Cary, NC 27513 in the total amount of \$53,484.26 and that the City Purchasing Manager is authorized to issue a purchase order for said equipment as stated above and in accordance with the terms of the National Joint Powers Alliance Contract for Agricultural Tractors with Related Equipment and Accessories, Contract #021815-DAC.

The Director of Financial Management certifies that funds are contingent upon the 20-day estoppel period for Bond Ordinance No. 16-01 and will be charged to the appropriate account number when assigned.

CERTIFICATION OF FUNDS

Frank Donato III, CMFO
Director of Financial Management

Keith P. Hartzell
Council President

Files: RES NJPA John Deere Tractor.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

Memo

To: Joseph Clark, Purchasing Agent
From: Michael Rossbach, Public Works
CC: Jim Mallon, Joseph Berenato, Frank Donato, Matt von der Hayden
Date: March 15, 2016
Re: John Deere Tractor Acquisition

Public Works is requesting support and approval to purchase one new John Deere tractor. This tractor is to be used for beach maintenance, is part of the 2016 Capital Plan and will be purchased through the National Joint Powers Alliance purchasing cooperative. The purchase of this tractor will also include the trade in of a thirteen year old tractor, PW E-15.

As you know these tractors are a vital part of keeping the Ocean City beaches clean and maintained. They can be used to tow two different types of rakes. Many are familiar with the Barber rakes that mechanically pick up litter on a daily basis during the season. This saves time and manpower by mechanically removing small bits of litter to keep our beaches pristine. We also attach a "york rake" to our tractors to rakes up larger material, such as straw that washes up, so it can be piled up without removing an excessive amount of sand. The "york rake" is also used to dress the beach filling small holes and producing an attractive consistent look to the beach surface. With the revised Beach Management Plan and the return of 18th St. to 29th St. as recreational beaches this tractor will be more important than ever as those beaches will now be able to be maintained throughout the summer.

If you have any questions or need more supporting information, please don't hesitate to contact me.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#13

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAPE MAY-EMERGENCY MANAGEMENT COMMUNICATIONS CENTER FOR THE USE OF VARIOUS EQUIPMENT ON AN AS NEEDED BASIS OBTAINED THROUGH GRANTS FROM THE OFFICE OF HOMELAND SECURITY AND FEDERAL EMERGENCY MANAGEMENT AGENCY

WHEREAS, the County of Cape May – Emergency Management Communications Center has received various grants from the Office of Homeland Security and Federal Emergency Management Agency for the purchase of various vehicles, equipment, materials and control devices with the intent to be shared with various municipalities in the County; and

WHEREAS, the City of Ocean City desires to enter into a Shared Service Agreement with the County of Cape May – Emergency Management Communications Center for use on an as needed basis the various vehicles, equipment, material and control devices obtain through grants from the Office of Homeland Security and Federal Emergency Management Agency; and

WHEREAS, by entering into the agreement the County of Cape May – Emergency Management Communications Center and the City of Ocean City agree that the use of equipment is offered on an as needed and when available basis and in accordance with the attached shared services agreement; and

WHEREAS, the New Jersey Shared Services Act, N.J.S.A. 40A:65-1 et seq., authorizes and empowers local units to enter into this agreement; and

WHEREAS, the Shared Service Agreement term shall be effective 1/1/2016 through 12/31/2020 and may be extended beyond 2016 with the appropriate correspondence and without the need for additional resolutions prior to December 31, 2020; and

WHEREAS, James V. Mallon, Business Administrator; Frank Donato, III, Emergency Management Coordinator; Dorothy F. McCrosson, Esq., City Solicitor; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, Purchasing Manager have reviewed the terms and provisions of the Shared Services Agreement form the County of Cape May - Emergency Management Communications Center for the use of various equipment on an as needed and when available basis; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it hereby authorizes a Shared Services Agreement with the County of Cape May - Emergency Management Communications Center and accepts the shared service agreement as stated; and

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City, County of Cape May, New Jersey that the Mayor and/or his designee are hereby authorized to execute a Shared Services Agreement with the County of Cape May - Emergency Management Communications Center for or use on an as needed basis the various vehicles, equipment, material and control devices obtain through grants from the Office of Homeland Security and Federal Emergency Management Agency.

Keith P. Hartzell
Council President

Files: RES SSA-CapeMay County EMS.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Madden	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
Melissa G. Bovera, City Clerk

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#14

AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS, N.J.S.A. 40A: 5-17 entitled "Approval and Payment of Claims and Required General Books of Account" generally sets forth the manner in which claims against municipalities are to be handled; and

WHEREAS, the attached bill list represent claims against the municipality for period including March 5, 2016 to March 18, 2016.

NOW, THEREFORE, BE IT RESOLVED that the attached bill list is approved for payment.

Frank Donato III
Chief Financial Officer

Keith Hartzell
Council President

FILES/AUTHORIZING THE PAYMENT OF CLAIMS – 03.05.16 TO 03.18.16.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016.

NAME	AYE	NAY	ABSENT	ABSTAINED
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Guinosso	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00237	02/10/16	OCCHA	O.C. REGIONAL CHAMBER OF	Open	2,000.00	0.00	B
16-00239	02/10/16	WISERLIN	WISER LINK ADVERTISING, INC	Open	210.00	0.00	B
16-00246	02/10/16	REMUS	REMUS ARCHITECTURE	Open	25,830.00	0.00	
16-00251	02/10/16	JMDCOMME	JMD COMMERCIAL FLOORS LLC	Open	1,920.00	0.00	
16-00256	02/10/16	UNIVS	UNIVERSAL COMPUTING SERVICES	Open	648.25	0.00	
16-00257	02/10/16	UNITEDPL	UNITED PLASTIC FABRICATING INC	Open	606.86	0.00	
16-00264	02/11/16	CALAFATI	MICHAEL CALAFATI ARCHITECT,LLC	Open	714.55	0.00	
16-00265	02/11/16	GRITH	GRIFFITH & CARLUCCI, ESQUIRES	Open	5,866.50	0.00	
16-00278	02/11/16	WALLA	WALLACE HARDWARE INC.	Open	169.98	0.00	
16-00286	02/11/16	NJSLOM	NJ STATE LEAGUE OF	Open	110.00	0.00	
16-00302	02/16/16	GANN	GANN LAW BOOKS, INC.	Open	722.50	0.00	
16-00393	02/18/16	LINESYST	BLOCK LINE SYSTEMS INC.	Open	10,867.53	0.00	B
16-00397	02/18/16	MOBID	MOBILE DREDGING AND PUMPING	Open	14,500.00	0.00	
16-00400	02/18/16	NJTRS	NJ TRANSIT	Open	12,188.62	0.00	
16-00401	02/18/16	NJSLOM	NJ STATE LEAGUE OF	Open	155.00	0.00	
16-00402	02/18/16	VERIW	VERIZON WIRELESS	Open	1,959.77	0.00	B
16-00406	02/19/16	INNOL	INNOVATIVE LEADERSHIP, LLC	Open	8,910.00	0.00	B
16-00407	02/19/16	OUTFRONT	OUTFRONT MEDIA LLC	Open	9,300.00	0.00	B
16-00413	02/19/16	BECCHINA	MARIANGELA BECCHINA	Open	260.52	0.00	
16-00425	02/22/16	CODYS	CODY'S POWER EQUIPMENT	Open	2,620.98	0.00	
16-00427	02/22/16	SEETON	SEETON TURF WAREHOUSE, LLC	Open	955.92	0.00	
16-00429	02/22/16	SCHWA	SCHWAAB, INC.	Open	261.40	0.00	
16-00436	02/25/16	TAMIS	TAMIS CORPORATION	Open	1,195.00	0.00	
16-00445	02/25/16	CRYSTAL	CRYSTAL SPRINGS	Open	133.91	0.00	
16-00453	02/25/16	TACTICAL	TACTICAL PUBLIC SAFETY, LLC	Open	221.26	0.00	
16-00454	02/25/16	LANIG	LANIGAN ASSOCIATES, INC.	Open	143.40	0.00	
16-00455	02/25/16	MEE	MUNICIPAL EQUIPMENT ENTERPRISE	Open	560.00	0.00	
16-00456	02/25/16	QUANT	QUANTUM INC.	Open	180.00	0.00	
16-00457	02/25/16	NJSAC	NJ STATE ASSOCIATION OF CHIEFS	Open	275.00	0.00	
16-00459	02/25/16	MAACM	MID-ATLANTIC ASSOCIATION	Open	35.00	0.00	
16-00481	03/03/16	THOMSONR	THOMSON REUTERS	Open	686.14	0.00	B
16-00488	03/03/16	OCCHA	O.C. REGIONAL CHAMBER OF	Open	6,500.00	0.00	
16-00489	03/03/16	51FUL	CLAIRE FULTON	Open	271.94	0.00	
16-00490	03/03/16	NATURALS	NATURAL SAND CO, INC.	Open	2,625.00	0.00	
16-00495	03/03/16	SJCAA	SOUTH JERSEY COURT ADMIN ASSN.	Open	30.00	0.00	
16-00499	03/03/16	ELMED	ELMER DOOR COMPANY INC.	Open	1,975.00	0.00	
16-00503	03/03/16	HANSONAG	HANSON AGGREGATES BMC INC.	Open	720.20	0.00	
16-00504	03/07/16	GOFF	GOFF	Open	395.00	0.00	
16-00506	03/07/16	MODERGR0	MODERN GROUP POWER SYSTEMS	Open	285.66	0.00	B
16-00508	03/07/16	CUMBERLA	CUMBERLAND FIRE PROTECTION LLC	Open	91.00	0.00	
16-00509	03/07/16	SONJ9	TREAS-STATE OF NEW JERSEY	Open	409.00	0.00	
16-00510	03/07/16	TORTORIC	TORTORICE CONTRACTORS, INC.	Open	5,999.00	0.00	
16-00511	03/07/16	TCTA	TCTA MEMBERSHIP SERVICES	Open	1,455.00	0.00	
16-00513	03/07/16	YOUNM	MICHELLE PIERCE-YOUNG	Open	25.00	0.00	
16-00514	03/08/16	CENTRAL	CENTRAL JERSEY EQUIPMENT	Open	87.14	0.00	
16-00515	03/08/16	NAPAAUTO	SEAVILLE NAPA AUTO PARTS	Open	351.05	0.00	
16-00516	03/08/16	BURKECHE	BURKE CHEV BUICK PONTIAC CADI	Open	99.16	0.00	
16-00517	03/08/16	NAPAAUTO	SEAVILLE NAPA AUTO PARTS	Open	309.11	0.00	
16-00519	03/11/16	CZAR	LAMONT H. CZAR, P.E.	Open	500.00	0.00	B
16-00520	03/11/16	ENERGY	THE ENERGY STORE BATTERIES	Open	3,031.30	0.00	
16-00521	03/11/16	CARES	CAR CARESS	Open	175.00	0.00	
16-00529	03/11/16	OCFLO	OCEAN CITY FLOWER SHOW COMM	Open	3,500.00	0.00	
16-00533	03/11/16	SEETON	SEETON TURF WAREHOUSE, LLC	Open	647.50	0.00	
16-00535	03/11/16	MCAA	MCAA OF NEW JERSEY	Open	240.00	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00538	03/11/16	DRAIN	DRAIN DOCTOR	Open	380.00	0.00	
16-00539	03/11/16	MCALLIS	MCALLISTER FUELS	Open	186.00	0.00	
16-00540	03/11/16	PENNJMAC	PENN JERSEY MACHINERY, LLC	Open	1,140.47	0.00	
16-00542	03/11/16	COOC	CITY OF OCEAN CITY	Open	240.00	0.00	
16-00559	03/11/16	BUSIS	BUSINESS & NEIGHBORHOOD DEVEL.	Open	25,000.00	0.00	
16-00560	03/11/16	BUSIS	BUSINESS & NEIGHBORHOOD DEVEL.	Open	22,500.00	0.00	
16-00561	03/11/16	BUSIS	BUSINESS & NEIGHBORHOOD DEVEL.	Open	31,500.00	0.00	
16-00563	03/16/16	EXECTIVE	EXECUTIVE AUTO DETAILING	Open	140.00	0.00	
16-00565	03/16/16	TEIT	TEITLER & TEITLER, LLC	Open	300.00	0.00	B
16-00566	03/16/16	CLANE	CHRISTINE LANE	Open	2,555.28	0.00	
16-00573	03/16/16	OCCHA	O.C. REGIONAL CHAMBER OF	Open	3,550.00	0.00	
16-00574	03/16/16	COOCC	CITY OF OCEAN CITY	Open	11,200.00	0.00	
16-00578	03/16/16	COMMB	TD BANK	Open	1,790.00	0.00	
16-00581	03/20/16	BESTT	MILLEVOI/BEST TIRE, INC.	Open	357.25	0.00	
16-00582	03/20/16	BESTT	MILLEVOI/BEST TIRE, INC.	Open	179.90	0.00	
16-00583	03/20/16	MCCARTHY	MCCARTHY TIRE SERVICE	Open	318.94	0.00	
16-00584	03/20/16	CRUZA	CRUZAN'S TRUCK SERVICE INC.	Open	284.46	0.00	

Total Purchase Orders:	121	Total P.O. Line Items:	0	Total List Amount:	4,442,060.61	Total Void Amount:	0.00
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