

ORDINANCE NO. 16-28

**AN ORDINANCE AMENDING AND SUPPLEMENTING
THE REVISED GENERAL ORDINANCES OF THE CITY OF OCEAN CITY,
CHAPTER XII "BUILDING AND HOUSING" AT SECTION 12-5 "PROPERTY
MAINTENANCE CODE"**

BE IT ORDAINED by the Mayor and Council of the City of Ocean City, County of Cape May, State of New Jersey, as follows:

Section 1.

Chapter XII, Section 12-5 of the Revised General Ordinances of the City of Ocean City is hereby revised to read as follows:

12-5 PROPERTY MAINTENANCE CODE.²

12-5.1 Adoption of the International Property Maintenance Code.

The most current Edition of the International Property Maintenance Code is hereby adopted as the Property Maintenance Code for the City of Ocean City subject to the following:

- a. Sections 107.2(5), 109.6, and 111.1 through 111.8 inclusive shall not be adopted.
- b. Section 102.6 is not adopted. The provisions of this Code shall be mandatory for buildings and structures designated as historic.
- c. Section 602.3 shall be amended to read as follows:

Every owner and operator of any building who rents, leases or lets one or more dwelling unit, rooming unit, dormitory, or guest house on terms, either expressly or implied, to furnish heat to the occupants thereof shall supply heat during the period from October 1st to May 1st, maintain a temperature of not less than 68 degrees Fahrenheit in all habitable rooms, bathrooms and toilet rooms.
- d. Section 602.4 shall be amended to read as follows:

Indoor occupiable work space shall be supplied with heat during the period from October 1st to May 1st to maintain a temperature of not less than 68 degrees Fahrenheit during the period the space is occupied.

Exceptions:

 1. Processing, storage and operation areas that require cooling or special temperature controls.
 2. Areas in which persons are primarily involved in vigorous physical activities.
- e. Violation Penalties shall be amended to read as follows:

Any person who shall violate a provision of this Code, or fail to comply herewith, or with any other requirements thereof, shall be subject to a fine for each offense, not to exceed \$500.00, and/or imprisonment not to exceed 90 days. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 2.

If any portion of this ordinance is declared to be invalid by a court of competent jurisdiction, it shall not affect the remaining portions of the ordinance which shall remain in full force and effect.

Section 3.

All ordinances or portions thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

Section 4.

This Ordinance shall take effect in the time and manner prescribed by law.

Jay Gillian, Mayor

Peter V. Madden, Council President

The above Ordinance was passed by the Council of Ocean City, New Jersey, at a meeting of said Council held on the _____ day of _____, and was taken up for a second reading and final passage at a meeting of said Council held on the _____ day of _____ at _____, Ocean City, New Jersey, at _____ o'clock in the evening.

Melissa G. Bovera, City Clerk



Memo

DATE: October 18, 2016
TO: City Council
FROM: Dorothy F. McCrosson, Esquire
RE: Ordinance Making Property Maintenance Code Apply To Historic Properties

Ordinance 16-20 amended Ocean City's Property Maintenance Code, adopting the most current edition of the International Property Maintenance Code.

The attached ordinance would make the provisions of the International Property Maintenance Code in effect in Ocean City applicable to historic properties.

Currently, Code Enforcement can only compel correction of maintenance Code violations affecting historic properties if the cost of correcting the violation equals more than 25% of the cost of replacing the entire improvement on which the violation occurs.

This proposed ordinance would authorize the City's Code Enforcement officers to require maintenance of historic properties in the same manner and to the same extent as non-historic properties.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

#1

**TO AUTHORIZE THE ADVERTISEMENT OF SPECIFICATIONS FOR CITY CONTRACT #16-52,
ACQUISITION OF TWO (2) 2017 OR NEWER CLASS 3 SRW 4WD PICKUP TRUCKS**

BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it authorizes the advertisement of specifications for City Contract #16-52, Acquisition of Two (2) 2017 or Newer Class 3 SRW 4WD Pickup Trucks.

Peter V. Madden
Council President

Note: Legal advertisement will be placed in the Ocean City Sentinel on Wednesday, November 2, 2016 with the bid proposal opening scheduled on Tuesday, November 22, 2016 and an anticipated date of award on Thursday, December 22, 2016.

Files: RAU CC 16-52. Ford F-350 Pickup Trucks.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

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Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

Memo

To: Joseph Clark, Purchasing Agent
From: Michael Rossbach, Public Works
CC: Jim Mallon, Joseph Berenato, Frank Donato, Michael Allegretto, Matt von der Hayden
Date: October 14, 2016
Re: Two F350 Pickup Trucks

Public Works is requesting support and approval to bid out the purchase two (2) 2017 FORD F350 4X4 Pickup trucks with different body options. One truck is for the Environmental Operations Division of the Public Works Department, the other is for the Music Pier in the Community Services Department. These trucks are part of the 2016 Capital plan and while one is an addition to the fleet the other is a direct replacement for CS-PU-1 a 2005 FORD F350 lift gate stake body pickup with over 65,000 miles.

As you know the Environment Operations Division of the Ocean City Public Works Department is responsible for beach and beach path maintenance. In the past few years we have refined our beach path maintenance inspection process in an effort to keep the one hundred plus public beach paths safely passable for our beach goers. Due to the number of public paths, we have created a separate team just assigned to that task. The truck for the Environmental Operations Division will be configured to improve response for completing inspections and handle maintenance issues as they are discovered.

The Music Pier truck will be a direct replacement with the exception of also having four wheel drive. This will allow the Music Pier team to respond to beach events should they need to. This truck will either be traded in or sold on GOVDeals.

If you have any questions or need more supporting information, please don't hesitate to contact me.

**AUTHORIZING THE AWARD FOR CITY CONTRACT #17-04, CITYWIDE CUSTODIAL SERVICES
FOR THE CITY OF OCEAN CITY**

WHEREAS, specifications were authorized for advertisement by Resolution #16-52-244 on Thursday, August 25, 2016 for City Contract #17-04, Citywide Custodial Services for the City of Ocean City & the Ocean City Free Public Library; and

WHEREAS, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, August 31, 2016, the Notice to Bidders was posted on the City of Ocean City's website, www.ocnj.us and specifications were distributed to twenty – one (21) prospective bidder(s); and

WHEREAS, bid proposals were opened for City Contract #17-04, Citywide Custodial Services for the City of Ocean City & the Ocean City Free Public Library on Tuesday, October 4, 2016 and three (3) bid proposals were received per the attached Summary of Bid Proposals; and

WHEREAS, Joseph P. Berenato, Director of Public Works; Michael Rossbach, Manager Specialist; Charlotte Moyer, Administrative Assistant; Darleen Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the three (3) bid proposals and specifications and recommended that the contract be awarded to CNS Cleaning Company, Inc., the lowest responsible bidder; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that City Contract #17-04, Citywide Custodial Services for the City of Ocean City is hereby awarded to the following lowest responsible bidder:

CNS Cleaning Company, Inc.
501 Cambria Avenue, Suite 131
Bensalem, PA 19020

<u>Item</u>	<u>Description</u>	<u>Term</u>	<u>Contract Year</u>	<u>Unit Cost</u>	<u>Total Cost</u>
1.	City Hall	12 Months	2017	\$1,031.00	\$12,372.00
2.	Public Safety Building	12 Months	2017	\$1,338.00	\$16,056.00
3.	Music Pier Public Restrooms	6 Months	2017	\$425.00	\$2,550.00
4.	Sports & Civic Center	6 Months	2017	\$360.00	\$2,160.00
5.	8th Street Recreation Center	6 Months	2017	\$360.00	\$2,160.00
6.	Henry S. Knight Building	12 Months	2017	\$765.00	\$9,180.00
7.	Bayside Center Buildings & Restrooms	12 Months	2017	\$65.00	\$780.00
8.	Ocean City Senior Center	12 Months	2017	\$630.00	\$7,560.00
9.	Roy Gillian Visitor's Welcome Center	12 Months	2017	\$1,350.00	\$16,200.00
10a.	Beach Fee Headquarters & Office	Once a Year	2017	\$50.00	\$50.00
10b.	Beach Fee Headquarters & Office	14 Weeks	2017	\$30.00	\$420.00
BASE BID TOTALS All items 1 -10 Annual Cost for 2017:					\$69,488.00

<u>Item</u>	<u>Description</u>	<u>Term</u>	<u>Contract Year</u>	<u>Unit Cost</u>
11.	12th Street Public Restrooms	Per Day	2017	\$30.00
12.	34th Street Playground Public Restrooms	Per Day	2017	\$30.00

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

<u>Item</u>	<u>Description</u>	<u>Term</u>	<u>Contract Year</u>	<u>Unit Cost</u>
13.	Major Special City Sponsored Events Cleaning			
13a.	Doodah Parade	Per Event	2017	\$45.00
13b.	Spring Block Party	Per Event	2017	\$125.00
13c.	Fall Block Party	Per Event	2017	\$125.00
13d.	Halloween Parade	Per Event	2017	\$60.00
13e.	Christmas Parade	Per Event	2017	\$75.00
13f.	First Night Event (New Year's Eve)	Per Event	2017	\$125.00
13g.	Un-named Special City Events – 4 hours	Per Event	2017	\$60.00
13h.	Un-named Special City Events – 10 hours	Per Event	2017	\$125.00
OPTIONAL CITY CLEANING NEEDS				
14.	City Hall Building			
14a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$10.00
14b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.16
14c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.20
14d.	Cleaning HVAC Vents	Per Vent	2017	\$10.00
15.	Public Safety/Police Department Building			
15a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$10.00
15b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.16
15c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.20
15d.	Cleaning HVAC Vents	Per Vent	2017	\$10.00
16.	Henry S. Knight Building			
16a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$10.00
16b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.16
16c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.20
16d.	Cleaning HVAC Vents	Per Vent	2017	\$10.00
17.	8th Street Recreational Center			
17a.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.20
17b.	Cleaning HVAC Vents	Per Vent	2017	\$10.00
18.	Roy Gillian Visitor's Welcome Center			
18a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$10.00
18b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.16
18c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.20
18d.	Cleaning HVAC Vents	Per Vent	2017	\$10.00

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED that the Mayor and City Purchasing Manager are hereby authorized to enter into a formal contract with CNS Cleaning Company, Inc., 501 Cambria Avenue, Suite 131, Bensalem, PA 19020-7213 beginning on January 1, 2017 and continuing through December 31, 2017 for City Contract #17-04, Citywide Custodial Services for the City of Ocean City as listed and in accordance with the specifications and the bid proposal form. The City shall reserve the right and option to renew this contract for additional two (02) years (2018-2019). The option of renewal shall be at the sole discretion of the City based upon the recommendation of City Administration and the approval of City Council.

The Director of Financial Management certifies that funds are contingent upon the adoption of 2017 Local Municipal Budget and shall be charged to the following Operating Account No. 7-01-26-825-211.

CERTIFICATION OF FUNDS

Frank Donato III, CMFO
Director of Financial Management

Peter V. Madden
Council President

Files: RAW 17-04 Citywide Custodial Services.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

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Melissa G. Bovera, City Clerk



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

PURCHASING DIVISION
SUMMARY OF BID PROPOSALS

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Tuesday, October 4, 2016 @ 2:00 PM, EDT
CITY CONTRACT #: 17-04
PROPOSAL NAME: Custodial Services for The City of Ocean City & The Ocean City Free Public Library

NAME, ADDRESS & BID OF EACH BIDDER		Action Janitorial Inc. 210 East Black Horse Pike Pleasantville, NJ 08232 Evelyn Pino, CEO P: 609-272-8600 F: 609-272-9393 gpino8600@aol.com		All Clean Building Services, Inc. 990 Spruce Street Lawrenceville, NJ 08648 Joseph Manfredo, President P: 609-695-1010 F: 609-695-1022 jomanfredo@yahoo.com		CNS Cleaning Co., Inc. 501 Cambria Avenue, Suite 131 Bensalem, PA 19020-7213 Audrey Smith, President P: 856-488-8883 F: 856-488-5538 cnscleaningco@aol.com			
Item	Description	Term	Year	Monthly Cost	Annual Cost	Monthly Cost	Annual Cost	Monthly Cost	Annual Cost
BASE BID CONTRACT									
1.	CITY HALL	12 Months	2017	\$1,163.00	\$13,956.00	\$1,146.00	\$13,752.00	\$1,031.00	\$12,372.00
			2018	\$1,221.00	\$14,652.00	\$1,146.00	\$13,752.00	\$1,031.00	\$12,372.00
			2019	\$1,282.00	\$15,384.00	\$1,170.00	\$14,040.00	\$1,031.00	\$12,372.00
2.	PUBLIC SAFETY BUILDING	12 Months	2017	\$1,497.00	\$17,964.00	\$1,487.50	\$17,850.00	\$1,338.00	\$16,056.00
			2018	\$1,527.00	\$18,324.00	\$1,487.50	\$17,850.00	\$1,338.00	\$16,056.00
			2019	\$1,558.00	\$18,696.00	\$1,520.00	\$18,240.00	\$1,338.00	\$16,056.00
3.	MUSIC PIER PUBLIC RESTROOMS	6 Months	2017	\$866.00	\$5,196.00	\$475.00	\$2,850.00	\$425.00	\$2,550.00
			2018	\$925.00	\$5,550.00	\$475.00	\$2,850.00	\$425.00	\$2,550.00
			2019	\$962.00	\$5,772.00	\$500.00	\$3,000.00	\$425.00	\$2,550.00
4.	SPORTS & CIVIC CENTER	6 Months	2017	\$502.00	\$3,012.00	\$400.00	\$2,400.00	\$360.00	\$2,160.00
			2018	\$527.00	\$3,162.00	\$400.00	\$2,400.00	\$360.00	\$2,160.00
			2019	\$553.00	\$3,318.00	\$420.00	\$2,520.00	\$360.00	\$2,160.00
5.	8th STREET RECREATION CENTER	6 Months	2017	\$349.00	\$2,094.00	\$400.00	\$2,400.00	\$360.00	\$2,160.00
			2018	\$356.00	\$2,136.00	\$400.00	\$2,400.00	\$360.00	\$2,160.00
			2019	\$363.00	\$2,178.00	\$420.00	\$2,520.00	\$360.00	\$2,160.00
6.	HENRY S. KNIGHT BUILDING	12 Months	2017	\$1,093.00	\$13,116.00	\$850.00	\$10,200.00	\$765.00	\$9,180.00
			2018	\$1,115.00	\$13,380.00	\$850.00	\$10,200.00	\$765.00	\$9,180.00
			2019	\$1,137.00	\$13,644.00	\$870.00	\$10,440.00	\$765.00	\$9,180.00
7.	BAYSIDE CENTER BUILDINGS & RESTROOMS	12 Months	2017	\$65.00	\$780.00	\$75.00	\$900.00	\$65.00	\$780.00
			2018	\$65.00	\$780.00	\$75.00	\$900.00	\$65.00	\$780.00
			2019	\$65.00	\$780.00	\$100.00	\$1,200.00	\$65.00	\$780.00
8.	OCEAN CITY SENIOR CENTER	12 Months	2017	\$952.00	\$11,424.00	\$700.00	\$8,400.00	\$630.00	\$7,560.00
			2018	\$982.00	\$11,784.00	\$700.00	\$8,400.00	\$630.00	\$7,560.00
			2019	\$1,012.00	\$12,144.00	\$720.00	\$8,640.00	\$630.00	\$7,560.00
9.	ROY GILLIAN VISITOR'S WELCOME CENTER	12 Months	2017	\$1,000.00	\$12,000.00	\$1,500.00	\$18,000.00	\$1,350.00	\$16,200.00
			2018	\$1,050.00	\$12,600.00	\$1,500.00	\$18,000.00	\$1,350.00	\$16,200.00
			2019	\$1,100.00	\$13,200.00	\$1,530.00	\$18,360.00	\$1,350.00	\$16,200.00
10a.	BEACH FEE HEADQUARTERS & OFFICE	Once a Year	2017	\$100.00	\$100.00	\$50.00	\$50.00	\$50.00	\$50.00
			2018	\$125.00	\$125.00	\$50.00	\$50.00	\$50.00	\$50.00
			2019	\$150.00	\$150.00	\$50.00	\$50.00	\$50.00	\$50.00
10b.	BEACH FEE HEADQUARTERS & OFFICE	14 Weeks	2017	\$50.00	\$700.00	\$40.00	\$560.00	\$30.00	\$420.00
			2018	\$55.00	\$770.00	\$40.00	\$560.00	\$30.00	\$420.00
			2019	\$60.00	\$840.00	\$40.00	\$560.00	\$30.00	\$420.00
BASE BID TOTALS All items 1 -10 Annual Cost for 2017:					\$80,342.00		\$77,362.00		\$69,488.00
BASE BID TOTALS All items 1 -10 Annual Cost for 2018:					\$83,263.00		\$77,362.00		\$69,488.00
BASE BID TOTALS All items 1 -10 Annual Cost for 2019:					\$86,106.00		\$79,570.00		\$69,488.00

PURCHASING DIVISION
SUMMARY OF BID PROPOSALS

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Tuesday, October 4, 2016 @ 2:00 PM, EDT
CITY CONTRACT #: 17-04
PROPOSAL NAME: Custodial Services for The City of Ocean City & The Ocean City Free Public Library

NAME, ADDRESS & BID OF EACH BIDDER				Action Janitorial Inc.	All Clean Building Services, Inc.	CNS Cleaning Co., Inc.
Key: Apparent Low Bidder				210 East Black Horse Pike	990 Spruce Street	501 Cambria Avenue, Suite 131
				Pleasantville, NJ 08232	Lawrenceville, NJ 08648	Bensalem, PA 19020-7213
				Evelyn Pino, CEO	Joseph Manfredo, President	Audrey Smith, President
				P: 609-272-8600	P: 609-695-1010	P: 856-488-8883
				F: 609-272-9393	F: 609-695-1022	F: 856-488-5538
				epino8600@aol.com	joemanfredo@yahoo.com	cnscleaningco@aol.com
Item	Description	Term	Year	Per Day Cost	Per Day Cost	Per Day Cost
11.	12th STREET PUBLIC RESTROOMS	Per Day	2017	\$70.00	\$35.00	\$30.00
			2018	\$75.00	\$35.00	\$30.00
			2019	\$80.00	\$35.00	\$30.00
12.	34th STREET PLAYGROUND PUBLIC RESTROOMS	Per Day	2017	\$70.00	\$35.00	\$30.00
			2018	\$75.00	\$35.00	\$30.00
			2019	\$80.00	\$35.00	\$30.00
13. MAJOR SPECIAL CITY SPONSORED EVENTS CLEANING						
13a.	Doodah Parade	Per Event	2017	\$75.00	\$75.00	\$45.00
			2018	\$78.00	\$75.00	\$45.00
			2019	\$80.00	\$75.00	\$45.00
13b.	Spring Block Party	Per Event	2017	\$250.00	\$150.00	\$125.00
			2018	\$275.00	\$150.00	\$125.00
			2019	\$300.00	\$150.00	\$125.00
13c.	Fall Block Party	Per Event	2017	\$250.00	\$150.00	\$125.00
			2018	\$275.00	\$150.00	\$125.00
			2019	\$300.00	\$150.00	\$125.00
13d.	Halloween Parade	Per Event	2017	\$100.00	\$100.00	\$60.00
			2018	\$125.00	\$100.00	\$60.00
			2019	\$150.00	\$100.00	\$60.00
13e.	Christmas Parade	Per Event	2017	\$125.00	\$125.00	\$75.00
			2018	\$150.00	\$125.00	\$75.00
			2019	\$175.00	\$125.00	\$75.00
13f.	First Night Event (New Year's Eve)	Per Event	2017	\$175.00	\$175.00	\$125.00
			2018	\$180.00	\$175.00	\$125.00
			2019	\$185.00	\$175.00	\$125.00
13g.	Un-named Special City Events – 4 hours	Per Event	2017	\$100.00	\$100.00	\$60.00
			2018	\$125.00	\$100.00	\$60.00
			2019	\$150.00	\$100.00	\$60.00
13h.	Un-named Special City Events – 10 hours	Per Event	2017	\$250.00	\$175.00	\$125.00
			2018	\$275.00	\$175.00	\$125.00
			2019	\$300.00	\$175.00	\$125.00
OPTIONAL CITY CLEANING NEEDS						
Item	Description	Term	Year	Per Item Cost	Per Item Cost	Per Item Cost
14.	City Hall Building					
14a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$14.00	\$4.00	\$10.00
			2018	\$14.00	\$4.00	\$10.00
			2019	\$14.00	\$4.00	\$10.00
14b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.65	\$0.22	\$0.16
			2018	\$0.65	\$0.22	\$0.16
			2019	\$0.65	\$0.22	\$0.16
14c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.72	\$0.29	\$0.20
			2018	\$0.72	\$0.29	\$0.20
			2019	\$0.72	\$0.29	\$0.20
14d.	Cleaning HVAC Vents	Per Vent	2017	\$7.00	\$4.00	\$10.00
			2018	\$7.00	\$4.00	\$10.00
			2019	\$7.00	\$4.00	\$10.00

PURCHASING DIVISION
SUMMARY OF BID PROPOSALS

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Tuesday, October 4, 2016 @ 2:00 PM, EDT
CITY CONTRACT #: 17-04
PROPOSAL NAME: Custodial Services for The City of Ocean City & The Ocean City Free Public Library

NAME, ADDRESS & BID OF EACH BIDDER				Action Janitorial Inc.	All Clean Building Services, Inc.	CNS Cleaning Co., Inc.
Key: Apparent Low Bidder				210 East Black Horse Pike	990 Spruce Street	501 Cambria Avenue, Suite 131
				Pleasantville, NJ 08232	Lawrenceville, NJ 08648	Bensalem, PA 19020-7213
				Evelyn Pino, CEO	Joseph Manfredo, President	Audrey Smith, President
				P: 609-272-8600	P: 609-695-1010	P: 856-488-8883
				F: 609-272-9393	F: 609-695-1022	F: 856-488-5538
				epino8600@aol.com	joemanfredo@yahoo.com	cnscleaningco@aol.com
OPTIONAL CITY CLEANING NEEDS						
Item	Description	Term	Year	Per Item Cost	Per Item Cost	Per Item Cost
15.	Public Safety/Police Department Building					
15a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$14.00	\$5.00	\$10.00
			2018	\$14.00	\$5.00	\$10.00
			2019	\$14.00	\$5.00	\$10.00
15b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.65	\$0.22	\$0.16
			2018	\$0.65	\$0.22	\$0.16
			2019	\$0.65	\$0.22	\$0.16
15c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.72	\$0.29	\$0.20
			2018	\$0.72	\$0.29	\$0.20
			2019	\$0.72	\$0.29	\$0.20
15d.	Cleaning HVAC Vents	Per Vent	2017	\$7.00	\$4.00	\$10.00
			2018	\$7.00	\$4.00	\$10.00
			2019	\$7.00	\$4.00	\$10.00
16.	Henry S. Knight Building					
16a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$14.00	\$5.00	\$10.00
			2018	\$14.00	\$5.00	\$10.00
			2019	\$14.00	\$5.00	\$10.00
16b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.65	\$0.22	\$0.16
			2018	\$0.65	\$0.22	\$0.16
			2019	\$0.65	\$0.22	\$0.16
16c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.72	\$0.29	\$0.20
			2018	\$0.72	\$0.29	\$0.20
			2019	\$0.72	\$0.29	\$0.20
16d.	Cleaning HVAC Vents	Per Vent	2017	\$7.00	\$4.00	\$10.00
			2018	\$7.00	\$4.00	\$10.00
			2019	\$7.00	\$4.00	\$10.00
17.	8th Street Recreational Center					
17a.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.72	\$0.29	\$0.20
			2018	\$0.72	\$0.29	\$0.20
			2019	\$0.72	\$0.29	\$0.20
17b.	Cleaning HVAC Vents	Per Vent	2017	\$7.00	\$4.00	\$10.00
			2018	\$7.00	\$4.00	\$10.00
			2019	\$7.00	\$4.00	\$10.00
18.	Roy Gillian Visitor's Welcome Center					
18a.	Cleaning Windows & Screens	Per Window & Screen	2017	\$14.00	\$5.00	\$10.00
			2018	\$14.00	\$5.00	\$10.00
			2019	\$14.00	\$5.00	\$10.00
18b.	Cleaning Carpeted Areas	Per Sq. Foot	2017	\$0.65	\$0.22	\$0.16
			2018	\$0.65	\$0.22	\$0.16
			2019	\$0.65	\$0.22	\$0.16
18c.	Cleaning VCT/Tile Floors	Per Sq. Foot	2017	\$0.72	\$0.29	\$0.20
			2018	\$0.72	\$0.29	\$0.20
			2019	\$0.72	\$0.29	\$0.20
18d.	Cleaning HVAC Vents	Per Vent	2017	\$7.00	\$4.00	\$10.00
			2018	\$7.00	\$4.00	\$10.00
			2019	\$7.00	\$4.00	\$10.00

PURCHASING DIVISION
SUMMARY OF BID PROPOSALS

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Tuesday, October 4, 2016 @ 2:00 PM, EDT
CITY CONTRACT #: 17-04
PROPOSAL NAME: Custodial Services for The City of Ocean City & The Ocean City Free Public Library

NAME, ADDRESS & BID OF EACH BIDDER				Action Janitorial Inc.		All Clean Building Services, Inc.		CNS Cleaning Co., Inc.	
Key: Apparent Low Bidder				210 East Black Horse Pike		990 Spruce Street		501 Cambria Avenue, Suite 131	
				Pleasantville, NJ 08232		Lawrenceville, NJ 08648		Bensalem, PA 19020-7213	
				Evelyn Pino, CEO		Joseph Manfredo, President		Audrey Smith, President	
				P: 609-272-8600		P: 609-695-1010		P: 856-488-8883	
				F: 609-272-9393		F: 609-695-1022		F: 856-488-5538	
				epino8600@aol.com		jpmmanfredo@yahoo.com		cnscleaningco@aol.com	
BASE BID CONTRACT									
Item	Description	Term	Year	Monthly Cost	Annual Cost	Monthly Cost	Annual Cost	Monthly Cost	Annual Cost
1.	The Ocean City Free Public Library	12 Months	2017	\$2,800.00	\$33,600.00	\$3,400.00	\$40,800.00	\$2,455.00	\$29,460.00
			2018	\$2,900.00	\$34,800.00	\$3,500.00	\$42,000.00	\$2,455.00	\$29,460.00
			2019	\$2,950.00	\$35,400.00	\$3,600.00	\$43,200.00	\$2,455.00	\$29,460.00
TOTAL FOR BASE BID ITEM #1 BID FOR THE CONTRACT 2017:					\$33,600.00		\$40,800.00		\$29,460.00
TOTAL FOR BASE BID ITEM #1 BID FOR THE CONTRACT 2018:					\$34,800.00		\$42,000.00		\$29,460.00
TOTAL FOR BASE BID ITEM #1 BID FOR THE CONTRACT 2019:					\$35,400.00		\$43,200.00		\$29,460.00
Required Information									
Required Number of Copies (3):				Y/N	Yes	Y/N	Yes	Y/N	Yes
Bid Deposit/Bond:				Y/N	n/a	Y/N	n/a	Y/N	n/a
Consent of Surety:				Y/N	n/a	Y/N	n/a	Y/N	n/a
Right to Extend - Time for Award:				Y/N	Yes	Y/N	Yes	Y/N	Yes
Stockholder Disclosure Statement:				Y/N	Yes	Y/N	Yes	Y/N	Yes
Non-Collusion Affidavit:				Y/N	Yes	Y/N	Yes	Y/N	Yes
Mandatory Equal Employment Opportunity Language:				Y/N	Yes	Y/N	Yes	Y/N	Yes
NJ Affirmative Action Regulation Compliance Notice:				Y/N	Yes	Y/N	Yes	Y/N	Yes
Required Subcontractors Listing:				Y/N	n/a	Y/N	n/a	Y/N	n/a
Acknowledge of Receipt of Addenda:				Y/N	Yes - One	Y/N	Yes - One	Y/N	Yes - One
Disclosure of Investment Activities in Iran Statement-Two Part Form:				Y/N	Yes	Y/N	Yes	Y/N	Yes
NJ Business Registration Certificate (BRC):				Y/N	Yes	Y/N	Yes	Y/N	Yes
NJ Business Registration Certificate for Subcontractors (BRC):				Y/N	n/a	Y/N	n/a	Y/N	n/a
NJ Public Works Contractors Registration Act Certificate:				Y/N	n/a	Y/N	n/a	Y/N	n/a
NJ Public Works Contractors Registration Act Certificate for Subcontractors:				Y/N	n/a	Y/N	n/a	Y/N	n/a
Reference List:				Y/N	Yes	Y/N	Yes	Y/N	Yes
Statement of Authority:				Y/N	Yes	Y/N	Yes	Y/N	Yes
W-9:				Y/N	Yes	Y/N	Yes	Y/N	Yes



CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

Memo

To: Joseph Clark, Purchasing Agent
From: Michael Rossbach, Public Works
CC: Jim Mallon, Joseph Berenato, Frank Donato
Date: October 13, 2016
Re: Contract # 17-04

Please accept the bid from CNS Cleaning Co. Inc. for contract #17-04 "Custodial Services for the City of ocean City & The Ocean City Free Public Library" as they are the lowest responsible bidder.

If you have any questions or need more supporting information, please don't hesitate to contact me.

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT BETWEEN
THE CITY OF OCEAN CITY & HYLAND DESIGN GROUP FOR PLANNING SERVICES
IN CONJUNCTION WITH THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS GRANTS**

WHEREAS, the City of Ocean City requires professional planning and design services to develop a community plan for CDB grant areas within the City of Ocean City; and

WHEREAS, it is determined to be in the best interests of the City of Ocean City to have the planning and design plans to support an improved community development and Hyland Design Group has provided these services for the City of Ocean City; and

WHEREAS, Hyland Design Group has been determined to have the necessary expertise to perform these services; and

WHEREAS, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract may exceed \$17,500.00; and

WHEREAS, a contract for Professional Services with Hyland Design Group may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i) & N.J.S.A. 19:44A-20.5; and

WHEREAS, Hyland Design Group has agreed to provide services to develop an improved community design and plan for various CDB grant areas within the City of Ocean City; and

WHEREAS, Hyland Design Group has completed and submitted a Business Entity Disclosure Certification which certifies that neither Hyland Design Group nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

WHEREAS, the City of Ocean City is desirous of entering into a Professional Services Contract with Hyland Design Group for an improved community design and plan for various CDB grant areas within the City of Ocean City; and

WHEREAS, Hyland Design Group has been advised that this award does not guarantee that the services described will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

WHEREAS, James A. Mallon, Business Administrator; Randal Scheule, PP, AICP, Scheule Planning Solutions, LLC; Matthew von der Hayden, Manager of Capital Projects; Darleen Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the terms and conditions of the contract and recommend award of a professional service contract Hyland Design Group for an improved community design and plan for various CDB grant areas within the City of Ocean City; and

WHEREAS, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional services contract to **Hyland Design Group, 701 West Avenue, Suite 301, Ocean City, NJ 08226**, for design & planning service proposal as follows:

1. Proposal Fees:

Hourly Labor Fees:

Principal Licensed Engineer / Architect	\$	190.00
Principal Engineering / Environmental Specialist	\$	165.00
Professional Land Surveyor	\$	155.00
Senior Architect	\$	115.00
Interior Designer	\$	110.00
Architectural Designer	\$	85.00
Engineer In Training / Project Manager	\$	105.00
Engineer / Environmental Specialist	\$	85.00
Field Representative	\$	85.00
CADD Technician	\$	80.00
2 Person Survey Crew	\$	160.00
Survey Crew Chief / Technician	\$	105.00
Clerical / Messenger	\$	55.00

Direct and Reimbursable Expenses:

Subconsultant/subcontractor Services	Cost Plus 15%
Project Related Travel & Living Expense	Cost Plus 10%
Automobile	\$0.06 per mile
Outsourced reproduction, certified mailing postage, express mailing postage, photograph, processing and similar direct expenses	Cost Plus 20%

Reproduction Fees:

Large format copies	\$2.00 per sheet C size \$3.00 per sheet D size
Bound Reports	\$5.00 per report Plus \$0.10 per page B/W Plus \$0.25 per page Color

Survey Monuments (plus hourly fee)

Large concrete monuments	\$	50.00
Small concrete monuments	\$	30.00

- A copy of Business Entity Certification, Determination of Value and the Business Registration Certification (BRC) has been submitted and shall be placed on file in the City's Purchasing Division Office.
- A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with Hyland Design Group, 701 West Avenue, Suite 301, Ocean City, NJ 08226 for as listed in accordance with this resolution and submitted proposal.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate Grant Account #G-02-40-181-225 (\$16,000), G-02-40-181-227 (\$10,000), and G-02-40-181-228 (\$13,500) as the purchase orders are issued.

CERTIFICATION OF FUNDS

Frank Donato, III, CMFO
Director of Financial Management

Peter V. Madden
Council President

Files: RPS Hyland Design Group CDBG-DCA Grants.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McTellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
Melissa G. Bovera, City Clerk



**Stone Harbor
Surveyors**



2016 Schedule of Fees

HOURLY LABOR FEES

Labor Category	Rate: \$/hour
Principal Licensed Engineer / Architect	\$190.00
Principal Engineering / Environmental Specialist	\$165.00
Professional Land Surveyor	\$155.00
Senior Architect	\$115.00
Interior Designer	\$110.00
Architectural Designer	\$85.00
Engineer In Training / Project Manager	\$105.00
Engineer / Environmental Specialist	\$85.00
Field Representative	\$85.00
CADD Technician	\$80.00
2 Person Survey Crew	\$160.00
Survey Crew Chief / Technician	\$105.00
Clerical / Messenger	\$55.00

Forensic Investigation / Consultation and Expert Testimony rates are available upon request.

DIRECT AND REIMBURSABLE EXPENSES:

- Subconsultant / Subcontractor Services: Cost, plus 15%
- Project Related Travel and Living Expenses: Cost, plus 10%
- Automobile: \$0.60 per mile
- Outsourced reproduction, certified mailing postage, express mailing postage, photograph processing and similar direct expenses: Cost, plus 20%

REPRODUCTION FEES:

- Large format copies: \$2.00/sheet (C size), \$3.00/sheet (D Size)
- Bound Reports: \$5.00 per report, plus \$0.10 per page black/white, \$0.25 per page color

SURVEYING MONUMENTS (PLUS HOURLY LABOR FEE)

- Large concrete monument: \$50.00 ea.
- Small concrete monument \$30.00 ea.

Your *Single Source Advantage*

Engineers ■ Architects ■ Land Surveyors ■ Planners ■ Environmental Consultants ■ Interior Designers

www.HylandDesignGroup.com



Stone Harbor
Surveyors



2016 Schedule of Fees

HOURLY LABOR FEES

Labor Category	Rate: \$/hour
Principal Licensed Engineer / Architect	\$190.00
Principal Engineering / Environmental Specialist	\$165.00
Professional Land Surveyor	\$155.00
Senior Architect	\$115.00
Interior Designer	\$110.00
Architectural Designer	\$85.00
Engineer In Training / Project Manager	\$105.00
Engineer / Environmental Specialist	\$85.00
Field Representative	\$85.00
CADD Technician	\$80.00
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- Project Related Travel and Living Expenses: Cost, plus 10%
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Engineers ■ Architects ■ Land Surveyors ■ Planners ■ Environmental Consultants ■ Interior Designers

www.HylandDesignGroup.com

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#4

AUTHORIZING THE CITY'S PARTICIPATION IN ATLANTIC COUNTY COOPERATIVE PRICING PROGRAM FOR AWARD OF COUNTY BID FURNISHING & DELIVERING OF ROCK SALT TO PARTICIPATING MEMBERS OF THE ATLANTIC COUNTY COOPERATIVE PROGRAM (#41-ACC)

WHEREAS, the City of Ocean City is a participating agency under the Atlantic County Cooperative Pricing Program known as COO#41-ACC; and

WHEREAS, Atlantic County has acted on behalf of the City of Ocean City as a lead agency for Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC); and

WHEREAS, the needs of the City of Ocean City were bid by Atlantic County and received in July, 2016 with a contract award by the passage of Atlantic County Resolution No. 2016-341 on August 2, 2016 for Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC) to Cargill Inc., Deicing Technology Business, 24950 Country Club Blvd, North Olmsted, OH 44070 for a contract term starting on September 1, 2016 and continuing through until May 31, 2017; and

WHEREAS, Joseph P. Berenato, Director of Public Works; Michael Rossbach, Manager Specialist; Charlotte Moyer, Office Supervisor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the above described bid and the contract awarded by Atlantic County and recommend participation by the City; and

WHEREAS, the vendor is advised that the quantities of the item are not guaranteed and are subject to the actual need as established by the City of Ocean City. As the quantities of the item are required, the City Purchasing Manager shall issue a Purchase Order for those quantities. The item shall not be sent to the City without first obtaining a Purchase Order for said item; and

WHEREAS, it is recommended that the City Council of The City of Ocean City approve the purchase of rock salt from the Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC) lowest bidder, Cargill, Inc., Deicing Technology business for use in citywide snow removal operations; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey, that the City's supply of rock salt for citywide snow removal operations shall be purchased from the Atlantic County Cooperative Pricing Program award vendor as follows:

Cargill Inc. Deicing Technology Business 24950 Country Club Blvd, North Olmsted, OH 44070
--

<u>Item</u>	<u>Description</u>	<u>Unit Price</u>
1.	Rock Salt – Per Ton	\$ 63.56

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

BE IT FURTHER RESOLVED that Cargill, Inc., Deicing Technology Business has agreed to supply approximately 1,400 tons per contract period to the City of Ocean City for use in citywide snow removal operations throughout the City. The City Purchasing Manager is hereby authorized to issue Purchase Orders as may be required during the term of the contract with Cargill Inc., Deicing Technology Business, 24950 country Club Blvd, North Olmsted, OH 44070 for a contract period starting on September 1, 2016 and continuing through until May 31, 2017 for Atlantic County Cooperative Pricing Program Bid Furnishing & Delivery of Rock Salt to Participating Members of the Atlantic County Cooperative Program (#41-ACC) in accordance with the Atlantic County Cooperative Contract, Bid, this resolution and submitted bid proposal form.

The Director of Financial Management certifies that fund are available for the 2016 calendar year and the 2017 calendar year are contingent on the adoption of the year 2017 Local Municipal Budgets and shall be charged to the appropriate Operating Accounts upon the issuance of the Purchase Orders.

CERTIFICATION OF FUNDS

 Frank Donato III, CMFO
 Director of Financial Management

 Peter V. Madden
 Council President

FILES: RAW 2016-2017 ACC Rock Salt Cargill Inc..doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of

said Council duly held on the day of 2016

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

 Melissa G. Bovera, City Clerk

Atlantic County

INTER-OFFICE MEMO

ATLANTIC COUNTY COOPERATIVE
 ROCK SALT RESULTS: JULY 2016

SUMMARY OF BIDS:

<u>VENDOR</u>	<u>COST PER TON</u>
CARGILL INC., DEICING TECHNOLOGY BUSINESS 24950 Country Club Blvd North Olmsted, OH 44070	\$ 63.56
MID-ATLANTIC SALT LLC 1305 Hollow Cove, Narberth, PA 19072 Robert S. Groff, CFO Phone: (215) 431-7960; Fax: (610) 668-7641	\$ 64.89
MORTON SALT/International Salt 123 N. Wacker Dr., Chicago, IL 60606 Anthony T. Patton, Mgr Phone: (312) 807-2496; Fax: (312) 807-2669	\$ 74.90
ATLANTIC SALT, INC. BID BOND REJECTED 134 Middle St. Lowell MA 01852	\$ 61.40
COMPASS MINERALS INTERNATIONAL 9900 W 109 Overland Park, KS 66210	\$ NO BID

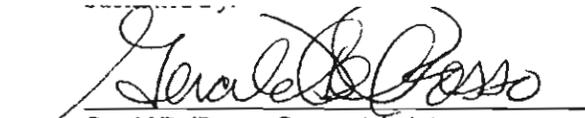
NOTE: Bids were received for Furnishing and Delivering Rock Salt for period Sept 1, 2016 through May 31, 2017. Award is to Cargill with contact information as follows:

CARGILL INC., DEICING TECHNOLOGY BUSINESS \$ 63.56
 24950 Country Club Blvd
 North Olmsted, OH 44070

Contact: Elaine Dembinski, Customer Solutions Specialist
 Phone: (800) 600-7258
 Fax: (440) 716-0763

NOTE: Cooperative Members are responsible for originating their contracts with Mid-Atlantic Salt LLC. through the contact information above


James F. Ferguson, County Counsel


Gerald DelRosso, County Administrator

RE: RESOLUTION AUTHORIZING THE COUNTY EXECUTIVE TO ENTER INTO A CONTRACT WITH CARGILL INC.-DEICING TECHNOLOGY BUSINESS UNIT, 24950 COUNTRY CLUB BOULEVARD, SUITE 450, N. OLMSTED, OH 44070 FOR ROCK SALT.

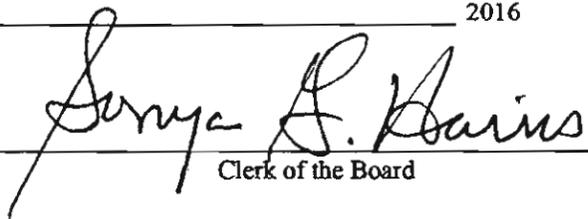
WHEREAS, on May 3, 2011 the Board of Chosen Freeholders adopted resolution #231 authorizing the County of Atlantic to renew the Atlantic County Regional Cooperative Pricing System for the purchase of various commodities with Atlantic County acting as the lead agency, and

WHEREAS, pursuant to advertising for sealed bids which were publicly opened and read for rock salt for the Atlantic County Cooperative #41-ACC, a bid of \$63.56 per ton was submitted by Cargill, Inc., said bid being the lowest responsible bid, and

WHEREAS, this contract has been procured following a sealed bid process which constitutes a "fair and open process" in accordance with the New Jersey Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4 et seq.

I, Sonya G Harris, Clerk of the Board of Chosen Freeholders of the County of Atlantic, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held

on the 2nd day of August 2016

Signed 
Clerk of the Board

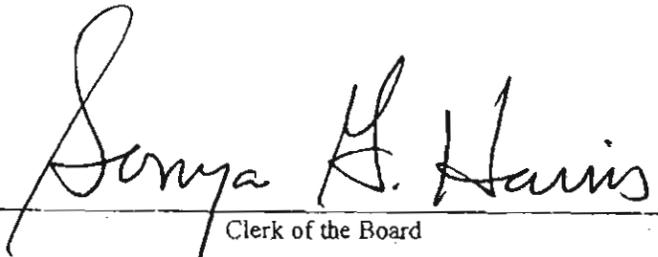
RECORD OF VOTE															
FREEHOLDER	MOVED	SECOND	YES	NO	ABS	REC	AB	FREEHOLDER	MOVED	SECOND	YES	NO	ABS	REC	AB
BERTINO	✓		✓					MARINO							✓
CARMAN		✓	✓					PAULS			✓				
COURSEY			✓					RISLEY			✓				
DASE			✓					FORMICA, Chairman			✓				
KERN			✓												
ABS - Abstain				REC - Recuse				AB - Absent							

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Atlantic that the County Executive is hereby authorized to enter into a contract with the said Cargill, Inc., for the sum not to exceed \$381,360.00 for the period commencing September 1, 2016 through May 31, 2017 to do the work and/or supply the materials as set forth in the contract.

Attached hereto is a certification of funds prepared by the County Treasurer which states that there are available and sufficient legally appropriated funds for the purpose of this contract. If the certification is for less than the full contract amount then payment for the balance of the contract amount is contingent upon appropriation of sufficient funds in the 2016 permanent budget and/or the 2017 temporary and permanent budgets. A copy of the Treasurer's certification(s) shall be filed with the Clerk of the Board of Chosen Freeholders with the original of this resolution.

ADOPTED: *8-2-16*
COUNTY OF ATLANTIC.

b Cargill Inc.-rock salt 2016.doc


Clerk of the Board

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#5

**CERTIFYING THE GOVERNING BODY HAS REVIEWED THE
BEST PRACTICES INVENTORY QUESTIONNAIRE**

WHEREAS, the State of New Jersey 2012 Appropriations Act (P.L. 2012, c.18) requires the Division of Local Government Services to determine how much of each municipality's final 5% allocation of state aid will be disbursed based upon the results of a Best Practices Inventory; and

WHEREAS, this Inventory is a constructive way for the City to consider and embrace a range of best practices that will help improve financial accountability and transparency; and

WHEREAS, the Best Practices Inventory Questionnaire was prepared by the Chief Financial Officer of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that Council has reviewed the 2016 Best Practices Inventory Questionnaire and requests the Municipal Clerk to submit the Best Practices Public Meeting Certification Form to the New Jersey Department of Community Affairs, Division of Local Government Services.

Peter V. Madden
Council President

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the 25th day of October 2016.

Melissa G. Bovera, City Clerk

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016.

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

.....
City Clerk

LFN 2016-13

September 19, 2016

Contact Information

Director's Office

V. 609.292.6613
F. 609.292.9073

Legislative and
Regulatory Affairs

V. 609.292.6110
F. 609.292.9073

Financial Regulation
and Assistance

V. 609.292.4806
F. 609.984.7388

Local Finance Board

V. 609.292.0479
F. 609.633.6243

Mail and Delivery

101 South Broad St.
PO Box 803
Trenton, New Jersey
08625-0803

Web:

www.nj.gov/dca/divisions/dlgs

E-mail: dlgs@dca.nj.gov

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Lt. Governor

Charles A. Richman
Commissioner

Timothy J. Cunningham
Director

CY 2016/SFY 2017 Best Practices Inventory

The State's Fiscal Year 2017 Appropriations Act (P.L. 2016, c.10) requires the Division of Local Government Services ("Division") to determine whether some portion of a municipality's CMPTRA and ETR aid will be withheld based on the results of a Best Practices Inventory ("Inventory") to be completed by each municipality. The Inventory encourages municipalities to embrace practices that promote financial accountability, sound management and transparency. This Local Finance Notice provides guidance on how the Division will implement this statutory requirement.

Municipalities operating on a Calendar Year or Transition Fiscal Year (SFY reversions) must return their completed Inventory to the Division by **Friday, October 21, 2016**. Those municipalities operating on State Fiscal Year budgets must return their completed Inventory by **Friday, April 7, 2017**. Completion and filing instructions are included in an Appendix to this Notice. **As in previous years, the maximum amount of aid that is subject to being withheld by the Division is the full amount of the final aid payment (December 1 for Calendar Year municipalities).**

CY2016/SFY2017 Best Practices Format

Noteworthy changes to this year's Best Practices Inventory include the following:

- The inventory contains 30 questions (reduced from 50 in the prior year's Best Practices.
- "Prospective" answers are not permitted. The only permissible answers are "Yes", "No", and for a limited number of questions "N/A" (not applicable)
- **Municipalities must receive positive credit on a minimum of 22 questions in order to avoid withholding of aid. Given the introduction of several new questions and the reduced overall number of questions, the Division reserves the right to determine withholding percentages upon receiving all completed CY2016 Best Practices Inventories.**

The CY2016/SFY2017 Best Practices Inventory is in the form of an [Excel worksheet](#) that must be filled out and emailed to the Division. Note that the majority of questions focus on statutory requirements and have been asked in some fashion in previous years. **The majority of the questions asked in this year’s Best Practices are also curable, meaning that compliance can be achieved prior to the submission deadline.**

Please read each question carefully. Certain questions may expressly state the circumstances under which a “yes”, “no” or “N/A” answer must be selected, or under what circumstances additional information must be entered in the right column labeled “Comments”. For questions with subparts, a “yes” answer means that the municipality is answering affirmatively to all parts of the question. The municipality must answer “no” if it cannot affirmatively answer all parts of the questions. Weblinks are provided on the bottom of the Inventory to items cited in the following questions: 5, 13, 14, 15, 17, 18, 21, and 24 .

In addition to allowing “yes” or “no” answers, certain questions allow the option of answering “not applicable”. The spreadsheet automatically computes the score, with “not applicable” counted as positive answers for purposes of scoring. **Unlike in prior years, no “prospective” answers will be permitted.**

Questions are color-coded as follows pursuant to their permissible range of answers:

	Red = “Yes”; “No”; and “N/A” answers permissible
	Green = “N/A” answers are NOT permitted

The Division has identified certain questions that should be applicable to all municipalities. As a result, answers of “non-applicable” will not be allowed for those questions color-coded green.

For those questions color-coded red, “Not applicable” is only an appropriate answer if a municipality concludes that the requirement is not possible to meet given the municipality’s circumstances, unless the question specifically limits an “N/A” answer to a particular circumstance. Using “not applicable” requires an explanation of why the question is not applicable in the comment space provided.

Once the municipality’s Best Practices Inventory is transmitted to the Division, the worksheet cannot be amended and resubmitted except by making an appeal to the Director through the process outlined on Page 4.

Permissible answers for questions in each category are set forth below:

Categories	Yes/No	Yes/No/N/A
General Management	1, 3, 4, 7, 8	2, 5, 6, 9
Finance & Audit	13, 15	10, 11, 12, 14, 16
Procurement	19	17, 18
Budget Preparation & Presentation	20	21
Health Insurance	22	23, 24
Personnel	25, 27, 28, 30	26, 29

Certifying to the Best Practices Inventory & Governing Body Acknowledgement

The municipality's Chief Administrative Officer, in addition to the Chief Financial Officer, must certify the Inventory. Space for these certifications is provided on the worksheet. Both officials must provide their certification number for all licenses they have been issued by the Division of Local Government Services. If the certifying official does not possess such a license, the space can be left blank. All certifying officers must type in their names and certification numbers, rather than manually sign and enter same.

Note: The Chief Administrative Officer is the individual, whatever their title, who is in charge of the municipality's day-to-day operations. If a municipality does not have a business administrator or municipal manager, this person would be whatever individual (e.g. municipal clerk, chief financial officer) is charged with this responsibility.

Please be advised that Best Practices responses are subject to random auditing by the Division. Officials that certify Best Practices Inventories containing inaccurate responses may be subject to penalties including the Division taking action against their professional license.

As for the governing body's acknowledgement, the completed form must be an agenda item for discussion at a municipal governing body meeting. The Municipal Clerk must certify **on the worksheet** that the Inventory and the results thereof were or will be discussed at a public meeting, with the inventory results and the certification of same by the chief administrative and financial officers referenced in the meeting minutes. There is no separate certification document for municipal clerks to submit. The purpose of the acknowledgement requirement is to ensure that local officials are apprised of their municipality's Best Practices Inventory response.

Appeals Permitted

The State Appropriations Act permits the Director of the Division of Local Government Services to exercise discretion where the particular circumstances of a municipality warrant. Reasonable accommodations will be considered where circumstances warrant. **As in previous years, the maximum amount of aid that is subject to withholding is the full amount of the final aid payment.**

Municipalities may submit appeals before the submission deadline but not before their Best Practices Inventory is submitted. The Division encourages municipalities that wish to submit an appeal to do so in conjunction with their Inventory submission. Appeals to the Director must be submitted **no later than the close of business Friday October 21, 2016 (or Friday April 7, 2017 for SFY Municipalities).**

Approved: Timothy J. Cunningham, Director

Document	Internet Address
CY2016/SFY2017 Best Practices Worksheet	http://www.nj.gov/dca/divisions/dlgs/programs/best_practices.html

APPENDIX

INSTRUCTIONS TO COMPLETE AND SUBMIT THE CY 2016/SFY 2017 BEST PRACTICE INVENTORY

Step 1 -- Download the Excel spreadsheet from the Division's Best Practice webpage at http://www.nj.gov/dca/divisions/dlgs/programs/best_practices.html. The worksheet is locked and allows access only to relevant fields.

Step 2 – Select Name of Municipality: follow the instruction at the top of the worksheet. (Click in cell C1, then click on the down arrow on the right side of the cell, then choose the name of municipality.)

Step 3 – for each inventory question, click in the “Select” cell in Column C and choose the appropriate response.

For those questions that permit a non-applicable answer, if the answer to a question is “Not Applicable” insert an explanation in the “comment” cell (Column E). The cell can expand to fit the size of the comment.

Step 4 – The Chief Administrative Officer and Chief Financial Officer for the municipality insert their name, certifying to the application's accuracy, and provide any license number that has been issued to them by the Division of Local Government Services. For example, if a certified Chief Financial Officer is also a Certified Tax Collector, their CTC license number should also be provided. Do not manually sign the certification.

The Chief Administrative Officer is the individual, whatever their title, who is in charge of the municipality's day-to-day operations. If a municipality does not have a business administrator or municipal manager, this person would be whatever individual (e.g. municipal clerk, chief financial officer) is charged with this responsibility.

Step 5 – The Municipal Clerk will certify that the Inventory results, and the certification of same by the Chief Administrative Officer and Chief Financial Officer, was discussed with the governing body at a public meeting and will be incorporated into the minutes thereof. Any license number that has been issued to the Clerk by the Division of Local Government Services must be provided. Do not manually sign the certification.

Step 6 – Save the file using the following naming structure: **2016_best_practice_XXXX.xls** and replace **XXXX** with the municipality's 4-digit municipal code # (it appears in Cell B2 after the municipality's name is chosen).

Step 7 – Email the worksheet to: bestpractices@dca.nj.gov. Please include in the Subject Line the name of the municipality and the phrase “Best Practice Submission.”

Email questions concerning completing the worksheet to dlgs@dca.nj.gov with the subject heading “Best Practices Question”. The deadline for submitting the CY 2016 filing is Friday, October 21, 2016; the SFY 2017 deadline is Friday, April 7, 2017.

Best Practices Worksheet CY 2016/SFY2017

Ocean City City (Cape May)			
0508		Please see Color Key at bottom of sheet for limits on answers	
Answer	Question	Comments	
General Management - GM			
1	Yes	Has your municipality 1) explored all potential shared service opportunities; and 2) filed a copy of all shared service agreements presently in effect for which it provides the service, along with any amendments thereto, with the Division (excluding cooperative purchasing agreements governed by the Local Public Contracts Law)? In the Comments section, please identify all explored all potential shared service opportunities, whether an agreement resulted and, where no agreement was reached, the reason(s) why.	
2	Yes	Has your municipality adopted a written vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? Only answer "N/A" if your municipality does not have any municipally-owned vehicles.	
3	No	Active monitoring management of a municipality's ratable base is fundamental to helping ensure fiscal stability. Does your municipality have an established written policy requiring its tax assessor to notify the chief financial officer and the governing body of all tax appeals upon filing, but no later than June 1st each year?	This happens in practice but it's not an actual written policy
4	Yes	Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?	
5	Yes	A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at http://www.nj.gov/dep/floodcontrol/about.htm . <u>Does your municipality have, or has your municipality made an application to FEMA for, a Community Rating System ranking of at least Class 9?</u>	

Best Practices Worksheet CY 2016/SFY2017

Ocean City City (Cape May)			
0508		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
6	N/A	The "Director's Ratio" (the average ratio of assessed to true market value) for each municipality as determined by the Director of the Division of Taxation, in the Table of Equalized Valuations promulgated annually pursuant to <u>N.J.S.A. 54:1-35.1</u> . A Director's Ratio of lower than 85 percent generally denotes lack of uniformity in assessments and indicates a need for revaluation. <u>N.J.A.C. 18:12A-1.14</u> . <u>If the ratio of assessed values to market values in your municipality is presently less than 85%, has your municipality at minimum awarded a contract for the updating of tax maps and earmarked funds in its budget for the hiring of relevant firms and/or professionals?</u>	The City's ratio is not less than 85%
7	Yes	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. Compliance by local elected officials is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2016 that covers the 2015 calendar year?</u>	
8	Yes	While outside employment by municipal officials can sometimes be acceptable, it is imperative that no conflicts of interest impinge on municipal governance. Does your municipality have 1) an established documented process requiring department heads to submit notice of outside employment, and 2) upon receiving such notice, does your municipality have a documented process within its human resources function to determine whether or not a conflict of interest exists?	
9	N/A	Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of an authority is often appropriate, and many authorities successfully fulfill their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. <u>N.J.S.A. 40A:5A-20</u> allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether their existing authorities 1) continue to serve the public interest, and 2) are more efficient than other potential alternatives in providing services and financing public facilities. <u>Within the past year, 1) has the above-referenced discussion appeared as a listed agenda item on a scheduled governing body meeting, and 2) do the findings and conclusion appear in publicly-available meeting minutes? Please identify the meeting date under "Comments".</u>	The City does not run any authorities
Finance & Audit - FA			

Best Practices Worksheet CY 2016/SFY2017

Ocean City City (Cape May)			
0508		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
10	N/A	Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. Have all audit findings from the 2014 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2015 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings in 2014.	The City has no audit findings
11	Yes	Payments In Lieu of Taxed (PILOTs) are often used as a tool for economic development. It is imperative that municipalities monitor PILOT agreements to ensure recipients complying with all agreement terms, including but not limited to timely payment and reporting. Does your municipality 1) have an official designated to monitor exemptions granted pursuant to the Long-Term Tax Exemption Law (N.J.S.A. 40A:20-1 et seq.) and Five-Year Exemptions/ Abatements granted pursuant to N.J.S.A. 40A:21-1 et seq., and 2) have in place a documented process for ensuring compliance with the terms of each PILOT agreement?	
12	Yes	<u>N.J.S.A. 40A:5-4</u> requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. Further, <u>N.J.S.A. 40A:5-6</u> requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. <u>Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division?</u> You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.	
13	Yes	Pursuant to <u>N.J.S.A. 40A: 2-40</u> , the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u>	
14	Yes	Local Finance Notice 2014-09 contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in Local Finance Notice 2014-09?</u>	

Best Practices Worksheet CY 2016/SFY2017

Ocean City City (Cape May)			
0508		Please see Color Key at bottom of sheet for limits on answers	
	Answer	Question	Comments
15	Yes	The Prompt Payment Law, enacted as P.L. 2006 c.96, establishes timing standards for the payment of obligations under a wide range of construction-related contracts. The law seeks to ensure that contractors submitting bills for completed work are paid on a timely, established schedule, and that the full chain of subcontractors receive timely payment from their hiring contractor. Local Finance Notice 2006-21 discusses the law and its impact on local governments. <u>Have your municipality's claim payment procedures been reviewed by legal counsel and appropriate municipal staff to ensure compliance with the Prompt Payment Law?</u>	
16	Yes	While the issuance and renewal of bond anticipation notes can be a reasonable and prudent financing mechanism, failing to take advantage of low interest rates on permanent financing can cause municipalities to incur unnecessary carrying costs and inflated costs of issuance. Has your municipality evaluated its outstanding bond anticipation notes and developed a strategy to move toward permanent financing?	
Procurement - P			
17	Yes	Pursuant to <u>N.J.S.A. 52:15C-10(a)</u> , municipalities (among other government entities) must notify the State Comptroller within no later than 20 business days of awarding most contracts greater than \$2 million but less than \$10 million. For contracts \$10 million or more, <u>N.J.S.A. 52:15C-10(b)</u> requires written notification to the State Comptroller of any negotiation or solicitation no later than 30 days before advertisement; from which point the State Comptroller has 30 days to approve the procurement moving forward unless said period is waived. Further information on the law and applicable forms is available on the State Comptroller's website. <u>Did your municipality comply with the notice and approval provisions of N.J.S.A. 52:15C-10 in the prior year?</u>	
18	Yes	Pursuant to <u>N.J.S.A. 40A:11-25</u> , the Director of the Division of Local Government Services must approve all prequalification regulations enacted by contracting units subject to the Local Public Contracts Law. Prequalification requirements can be fixed according to experience, financial ability, capital, and equipment. Absent Director approval, bid prequalification regulations are of no force and effect and may not be required as a condition of bid acceptance on any public contract. Local Finance Notice 2016-12 goes into further detail concerning prequalification regulations under the Local Public Contracts Law. Is your municipality following the process set forth in <u>N.J.S.A. 40A:11-25</u> , including seeking Director approval prior to implementing and enforcing all prequalification regulations? "N/A" is only applicable where the municipality has not adopted any prequalification regulations.	

Best Practices Worksheet CY 2016/SFY2017

Ocean City City (Cape May)		
0508		<i>Please see Color Key at bottom of sheet for limits on answers</i>
Answer	Question	Comments
19	Yes N.J.S.A. 40A:11-5 (a)(i) states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [] municipality...". <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u>	
Budget Preparation and Presentation - BP		
20	Yes N.J.A.C. 5:30-3.8(a) requires that the introduced annual municipal budget incorporate a User-Friendly Budget section. Is your municipality providing the public with its introduced User-Friendly Budget at least one week prior to the date of the public hearing on adopting the annual budget?	
21	Yes Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). <u>Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2015-27?</u> This question may only be answered N/A if your municipality is under State Supervision or if the Division instructed the municipality to delay budget adoption.	
Health Insurance - HI		
22	Yes Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.	
23	Yes Is your municipality collecting at least the amount set forth by the Chapter 78 Grid for health benefit contributions (or 1.5% of base salary, whichever is greater) for all officers and employees?	

Best Practices Worksheet CY 2016/SFY2017

Ocean City City (Cape May)			
0508		Please see Color Key at bottom of sheet for limits on answers	
	Answer	Question	Comments
24	Yes	<p>Payments for waivers filed before May 21, 2010, and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments lower than the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. <u>Does your municipality 1) refrain from paying waiver payments in excess of the statutory maximum; 2) deduct employee healthcare contribution obligations from the total premium cost when calculating waiver payments; and 3) refrain from incorporating healthcare waiver payments in any labor agreement?</u> "N/A" is only applicable where the municipality has a policy of not making payments in lieu of health benefits.</p>	
Personnel - PE			
25	Yes	<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with labor counsel for more detailed guidance). Exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period. <u>Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?</u></p>	
26	No	<p><u>For any employees covered by a collective bargaining agreement, has your municipality instituted a policy to not compensate said employees for sick leave accumulated after a certain date?</u> If such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining, your answer can be "N/A". If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.</p>	
27	No	<p>Has your municipality instituted a written policy to not compensate non-union employees for sick leave accumulated after a certain date?</p>	

Best Practices Worksheet CY 2016/SFY2017

Ocean City City (Cape May)			
0508		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
28	Yes	Has your municipality adopted an ordinance, resolution, regulation or written policy eliminating longevity awards, bonuses or payments for non-union employees?	
29	No	<u>For any employees covered by a collective bargaining agreement, has your municipality eliminated all longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing any longevity awards, bonuses or payments for employees hired before a specified date?</u> The answer to this question can be "N/A" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. If answering "N/A", the municipality must identify under "Comments" each such provision imposed by an arbitrator, along with the status of the collective bargaining negotiations to eliminate each such provision.	
30	Yes	Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, safety, violence, and harassment to vacation and sick days, holidays, use of township vehicles, smoking and political activity, among others. <u>Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting at which the personnel manual was adopted or updated.</u>	
	0	Select	
	23	Yes	
	4	No	
	3	N/A	
	30	Total Answered:	
	26	Score (Yes + N/A)	
	87%	Score %	
Chief Administrative Officer's Certification			
I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.			Certification #(s)
Name & Title			Date

Best Practices Worksheet CY 2016/SFY2017

		Ocean City City (Cape May)	
0508		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments	
	James V. Mallon, Business Administrator	10/21/2016	
	Chief Financial Officer's Certification		
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)	
		N-0651	
	Name	Date	
	Frank Donato III	10/21/2016	
	Municipal Clerk's Certification		
	I hereby certify that the Governing Body of the City of Ocean City in the County of Cape May discussed/will discuss the CY 2016/SFY 2017 Best Practice Inventory as completed herein at a public meeting on 10/25/16, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.	Certification #(s)	
		C-1662	
	Name	Date	
	Melissa G. Bovera	10/21/2016	
	Red = "Yes; "No"; "N/A answers permitted		
	Green = Only "Yes" and "No" answers permitted		
	Question	Table of Weblinks	
	5	http://www.fema.gov/national-flood-insurance-program-community-rating-system	
	5	http://www.nj.gov/dep/floodcontrol/about.htm	
	13	http://www.nj.gov/dca/divisions/dlqs/lfns/13/2013-3.pdf	
	14	http://www.nj.gov/dca/divisions/dlqs/lfns/14/2014-09.pdf	
	15	http://www.nj.gov/dca/divisions/dlqs/lfns/06/2006-21.doc	
	17	http://www.nj.gov/comptroller/compliance/index.html	
	18	http://www.nj.gov/dca/divisions/dlqs/lfns/16/2016-12.pdf	
	21	http://www.nj.gov/dca/divisions/dlqs/lfns/15/2015-27.pdf	
	24	http://www.nj.gov/dca/divisions/dlqs/lfns/10/2010-12.doc	
	24	http://www.nj.gov/dca/divisions/dlqs/lfns/16/2016-10.pdf	

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#6

**AMENDING THE 2016 BUDGET OF THE CITY OF OCEAN CITY TO INCLUDE
ADDITIONAL REVENUE FROM THE DEPARTMENT OF THE TREASURY, STATE OF
NEW JERSEY, DIVISION OF CRIMINAL JUSTICE 2016 BODY ARMOR**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the Local share of the above referenced grant is zero; and

NOW, THEREFORE, BE IT RESOLVED that the City of Ocean City hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$5,151.52 which item is now available as a revenue from:

GENERAL REVENUES

Miscellaneous Revenue-Section F
Special Items of General Revenue Anticipate with
Prior Written Consent of the Director of Local
Government Services:

Public and Private Revenue Offset with Appropriations

Division of Criminal Justice: 2016 Body Armor\$5,151.52

pursuant to the provisions of Statute; and

BE IT FURTHER RESOLVED that a like sum of \$5,151.52 be and the same is hereby appropriated under the caption of:

8. GENERAL APPROPRIATIONS

(A) Operations-Excluded from "CAPS"
Public and Private Programs Offset by Revenues

Division of Criminal Justice: 2016 Body Armor.....\$5,151.52

BE IT FURTHER RESOLVED that a copy of this resolution be certified and submitted electronically to the Director of Local Government Services for approval; and

BE IT FINALLY RESOLVED that this amendment be published in the Sentinel Ledger in the issue October 26, 2016.

Peter V. Madden,
Council President

FILES/Chapter 159 2016 Body Armor Grant

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of

said Council duly held on the day of 2016.

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

City Clerk

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#7

**AUTHORIZING THE RELEASE OF A PERFORMANCE GUARANTEE FOR A
CONSTRUCTION PROJECT AT 34 CORINTHIAN AVENUE
BLOCK 6, LOT 28.05, PROJECT #13-031PMSP**

WHEREAS, Robert and Karen Graham, have posted a performance guarantee for construction of an approved site plan at 34 Corinthian Avenue, Block 6, Lot 28.05 also known as application number 13-031PMSP. This application was submitted for approval to the Planning Board on November 6, 2013; and

WHEREAS, the Planning Board Office has issued a final inspection approval report dated October 6, 2016, indicating that the above mentioned project has been installed in compliance with the approved site plan; and

WHEREAS, the Planning Board of the City of Ocean City has recommended the release of the performance guarantee in the amount of \$7,321.20; and

WHEREAS, the Planning Board recommends that a cash portion of the performance guarantee in the amount of \$732.12 be held or a bond or other type of surety approved by the City Solicitor, in the amount of 10% of the performance guarantee be posted for a period of two (2) years from the date of the release of the performance guarantee; and

NOW, THEREFORE, BE IT RESOLVED that the Director of Finance is authorized to release the performance bond in the amount of \$7,321.20.

Frank Donato III,
Chief Financial Officer

Peter V. Madden,
Council President

Files//Robert and Karen Graham Performance Guarantee Release 13-031PMNSP

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016.

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

City Clerk

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION

#8

AUTHORIZING THE PAYMENT OF CLAIMS

WHEREAS, N.J.S.A. 40A: 5-17 entitled "Approval and Payment of Claims and Required General Books of Account" generally sets forth the manner in which claims against municipalities are to be handled; and

WHEREAS, the attached bill list represent claims against the municipality for period including October 8, 2016 to October 21, 2016

WHEREAS, the attached PCARD check register represents paid claims against the municipality for the period of August 1, 2016 to August 31, 2016

NOW, THEREFORE, BE IT RESOLVED that the attached bill list is approved for payment.

Frank Donato III
Chief Financial Officer

Peter V. Madden
Council President

FILES/AUTHORIZING THE PAYMENT OF CLAIMS - 10.08.16 TO 10.21.16.doc

Offered by Seconded by

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the day of 2016.

NAME	AYE	NAY	ABSENT	ABSTAINED
Barr	_____	_____	_____	_____
Bergman	_____	_____	_____	_____
DeVlieger	_____	_____	_____	_____
Hartzell	_____	_____	_____	_____
Madden	_____	_____	_____	_____
McClellan	_____	_____	_____	_____
Wilson	_____	_____	_____	_____

City Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00532	03/11/16	ACTIO	ACTION SUPPLY, INC.	Open	410.48	0.00	
16-00566	03/16/16	CLANE	CHRISTINE LANE	Open	2,555.28	0.00	
16-00594	03/21/16	THOMASMI	THOMAS G.SMITH, ESQ.	Open	455.00	0.00	B
16-00603	03/21/16	AGUZZO	A. GUZZO LANDSCAPING LLC	Open	2,141.70	0.00	B
16-00604	03/21/16	ATLLA	ATLANTIC LAWN CARE LLC	Open	3,199.56	0.00	B
16-00719	04/08/16	ACTENGIN	ACT ENGINEERS INC	Open	37,615.80	0.00	
16-00724	04/08/16	STRAGA B	STRAGA BROTHERS INC	Open	72,707.18	0.00	B
16-00798	04/12/16	CAPRI	CAPRIONI PORTABLE TOILETS, INC	Open	314.00	0.00	
16-00840	04/20/16	RUDERMAN	RUDERMAN AND GLICKMAN, PC.	Open	10,138.00	0.00	B
16-00880	04/22/16	LUMBERMA	LUMBERMAN ASSOCIATES	Open	16,857.60	0.00	
16-00882	04/22/16	ACTIO	ACTION SUPPLY, INC.	Open	50.00	0.00	B
16-01093	05/06/16	OCHIS	OCEAN CITY HISTORICAL MUSEUM	Open	25,000.00	0.00	
16-01154	05/16/16	CAPRI	CAPRIONI PORTABLE TOILETS, INC	Open	78.50	0.00	
16-01211	05/24/16	CAPRI	CAPRIONI PORTABLE TOILETS, INC	Open	192.00	0.00	
16-01237	05/26/16	OCPET	OCEAN CITY PETTY CASH ACCOUNT	Open	225.06	0.00	
16-01451	06/17/16	DTOAL	DONALD A. TOAL JR	Open	78.00	0.00	B
16-01480	06/23/16	RUNTHEDA	RUN THE DAY	Open	5,272.68	0.00	
16-01503	06/28/16	MASER	MASER CONSULTING PA	Open	3,220.00	0.00	
16-01527	06/28/16	SCHIAVON	FRED M. SCHIAVONE CONST., INC.	Open	8,892.06	0.00	
16-01703	07/18/16	BRUCE005	BRUCE HENDERSON	Open	341.00	0.00	
16-01726	07/20/16	ACTENGIN	ACT ENGINEERS INC	Open	10,268.35	0.00	B
16-01761	07/26/16	CALAFATI	MICHAEL CALAFATI ARCHITECT,LLC	Open	2,092.50	0.00	B
16-01782	07/26/16	CANONSOL	CANON SOLUTIONS AMERICA, INC	Open	1,424.08	0.00	
16-01908	08/05/16	RALLYE	RALLYE PRODUCTIONS, INC.	Open	480.95	0.00	
16-01938	08/12/16	BSN	BSN SPORTS, INC	Open	1,789.90	0.00	
16-01942	08/12/16	ROCKEYMO	ROCKY MOUNTAIN TRACKING	Open	2,074.00	0.00	
16-01967	08/16/16	STRAGA B	STRAGA BROTHERS INC	Open	72,707.18	0.00	
16-01977	08/18/16	TASERINT	TASER INTERNATIONAL, INC.	Open	1,084.88	0.00	
16-01978	08/18/16	CANDORIS	CANDORIS TECHNOLOGIES, LLC	Open	3,097.48	0.00	
16-02105	08/30/16	CODYS	CODY'S POWER EQUIPMENT	Open	1,217.57	0.00	
16-02114	08/30/16	RICHF	RICH FIRE PROTECTION	Open	3,262.00	0.00	
16-02115	08/30/16	TORTORIC	TORTORICE CONTRACTORS, INC.	Open	3,495.00	0.00	
16-02128	08/30/16	PATCARR	SHAMROCK LASER ENGRAVING &	Open	760.98	0.00	
16-02169	09/06/16	PYRROSMI	MICHAEL PYRROS	Open	50.00	0.00	
16-02178	09/06/16	DEPT	DEPTCOR	Open	560.00	0.00	
16-02197	09/09/16	RIVERSID	RIVERSIDE SHELL, INC.	Open	425.00	0.00	
16-02199	09/09/16	FRALING	FRALINGER ENGINEERING PA	Open	2,436.00	0.00	B
16-02202	09/09/16	FRALING	FRALINGER ENGINEERING PA	Open	892.50	0.00	B
16-02206	09/09/16	GEICONSU	GEI CONSULTANTS, INC	Open	3,000.00	0.00	
16-02249	09/15/16	ACTENGIN	ACT ENGINEERS INC	Open	39,228.82	0.00	
16-02252	09/16/16	THESTORE	THE STORAGE INN	Open	144.00	0.00	
16-02253	09/16/16	INTERS	INTERSTATE AERIALS LLC	Open	510.00	0.00	
16-02257	09/16/16	GABELM	MARY ANN GABEL	Open	49.00	0.00	
16-02266	09/16/16	CENTRALT	CENTRAL TURF & IRRIGATION SUPP	Open	1,670.40	0.00	
16-02267	09/16/16	CMCMU	C.M.C.M.U.A.	Open	450.00	0.00	
16-02269	09/16/16	NJRPA	NJRPA	Open	400.00	0.00	
16-02273	09/16/16	SUSTAINA	SUSTAINABLE JERSEY	Open	140.00	0.00	
16-02274	09/16/16	SUSTAINA	SUSTAINABLE JERSEY	Open	105.00	0.00	
16-02884	09/26/16	OCLACROS	OCEAN CITY GIRLS LACROSSE	Open	1,000.00	0.00	
16-02885	09/26/16	DEPT	DEPTCOR	Open	63.00	0.00	
16-02888	09/26/16	HOBO	ORIGINAL HOBO BAND, INC.	Open	1,000.00	0.00	
16-02894	09/26/16	BATASTI	JON D BATASTINI	Open	200.00	0.00	
16-02896	09/27/16	NJSLOM	NJ STATE LEAGUE OF	Open	165.00	0.00	
16-02897	09/27/16	MGL	MGL PRINTING SOLUTIONS	Open	198.50	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-02931	09/27/16	DECOTIIS	DECOTIIS, FITZPATRICK & COLE	9 BEACH ROAD CONDEMNATION	Open	1,228.30	0.00
16-02932	09/27/16	COSTIGAN	RICHARD COSTIGAN		Open	10.00	0.00
16-02945	09/28/16	JOHNESAN	JOHN E SANDS ARBITRATOR &		Open	1,078.91	0.00
16-02948	09/29/16	NJSLOM	NJ STATE LEAGUE OF COUNCIL DELEGATE NJSLOM		Open	80.00	0.00
16-02952	09/29/16	NJSLOM	NJ STATE LEAGUE OF LEAGUE CONVENTION 2016		Open	120.00	0.00
16-02962	09/29/16	MUNIW	MUNICIPAL WELFARE ASSOCIATION		Open	70.00	0.00
16-02967	09/29/16	TOALL	LISA C TOAL		Open	84.00	0.00
16-02970	09/29/16	BEACHCAR	BEACHCARTSUSA		Open	1,709.30	0.00
16-02975	09/29/16	HUBER	HUBER LOCKSMITHS, INC		Open	225.00	0.00
16-02977	09/29/16	FLYING J	FLYING J METAL ART & FABRICATI	fix and repair steps for truck	Open	1,400.00	0.00
16-02978	09/29/16	VICKERS	VICKERS CONSULTING SERVICES, INC		Open	600.00	0.00
16-02979	09/29/16	77MEISEN	BRENT MEISENHELTER	reimburse for school	Open	1,264.11	0.00
16-02980	09/29/16	PAC	PAC INDUSTRIES	fix commercial washer	Open	333.25	0.00
16-02997	09/30/16	MIDAT005	MID-ATLANTIC RESCUE SYSTEM	NEW rib - BOAT TO REPLACEXIST	Open	17,500.00	0.00
16-02999	09/30/16	NJPO	NJ PLANNING OFFICIALS	MANDATORY TRAINING	Open	168.00	0.00
16-03003	09/30/16	NJDE2	NJ DEPT. OF ENVIRONMENTAL		Open	300.00	0.00
16-03004	09/30/16	BRIGHTLE	BRIGHT IDEA LED INC		Open	490.00	0.00
16-03005	09/30/16	ARBORDAY	ARBOR DAY FOUNDATION		Open	50.00	0.00
16-03006	09/30/16	TRINITY	TRINITY UNITED METHODIST CHURCH	CONTRIBUTION	Open	500.00	0.00
16-03010	10/03/16	NAPAAUTO	SEAVILLE NAPA AUTO PARTS	031212GPC	Open	16.46	0.00
16-03018	10/06/16	JPBAINBR	J. P. BAINBRIDGE & ASSOC., INC	1-7 NINTH ST/19 W NINTH ST	Open	5,400.00	0.00
16-03020	10/06/16	OCTHEATR	OCEAN CITY THEATRE COMPANY		Open	9,314.75	0.00 B
16-03022	10/06/16	ACTIONUN	ACTION UNIFORM CO., L.L.C		Open	990.00	0.00
16-03025	10/06/16	GLOBALPO	GLOBAL POLICE SOLUTION		Open	295.00	0.00
16-03037	10/11/16	BULLOCKM	MARY BULLOCK	REFUND/ OC POPS CONCERT	Open	50.00	0.00
16-03038	10/11/16	COLEM	MARGARET COLE	REFUND/ OC POPS CONCERT	Open	54.00	0.00
16-03039	10/11/16	CONWAYM	MAUREEN CONWAY	REFUND/ OC POPS CONCERT	Open	54.00	0.00
16-03040	10/11/16	GACKENBA	JOSEPH GACKENBACH	REFUND/ OC POPS CONCERT	Open	50.00	0.00
16-03042	10/11/16	GOLDSTE	IDA GOLDSTEIN	REFUND/ OC POPS CONCERT	Open	50.00	0.00
16-03043	10/11/16	MYERSD	DIANA MYERS	REFUND/ OC POPS CONCERT	Open	50.00	0.00
16-03044	10/11/16	PAINEC	CHARLES PAINE	REFUND/ OC POPS CONCERT	Open	81.00	0.00
16-03046	10/11/16	ZIEVD	DEBBY ZIEV	REFUND/ OC POPS CONCERT	Open	40.00	0.00
16-03047	10/11/16	KAUFFM	MARILYN KAUFF	REFUND/ OC POPS CONCERT	Open	40.00	0.00
16-03048	10/11/16	GLAZIERH	HELENE GLAZIER	REFUND/ OC POPS CONCERT	Open	50.00	0.00
16-03054	10/11/16	COOC	CITY OF OCEAN CITY	LIFE GUARD PENSION 2016	Open	150,000.00	0.00
16-03056	10/12/16	CAROLINA	CAROLINA CARPORTS, INC.		Open	8,075.00	0.00
16-03057	10/12/16	98RUM	LISA RUMER	REIMBURSEMENT FOR 2016 HALF	Open	851.00	0.00
16-03058	10/12/16	CRUZA	CRUZAN'S TRUCK SERVICE INC.	AUTHORIZED FREIGHTLINER PARTS	Open	1,580.44	0.00
16-03066	10/12/16	HOLLYPRO	HOLLY PROPERTIES		Open	1,400.00	0.00
16-03068	10/12/16	OCREC	O.C. RECREATION TRUST FUND		Open	1,000.00	0.00
16-03071	10/12/16	BROWN	BROWN'S AWNING CO.	'fall takedown	Open	267.00	0.00
16-03073	10/12/16	MYERSL	LYNDA MYERS	REFUND/ OC POPS CONCERT	Open	50.00	0.00
16-03074	10/12/16	HOPEK	KATELYN HOPE		Open	75.00	0.00
16-03076	10/12/16	ANJR	ASSOCIATION OF NEW JERSEY	Recycling Symposium	Open	115.00	0.00
16-03077	10/12/16	JPBAINBR	J. P. BAINBRIDGE & ASSOC., INC	OC V KAZANJIAN	Open	5,940.00	0.00
16-03097	10/14/16	BRADLEYG	GREG BRADLEY		Open	150.00	0.00
16-03099	10/18/16	COPIE	COPIERS PLUS, INC.		Open	79.95	0.00
16-03100	10/18/16	CHAPMAN	CHAPMAN FORD LINCOLN MERCURY	79166	Open	114.60	0.00
16-03101	10/18/16	ORCHA	ORCHARD'S HYDRAULIC SERVICE, INC	85851	Open	425.21	0.00
16-03102	10/18/16	NAPAAUTO	SEAVILLE NAPA AUTO PARTS	031212GPC	Open	382.28	0.00
16-03103	10/18/16	PRSCENTR	PRS CENTRALIZED LUBRICATION		Open	488.30	0.00
16-03104	10/18/16	FARMRITE	FARM-RITE, INC	76922	Open	673.47	0.00
16-03105	10/18/16	PEACC	PEACH COUNTRY TRACTOR, INC.	76911	Open	95.66	0.00
16-03106	10/18/16	NAPAAUTO	SEAVILLE NAPA AUTO PARTS	031212GPC	Open	362.83	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-03107	10/18/16	SPARKELE	SPARK ELECTRIC SERVICE, INC	Open	465.35	0.00	
16-03108	10/18/16	BURKECHE	BURKE CHEV BUICK PONTIAC CADI 79158	Open	233.39	0.00	
16-03109	10/18/16	BESTT	MILLEVOI/BEST TIRE, INC. 82527	Open	196.58	0.00	
16-03193	10/19/16	SHOEM	SHOEMAKER LUMBER COMPANY, INC	Open	137.43	0.00	
16-03194	10/19/16	NAPAAUTO	SEAVILLE NAPA AUTO PARTS 031212GPC	Open	702.35	0.00	
16-03195	10/19/16	NAPAAUTO	SEAVILLE NAPA AUTO PARTS 031212GPC	Open	536.84	0.00	
16-03202	10/20/16	GRAHAMRO	ROBERT AND KAREN GRAHAM ESCROW 13-031PMSP	Open	7,321.20	0.00	
Total Purchase Orders: 165		Total P.O. Line Items: 0		Total List Amount:	1,341,633.02	Total Void Amount:	0.00

October 14, 2016
03:46 PM

CITY OF OCEAN CITY
Check Register By Check Id

Page No: 1

ISSUED OUTSIDE BILL LIST

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 88515 to 88515
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
88515	10/14/16	NJDEP2 TREASURER STATE OF NEW JERSEY	500.00		3955

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	500.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	500.00	0.00

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 7671 to 7751
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
7671	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03111	1	1800WHEELCHAIR.COM - Purchase	25.77	6-01-20-090-259	Budget		2 1
				C/S-PUBLIC RELATIONS MUSIC PIER OPERATNS			
7672	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03112	1	#02649 ACME - Purchase	30.94	6-01-20-098-259	Budget		3 1
				C/S-AQUATIC & FITNESS MINOR APPARATUS			
16-03112	2	#02649 ACME - Purchase	34.62	6-01-20-098-259	Budget		4 1
				C/S-AQUATIC & FITNESS MINOR APPARATUS			
			<u>65.56</u>				
7673	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03113	1	ACTION UNIFORMS LLC - Purchase	2,084.00	C-04-55-297-605	Budget		5 1
				EQUIPMENT - MISC GENERAL			
16-03113	2	ACTION UNIFORMS LLC - Purchase	2,155.00	C-04-55-297-605	Budget		7 1
				EQUIPMENT - MISC GENERAL			
16-03113	3	ACTION UNIFORMS LLC - Purchase	2,228.00	C-04-55-297-605	Budget		6 1
				EQUIPMENT - MISC GENERAL			
16-03113	4	ACTION UNIFORMS LLC - Purchase	2,049.00	C-04-55-297-605	Budget		8 1
				EQUIPMENT - MISC GENERAL			
16-03113	5	ACTION UNIFORMS LLC - Purchase	2,219.00	C-04-55-297-605	Budget		224 1
				EQUIPMENT - MISC GENERAL			
16-03113	6	ACTION UNIFORMS LLC - Purchase	1,278.00	C-04-55-297-605	Budget		225 1
				EQUIPMENT - MISC GENERAL			
			<u>12,013.00</u>				
7674	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03114	1	ADVANTAGE RENTAL SAL - Purcha	39.76	6-01-25-770-259	Budget		9 1
				PS/FIRE-MINOR APPARATUS			
16-03114	2	ADVANTAGE RENTAL SAL - Purcha	72.47	6-01-25-770-259	Budget		10 1
				PS/FIRE-MINOR APPARATUS			
16-03114	3	ADVANTAGE RENTAL AND SALE - Pu	65.40	6-01-25-770-259	Budget		11 1
				PS/FIRE-MINOR APPARATUS			
16-03114	4	ADVANTAGE RENTAL SAL - Purcha	127.81	6-01-25-770-259	Budget		12 1
				PS/FIRE-MINOR APPARATUS			
16-03114	5	ADVANTAGE RENTAL AND SALE - Pu	1,073.21	C-04-55-274-402	Budget		13 1
				STORM TRUCK			
			<u>1,378.65</u>				
7675	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03115	1	AMAZON MKTPLACE PMTS - Purchas	121.78	6-01-25-740-233	Budget		14 1
				PS/POLICE-EQUIP MAINT&REPAIR			
16-03115	2	AMAZON MKTPLACE PMTS - Purchas	121.78	6-01-25-740-233	Budget		15 1
				PS/POLICE-EQUIP MAINT&REPAIR			
16-03115	3	AMAZON MKTPLACE PMTS - Purchas	232.68	6-01-25-740-233	Budget		16 1
				PS/POLICE-EQUIP MAINT&REPAIR			
16-03115	4	AMAZON MKTPLACE PMTS - Purchas	121.00	6-01-25-770-265	Budget		17 1
				PS/FIRE-EQUIPMENT OUTLAY			
16-03115	5	AMAZON MKTPLACE PMTS - Purchas	108.00	6-01-25-740-233	Budget		226 1
				PS/POLICE-EQUIP MAINT&REPAIR			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
7675		BANK OF AMERICA							
		Continued							
16-03115	6	AMAZON.COM AMZN.COM/BILL - Pur	14.28	6-01-25-740-233	Budget		18	1	
				PS/POLICE-EQUIP MAINT&REPAIR					
16-03115	7	Amazon.com - Purchase	24.75	6-01-25-740-233	Budget		19	1	
				PS/POLICE-EQUIP MAINT&REPAIR					
			<u>744.27</u>						
7676	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03116	1	SUPPLYWORKS CORP - Purchase	1,199.88	6-01-26-825-259	Budget		20	1	
				CITY WIDE - MINOR APPARATUS					
16-03116	2	SUPPLYWORKS CORP - Purchase	291.63	6-01-26-825-259	Budget		21	1	
				CITY WIDE - MINOR APPARATUS					
16-03116	3	SUPPLYWORKS CORP - Purchase	4,930.00	6-01-26-825-259	Budget		22	1	
				CITY WIDE - MINOR APPARATUS					
16-03116	4	SUPPLYWORKS CORP - Purchase	5,009.12	6-01-26-825-259	Budget		23	1	
				CITY WIDE - MINOR APPARATUS					
16-03116	5	SUPPLYWORKS CORP - Purchase	4,611.83	6-01-26-825-259	Budget		24	1	
				CITY WIDE - MINOR APPARATUS					
16-03116	6	SUPPLYWORKS CORP - Purchase	47.82	6-01-20-098-259	Budget		25	1	
				C/S-AQUATIC & FITNESS MINOR APPARATUS					
16-03116	7	SUPPLYWORKS CORP - Purchase	276.84	6-01-26-825-259	Budget		26	1	
				CITY WIDE - MINOR APPARATUS					
			<u>16,367.12</u>						
7677	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03117	1	ATLANTIC IRRIGATION SPE - Irrig	247.09	6-01-26-830-259	Budget		27	1	
				FACILITY MAINTENANCE - MINOR APPARATUS					
7678	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03118	1	AVALONIX GROUP INC - Purchase	347.19	6-01-20-046-259	Budget		28	1	
				ADMIN/INFO TECHNOLOGY-MINOR APPARATUS					
7679	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03119	1	B&H led mount court	232.45	C-04-55-294-601	Budget		29	1	
				COMMUNICATIONS UPGRADES					
7680	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03120	1	BANTLE'S BANNERS AND SIGN - Pu	2,261.00	T-12-56-173-033	Budget		30	1	
				RECREATION TRUST PROGRAMS					
7681	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03121	1	MILLEVOI BEST TIRE INC - Purch	291.36	6-01-25-770-259	Budget		31	1	
				PS/FIRE-MINOR APPARATUS					
7682	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03122	1	SQ BIG TIME PARTY - Purchase	645.00	T-12-56-173-033	Budget		32	1	
				RECREATION TRUST PROGRAMS					
7683	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03123	1	BOW WOW WASTE - Purchase	799.00	T-12-56-171-012	Budget		33	1	
				RESERVE FOR DOG LIC-EXPEND.					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
7684	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03124	1	BPS EXPRESS - HVAC Refrigerant	2,248.92	6-01-26-830-259	Budget		34 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03124	2	BPS EXPRESS - Purchase	40.00	6-01-20-080-249	Budget		35 1
				COMMUNITY SERVICE /CONST CODE - OFF SUPP			
			<u>2,288.92</u>				
7685	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03125	1	BRICKS R US - Purchase	34.00	T-12-56-173-023	Budget		36 1
				RECREATION TRUST- CREATE A MEMORY			
16-03125	2	BRICKS R US - Purchase	19.00	T-12-56-173-023	Budget		37 1
				RECREATION TRUST- CREATE A MEMORY			
			<u>53.00</u>				
7686	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03126	1	BSN SPORT SUPPLY GROUP - Purch	705.97	6-01-20-099-259	Budget		38 1
				C/S-RECREATIONAL PROGRAMS MINR APPARATUS			
7687	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03127	1	CAROLINA CARPORTS - Purchase	820.00	C-04-55-281-203	Budget		39 1
				29TH STREET FIRE HOUSE			
7688	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03128	1	CDW GOVERNMENT - Purchase HDD	3,384.48	C-04-55-297-703	Budget		40 1
				GENERAL COMMUNICATIONS/ IT EQUIPMENT			
16-03128	2	CDW GOVERNMENT - Purchase Serv	1,961.14	C-04-55-297-703	Budget		41 1
				GENERAL COMMUNICATIONS/ IT EQUIPMENT			
16-03128	3	CDW GOVERNMENT - Purchase	4,432.48	C-04-55-294-601	Budget		42 1
				COMMUNICATIONS UPGRADES			
16-03128	4	CDW GOVERNMENT - Radio Program	1,150.04	C-04-55-295-201	Budget		43 1
				PUBLIC SAFETY RADIO REPLACEMENTS AND			
16-03128	5	CDW GOVERNMENT - Radio Sys BK	550.00	C-04-55-295-201	Budget		44 1
				PUBLIC SAFETY RADIO REPLACEMENTS AND			
16-03128	6	CDW GOVERNMENT - Purchase	199.98	C-04-55-297-703	Budget		45 1
				GENERAL COMMUNICATIONS/ IT EQUIPMENT			
			<u>11,678.12</u>				
7689	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03129	1	CHAPMAN FORD LINCOLN MERC - Pu	9.22	6-01-26-880-259	Budget		46 1
				FLEET MAINTENANCE - MINOR APPARATUS			
7690	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03130	1	CLEANERS SUPPLY - Purchase	63.73	T-12-56-173-033	Budget		47 1
				RECREATION TRUST PROGRAMS			
7691	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03131	1	COLONIAL ELECTRIC SUPPLY - Dim	142.51	6-01-26-830-259	Budget		48 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03131	2	COLONIAL ELECTRIC SUPPLY - Dim	97.98	6-01-26-830-259	Budget		49 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03131	3	COLONIAL ELECTRIC SUPPLY	1,894.20	6-01-26-830-259	Budget		50 1
				FACILITY MAINTENANCE - MINOR APPARATUS			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
7691		BANK OF AMERICA							
		Continued							
16-03131	4	COLONIAL ELECTRIC SUPPLY	1,894.20	6-01-26-830-259	Budget		51	1	
				FACILITY MAINTENANCE - MINOR APPARATUS					
			44.53						
7692	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03132	1	COLOR ID - Purchase City ID Pr	2,897.63	C-04-55-297-703	Budget		52	1	
				GENERAL COMMUNICATIONS/ IT EQUIPMENT					
16-03132	2	COLOR ID - Purchase City ID Sy	1,290.90	C-04-55-297-703	Budget		53	1	
				GENERAL COMMUNICATIONS/ IT EQUIPMENT					
			4,188.53						
7693	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03133	1	COMCAST - Purchase	125.90	6-01-20-046-265	Budget		54	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	2	COMCAST - Purchase	144.85	6-01-20-046-265	Budget		55	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	3	COMCAST - Purchase	125.90	6-01-20-046-265	Budget		56	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	4	COMCAST - Purchase	116.44	6-01-20-046-265	Budget		57	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	5	COMCAST - Purchase	125.90	6-01-20-046-265	Budget		58	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	6	COMCAST - Purchase	228.22	6-01-20-046-265	Budget		59	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	7	COMCAST - Purchase	82.94	6-01-25-740-265	Budget		60	1	
				PS/POLICE-EQUIPMENT OUTLAY					
16-03133	8	COMCAST - Purchase	235.90	6-01-20-040-211	Budget		61	1	
				ADMIN/EMERGENCY MGMT-PROF. SERVICES					
16-03133	9	COMCAST - Purchase	14.02	6-01-20-046-265	Budget		62	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	10	COMCAST - Purchase	104.90	6-01-20-046-265	Budget		63	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	11	COMCAST - Purchase	474.75	6-01-20-046-265	Budget		64	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	12	COMCAST - Purchase	48.76	6-01-25-740-265	Budget		65	1	
				PS/POLICE-EQUIPMENT OUTLAY					
16-03133	13	COMCAST - Purchase	249.80	6-01-20-046-265	Budget		66	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	14	COMCAST - Purchase	144.85	6-01-20-046-265	Budget		67	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	15	COMCAST - Purchase	104.85	6-01-20-046-265	Budget		69	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
16-03133	16	COMCAST - Purchase	625.30	6-01-20-046-265	Budget		68	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
			2,953.28						
7694	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03134	1	COMCAST UPWARE/Carboni - Purch	22.42	6-01-25-740-265	Budget		70	1	
				PS/POLICE-EQUIPMENT OUTLAY					

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PO #	Item	Description					Ref		
7695	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03135	1	CONTINENTAL FIRE - Purchase	911.00	6-01-25-770-265	Budget		71		1
				PS/FIRE-EQUIPMENT OUTLAY					
16-03135	2	CONTINENTAL FIRE - Purchase	619.18	6-01-25-770-265	Budget		72		1
				PS/FIRE-EQUIPMENT OUTLAY					
16-03135	3	CONTINENTAL FIRE - Purchase	12.00	6-01-25-770-265	Budget		73		1
				PS/FIRE-EQUIPMENT OUTLAY					
16-03135	4	CONTINENTAL FIRE - Purchase	438.00	6-01-25-770-265	Budget		74		1
				PS/FIRE-EQUIPMENT OUTLAY					
16-03135	5	CONTINENTAL FIRE - Purchase	54.00	6-01-25-770-265	Budget		75		1
				PS/FIRE-EQUIPMENT OUTLAY					
16-03135	6	CONTINENTAL FIRE - Purchase	762.00	6-01-25-770-265	Budget		76		1
				PS/FIRE-EQUIPMENT OUTLAY					
16-03135	7	CONTINENTAL FIRE - Purchase	249.57	6-01-25-770-265	Budget		77		1
				PS/FIRE-EQUIPMENT OUTLAY					
16-03135	8	CONTINENTAL FIRE - Purchase	4,217.00	C-04-55-290-201	Budget		78		1
				FIRE TRUCK					
			<u>7,262.75</u>						
7696	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03136	1	PAUL CONWAY SHIELDS IN HO - Pu	100.48	6-01-25-770-259	Budget		79		1
				PS/FIRE-MINOR APPARATUS					
16-03136	2	PAUL CONWAY SHIELDS IN HO - Pu	54.49	6-01-25-770-259	Budget		80		1
				PS/FIRE-MINOR APPARATUS					
			<u>154.97</u>						
7697	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03137	1	DEP-SOLID WASTE VR - Purchase	356.00	6-01-26-820-215	Budget		81		1
				SANITATION & RECEIVING - TRASH					
7698	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03138	1	EASTERN SIGN CO - Purchase	512.50	6-01-20-090-221	Budget		82		1
				C/S-PUBLIC RELATIONS ADVER & PROMO EXP					
7699	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03139	1	EVO STUDIOS, INC. - Purchase	150.00	6-01-20-046-265	Budget		83		1
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
7700	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03140	1	NEW JERSEY E-ZPASS - Purchase	60.00	6-01-25-770-259	Budget		84		1
				PS/FIRE-MINOR APPARATUS					
7701	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03141	1	FASTENAL COMPANY01 - Purchase	1,568.05	C-04-55-297-201	Budget		85		1
				ISOLATED REPLACEMENTS					
16-03141	2	FASTENAL COMPANY01 - Purchase	3,124.82	C-04-55-297-201	Budget		86		1
				ISOLATED REPLACEMENTS					
			<u>4,692.87</u>						
7702	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03142	1	FRANKLIN GRIFFITH ELECTRI - Me	154.44	6-01-26-830-259	Budget		87		1
				FACILITY MAINTENANCE - MINOR APPARATUS					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
7702		BANK OF AMERICA						
		Continued						
16-03142		2 FRANKLIN GRIFFITH ELECTRI - Me	10.90	6-01-26-830-259	Budget		88	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
			<u>165.34</u>					
7703	10/19/16	BOAPCARD BANK OF AMERICA						3957
16-03143		1 GARDEN STATE HWY PROD INC - Pu	3,540.00	C-04-55-285-301	Budget		89	1
				BICYCLE				
16-03143		2 GARDEN STATE HWY PROD INC - Pu	3,540.00	C-04-55-285-301	Budget		90	1
				BICYCLE				
			<u>7,080.00</u>					
7704	10/19/16	BOAPCARD BANK OF AMERICA						3957
16-03144		1 GMIS INTERNATIONAL - Purchase	200.00	6-01-20-046-211	Budget		91	1
				ADMIN/INFO TECHNOLOGY-PROF SERVICES				
7705	10/19/16	BOAPCARD BANK OF AMERICA						3957
16-03145		1 WW GRAINGER - Purchase	134.64	6-01-20-101-259	Budget		92	1
				C/S-MUSIC PIER OPERATIONS MINOR APPRATUS				
16-03145		2 WW GRAINGER - Impact Driver &	260.67	6-01-26-830-268	Budget		93	1
				FACILITY MAINTENANCE - GROUNDS KEEPING				
16-03145		3 WW GRAINGER - Dehumidifier & F	720.10	6-01-26-830-259	Budget		94	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
16-03145		4 WW GRAINGER - Purchase	287.38	6-01-25-740-259	Budget		95	1
				PS/POLICE-MINOR APPARATUS				
16-03145		5 WW GRAINGER - Transformer & Ha	135.08	6-01-26-830-268	Budget		96	1
				FACILITY MAINTENANCE - GROUNDS KEEPING				
			<u>1,537.87</u>					
7706	10/19/16	BOAPCARD BANK OF AMERICA						3957
16-03146		1 F.W. WEBB - 106 - Faucet (City	365.00	6-01-26-830-259	Budget		97	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
16-03146		2 F.W. WEBB - 106 - Toilet (6th	681.78	6-01-26-830-259	Budget		98	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
16-03146		3 F.W. WEBB - 106 - Purchase	132.64	6-01-26-830-259	Budget		99	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
			<u>1,179.42</u>					
7707	10/19/16	BOAPCARD BANK OF AMERICA						3957
16-03147		1 GREEN LIGHT DEPOT - LED Tubes	46.53	6-01-26-830-259	Budget		100	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
7708	10/19/16	BOAPCARD BANK OF AMERICA						3957
16-03148		1 HD SUPPLY FACILITIES MTNC - Va	34.70	6-01-26-830-259	Budget		101	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
16-03148		2 HD SUPPLY FACILITIES MTNC - Re	185.25	6-01-26-840-259	Budget		102	1
				FIELD OPERATIONS - MINOR APPARATUS				
16-03148		3 HD SUPPLY FACILITIES MTNC - LE	200.52	6-01-26-830-259	Budget		103	1
				FACILITY MAINTENANCE - MINOR APPARATUS				
16-03148		4 HD SUPPLY FACILITIES MTNC - Fl	187.07	6-01-26-830-259	Budget		104	1
				FACILITY MAINTENANCE - MINOR APPARATUS				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
7708		BANK OF AMERICA					
		Continued					
16-03148	5	HD SUPPLY FACILITIES MTNC - Pl	116.98	6-01-26-830-259	Budget		105 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
			724.52				
7709	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03149	1	THE HOME DEPOT #0930 - Purchas	405.47	6-01-20-650-259	Budget		106 1
				FINANCIAL MGMT/REV COLLECTION-MINOR APP			
16-03149	2	THE HOME DEPOT #0930 - Tools &	69.93	6-01-26-830-259	Budget		107 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03149	3	THE HOME DEPOT #0930 - Purchas	115.36	6-01-20-046-259	Budget		108 1
				ADMIN/INFO TECHNOLOGY-MINOR APPARATUS			
			590.76				
7710	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03150	1	IN INTAPOL INDUSTRIES - Purch	74.98	6-01-25-740-243	Budget		109 1
				PS/POLICE-UNIFORMS			
7711	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03151	1	JOHNSTONE SUPPLY 266 - HVAC Pa	535.00	6-01-26-830-259	Budget		110 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03151	2	JOHNSTONE SUPPLY 266 - HVAC Re	357.37	6-01-26-830-259	Budget		111 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03151	3	JOHNSTONE SUPPLY 266 - HVAC-Fa	1,098.82	C-04-55-297-306	Budget		112 1
				GENERAL			
			1,991.19				
7712	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03152	1	LAWSON PRODUCTS - Nuts, Bolts,	470.99	6-01-26-830-259	Budget		113 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03152	2	LAWSON PRODUCTS - Elec Degreas	127.68	6-01-26-830-259	Budget		114 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
			598.67				
7713	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03153	1	LIFELINE TRAINING - CA - Purch	209.00	6-01-25-740-237	Budget		115 1
				PS/POLICE-PROF EMPLOYEE RELATED			
7714	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03154	1	WWW.LOGMEIN.COM - Purchase	63.47	6-01-25-740-265	Budget		116 1
				PS/POLICE-EQUIPMENT OUTLAY			
7715	10/19/16	BOAPCARD BANK OF AMERICA					3957
16-03155	1	LOWES #01034 - Elec Materials-	158.81	6-01-26-830-259	Budget		117 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03155	2	LOWES #01034 - Parts & Materia	140.56	6-01-26-830-259	Budget		118 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03155	3	LOWES #01034 - Tools & Materia	79.17	6-01-26-830-259	Budget		119 1
				FACILITY MAINTENANCE - MINOR APPARATUS			
16-03155	4	LOWES #01034 - Purchase	482.63	6-01-20-046-259	Budget		120 1
				ADMIN/INFO TECHNOLOGY-MINOR APPARATUS			
16-03155	5	LOWES #01034 - Credit	31.57	6-01-20-046-259	Budget		121 1
				ADMIN/INFO TECHNOLOGY-MINOR APPARATUS			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
7715		BANK OF AMERICA							
		Continued							
16-03155	6	LOWES #01034 - Purchase	89.91	G-02-40-181-008	Budget		122	1	
				RECYCLE TONAGE GRANT 2004-16					
			<u>919.51</u>						
7716	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03156	1	MF ATHLETIC & PERFORM BE - Pur	24.08	T-12-56-173-033	Budget		123	1	
				RECREATION TRUST PROGRAMS					
7717	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03157	1	MOORE MEDICAL LLC - Purchase	176.71	6-01-20-098-259	Budget		124	1	
				C/S-AQUATIC & FITNESS MINOR APPARATUS					
16-03157	2	MOORE MEDICAL LLC - Purchase	200.66	6-01-25-740-253	Budget		125	1	
				PS/POLICE-MEDICAL SUPPLIES					
			<u>377.37</u>						
7718	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03158	1	IBT NASHVILLE - Purchase	856.00	6-01-20-025-262	Budget		126	1	
				HUMAN RESOURCES - PHYSICALS & VACCIN					
16-03158	2	IBT NASHVILLE - Purchase	856.00	6-01-20-025-262	Budget		127	1	
				HUMAN RESOURCES - PHYSICALS & VACCIN					
16-03158	3	MORPHO TRUST NJ ENROLLMEN - Pu	55.45	6-01-20-025-262	Budget		128	1	
				HUMAN RESOURCES - PHYSICALS & VACCIN					
16-03158	4	MORPHO TRUST NJ ENROLLMEN - Pu	55.45	6-01-20-025-262	Budget		129	1	
				HUMAN RESOURCES - PHYSICALS & VACCIN					
			<u>1,822.90</u>						
7719	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03159	1	SEAVILLE - Purchase	359.50	6-01-25-770-259	Budget		130	1	
				PS/FIRE-MINOR APPARATUS					
7720	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03160	1	WWW.NEWEGG.COM - Purchase	21.38	6-01-25-740-259	Budget		131	1	
				PS/POLICE-MINOR APPARATUS					
7721	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03161	1	NJ.GOV SERVICE FEE - Purchase	7.76	6-01-26-820-215	Budget		132	1	
				SANITATION & RECEIVING - TRASH					
7722	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03162	1	NJMVC CARDIFF - Purchase	120.00	6-01-26-880-259	Budget		133	1	
				FLEET MAINTENANCE - MINOR APPARATUS					
7723	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03163	1	OSI BATTERIES - Purchase	2,395.92	C-04-55-295-201	Budget		134	1	
				PUBLIC SAFETY RADIO REPLACEMENTS AND					
7724	10/19/16	BOAPCARD BANK OF AMERICA						3957	
16-03164	1	PATCH PLAQUES - Purchase	168.95	6-01-25-740-237	Budget		135	1	
				PS/POLICE-PROF EMPLOYEE RELATED					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
7724		BANK OF AMERICA							
		Continued							
16-03164		2 PATCH PLAQUES - Purchase	168.95	6-01-25-740-237	Budget		136		1
				PS/POLICE-PROF EMPLOYEE RELATED					
			<u>337.90</u>						
7725	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03165		1 PAYPAL SUPERSEERCO - Purchase	27.66	6-01-25-740-233	Budget		137		1
				PS/POLICE-EQUIP MAINT&REPAIR					
7726	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03166		1 PEMBERTON ELECTRICAL SUPP - F	220.48	6-01-26-830-259	Budget		138		1
				FACILITY MAINTENANCE - MINOR APPARATUS					
16-03166		2 PEMBERTON ELECTRICAL SUPP - E	915.56	6-01-26-830-259	Budget		139		1
				FACILITY MAINTENANCE - MINOR APPARATUS					
			<u>1,136.04</u>						
7727	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03167		1 V.E. RALPH & SON, INC - Purcha	1,257.60	6-01-25-720-253	Budget		140		1
				PS/RESCUE SERVICES-MED SUPPLIES					
16-03167		2 V.E. RALPH & SON, INC - Purcha	46.75	6-01-25-720-253	Budget		141		1
				PS/RESCUE SERVICES-MED SUPPLIES					
16-03167		3 V.E. RALPH & SON, INC - Purcha	540.35	6-01-25-720-253	Budget		142		1
				PS/RESCUE SERVICES-MED SUPPLIES					
16-03167		4 V.E. RALPH & SON, INC - Purcha	81.90	6-01-25-720-253	Budget		143		1
				PS/RESCUE SERVICES-MED SUPPLIES					
16-03167		5 V.E. RALPH & SON, INC - Purcha	5,729.83	6-01-25-720-253	Budget		144		1
				PS/RESCUE SERVICES-MED SUPPLIES					
			<u>7,656.43</u>						
7728	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03168		1 S&S WORLDWIDE - Purchase	113.37	T-12-56-173-033	Budget		145		1
				RECREATION TRUST PROGRAMS					
16-03168		2 S&S WORLDWIDE - Purchase	158.29	T-12-56-173-033	Budget		146		1
				RECREATION TRUST PROGRAMS					
			<u>271.66</u>						
7729	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03169		1 IN SCHOPPY'S SINCE 1921 - Pur	903.42	6-01-25-730-265	Budget		147		1
				PS/LIFEGUARDS-EQUIP OUTLAY					
7730	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03170		1 SEETON TURF MLNJ - weed killer	619.56	6-01-26-830-268	Budget		148		1
				FACILITY MAINTENANCE - GROUNDS KEEPING					
7731	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03171		1 BEN SHAFFER REC INC - Replacem	506.06	6-01-26-830-268	Budget		149		1
				FACILITY MAINTENANCE - GROUNDS KEEPING					
7732	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03172		1 SHEPPARD BUS SERVICE, INC - Pu	270.00	T-12-56-173-033	Budget		150		1
				RECREATION TRUST PROGRAMS					
16-03172		2 SHEPPARD BUS SERVICE, INC - Pu	270.00	T-12-56-173-033	Budget		151		1
				RECREATION TRUST PROGRAMS					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
7732		BANK OF AMERICA							
		Continued							
16-03172	3	SHEPPARD BUS SERVICE, INC - Pu	330.00	T-12-56-173-033	Budget		152		1
				RECREATION TRUST PROGRAMS					
			<u>870.00</u>						
7733	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03173	1	SHERWIN WILLIAMS 703760 - Purc	365.81	6-01-26-840-259	Budget		153		1
				FIELD OPERATIONS - MINOR APPARATUS					
16-03173	2	SHERWIN WILLIAMS 703760 - Purc	313.86	6-01-26-840-259	Budget		154		1
				FIELD OPERATIONS - MINOR APPARATUS					
16-03173	3	SHERWIN WILLIAMS 703760 - Purc	74.33	6-01-26-880-259	Budget		155		1
				FLEET MAINTENANCE - MINOR APPARATUS					
16-03173	4	SHERWIN WILLIAMS 703760 - Purc	195.83	6-01-26-840-259	Budget		156		1
				FIELD OPERATIONS - MINOR APPARATUS					
16-03173	5	SHERWIN WILLIAMS 703760 - Purc	204.12	6-01-26-840-259	Budget		157		1
				FIELD OPERATIONS - MINOR APPARATUS					
			<u>1,153.95</u>						
7734	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03174	1	SHOEMAKER LUMBER CO INC - Purc	18.99	6-01-25-730-259	Budget		158		1
				PS/LIFEGUARDS-MINOR APPARATUS					
16-03174	2	SHOEMAKER LUMBER CO INC - Wasp	19.96	6-01-26-830-259	Budget		159		1
				FACILITY MAINTENANCE - MINOR APPARATUS					
			<u>38.95</u>						
7735	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03175	1	SHOPRITE MARMORA S1 - Purchase	5.99	6-01-20-099-259	Budget		160		1
				C/S-RECREATIONAL PROGRAMS MINOR APPARATUS					
16-03175	2	SHOPRITE MARMORA S1 - Purchase	26.21	T-12-56-173-033	Budget		161		1
				RECREATION TRUST PROGRAMS					
			<u>32.20</u>						
7736	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03176	1	SHORE MEMORIAL HOSPITAL - Purc	8.00	6-01-25-730-249	Budget		162		1
				PS/LIFEGUARDS-OFFICE SUPPLIES					
7737	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03177	1	SOMERS POINT LUMBER - Temp Po]	96.00	6-01-26-830-259	Budget		163		1
				FACILITY MAINTENANCE - MINOR APPARATUS					
7738	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03178	1	SPORTSMITH - Purchase	82.32	6-01-20-098-259	Budget		164		1
				C/S-AQUATIC & FITNESS MINOR APPARATUS					
16-03178	2	SPORTSMITH - Purchase	78.99	6-01-20-098-259	Budget		165		1
				C/S-AQUATIC & FITNESS MINOR APPARATUS					
			<u>161.31</u>						
7739	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03179	1	STAPLES DIRECT - Purchase	190.29	6-01-20-046-249	Budget		166		1
				ADMIN/INFO TECHNOLOGY-OFFICE SUPPLIES					
16-03179	2	STAPLS7161234453000001 - Purch	159.10	6-01-25-770-249	Budget		167		1
				PS/FIRE-OFFICE SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
PO #	Item	Description					Ref	Seq	Acct
7739		BANK OF AMERICA							
		Continued							
16-03179	3	STAPLS7161203978000001 - Purch	106.36	6-01-25-740-249	Budget		168		1
				PS/POLICE-OFFICE SUPPLIES					
16-03179	4	STAPLS7161203978000002 - Purch	879.96	C-04-55-294-506	Budget		169		1
				EQUIPMENT - POLICE DEPT.; IBNLT:					
			<u>1,335.71</u>						
7740	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03180	1	STAPLES 00115725 - Purch	106.99	6-01-20-650-249	Budget		170		1
				FINANCIAL MGMT/REV COLLECTION-OFC SUPP					
16-03180	2	STAPLES 00115725 - Purch	69.49	6-01-25-730-249	Budget		171		1
				PS/LIFEGUARDS-OFFICE SUPPLIES					
			<u>176.48</u>						
7741	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03181	1	STREAMHOSTER COM - Purchase	30.00	6-01-20-040-211	Budget		172		1
				ADMIN/EMERGENCY MGMT-PROF. SERVICES					
7742	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03182	1	TURF EQUIPMENT & SUPPLY - Sma	341.46	6-01-26-880-259	Budget		173		1
				FLEET MAINTENANCE - MINOR APPARATUS					
7743	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03183	1	ULINE SHIP SUPPLIES - Purcha	290.50	T-12-56-173-033	Budget		174		1
				RECREATION TRUST PROGRAMS					
7744	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03184	1	UPS 000000F132E8306 - Purchase	7.92	6-01-20-035-249	Budget		175		1
				PURCHASING - OFFICE SUPPLIES					
16-03184	2	UPS 000000F132E8296 - Purchase	7.73	6-01-20-090-249	Budget		176		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	3	UPS 000000F132E8296 - Purchase	6.63	6-01-20-090-249	Budget		177		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	4	UPS 000000F132E8296 - Purchase	6.63	6-01-20-090-249	Budget		178		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	5	UPS 000000F132E8296 - Purchase	21.47	6-01-20-090-249	Budget		179		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	6	UPS 000000F132E8296 - Purchase	4.54	6-01-20-090-249	Budget		180		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	7	UPS 000000F132E8286 - Purchase	9.09	6-01-20-610-249	Budget		181		1
				FINANCIAL MGMT/ACCOUNTING-OFF SUPPLIES					
16-03184	8	UPS 000000F132E8286 - Purchase	7.82	6-01-20-090-249	Budget		182		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	9	UPS 000000F132E8316 - Purchase	15.71	6-01-20-090-249	Budget		183		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	10	UPS 000000F132E8316 - Purchase	6.63	6-01-20-090-249	Budget		184		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	11	UPS 000000F132E8316 - Purchase	12.91	6-01-20-090-249	Budget		185		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	12	UPS 000000F132E8316 - Purchase	3.71	6-01-20-090-249	Budget		186		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	13	UPS 000000F132E8316 - Purchase	18.80	6-01-20-090-249	Budget		187		1
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
7744		BANK OF AMERICA							
		Continued							
16-03184	14	UPS 000000F132E8326 - Purchase	15.56	6-01-20-090-249	Budget		188	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	15	UPS 000000F132E8326 - Purchase	6.65	6-01-20-090-249	Budget		189	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	16	UPS 000000F132E8326 - Purchase	6.65	6-01-20-090-249	Budget		190	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	17	UPS 000000F132E8326 - Purchase	6.65	6-01-20-090-249	Budget		191	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03184	18	UPS 000000F132E8336 - Purchase	7.47	6-01-20-090-249	Budget		192	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
			<u>172.57</u>						
7745	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03185	1	VCI EMERGENCY VEHICLE SPE - Pu	760.36	6-01-25-720-233	Budget		193	1	
				PS/RESCUE SERVICES-EQUIP MAINT					
16-03185	2	VCI EMERGENCY VEHICLE SPE - Pu	575.58	6-01-25-720-233	Budget		194	1	
				PS/RESCUE SERVICES-EQUIP MAINT					
			<u>1,335.94</u>						
7746	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03186	1	WALLACE SVSTR HARDWARE - Toile	9.98	6-01-26-830-259	Budget		195	1	
				FACILITY MAINTENANCE - MINOR APPARATUS					
16-03186	2	WALLACE SVSTR HARDWARE - Purch	14.45	T-12-56-173-033	Budget		196	1	
				RECREATION TRUST PROGRAMS					
			<u>24.43</u>						
7747	10/19/16	BOAPCARD BANK OF AMERICA							3957
16-03187	1	WB MASON - Purchase	42.87	6-01-20-090-249	Budget		197	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03187	2	WB MASON - Purchase	271.00	6-01-20-035-249	Budget		198	1	
				PURCHASING - OFFICE SUPPLIES					
16-03187	3	WB MASON - Purchase	371.27	6-01-20-080-249	Budget		199	1	
				COMMUNITY SERVICE /CONST CODE - OFF SUPP					
16-03187	4	WB MASON - Purchase	198.45	6-01-20-510-249	Budget		200	1	
				STATUTORY/MUNICIPAL COURT - OFFICE SUPPL					
16-03187	5	WB MASON - Purchase	849.39	6-01-20-650-249	Budget		201	1	
				FINANCIAL MGMT/REV COLLECTION-OFC SUPP					
16-03187	6	WB MASON - Purchase	1,004.14	6-01-20-047-249	Budget		202	1	
				ADMIN/ENG&PROJECTS OFFICE SUPPLIES					
16-03187	7	WB MASON - Purchase	424.00	6-01-25-740-249	Budget		203	1	
				PS/POLICE-OFFICE SUPPLIES					
16-03187	8	WB MASON - Purchase	227.76	6-01-20-098-249	Budget		204	1	
				C/S-AQUATIC & FITNESS OFFICE SUPPLIES					
16-03187	9	WB MASON - Purchase	58.27	6-01-20-090-249	Budget		205	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03187	10	WB MASON - Purchase	20.79	6-01-20-005-249	Budget		206	1	
				ADMIN/MAYOR-OFFICE SUPPLIES					
16-03187	11	WB MASON - Purchase	26.81	6-01-20-015-249	Budget		207	1	
				ADMIN/BUS. ADMINISTRATION-OFFCE SUPPLIES					
16-03187	12	WB MASON - Purchase	85.09	6-01-25-770-249	Budget		208	1	
				PS/FIRE-OFFICE SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
7747		BANK OF AMERICA							
		Continued							
16-03187	13	WB MASON - Purchase	109.70	T-12-56-173-033	Budget		209	1	
				RECREATION TRUST PROGRAMS					
16-03187	14	WB MASON - Credit	57.71-	6-01-20-098-249	Budget		210	1	
				C/S-AQUATIC & FITNESS OFFICE SUPPLIES					
16-03187	15	WB MASON - Purchase	80.52	6-01-20-098-249	Budget		211	1	
				C/S-AQUATIC & FITNESS OFFICE SUPPLIES					
16-03187	16	WB MASON - Purchase	71.00	6-01-20-035-249	Budget		212	1	
				PURCHASING - OFFICE SUPPLIES					
16-03187	17	WB MASON - Purchase	591.91	6-01-25-740-249	Budget		213	1	
				PS/POLICE-OFFICE SUPPLIES					
16-03187	18	WB MASON - Purchase	423.70	6-01-25-740-249	Budget		214	1	
				PS/POLICE-OFFICE SUPPLIES					
16-03187	19	WB MASON - Purchase	56.69	6-01-25-770-249	Budget		215	1	
				PS/FIRE-OFFICE SUPPLIES					
16-03187	20	WB MASON - Credit	9.32-	6-01-20-090-249	Budget		216	1	
				C/S-PUBLIC RELATIONS OFFICE SUPPLIES					
16-03187	21	WB MASON - Purchase	579.90	6-01-20-020-249	Budget		217	1	
				PLANNING & ZONING DIVISIONS - OFFICE SUP					
			<u>5,426.23</u>						
7748	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03188	1	WEST MARINE #106 - Purchase	310.90	6-01-25-730-259	Budget		218	1	
				PS/LIFEGUARDS-MINOR APPARATUS					
16-03188	2	WEST MARINE #106 - Credit	17.00-	6-01-25-730-259	Budget		219	1	
				PS/LIFEGUARDS-MINOR APPARATUS					
			<u>293.90</u>						
7749	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03189	1	WHARTON HARDWARE & SUPPLY - Pu	286.44	6-01-26-840-259	Budget		220	1	
				FIELD OPERATIONS - MINOR APPARATUS					
7750	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03190	1	WTH TECHNOLOGY INC. - PD	3,850.00	6-01-20-046-265	Budget		221	1	
				ADMIN/INFO TECHNOLOGY-EQUIPMENT OUTLAY					
7751	10/19/16	BOAPCARD BANK OF AMERICA					3957		
16-03191	1	PCA INDUSTRIAL - Purchase	334.09	6-01-26-825-259	Budget		222	1	
				CITY WIDE - MINOR APPARATUS					
16-03191	2	PCA INDUSTRIAL - Purchase	499.14	6-01-26-825-259	Budget		223	1	
				CITY WIDE - MINOR APPARATUS					
			<u>833.23</u>						

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	81	0	120,160.47	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	81	0	120,160.47	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	6-01	64,272.35	0.00	0.00	64,272.35
	C-04	50,369.88	0.00	0.00	50,369.88
	G-02	89.91	0.00	0.00	89.91
	T-12	5,428.33	0.00	0.00	5,428.33
Total of All Funds:		<hr/> 120,160.47	<hr/> 0.00	<hr/> 0.00	<hr/> 120,160.47