

**ORDINANCE NO. 18-08**

**A BOND ORDINANCE APPROPRIATING \$10,250,000.00 AND AUTHORIZING THE ISSUANCE OF \$9,737,500.00 IN BONDS AND NOTES OF THE CITY OF OCEAN CITY FOR THE VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF OCEAN CITY, NEW JERSEY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF OCEAN CITY, COUNTY OF CAPE MAY, STATE OF NEW JERSEY, (not less than two-thirds of members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this Bond Ordinance are hereby respectively authorized as general improvements to be made or acquired by Ocean City, New Jersey for said several improvements or purposes stated in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$10,250,000.00 including the aggregate sum of \$512,500.00 from Capital Improvement Fund as the several down payments for said improvements for purposes required by law and more particularly described in Section 3 and now available therefore by virtue of a provision in a previously adopted budget or budgets of the City for down payment or for capital improvement or purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$10,250,000.00 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the City of Ocean City are hereby authorized to be issued in the principal amount of \$9,737,500.00 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding \$9,737,500.00 are hereby authorized to be issued pursuant to and within the limitations prescribed by said law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriations made for an estimated cost of each purpose (in each case, including all work or materials necessary therefore or incidental thereto, and as shown on and in accordance with the plans and specifications therefore on file in the Office of the City Clerk and hereby approved), and the estimated maximum amounts of bonds or notes to be issued for each such purpose, are respectively as follows:

**SEE ATTACHED SECTION 3**

The excess of the appropriations made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefore, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared and recited as stated:

(a) The said purposes described in Section 3 of this Bond Ordinance are not current expenses and are each a property or improvement which the City may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specifically benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this Bond Ordinance is 12.88 years.

(c) The supplemental debt statement required by the said law has been duly made and filed in the Office of the City Clerk and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statements show that the gross debt of the City as defined in said law is increased by the authorization of the bonds and notes provided for in this Bond Ordinance by \$9,737,500.00 and the said obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said law.

(d) Amounts not exceeding \$2,000,000.00 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering cost and other items of expense listed in and permitted under Section 40A:2-20 of said Law, may be included as part of the cost of said improvements are included in the foregoing estimate therefore.

Section 5. The funds from time to time received by the City on account of any grant or monies referred to in Section 1 of this Bond Ordinance shall be used for financing the improvement or purpose described in Section 3 of this Bond Ordinance, by application thereof, either to direct payment of the costs of said improvements or purpose, or to payment or reduction of the amount of the obligations of the City authorized by this Bond Ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the City as funds applicable only to the payment of obligations of the City authorized by this Bond Ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such time as may be determined by the Chief Financial Officer; provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this Ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such terminations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1(a). The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver the same to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Administrator and Council at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this Ordinance is made. Such report must include the amount, the description, the interest rate, the maturity schedule of the notes sold, and price obtained and the name of the purchaser.

Section 7. The City hereby declares the intent of the City to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. The Chief Financial Officer of the City is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 9. The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this Bond Ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy ad valorem taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitations of rate or amount.

Section 10. The Capital Budget of the City of Ocean City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistencies created hereby. To the extent of any inconsistencies, a revised budget has been filed with the Division of Local Government Services.

Section 11. The Bond Ordinance shall take effect twenty (20) days after first publication thereof after final adoption, as provided by said Local Bond Law.

Section 3 of Bond Ordinance 18-08

| <u>Improvement or Purpose</u>  | <u>Improvement<br/>Authorization</u> | <u>Estimated Maximum<br/>Amount of Bonds or<br/>Notes</u> | <u>Useful<br/>Life</u> |
|--|--------------------------------------|---|------------------------|
| (A) Improvement by construction and reconstruction of various streets and alleys based on the City of Ocean City capital plan including associated professional services   | \$ 4,100,000                         | \$ 3,895,000  | 10                     |
| (B) Improvement by construction and reconstruction of various storm water drainage systems based on the City of Ocean City capital plan including associated professional services   | \$ 1,650,000                         | \$ 1,567,500  | 40                     |
| (C) Lagoon and Back Bay dredging program including but not limited to, permitting, engineering, and dredging of lagoons and bayfront areas, as well as the preparation and emptying of one or more confined disposal facility sites  | \$ 4,000,000                         | \$ 3,800,000  | 5                      |
| (D) Improvement by construction, rehabilitation, and repair of public buildings including but not limited to comfort station renovations, music pier roof repairs, underground storage tank replacements, vehicle maintenance utility upgrades, and all items incidental thereto | \$ 500,000                           | \$ 475,000  | 10                     |
|  | <u>\$ 10,250,000</u>                 | <u>\$ 9,737,500</u>                                       | <u>12.88</u>           |

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

# 1

**AUTHORIZING A CLOSED EXECUTIVE SESSION FOR THE  
PURPOSE OF REVIEWING THE STATUS OF PENDING LITIGATION  
TO WHICH OCEAN CITY IS A PARTY**

**IMO The Application of the City of Ocean City; Affordable Housing Proposal**

**WHEREAS**, the Open Public Meetings Act provides for the closing of public meetings by way of Resolution under certain circumstances, as provided in that Act, and when the governing body determines that it is in the public interest to close said meeting; and

**WHEREAS**, the minutes of a closed session can and shall be made available to the public for inspection at such time when it has been determined by the City Council that the aforementioned reasons for closing this session are no longer applicable;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, County of Cape May, New Jersey that this meeting shall be closed for the purposes of discussing the above mentioned title.

The minutes from this meeting as they pertain to each matter shall be made available to the public as and when each matter is resolved. A more precise time frame cannot be provided at this time because it is not known, and cannot be reasonably approximated, when any of these matters will be resolved.

\_\_\_\_\_  
Peter V. Madden, Council President

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018.

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

\_\_\_\_\_  
City Clerk

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**# 2**

**AUTHORIZING THE AWARD OF A CONTRACT BETWEEN BISCAYNE SUITES CONDO ASSOCIATION D/B/A CASTLE COAST MANAGEMENT AND THE CITY OF OCEAN CITY FOR ARTISTS AQCCOMMODATIONS**

**WHEREAS**, the City of Ocean City requires artist supplied productions services to promote arts & tourism in the City of Ocean City, New Jersey; and

**WHEREAS**, it is determined to be in the best interests of the City of Ocean City to have said cultural professional artist supplied productions services; and

**WHEREAS**, the artist's production services contract require accommodations to be supplied as part of their performance contract; and

**WHEREAS**, it is determined in the best interest for the City of Ocean City to have quality accommodations for the artist's; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, Biscayne Suites Condo Association D/B/A Castle Coast Management has supplied the City of Ocean City with artist's accommodations in the past; and

**WHEREAS**, Michael J. Allegretto, Director of Community Services; Michael Hartman, Director of Special Events; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the proposal and recommended that Biscayne Suites Condo Association D/B/A Castle Coast Management, 820 Ocean Avenue, Ocean City, NJ 08226 be awarded an alternative non-advertised method of award contract for artist accommodations on an "as needed basis"; and

**WHEREAS**, the anticipated term of this contract is one (1) calendar year; and

**WHEREAS**, the vendor has been advised that this award does not guarantee that all of the services listed will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

**WHEREAS**, Biscayne Suites Condo Association D/B/A Castle Coast Management has submitted a Business Entity Disclosure Certification which certifies that Biscayne Suites Condo Association D/B/A Castle Coast Management has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit Biscayne Suites Condo Association D/B/A Castle Coast Management from making any contributions through the term of the contract; and

**WHEREAS**, the City of Ocean City may enter into an alternative non-advertised method contract pursuant to the provisions of N.J.S.A.19:44A-20.5; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that an alternative non-advertised contract with **Biscayne Suites Condo Association D/B/A Castle Coast Management, 820 Ocean Avenue, Ocean City, NJ 08226** be awarded as follows:

1. Supply of artist accommodations on an as needed basis as determined by the Director of Community Services & the Director of Special Events for the City of Ocean City.

Expended Year to Date:.....\$ **18,220.87**

2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for Biscayne Suites Condo Association D/B/A Castle Coast Management has been submitted and shall be placed on file in the City's Purchasing Division Office.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

3. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Purchasing Manager is authorized to execute a purchase orders as needed to Biscayne Suites Condo Association D/B/A Castle Coast Management, 820 Ocean Avenue, Ocean City, NJ 08226 in accordance with this resolution.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate accounts as Purchase Orders are issued. The annual estimated contract value is \$35,000.00.

**CERTIFICATION OF FUNDS**



Frank Donato III, CMFO  
Director of Financial Management

Peter V. Madden  
Council President

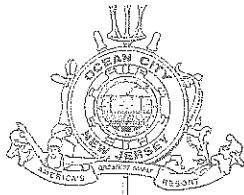
Files: RAW 18 Purchase Non-Advertised Contract Biscayne Suites-Artist Acc.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk



DEPARTMENT OF COMMUNITY  
SERVICES

# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

## MEMO

Date : July6, 2018  
To : Joseph Clark, Purchasing Agent, QPA  
From: Michael Allegretto, Director of Community Services  
Re: Hotel Accommodations

The Biscayne suites is being used this summer, as well as other hotels, to accommodate guest artist when they appear at the Music Pier. Several artist require a suite in their contract, which requires the city to book accommodations at certain motels in town. The close distance to the music pier eliminates the need for the artist to be driven back and forth during rehearsal and performance. The appearance of these artist helps in presenting a better show and in the promotion of Ocean City.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**# 3**

**AUTHORIZING THE AWARD OF A CONTRACT BETWEEN LEADER PRINTERS AND  
THE CITY OF OCEAN CITY FOR ELECTION MATERIALS**

**WHEREAS**, the City of Ocean City has a need for printed election materials in order to comply with all statutory required elections; and

**WHEREAS**, it is determined in the best interest for the City of Ocean City to have the standardize materials that meet NJ State requirements prepared by an authorized professional for statutory election materials; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, Leader Printers has supplied the City of Ocean City with statutory election materials in the past; and

**WHEREAS**, Melissa G. Rasner, RMC, City Clerk; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the proposal and recommended that Leader Printers, 5914 New Jersey Avenue, Wildwood Crest, NJ 08260 be awarded an alternative non-advertised method of award contract for printed election materials; and

**WHEREAS**, the anticipated term of this contract is one (1) calendar year; and

**WHEREAS**, the vendor has been advised that this award does not guarantee that all of the services listed will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

**WHEREAS**, Leader Printers has submitted a Business Entity Disclosure Certification which certifies that Leader Printers has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit Leader Printers from making any contributions through the term of the contract; and

**WHEREAS**, Leaders Printers is exempt per N.J.S.A. 40A:11.5 (l); and

**WHEREAS**, the City of Ocean City may enter into an alternative non-advertised method contract pursuant to the provisions of N.J.S.A.19:44A-20.5; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that an alternative non-advertised contract with **Leader Printers, 5914 New Jersey Avenue, Wildwood Crest, NJ 08260** be awarded as follows:

1. Supply & delivery of statutory election materials on an as needed basis as determined by the City Clerk of the City of Ocean City.

Expended Year to Date:..... \$ **21,793.20**

2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for Leader Printers has been submitted and shall be placed on file in the City's Purchasing Division Office.



CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

3. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Purchasing Manager is authorized to execute a purchase orders as needed to Leader Printers, 5914 New Jersey Avenue, Wildwood Crest, NJ 08260 in accordance with this resolution.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate accounts as Purchase Orders are issued. The annual estimated contract value is \$40,000.00.

**CERTIFICATION OF FUNDS**

  
\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

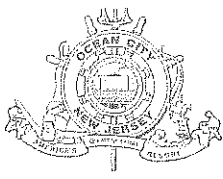
Files: RAW 18 Purchase Non-Advertised Contract Leader Printers.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

\_\_\_\_\_  
Melissa G. Rasner, City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

Department of City Clerk

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## Memorandum

TO: Joseph Clark, Purchasing Manager

FROM: Melissa Rasner, RMC, City Clerk

DATE: July 5, 2018

RE: **LEADER PRINTERS – 2018 ELECTION MATERIALS**

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In order to comply with the Election Laws of the State of New Jersey per N.J.S.A 19:9-2. It shall be deemed to mean such blank books, blank forms, pamphlets and things other than ballots and equipment as may be necessary to enable the provisions of this title to be carried out properly.

Leader Printers has served Cape May County for over 40 years providing customers with exceptional customer service. Therefore Leader Printers has the ability to provide the City of Ocean City election materials to comply with all statutory requirements and has provided election materials to the City Clerk's Office in the past.

Please let me know if there are any questions and thank you for the time and assistance in this matter.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**# 4**

**AUTHORIZING THE AWARD OF A CONTRACT BETWEEN HUBER LOCKSMITHS, INC.  
AND THE CITY OF OCEAN CITY FOR CITYWIDE KEY & DOOR SERVICES**

**WHEREAS**, the City of Ocean City has a need for technical personnel to maintain and provide locksmith services for City owned facilities; and

**WHEREAS**, it is determined in the best interest for the City of Ocean City to have a proven professional performance locksmith services for City owned facilities; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, Huber Locksmiths, Inc. has provided these services in the past for the City of Ocean City; and

**WHEREAS**, Joseph P. Berenato, Director of Public Works; Steven M. Longo, Manager of Public Buildings & Grounds; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the submitted proposals and invoices for these services and recommend that Huber Locksmiths, Inc., 729 South Main Street, Pleasantville, NJ 08232 be awarded an alternative non-advertised method contract for key & door services for the City of Ocean City; and

**WHEREAS**, Huber Locksmiths, Inc has submitted a Business Entity Disclosure Certification which certifies that Huber Locksmiths, Inc has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit Huber Locksmiths, Inc from making any contributions through the term of the contract; and

**WHEREAS**, the City of Ocean City may enter into an alternative non-advertised method contract pursuant to the provisions of N.J.S.A.19:44A-20.5; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that an alternative non-advertised method contract with **Huber Locksmiths, Inc., 729 South Main Street, Pleasantville, NJ 08232** be awarded as follows:

1. Provide key & door locksmith service to the City of Ocean City as needed and requested for the calendar year 2018.

|  |                     |
|--|---------------------|
| Expended to Date.....                        | \$ 9,555.46         |
| Projects Awaiting Approval:                  |                     |
| Music Pier Door System repair & upgrade..... | \$ 13,603.00        |
| <b>Total to Date .....</b>                   | <b>\$ 23,158.46</b> |


2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for Huber Locksmiths, Inc. has been submitted and shall be placed on file in the City's Purchasing Division Office.
3. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Purchasing Manager is authorized to execute a purchase order with Huber Locksmiths, Inc., 729 South Main Street, Pleasantville, NJ 08232 in accordance with this resolution.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate accounts as Purchase Orders are issued. The estimated annual contract value is \$30,000.00

**CERTIFICATION OF FUNDS**

  
\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

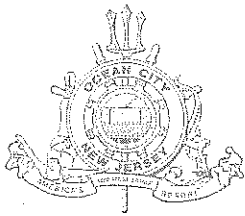
Files: RAW 18 Purchase Non-Advertised Huber Locksmiths, Inc.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

## MEMORANDUM

TO: JOSEPH CLARK, PURCHASING MANAGER

FROM: STEVEN LONGO, MANAGER

DATE: JUNE 29, 2018

RE: **HUBER LOCKSMITHS-MUSIC PIER**

Support and assistance is sought to advance a resolution to City Council to authorize a contract with Huber Locksmiths for the company's services at the Music Pier.

Huber Locksmiths has been in business since 1959 and currently specialize in locks, safes, access, video and doors. The company has provided locksmith services at a high standard for Ocean City for over 25-years and thus the selection of the company when refined and intricate security services are required by the municipality.

Huber Locksmiths will be performing service and component replacement work on a majority of the doors at the Music Pier to restore them to proper functionality. It comes as no surprise that the door component failures are caused by the harsh environmental conditions associated with the buildings proximity to the beach and ocean and thus the selection of the company to address these issues.

The necessary capital dollars to fund the services are included in the current capital budget.

Please let me know if there are any questions and thank you for the time and assistance in this matter.

SL

C. J. Berenatto, PW Dir.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

# 5

**AUTHORIZING THE AWARD OF A CONTRACT BETWEEN V.C.J.R., INC. D/B/A PURE AIRE  
PROFESSIONAL DUCT CLEANING AND THE CITY OF OCEAN CITY  
FOR CITYWIDE DUCT CLEANING & AIR PURIFICATION TESTING & SERVICES**

**WHEREAS**, the City of Ocean City has a need upgrade and maintain the HVAC air ducts and the air quality of all City of Ocean City's buildings; and

**WHEREAS**, it is determined in the best interest of the City of Ocean City to have said services performed in order to provide and maintain air quality for all who utilize the City of Ocean City's buildings; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning has performed duct cleaning, maintenance & testing for air quality in various of various City of Ocean City's buildings in the past; and

**WHEREAS**, Joseph P. Berenato, Director of Public Works; Steven M. Longo, Manager of Public Buildings & Grounds; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the proposal and recommended that V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning, 920 North Delsea Drive, Vineland, NJ 08360 be awarded an alternative non-advertised method of award contract for HVAC air duct cleaning, air quality testing & purification services on an "as needed basis"; and

**WHEREAS**, the anticipated term of this contract is one (1) calendar year; and

**WHEREAS**, the vendor has been advised that this award does not guarantee that all of the services listed will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

**WHEREAS**, V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning has submitted a Business Entity Disclosure Certification which certifies that V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning from making any contributions through the term of the contract; and

**WHEREAS**, the City of Ocean City may enter into an alternative non-advertised method contract pursuant to the provisions of N.J.S.A.19:44A-20.5; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that an alternative non-advertised contract with **V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning, 920 North Delsea Drive, Vineland, NJ 08360** be awarded as follows:

1. HVAC air duct cleaning, air quality testing & purification services on an as needed basis as determined by the Director of Public Works & the Manager of Public Buildings & Grounds for the City of Ocean City.

|   |                     |
|---|---------------------|
| Expended to Date.....                                     | \$ 0.00             |
| Projects Awaiting Approval:                               |                     |
| Ocean City's Aquatic & Fitness Center & Senior Center.... | \$ <u>33,700.00</u> |
| <b>Total to Date .....</b>                                | <b>\$ 33,700.00</b> |

2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning has been submitted and shall be placed on file in the City's Purchasing Division Office.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

3. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Purchasing Manager is authorized to execute a purchase orders as needed to V.C.J.R., Inc. D/B/A Pure Aire Professional Duct Cleaning, 920 North Delsea Drive, Vineland, NJ 08360 in accordance with this resolution.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate accounts as Purchase Orders are issued. The annual estimated contract value is \$40,000.00.

**CERTIFICATION OF FUNDS**

  
\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

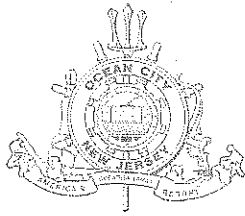
Files: RAW 18 Purchase Non-Advertised Contract Pure Aire Duct Cleaning.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

## MEMORANDUM

TO: JOSEPH CLARK, PURCHASING MANAGER  
FROM: STEVEN LONGO, MANAGER  
DATE: JUNE 29, 2018  
RE: **PURE AIRE PROFESSIONAL DUCT CLEANING & AIR PURIFICATION-  
COMMUNITY CENTER**

Support and assistance is sought to advance a resolution to City Council to authorize a contract with Pure Aire Professional Duct Cleaning and Air Purification for the company's services to be performed at the Community Center.

The company's highly qualified technicians and experience in the industry have gained the respect and recommendations from healthcare professionals and HVAC companies throughout south jersey and is the only company in the area that is a member of the National Air Duct Cleaners Association and the recipient of the "Best Of The Best in Air Duct Cleaning Award", 16 years running. Further, Pure Aire has performed its services for the City at a high standard for many years and thus the selection of the company once again for this project in such a large facility like the Community Center.

The necessary capital dollars to fund the services are included in the current capital budget.

Please let me know if there are any questions and thank you for the time and assistance in this matter.

SL  
C.J. Berenatto, PW Dir.



CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**# 6**

**AUTHORIZING THE AWARD OF A CONTRACT BETWEEN CROSS COUNTRY COWBOY, INC.  
AND THE CITY OF OCEAN CITY FOR CONTAINMENT NETTING AT VARIOUS LOCATIONS**

**WHEREAS**, the City of Ocean City has a need for specific containment netting at various locations throughout the City of Ocean City; and

**WHEREAS**, it is determined in the best interest for the City of Ocean City to provide & maintain containment netting that provides safety factors at various locations, including the golf course and sports fields throughout the City; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, Cross Country Cowboy, Inc. has provided maintained, supplied and installed specialty containment netting services in the past for the City of Ocean City; and

**WHEREAS**, Joseph P. Berenato, Director of Public Works; Steven M. Longo, Manager of Public Buildings & Grounds; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the submitted proposals and invoices for these services and recommend that Cross Country Cowboy, Inc., 233 13<sup>th</sup> Street, Hammonton, NJ 08037 be awarded an alternative non-advertised method contract for supply, installation and maintenance of containment netting at various locations throughout the City of Ocean City; and

**WHEREAS**, Cross Country Cowboy, Inc. has submitted a Business Entity Disclosure Certification which certifies that Cross Country Cowboy, Inc. has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit Cross Country Cowboy, Inc. from making any contributions through the term of the contract; and

**WHEREAS**, the City of Ocean City may enter into an alternative non-advertised method contract pursuant to the provisions of N.J.S.A.19:44A-20.5; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that an alternative non-advertised method contract with **Cross Country Cowboy, Inc., 233 13<sup>th</sup> Street, Hammonton, NJ 08037** be awarded as follows:

1. Supply, install and maintenance of containment netting at various locations throughout the City of Ocean City as needed and requested for the calendar year 2018.

Expended to Date.....\$ 0.00

Projects Awaiting Approval:

Tennessee Avenue Sports Complex & Ocean City

Municipal Golf Course..... \$ 15,701.00

**Total to Date ..... \$ 15,701.00**

2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for Cross Country Cowboy, Inc. has been submitted and shall be placed on file in the City's Purchasing Division Office.
3. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Purchasing Manager is authorized to execute a purchase order with Cross Country Cowboy, Inc., 233 13<sup>th</sup> Street, Hammonton, NJ 08037 in accordance with this resolution.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate accounts as Purchase Orders are issued. The estimated annual contract value is \$25,000.00

**CERTIFICATION OF FUNDS**

  
\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

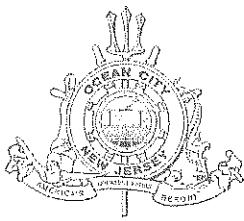
Files: RAW 18 Purchase Non-Advertised Cross Country Cowboy, Inc.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

## MEMORANDUM

TO: JOSEPH CLARK, PURCHASING MANAGER  
FROM: STEVEN LONGO, MANAGER  
DATE: JUNE 29, 2018  
RE: CROSS COUNTRY COWBOY, INC. / VARIOUS RECREATIONAL PROPERTIES

Support and assistance is sought to advance a resolution to City Council to authorize a contract with Cross Country Cowboy, Inc. for safety netting repair services at various recreational properties.

The company specializes and is patented in the design and installation of boundary safety netting that is used on all types of ball fields and golf courses. The City has used the company for over 25-years and has always found the work to be of superior quality.

Service work will be performed on the netting at the Tennessee Avenue sports fields, the golf course and the little league fields.

The necessary capital dollars to fund the services are included in the current capital budget.

Please let me know if there are any questions and thank you for the time and assistance in this matter.

SL  
C: J. Berenatto, PW Dir.

**RESOLUTION**

**AUTHORIZING THE AWARD OF A CONTRACT BETWEEN THE VERDIN COMPANY  
AND THE CITY OF OCEAN CITY FOR UPGRADES, REPAIR, AND MAINTENANCE OF TOWER  
CLOCKS THROUGHOUT THE CITY OF OCEAN CITY**

**WHEREAS**, the City of Ocean City has a need for specialized clock maintenance & repair for tower clocks throughout the City of Ocean City; and

**WHEREAS**, it is determined in the best interest for the City of Ocean City to repair, upgrade & maintain the tower clocks that are at various locations in the City of Ocean City which are a part of the history of the community; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract will exceed \$17,500.00; and

**WHEREAS**, the Verdin Company has provided maintenance, repair and upgrades to the historic and specialized clocks within the City of Ocean City in the past; and

**WHEREAS**, Joseph P. Berenato, Director of Public Works; Steven M. Longo, Manager of Public Buildings & Grounds; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the submitted proposals and invoices for these services and recommend that The Verdin Company, 444 Reading Road, Cincinnati, OH 45202 be awarded an alternative non-advertised method contract for upgrades, repair and maintenance of the various tower clocks throughout the City of Ocean City; and

**WHEREAS**, The Verdin Company has submitted a Business Entity Disclosure Certification which certifies that The Verdin Company has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, County of Cape May, New Jersey in the previous one (1) year period, and that the contract will prohibit The Verdin Company from making any contributions through the term of the contract; and

**WHEREAS**, the City of Ocean City may enter into an alternative non-advertised method contract pursuant to the provisions of N.J.S.A.19:44A-20.5; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that an alternative non-advertised method contract with **The Verdin Company, 444 Reading Road, Cincinnati, OH 45202** be awarded as follows:

1. Upgrade, repair and maintain the various tower clocks throughout the City of Ocean City as needed and requested for the calendar year 2018.

|  |           |                  |
|--|-----------|------------------|
| Expended to Date.....                    | \$        | 495.00           |
| Projects Awaiting Approval:              |           |                  |
| Ocean City's Boardwalk Tower Clocks..... | \$        | 15,400.00        |
| <b>Total to Date .....</b>               | <b>\$</b> | <b>15,895.00</b> |


2. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) for The Verdin Company has been submitted and shall be placed on file in the City's Purchasing Division Office.
3. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Purchasing Manager is authorized to execute a purchase order with The Verdin Company, 444 Reading Road, Cincinnati, OH 45202 in accordance with this resolution.

The Director of Financial Management certifies that funds are available and shall be charged to the appropriate accounts as Purchase Orders are issued. The estimated annual contract value is \$25,000.00

**CERTIFICATION OF FUNDS**

  
\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

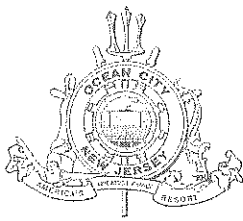
Files: RAW 18 Purchase Non-Advertised The Verdin Company.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

\_\_\_\_\_  
Melissa G. Rasner, City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

## MEMORANDUM

TO: JOSEPH CLARK, PURCHASING MANAGER  
FROM: STEVEN LONGO, MANAGER  
DATE: JUNE 29, 2018  
RE: **THE VERDIN COMPANY-BEACH PATROL BUILDING (12<sup>TH</sup> & BOARDWALK)**

Support and assistance is sought to advance a resolution to City Council to authorize a contract with The Verdin Clock Company for clock replacement services at the 12<sup>th</sup> & boardwalk beach patrol building.

The six generation company has been around for over 175 years and is the industry leader in bells, bell equipment, restoration, digital carillons and clocks.

Verdin products are currently in place in the beach patrol building and several of the four clock components are in need of repair and thus the use of the company for this particular service work.

The necessary capital dollars to fund the services are included in the current capital budget.

Please let me know if there are any questions and thank you for the time and assistance in this matter.

SL  
C: J. Berenatto, PW Dir.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

# 8

**AUTHORIZING THE CITY’S PARTICIPATION IN THE SOURCEWELL (FORMERLY NJPA)  
NATIONAL COOPERATIVE PURCHASING PROGRAM FOR CONTRACT #032512, HEAVY  
CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS & SUPPLIES  
FOR A JOHN DEERE 624K II LOADER FOR THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS**, the City of Ocean City is allowed to participate in national purchasing cooperative per N.J.S.A. 52:34-6.2 (b) P.L. 2011, c.139 which was enacted into law permitting agencies to utilize national purchasing cooperatives; and

**WHEREAS**, the Sourcwell - National Joint Powers Alliance (NJPA) as the lead agency and awarded RFP# 032512, Heavy Construction Equipment with Related Accessories, Attachments & Supplies; and

**WHEREAS**, the Department of Public Works is in need of one (1) 2018 John Deere 624K-II 4WD Loader for use throughout the City for daily operations; and

**WHEREAS**, Joseph P. Berenato, Director of Public Works; Michael Rossbach, Manager of Environmental Services; Steven Longo, Manager of Public Buildings & Grounds; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have researched the available loaders and determined that the John Deere’s loader is the most functional economic loader for the City; and

**WHEREAS**, Joseph P. Berenato, Director of Public Works; Michael Rossbach, Manager of Environmental Services; Steven Longo, Manager of Public Buildings & Grounds; Christine D. Gundersen, Manager of Capital Planning; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the contract from Sourcwell formerly known as National Joint Powers Alliance (NJPA) RFP#032512, Heavy Construction Equipment with Related Accessories, Attachments & Supplies, the award vendor John Deere; and

**WHEREAS**, it is recommended that the City Council approve the purchase of one (1), model year 2018 or newer, John Deere 624K-II 4WD Loader for use by the Department of Public Works for daily work operations throughout the City from Sourcwell formerly known as National Joint Powers Alliance (NJPA) RFP#032515 Heavy Construction Equipment with Related Accessories, Attachments & Supplies, award vendor John Deere #032515-JDC; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that be one (1), model year 2018 or newer, John Deere Loader for use by the Department of Public Work be purchased from John Deere, NJPA Contract Vendor #032515-JDC as follows:

|  |
|--|
| <b>John Deere<br/>Deere &amp; Company<br/>2000 John Deere Run<br/>Cary, NC 27513</b> |
|--|

| <u>Item</u>   | <u>Description</u>   | <u>Quantity</u> | <u>Unit Price</u> | <u>Total Price</u>   |
|---|--|-----------------|-------------------|----------------------|
| 1.  | Model Year 2018 or Newer, John Deere 624K-II with quoted options | 1 Each          | \$198,000.00      | \$ 198,000.00        |
| <b>TOTAL AMOUNT OF SOURCEWELL-NJPA CONTRACT RFP#032515-JDC.....</b> |  |                 |                   | <b>\$ 198,000.00</b> |

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

**BE IT FURTHER RESOLVED** by the City Council of Ocean City, New Jersey that the purchase of one (1), model year 2018 or newer, John Deere Loader for use by the Department of Public Works for daily operations, be purchased from Deere & Company, John Deere, 2000 John Deere Run, Cary, NC 27513 in the total amount of \$198,000.00 and that the City Purchasing Manager is authorized to issue a purchase order for said equipment upon compliance with Local Finance Notice 2012-10 and in accordance with the terms of the National Joint Powers Alliance Contract for Heavy Construction Equipment with Related Accessories, Attachments & Supplies, Contract #032515-JDC.

The Director of Financial Management certifies that funds are contingent upon the compliance with Local Finance Notice 2012-14 and shall be charged to the following Capital Account #C-04-55-306-306 and a Grant Account to be established upon the execution of Grant #AQ18-033, State Clean Diesel Grant Program.

CERTIFICATION OF FUNDS

  
\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

Files: RES 2018 Sourcewell - NJPA John Deere Loader.doc

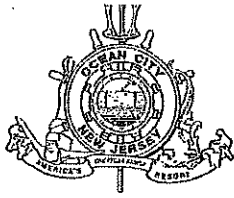
Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |  |
|-----------|-------|-------|--------|-----------|--|
| Barr      | _____ | _____ | _____  | _____     |  |
| Bergman   | _____ | _____ | _____  | _____     |  |
| DeVlieger | _____ | _____ | _____  | _____     |  |
| Hartzell  | _____ | _____ | _____  | _____     |  |
| Madden    | _____ | _____ | _____  | _____     |  |
| McClellan | _____ | _____ | _____  | _____     |  |
| Wilson    | _____ | _____ | _____  | _____     |  |

.....  
Melissa G. Rasner, City Clerk





# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

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## Memo

**To:** Joseph Clark, Purchasing Agent  
**From:** Michael Rossbach, Public Works  
**CC:** George Savastano, Joseph Berenato, Frank Donato, Christine Gundersen  
**Date:** July 3, 2018  
**Re:** One John Deere Wheel Loader

---

Public Works is requesting support and approval to purchase one (1) new 2018 John Deere 624K-II Wheel Loader for the Field Operations Division of the Public Works Department. This purchase is supported by the 2018 Capital Plan and will be purchased through the National Joint Powers Alliance. The purchase of the new loader will replace E-20 a 2004 John Deere 624K with over 12,100 hours.

As you may know, the Ocean City Public Works Department uses wheel loaders on a daily basis. The majority of use is for beach maintenance, but also for street maintenance, and management of our Shelter Road recycling facility. They have also proven to be invaluable for storm response, whether for a snow storm or a coastal storm.

If you have any questions or need more supporting information, please don't hesitate to contact me.



John Deere Construction, Industrial & Utility Equipment

**Date:** 03/20/2018

**Quoted To:**

The City of Ocean City  
City Hall, 9Th & Asbury  
Ocean City NJ 08226

**Location:** Mt. Holly NJ

**Quote Number:** Q06891

**Expiry Date:** 05/19/2018

**Salesperson:** Gregg Swartz  
(609) 267-2020  
greggs@jesco.us

**Invoice Rep:** Gregg Swartz

We propose to furnish the equipment described herein in accord with the specification, terms, and conditions outlined.

**NEW 2018 JOHN DEERE 624K-II 4WD LOADER**

198,000.00

**Stock Number:** 412028 **Machine Serial #:** 1DW624KHKJF686724

\*\*\*\*INCLUDING THE FOLLOWING OPTIONS\*\*\*\*

624K-II 4WD LOADER  
STANDARD GATHERING GROUP  
FT4 ENGINE  
STD 624K LOADER  
W/O AXLE DISC W/LUP  
130AMP ALTERNATOR  
MUFFLER WITH BLACK EXHAUST  
AIR INTAKE W PRECLEANER TR3  
REVERSE FAN DRIVE  
FUEL TANK W STD FILTER  
JDLINK ULT 5 YEAR SERVICE  
STEERING CYLINDER NEVER GREASE  
Z-BAR W STD LINKAGE  
CONVENTIONAL STEERING  
SEAT, DELUXE W/O LH STEERING  
3FN/JYSTK/1AUX/FNR  
RIDE CONTROL SYSTEM  
ENGLISH DECALS  
30 AMP CONVERTER  
NO PAYLOAD SCALE  
AXLE, W/ HYD FRONT & REAR LOCKING  
AXLE MANUAL DIFF LOCK  
20.5R25 1\* L3 NBP RADIAL 3PC  
FULL COV FR FND R PLATFORM  
LEFT SIDE STEPS  
HALOGEN LIGHT PACKAGE  
CAST HITCH  
STANDARD OUTSIDE MIRRORS  
CAB WITH AIR  
AC CHARGE  
ZBAR COUPLER  
2.75 YARD MULTI-PURPOSE BUCKET W/ AUX CUT EDGE  
ENGINE BLOCK HEATER  
ENVIRONMENTAL DRAIN  
STD RADIO AM/FM/WB  
4 CORNER LED AMBER STROBES  
REAR OBJECT DETECTION SYSTEM  
ENGINE COMPARTMENT LIGHT  
TRANSMISSION GUARDS  
BOTTOM GUARDS  
LEVEL 2 SOUND PACKAGE  
ELECTRICAL CORROSION PREVENTION PACKAGE  
LICENSE PLATE BRACKET  
NBP 20.5R25 1\* L3 RADIAL 3PC

3/20/2018

Custom Quote

AUTO LUBE SYSTEM INSTALLED  
WARRANTY: 7 YEAR/8000 HOUR POWER-TRAIN PLUS HYDRAULIC  
NJPA CONTRACT# 032515

|                     |            |
|---------------------|------------|
| <b>Net Price:</b>   | 198,000.00 |
| <b>Tax:</b>         |            |
| <b>Balance Due:</b> | 198,000.00 |

Accepted by:

Prepared by:

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

# 9

**RESOLUTION**

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT TO J.P. BAINBRIDGE & ASSOCIATES, INC. FOR COMMERCIAL APPRAISER SERVICES FOR THE CITY OF OCEAN CITY**

**WHEREAS**, the City of Ocean City requires certain professional services to implement current appraisals of residential, commercial & condemnation properties that are pending New Jersey Tax Court appeals; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified that the total value of the contract(s) will exceed \$17,500; and

**WHEREAS**, the Request for Proposal, (RFP'S) was posted on the City's website, [www.ocnj.us](http://www.ocnj.us) and the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, June 1, 2016 and distributed to four (4) prospective bidders; and

**WHEREAS**, the Request for Proposals (RFP's) was received & opened for City RFP # Q16-005, Commercial Appraisal Services on Thursday, June 16, 2016 and three (3) proposals were received; and

**WHEREAS**, based on the review and evaluations conducted in accordance with New Jersey State Local Public Contract Law by Frank Donato III, Director of Financial Management; Joseph Elliot, CTA, Manager of the Division of Tax Assessment, Michael Brady, CTA, Deputy Tax Assessor;; Darleen H Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager of the received proposals for City RFP #Q16-005, Commercial Appraisal Services it was determined that a contract be awarded to J.P. Bainbridge & Associates, Inc., 6 Woodland Road, Cape May Court House, NJ 08211; and

**WHEREAS**, the City Council of the City of Ocean City awarded the original professional services contract for City RFP #Q16-005, Commercial Appraisal Services for the City of Ocean City for a one (1) year duration beginning on August 1, 2016 and continuing through July 31, 2017 on July 28, 2016 through the passage of Resolution #16-52-214; and

**WHEREAS**, the City Council of the City of Ocean City awarded the 2<sup>nd</sup> year professional services contract for City RFP #Q16-005, Commercial Appraisal Services for the City of Ocean City for a one (1) year duration beginning on August 1, 2017 and continuing through July 31, 2018 on June 22, 2017 through the passage of Resolution #17-53-189; and

**WHEREAS**, J.P. Bainbridge & Associates, Inc., has agreed to the fees that were proposed in City RFP#Q16-005, Commercial Appraisal Services for the City of Ocean City for a third one (1) year duration beginning on August 1, 2018 and continuing through July 31, 2019; and

**WHEREAS**, this contract is awarded through a fair and open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey, that a Professional Service Contract for Commercial Appraisal Services for the City of Ocean City be and is hereby awarded to the as follows:

|  |
|--|
| <b>J.P. Bainbridge &amp; Associates, Inc.</b><br><b>6 Woodland Road</b><br><b>Cape May Court House, NJ 08210</b> |
|--|

| <u>Item</u>  | <u>Description</u>                                       | <u>Unit</u> | <u>3<sup>rd</sup> Year</u><br><u>2018-2019 Unit Cost</u> |
|--|--|-------------|--|
| <b>The scope and established fees for this contract shall be as follows:</b> |  |             |  |
| 1.   | Hourly Charge for Appraisal Consulting Services Rendered | Per Hour    | \$ 155.00  |
| 2.   | Hourly Charge for Appraisal Services Rendered            | Per Hour    | \$ 155.00  |
| 3.   | Hourly Charge for Each Court Appearance                  | Per Hour    | \$ 155.00  |
| 4.   | Charge for a Commercial Self-Contained Appraisal Report  | Per Report  | \$ 4,900.00  |
| 5.   | Charge of a Residential Self-Contained Appraisal Report  | Per Report  | \$ 1,900.00  |

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

6. The vendor has been advised that this award does not guarantee that all of the services listed will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and
7. A copy of the Business Entity Certification, the Determination of Value and Business Registration Certificate (BRC) has been submitted and shall be placed on file in the City's Purchasing Division Office.

**BE IT FURTHER RESOLVED** by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a professional service contract with J.P. Bainbridge & Associates, Inc., 6 Woodland Road, Cape May Court House, NJ 08210 for City Commercial Appraisal Services for the City of Ocean City as listed and in accordance with the bid specifications and the proposal form; and

The Director of Financial Management certifies that funds are available for the balance of the 2018 year & contingent upon the adoption of the 2019 Local Municipal Budget and shall be charged to the appropriate accounts upon issuance of the 2018 & 2019 purchase orders. The estimated annual contract is \$30,000.00.

CERTIFICATION OF FUNDS



Frank Donato III, CMFO  
Director of Financial Management

Peter V. Madden  
Council President

FILES: RPS 2018-2019 Commercial Appraisal Services-Bainbridge.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2017

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Bovera, City Clerk

THE CITY OF OCEAN CITY  
TAX ASSESSMENT OFFICE  
861 Asbury Avenue  
City Hall, Room 107  
Ocean City, NJ 08226  
609-525-9374(PHONE)  
609-391-0650(FAX)

To: Joseph Clark, QPA, Purchasing Agent

From: Joseph Elliott, Tax Assessor

Date: July 3, 2018

Subject: J. Paul Bainbridge and Associates, Inc. General Real Estate Appraiser

---

I am recommending that J. P. Bainbridge and Associates, Inc. continue as the appraiser for the Ocean City Assessor's office for the time period 2018/2019. As you know, J. P. Bainbridge and Associates, Inc. was the successful bidder under Q-16-005 for Commercial Appraiser Services for the City of Ocean City, NJ received June 6, 2016.

Mr. Bainbridge has done an admirable job in attending settlement conferences, and producing appraisal reports, for the Tax Court appeals (multiple years) on the Ocean City CVS pharmacy properties. These appeals are scheduled for an additional, mandatory settlement conference in July, or early August, of 2018. We will need Mr. Bainbridge to attend this settlement conference. If the appeals are not settled, we will need Mr. Bainbridge to testify at the Tax Court hearing, scheduled for August 24, 2018, regarding the opinion of value found in his appraisal reports.

Additionally, Ocean City still has several appeals pending before the NJ Tax Court on high value commercial properties (several are boardwalk commercials.) We will need the services of Mr. Bainbridge on these appeals. Mr. Bainbridge is a highly respected, certified-general real estate appraiser in the State of New Jersey and he has also obtained the MAI appraisal designation. He has much experience in valuing commercial properties in Ocean City, and in other Cape May County seashore municipalities. In my opinion, he has particular expertise in the valuation of retail pharmacies, boardwalk commercial properties, and hotel and motel properties.

If you have any questions, or if you need further information, do not hesitate to contact me.

C. Frank Donato, Director of Financial Management  
Darlene Korup, Purchasing Division



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

PURCHASING DIVISION

## SUMMARY OF RFP

BY THE GOVERNING BODY OF THE CITY OF OCEAN CITY, NJ

DATE RECEIVED: Thursday, June 16, 2016 @ 2:00 PM, EDT

CITY QUOTE #: Q-16-005

PROPOSAL NAME: Commercial Appraiser Services for the City of Ocean City

| NAME, ADDRESS & BID OF EACH BIDDER                                   |  | J. P. Bainbridge & Associates, Inc. |            |            | Northstar Appraisal Company      |            |            | Sockler Realty Services Group Incorporated |            |            |
|--|--|-------------------------------------|------------|------------|----------------------------------|------------|------------|--|------------|------------|
| KEY: Recommended for Award   |  | 6 Woodland Road                     |            |            | 199 New Road, Suite 61 PMB 399   |            |            | 299 Ward Street, Suite C                   |            |            |
|  |  | Cape May Court House, NJ 08210      |            |            | Linwood, NJ 08221                |            |            | Hightstown, NJ 08520                       |            |            |
|  |  | J. Paul Bainbridge, President       |            |            | William J. Sapio, Vice President |            |            | Peter Sockler, President                   |            |            |
|  |  | 609-465-9978                        |            |            | 609-432-0616                     |            |            | 609-918-1000                               |            |            |
|  |  | jpbain@comcast.net                  |            |            | billsapio@comcast.net            |            |            | pete@srsqi.com                             |            |            |
| ITEM   | DESCRIPTION  | BASE PROPOSED RATES                 |            |            | BASE PROPOSED RATES              |            |            | BASE PROPOSED RATES                        |            |            |
|  |  | 2016/2017                           | 2017/2018  | 2018/2019  | 2016/2017                        | 2017/2018  | 2018/2019  | 2016/2017                                  | 2017/2018  | 2018/2019  |
| 1  | Hourly Charge for Appraisal Consulting Services Rendered | \$150.00                            | \$150.00   | \$155.00   | \$125.00                         | \$130.00   | \$135.00   | \$125.00                                   | \$125.00   | \$125.00   |
| 2  | Hourly Charge for Appraisal Services Rendered            | \$150.00                            | \$150.00   | \$155.00   | \$125.00                         | \$130.00   | \$135.00   | \$125.00                                   | \$125.00   | \$125.00   |
| 3  | Hourly Charge for each Court Appearance                  | \$150.00                            | \$150.00   | \$155.00   | \$125.00                         | \$130.00   | \$135.00   | \$125.00                                   | \$125.00   | \$125.00   |
| 4  | Charge for a Commercial Self-Contained Appraisal Report  | \$4,700.00                          | \$4,700.00 | \$4,900.00 | \$2,500.00                       | \$2,575.00 | \$2,650.00 | \$3,500.00                                 | \$3,500.00 | \$3,500.00 |
| 5  | Charge of a Residential Self-Contained Appraisal Report  | \$1,700.00                          | \$1,700.00 | \$1,900.00 | \$750.00                         | \$775.00   | \$800.00   | \$600.00                                   | \$600.00   | \$600.00   |
| REQUIRED INFORMATION   |  |                                     |            |            |                                  |            |            |  |            |            |
| Required Number of Copies (3):                                       |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Right to Extend - Time for Award:                                    |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Stockholder Disclosure Statement:                                    |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Non-Collusion Affidavit:   |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Mandatory Equal Opportunity Language:                                |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Acknowledge of Receipt of Addenda:                                   |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| NJ Affirmative Action Regulation Compliance Notice:                  |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Disclosure of Investment Activities in Iran Statement-Two Part Form: |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| NJ Business Registration Certificate (BRC):                          |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Statement of Authority:  |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| Sworn Statement by Professional Services Provider:                   |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |
| W-9:   |  | Yes / No                            |            |            | Yes / No                         |            |            | Yes / No                                   |            |            |

## RESOLUTION

**AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY & SHIRLEY M. BISHOP, P.P., LLC FOR PROFESSIONAL PLANNING SERVICES FOR THE COUNCIL ON AFFORDABLE HOUSING (COAH)**

**WHEREAS**, the City of Ocean City requires professional specialized planning services for the preparation and development of the City's requirements for the Council on Affordable Housing; and

**WHEREAS**, it is determined to be in the best interests of the City of Ocean City to have a design plan and specialized planner to maintain the City's requirements for the Council on Affordable Housing and Shirley M. Bishop, P.P., LLC, has provided these type services for the City of Ocean City; and

**WHEREAS**, Shirley M. Bishop, P.P., LLC has been determined to have the necessary expertise to perform these services; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contract may exceed \$17,500.00; and

**WHEREAS**, a contract for Professional Services with Shirley M. Bishop, P.P., LLC may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i) & N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Shirley M. Bishop, P.P., LLC has agreed to provide services to develop & maintain the City of Ocean City's Affordable Housing plan; and

**WHEREAS**, Shirley M. Bishop, P.P., LLC has completed and submitted a Business Entity Disclosure Certification which certifies that neither Shirley M. Bishop, P.P., LLC nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

**WHEREAS**, the City of Ocean City is desirous of entering into a Professional Services Contract with Shirley M. Bishop, P.P., LLC for specialized planning services; and

**WHEREAS**, Shirley M. Bishop, P.P., LLC has been advised that this award does not guarantee that the services described will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

**WHEREAS**, Christine D. Gundersen, Manager of Capital Planning; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the terms and conditions of the contract and recommend award of a professional service contract Shirley M. Bishop, P.P., LLC for specialized planning services in conjunction with the Council on Affordable Housing (COAH) for the City of Ocean City; and

**WHEREAS**, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq.; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional services contract to **Shirley M. Bishop, P.P., LLC, One Overlook Center, Floor 2, Princeton, NJ 08540** for specialized planning services proposal as follows:

1. Perform those services necessary and required by the municipality in regard to consulting services to assist the City in addressing its affordable housing obligation by preparing any and all documents requested by the Court in accordance with Schedule A attached
2. The term of this contract shall be a period of one (1) year beginning on August 1, 2018 and continuing through until July 31, 2019.
3. A copy of Business Entity Certification, Determination of Value and the Business Registration Certification (BRC) has been submitted and shall be placed on file in the City's Purchasing Division Office.



CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

4. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with to Shirley M. Bishop, P.P., LLC, One Overlook Center, Floor 2, Princeton, NJ 08540 as listed in accordance with this resolution and submitted proposal.

The Director of Financial Management certifies that funds are available for 2018 and shall be charged to the Trust Account # T-12-56-175-026 when the purchase orders are issued and the funds for year 2019 are contingent upon the adoption of the Local Municipal Budget for 2019 and shall be charged Trust Account # T-12-56-175-026 for year 2019. The estimated annual contract amount is \$25,000.00.

CERTIFICATION OF FUNDS

  
\_\_\_\_\_  
Frank Donato, III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

Files: RPS 18-19 Shirley M. Bishop COAH.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018

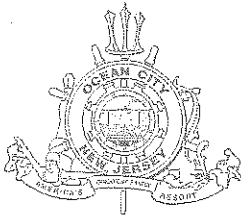
| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Bovera, City Clerk

## **EXHIBIT A**

The compensation of The Consultant shall be at the rate of \$175.00 per hour, for all preparation, meetings and travel time with a not to exceed amount of \$25,000. The Consultant shall also be reimbursed for actual out-of-pocket expenses for postage, duplication, graphics, express mail and faxes. Invoices shall be forwarded monthly for payment for services rendered.

Shirley M. Bishop, P.P., LLC



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

## DEPARTMENT OF FINANCIAL MANAGEMENT

---

### MEMO

To: Joseph Clark, Purchasing Agent

From: Christine D. Gundersen, Manager of Capitol Planning

Cc: George Savastano, Frank Donato III

Date: July 9, 2018

RE: Renewal of Professional Services Agreement for Shirley M. Bishop (COAH)

---

I recommend renewing the Professional Service Contract for Shirley M. Bishop, P.P., LLC for specialized planning services in conjunction with the Council on Affordable Housing (COAH) for the City of Ocean City. These services include assisting the City in addressing its affordable housing obligation by preparing any and all documents requested by the Court for a term commencing August 1, 2018 – July 31, 2019.

Specific responsibilities include writing the Fair Share Plan report and preparing the Housing Element. The Housing Element is a compilation of housing statistics from the census and Community Survey.

Please do not hesitate to contact me if you have any questions. Thank you for your kind attention to this matter.

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

# 11

**RESOLUTION**

**AUTHORIZING CHANGE ORDER #2 TO CITY CONTRACT #17-53,  
NORTHEND DRAINAGE IMPROVEMENTS**

**WHEREAS**, specifications were authorized for advertisement by Resolution #17-53-323 on Thursday, November 16, 2017 for City Contract #17-53, Northend Drainage Improvements; and

**WHEREAS**, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, November 15, 2017, the Notice to Bidders and the specifications were posted on the City of Ocean City's website, [www.ocnj.us](http://www.ocnj.us) and the Invitation for Bid Proposals was distributed to twenty-seven (27) prospective bidder(s) for City Contract #17-53, Northend Drainage Improvements; and

**WHEREAS**, bid proposals were opened for City Contract #17-53, Northend Drainage Improvements on Tuesday, December 19, 2017 and eight (8) bid proposals were received per the attached Summary of Bid Proposals; and

**WHEREAS**, Arthur J. Chew, PE, PP, CFM, CME, CPWM, Assistant City Engineer; Jason J. Sieira, Manager of Capital Planning; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager had reviewed the bid proposals and specifications and recommended that City Contract #17-53, Northend Drainage Improvements awarded to L. Feriozzi Concrete Company, the lowest responsible bidder; and

**WHEREAS**, the City Council of Ocean City, New Jersey awarded City Contract #17-53, Northend Drainage Improvements on December 28, 2017 by Resolution #17-54-002 to **L. Feriozzi Concrete Company, 3010 Sunset Avenue, Atlantic City, NJ 08401** in the amount of \$7,863,006.62; and

**WHEREAS**, the City Council of Ocean City, New Jersey authorized Change Order #1 to City Contract #17-53, Northend Drainage Improvements on June 14, 2018 by Resolution #18-54-221 to L. Feriozzi Concrete Company, 3010 Sunset Avenue, Atlantic City, NJ 08401 in the amount of \$55,458.00; and

**WHEREAS**, Arthur J. Chew, PE, PP, CFM, CME, CPWM, Assistant City Engineer; Rachel N. Ballezzi, Clerk; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed and certified Change Order #2 to City Contract #17-53, Northend Drainage Improvements is correct as follows:

**Change Order #2**

| <b><u>Item</u></b>               | <b><u>Description</u></b>                             | <b><u>Quantity</u></b> | <b><u>Unit Price</u></b> | <b><u>Total Price</u></b> |
|----------------------------------|---|------------------------|--------------------------|---------------------------|
| <b><u>Extras – Increases</u></b> |   |                        |                          |                           |
| S1                               | Rem. Brick Gutter - Rep. W/ 18" Concrete Gutter & DGA | 500 LF                 | \$ 29.50                 | \$ 14,750.00              |
| S4                               | 18" High Density Poly Pipe                            | 735 LF                 | \$ 141.90                | \$ 104,296.50             |
| S-5                              | Utility Downtime Due to Field Changes                 | 1 Lump Sum             | \$ 24,965.48             | \$ 24,965.48              |
| <b>Total Extra - Increases:</b>  |   |                        |                          | <b>\$ 144,011.98</b>      |

**Total Amount of Increases for Change Order #2..... \$ 144,011.98**

**Reductions – Decreases**

|                                      |                                    |        |             |                        |
|--------------------------------------|------------------------------------|--------|-------------|------------------------|
| 43                                   | 24" High Density Polyethylene Pipe | 735 LF | (\$ 146.00) | (\$ 107,310.00)        |
| <b>Total Reductions - Decreases:</b> |                                    |        |             | <b>(\$ 107,310.00)</b> |

**Total Amount of Decreases for Change Order #2..... (\$ 107,310.00)**

**Total Amount of Change Order #2 including Increase & Decrease..... \$ 36,701.98**

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

Change Order #2 (Continued)

Total Amount of City Contract #17-53, Northend Drainage Improvements  
Including Change Order #2..... \$7,955,166.60

WHEREAS, the newly adjusted contract cost including Change Order #2 is \$7,955,166.60 an increase of \$92,159.98 to the original contract and a 1.17 (%) percent increase in the total for City Contract #17-53, Northend Drainage Improvements; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, NJ that it authorizes Change Order #2 to City Contract #17-53, Northend Drainage Improvements in the amount of \$36,701.98 (PO #18-00189); and

BE IT FURTHER RESOLVED that the Director of Financial Management is authorized to process Change Order #2 in the amount of \$36,701.98 to City Contract #17-53, Northend Drainage Improvements (PO #18-00189) issued to L. Feriozzi Concrete Company, 3010 Sunset Avenue, Atlantic City, NJ 08401 to be charged to the following Capital Account #C-04-55-303-010.

CERTIFICATION OF FUNDS



Frank Donato III, CMFO  
Director of Financial Management

Peter V. Madden  
Council President

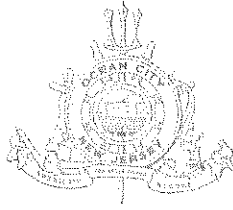
Files: RESCO#2 17-53 Northend Drainage Improvements.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk



ENGINEERING DIVISION

# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

## MEMORANDUM

**To:** Joseph Clark, Purchasing Manager  
**From:** Roger Rinck, Project Manager  
**Date:** June 19, 2018  
**RE:** **Change Order #2**  
North End Drainage Improvements  
Project #: 3-2017-053

The above referenced contract is seeking Council's approval of Change Order #1 on the July 12, 2018 City Council Agenda. This request for change is to adjust contract quantities for the need of additional materials and reduction of materials to complete the project efficiently.

This change order includes the need for additional materials including brick gutter replacement with concrete and DGA including 500 LF, 18" high density poly pipe including 735 LF and utility conflicts at various locations. The changes to reflect as-built quantities are the reduction of 24" high density poly pipe including 735 LF.

This change order represents a total increase in the current contract amount of \$36,701.98 or 1.17%.



PURCHASE ORDER #  
18-00189

CONTRACTOR:  
L. FERIOZZI CONCRETE COMPANY  
3010 SUNSET AVENUE  
ATLANTIC CITY, NJ 08401

REASON FOR CHANGE:  
CHANGES TO COMPLETE JOB MORE EFFICIENTLY

THE TIME PROVIDED FOR COMPLETION OF THIS PROJECT IS:  
 \_\_\_\_ UNCHANGED, \_\_\_\_ INCREASED, \_\_\_\_ DECREASED, BY \_\_\_\_ CALENDAR DAYS.

UPON EXECUTION THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT.

[illegible]

|  |  |   |  |   |                  |                     |
|--|--|---|--|---|------------------|---------------------|
|  |  | 0 |  | 0 | \$0.00           |                     |
|  |  | 0 |  | 0 | \$0.00           |                     |
|  |  | 0 |  | 0 | \$0.00           |                     |
|  |  |   |  |   | <b>SUBTOTAL:</b> | <b>\$107,310.00</b> |

### CHANGE ORDER SUMMARY

| PREVIOUS CHANGE ORDERS |             |  | CURRENT CHANGE ORDER |              |
|------------------------|-------------|--|----------------------|--------------|
| NO.                    | AMOUNT      | REASON FOR CHANGE  | TYPE OF CHANGE       | TOTAL        |
| 1                      | \$55,458.00 | MATERIALS NEEDED TO COMPLETE THE PROJECT<br>CHANGES TO COMPLETE JOB MORE EFFICIENTLY | + SUPPLEMENTAL       | \$0.00       |
| 2                      | \$36,701.98 |  | + EXTRA              | \$144,011.98 |
| 3                      |             |  | - REDUCTIONS         | \$107,310.00 |
| 4                      |             |  | NET CONTRACT CHANGE  |              |
| 5                      |             |  | THIS CHANGE ORDER    | \$36,701.98  |
| 6                      |             |  |                      |              |
| 7                      |             |  |                      |              |
| 8                      |             |  |                      |              |
| 9                      |             |  |                      |              |
| 10                     |             |  |                      |              |

ORIGINAL CONTRACT AMOUNT \$7,863,006.62

AMENDED CONTRACT AMOUNT \$7,955,166.60

TOTAL CONTRACT CHANGE (AMOUNT) \$92,159.98

TOTAL CONTRACT CHANGE (PERCENT) 1.17%

ACCEPTED BY:

0

DATE

APPROVED BY:

PROJECT MANAGER

DATE

ENGINEER

DATE

PURCHASING AGENT

DATE

CHIEF FINANCIAL OFFICER

DATE



**CITY OF OCEAN CITY**  
**CAPE MAY COUNTY, NEW JERSEY**  
**RESOLUTION**

**# 12**

**AUTHORIZING CHANGE ORDER #4 TO CITY CONTRACT #17-18,  
MAINTENANCE OF CITY OWNED GROUNDS & GARDEN PLOTS**

**WHEREAS**, specifications were authorized for advertisement by Resolution #16-52-318 on Monday, December 8, 2016 for City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots; and

**WHEREAS**, the Notice to Bidders was advertised in the Ocean City Sentinel on Wednesday, December 14, 2016, the Notice to Bidders was posted on the City of Ocean City’s website, [www.ocnj.us](http://www.ocnj.us) and the specifications were distributed to six (6) prospective bidder(s); and

**WHEREAS**, bid proposals were opened for City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots on Tuesday, January 10, 2017 and six (6) bid proposals were received; and

**WHEREAS**, Steven Longo, Manager Specialist; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the bid proposals and specifications and recommend that the City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots be awarded to A. Guzzo Landscaping, LLC, the lowest responsible bidder; and

**WHEREAS**, the City Council of Ocean City, New Jersey awarded City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots on January 26, 2017 by Resolution #17-53-022 to A. Guzzo Landscaping, LLC, 3101 Route 42 Store #7, Sicklerville, NJ 08081 in the amount of \$36,921.00; and

**WHEREAS**, the City Council of Ocean City, New Jersey authorized Change Order #1 to City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots on May 11, 2017 by Resolution #17-53-147 to A. Guzzo Landscaping, LLC, 3101 Route 42 Store #7, Sicklerville, NJ 08081 in the amount of \$6,486.00 resulting in a total contract adjustment of \$43,407.00; and

**WHEREAS**, the City Council of Ocean City, New Jersey authorized Change Orders #2 & 3 to City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots on August 22, 2017 by Resolution #17-53-257 to A. Guzzo Landscaping, LLC, 3101 Route 42 Store #7, Sicklerville, NJ 08081 in the amount of \$9,872.50 resulting in a total contract adjustment of \$53,279.50; and

**WHEREAS**, the City Council of Ocean City, New Jersey authorized the contract extension of City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots on January 11, 2018 by Resolution #18-54-030 to A. Guzzo Landscaping, LLC, 3101 Route 42 Store #7, Sicklerville, NJ 08081 in the amount of \$41,037.40; and

**WHEREAS**, Steven Longo, Manager of Public Buildings and Grounds; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager reviewed and certified Change Order #4 to City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots is correct as follows:

**Change Orders #4**

| <b><u>Item</u></b>   | <b><u>Description</u></b>                | <b><u>Total Amount</u></b> |
|--|--|----------------------------|
| <b><u>Change Order #4-Additional Items</u></b>   |  |                            |
| 1.   | Prune Shrubs & Grasses (Leyte Lane Plot) | \$ 900.00                  |
| <b>Total Amount of Increases-Additions for Change Order #4</b>   |  | <b>\$ 900.00</b>           |
| <b>Total Amount of Change Order #4 to City Contract #17-18, Maintenance of City Owned Grounds &amp; Garden Plots .....</b>       |  | <b>\$ 900.00</b>           |
| <b>Total Amount of City Contract #17-18, Maintenance of City Owned Grounds &amp; Garden Plots including Change Order #4.....</b> |  | <b>\$ 58,295.90</b>        |

**WHEREAS**, the new adjusted contract cost including Change Orders #1, 2, 3 & 4 is \$58,295.90 an increase of \$17,258.50 (\$4,116.40-2018 bid price increase not included in the increase figure) to the original contract and a 42.05 (%) percent increase in the total for City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots; and

*CITY OF OCEAN CITY*  
CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, NJ that it authorizes Change Order #4 to City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots in the amount of \$900.00 (PO #18-008631); and

**BE IT FURTHER RESOLVED** that the Director of Financial Management is authorized to process Change Order #4 in the amount of \$900.00 to City Contract #17-18, Maintenance of City Owned Grounds & Garden Plots (PO #18-00631) issued to A. Guzzo Landscaping, LLC, 3101 Route 42 Store #7, Sicklerville, NJ 08081 to be charged to the following Operating Account # 8-01-26-830-268.

**CERTIFICATION OF FUNDS**



\_\_\_\_\_  
Frank Donato III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

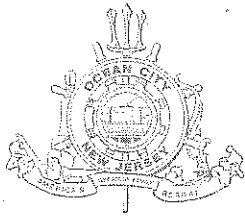
FILES: RESCO#4 17-18-Garden Plots.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk



# CITY OF OCEAN CITY

AMERICA'S GREATEST FAMILY RESORT

DEPARTMENT OF PUBLIC WORKS

## MEMORANDUM

TO: JOSEPH CLARK, PURCHASING MANAGER

FROM: STEVEN LONGO, MANAGER

DATE: JUNE 29, 2018

RE: **CHANGE ORDER #4 CITY CONTRACT #17-18, MAINTENANCE OF CITY OWNED  
GROUNDS & GARDEN PLOTS, A GUZZO LANDSCAPING**

Assistance is being sought to advance a change order to City Council for authorization of additional landscape maintenance services that relate to the Leyte Lane plot in the company's south/central service area.

A. Guzzo Landscaping is currently providing service citywide and additional property maintenance is needed at this location to perform hedge, grass and tree pruning of the entire property, thus the change order.

The necessary dollars to fund the services are included in the current operating budget.

Please let me know if there are any questions and thank you for the time and assistance in this matter.

SL

C. J. Berenatto, PW Dir.



A.GUZZO LANDSCAPING LLC

P.O. Box 8303

Turnersville, NJ 08012

# Invoice

| Date      | Invoice # |
|-----------|-----------|
| 5/31/2018 | 4522      |

|   |
|---|
| Bill To   |
| City of Ocean City<br>861 Asbury Avenue<br>City Hall - Room 203<br>Ocean City, NJ 08226 |
|   |

| Phone #        | Fax #        |
|----------------|--------------|
| (856) 340-3266 | 856-629-9503 |
| P.O. No.       | Terms        |
|                |              |

| Quantity                     | Description   | Serviced  | Rate                    | Amount   |
|------------------------------|---|-----------|-------------------------|----------|
|                              | 4 man crew pruning shrubs and grasses at Leyte Lane Plot 5<br>hours @ \$45.00 per | 5/25/2018 | 900.00                  | 900.00T  |
| Thank you for your business. |   |           | <b>Subtotal</b>         | \$900.00 |
|                              |   |           | <b>Sales Tax (0.0%)</b> | \$0.00   |
|                              |   |           | <b>Balance Due</b>      | \$900.00 |

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

# 13

**AUTHORIZING THE CITY OF OCEAN CITY TO ENTER INTO A COOPERATIVE PRICING  
AGREEMENT WITH SOUTHERN NEW JERSEY PURCHASING COOPERATIVE  
#271SNJPC**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Atlantic County of Municipal Utility Authority also known as Southern New Jersey Purchasing Cooperative, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

**WHEREAS**, on Thursday, July 12, 2018 the governing body of the City of Ocean City, County of Cape May, State of New Jersey duly considered participation in a Southern New Jersey Purchasing Cooperative, #271SNJPC for the provision and performance of goods and services; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Ocean City, County of Cape May, State of New Jersey that this resolution shall be known and may be cited as the Southern New Jersey Purchasing Cooperative Resolution of the City of Ocean City, pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Purchasing Agent, Joseph S. Clark, QPA is hereby authorized to enter into a Cooperative Purchasing Agreement with the Atlantic County of Municipal Utility Authority also known as Southern New Jersey Purchasing Cooperative the "Lead Agency" for the as Southern New Jersey Purchasing Cooperative, #271SNJPC; and

**BE IT FURTHER RESOLVED**, that the "Lead Agency" shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

\_\_\_\_\_  
Peter V. Madden  
Council President

FILES: RES 2018 #271SNJPC Agreement.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of  
said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

\_\_\_\_\_  
Melissa G. Rasner, City Clerk

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

# 14

**AUTHORIZING A GRANT APPLICATION AND THE ABILITY TO EXECUTE A GRANT AGREEMENT WITH THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR RETROFIT & REPALACEMENT OF NON-ROAD CONSTRUCITON EQUIPMENT IN NEW JERSEY**

**WHEREAS**, the City of Ocean City desires to apply to further the public interest by obtaining a grant from the State of New Jersey, Department of Environmental Protection to purchase one (1) 2018 or newer John Deere 4WD Loader; and

**WHEREAS**, the State of New Jersey Department of Environmental Protection promotes the funding of initiatives under the Federal Clean Diesel Program and the Clean Diesel Reduction Act Grant Program and these funds can be utilized to facilitate acquisition of newer emission regulated construction equipment for use by the City of Ocean City, NJ; and

**WHEREAS**, the City of Ocean City would like to utilize the available means to provide cleaner emission regulated equipment for use within the City of Ocean City and to promote clean air; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Ocean City, County of Cape May, State of New Jersey, that the Mayor and/or his designee is hereby authorized to apply and execute a grant agreement for funds of not more than \$49,500.00 from the State of New Jersey Department of Environmental Protection the Retrofit & Replacement of Non-Road Construction Equipment in New Jersey Grant Program for the purchase of one 2018 or newer John Deere 624K-II Loader for use by the Department of Public Works for daily operations; and

**BE IT FURTHER RESOLVED**, that any aid received as a result of this application and any amendments thereto do not increase the Grantee’s obligations and the City of Ocean City agrees to a 75% match of the total project amount in compliance with the match requirements of the State of New Jersey Department of Environmental Protection the Retrofit & Replacement of Non-Road Construction Equipment in New Jersey grant & agreement and it hereby certifies that 0% of the match will be made up of in-kind services.

**ATTEST AND AFFIX SEAL:**

\_\_\_\_\_  
Melissa G. Rasner, RMC  
City Clerk

\_\_\_\_\_  
Jay A. Gillian  
Mayor

\_\_\_\_\_  
Peter V. Madden  
Council President

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk

**GRANT AGREEMENT  
BETWEEN  
City of Ocean City  
(Name of Grantee)  
AND  
THE STATE OF NEW JERSEY  
BY AND FOR  
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**GRANT IDENTIFIER: AQ18-033**

**GOVERNING BODY RESOLUTION**

The governing body of City of Ocean City  
(print Grantee's name)

desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$ 49,500.00  
to fund the following project:

Non-road Equipment Replacement

Therefore, the governing body resolves that \_\_\_\_\_ or the successor to the office of  
(print name)

\_\_\_\_\_ is authorized (a) to make application for such a grant, (b) if awarded, to execute  
(print title of authorized official)  
a grant agreement with the State for a grant in an amount not less than 49,500.00 and not more than 49,500.00,  
and (c) to execute ☒ any amendments thereto ☐ any amendments thereto which do not increase the Grantee's obligations.

\*The \_\_\_\_\_ authorizes and hereby agrees to  
(print name of Grantee's governing body, e.g., board of chosen freeholders)  
match 75 % of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the  
match for such purposes, whether cash, services, or property, is hereby certified. 0 % of the match will be made up of in-kind  
services (if allowed by grant program requirements and the agreement).\*

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant  
to the agreement.

Introduced and passed \_\_\_\_\_

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_



\* The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services.

**CERTIFICATION\***

I, \_\_\_\_\_, ☒ municipal clerk ☐ county clerk ☐ utilities Authority Clerk  
(print name)

☐ (other, specify) \_\_\_\_\_ of \_\_\_\_\_  
City of Ocean City  
(print Grantee's name)

certify that this resolution was duly adopted by \_\_\_\_\_ at a  
(print name of Grantee's governing body)

meeting duly held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature. \*\*

\_\_\_\_\_  
(signature) \*

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(print title)

Date: \_\_\_\_\_ \*\*

\* Certification must be signed by an official other than the individual authorized to execute the agreement.

\*\* This date must be no more than sixty (60) days prior to the Grantee's execution of the agreement. If the original certification expires prior to the Grantee's execution, the Grantee must submit a currently certified copy of this Attachment E when it returns the executed agreement to the Department.



**I. Grant Award Data and Signatures**

**Federal Award Information for Subaward**

Federal Awarding Agency: U.S. Environmental Protection Agency  
 Federal Award Name: Retrofits and Replacements of Non-road Construction Equipment in NJ  
 Federal Award Identification Number (FAIN): 96283314-3  
 Federal Award Date: 08/15/2016  
 Total Amount of the Federal Award: \$2,710,836.00  
 Federal Award Project Description: Retrofit and replace non-road diesel equipment in NJ  
 Indirect Cost Rate for Federal Award:

Grantee's Name: (the "Grantee")

City of Ocean City

Address:

861 Asbury Ave  
 Ocean City, NJ 08226

Vendor ID #:

22-600095299

DUNS # (required only for Federally-funded awards):

030312524

Financial Officer's - Name:

Frank Donato III

Title: (the "Chief Financial Officer")

Director of Financial Management

**The State of New Jersey (The "State")**

**Department of Environmental Protection (the "Department" or the "DEP")**

Granting Agency's - name:

N.J. DEPARTMENT OF ENVIRONMENTAL PROTECTION

(the "Granting Agency")

- address:

401 East State Street  
 P.O.Box 426/Mail Code 401-02E  
 Trenton, NJ 08625

Grant Officer's - name:

Melissa Evanego

(the "Grant Officer")

email address:

melissa.evanego@dep.nj.gov

phone number:

609-292-1637

**TITLE OF GRANT:** Non-road Equipment Replacement

**AMOUNT OF GRANT:** \$49,500

| Total Project Funding  | AMOUNT        | STATE ACCOUNT NUMBER          | CFDA NUMBER/ CFDA TITLE                     |
|------------------------|---------------|-------------------------------|---|
| State General Fund     |               |                               |   |
| Federal                | \$49,500      | 15-100-042-4892-013           | 66.040/State Clean Diesel Grant Program (B) |
| Grantee                | \$148,500     |                               |   |
| Other (identify below) |               |                               |   |
|                        | \$ 198,000.00 | TOTAL APPROVED PROJECT AMOUNT |   |

Total Amount of Federal Funds Obligated to Subrecipient, including Current Obligation:

\$ 49,500.00

Total Amount of Federal Award Committed to Subrecipient:

\$ 49,500.00

RESOLUTION

AMENDING THE 2018 BUDGET OF THE CITY OF OCEAN CITY TO INCLUDE  
ADDITIONAL REVENUE FROM THE STATE OF NEW JERSEY, DEPARTMENT OF THE  
TREASURY, STATE CLEAN DIESEL GRANT PROGRAM

WHEREAS, N.J.S.A. 40a: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said director may also approve the insertion of an item of appropriation for equal amount; and

WHEREAS, the City of Ocean City has received notification of a grant in the amount of \$49,500.00 from the State of New Jersey, Department of Environmental Protection, State Clean Diesel Grant Program and wishes to amend its 2018 Budget to include this amount as a revenue; and

WHEREAS, the Local share of the above referenced grant is zero; and

NOW, THEREFORE, BE IT RESOLVED that the City of Ocean City hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$49,500.00 which item is now available as a revenue from:

GENERAL REVENUES

Miscellaneous Revenue-Section F  
Special Items of General Revenue Anticipated with  
Prior Written Consent of the Director of Local  
Government Services:

Public and Private Revenue Offset with Appropriations (continued):  
State of New Jersey, Department of Environmental Protection, State Clean Diesel Grant  
Program.....\$49,500.00  
pursuant to the provisions of Statute; and

BE IT FURTHER RESOLVED that a like sum of \$49,500.00 be and the same is hereby appropriated under the caption of:

8. GENERAL APPROPRIATIONS

(A) Operations-Excluded from "CAPS"  
Public and Private Programs Offset by Revenues

State of New Jersey, Department of Environmental Protection, State Clean Diesel Grant  
Program.....\$49,500.00

BE IT FURTHER RESOLVED that a copy of this resolution be certified and submitted electronically to the Director of Local Government Services for approval; and

BE IT FINALLY RESOLVED that this amendment be published in the Sentinel Ledger in the issue of July 18, 2018.

Peter V. Madden,  
Council President

FILES/Chapter 159 Clean Diesel Grant 2018

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018.

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

City Clerk

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

# 16

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR SALE OF REAL ESTATE  
AND A LEASING AND MANAGEMENT AGREEMENT WITH THE COUNTY OF CAPE  
MAY, NEW JERSEY REGARDING 1-7 W. 9th SREET (BLOCK 811.01, LOT 4),  
OCEAN CITY, CAPE MAY COUNTY, NEW JERSEY**

**WHEREAS**, the City owns property commonly known as 1-7 W. 9<sup>th</sup> Street and shown on the municipal tax map as Block 811.01, Lot 4 in the City of Ocean City (the "Property"); and,

**WHEREAS**, the City has affirmatively requested that Cape May County (the "County") consider purchasing the Property, pursuant to the County's Open Space and Farmland Preservation Program; and,

**WHEREAS**, this request was formalized in a document entitled "Open Space Application", dated April 12, 2018 and executed by Jim Mallon, Administrator for the City of Ocean City; and,

**WHEREAS**, the referenced Application was recommended for approval by the County's Open Space Review Board; and,

**WHEREAS**, the County and the City have negotiated a mutually agreeable purchase price; and,

**WHEREAS**, the County's Board of Chosen Freeholders has authorized the acquisition of the referenced property, subject to the consummation of the attached Contract for Sale of Real Estate; and,

**WHEREAS**, simultaneously with the execution of the Contract for Sale of Real Estate, the City and the County will execute a Leasing and Management Agreement, a copy of which is attached hereto and pursuant to which the City will assume immediate and complete responsibility for the care, management, control, maintenance, insurance and general operation of the property; and,

**WHEREAS**, the City believes that the execution of these contracts will be of value to the City's taxpayers;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, County of Cape May, New Jersey as follows:

1. The City accepts and approves the Contract for Sale of Real Estate and the Leasing and Management Agreement to be entered into with the County, true copies of which are on file at the office of the Clerk of Ocean City and can be reviewed by the public during normal business hours; and
2. The Mayor, Business Administrator and City Clerk are hereby authorized to execute any and all necessary documents in order to implement this Resolution.

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the 12th day of July, 2018.

\_\_\_\_\_  
Peter V. Madden  
Council President

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018.

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

\_\_\_\_\_  
City Clerk

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

# 17

**APPOINTING A MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER**

**WHEREAS**, the New Animal Cruelty Enforcement Law, P.L. 2017 c. 331 (the “New Law”) was signed into law on January 16, 2018; and

**WHEREAS**, the New Law revises the enforcement of animal cruelty laws in the State of New Jersey by transferring the power of humane law enforcement from the New Jersey Society for the Prevention of Cruelty to Animals (NJSPCA) and county societies for the prevention of cruelty to animals to a county prosecutor animal cruelty task force in each county, and a municipal humane law enforcement officer in each municipality; and

**WHEREAS**, the New Law requires the governing body of each municipality to appoint at least one municipal humane law enforcement officer, approved by the chief law enforcement officer in the municipality, who is responsible for the animal welfare within the jurisdiction of the municipality, and who is to enforce and abide by the animal cruelty laws of the State and ordinances of the municipality; and

**WHEREAS**, Captain Jay Prettyman, Acting Police Chief of the City of Ocean City, recommends the appointment of Detective Thomas J. Mullineaux to serve as the Municipal Humane Law Enforcement Officer for the City of Ocean City;

| NAME                 | POSITION                                 |
|----------------------|--|
| Thomas J. Mullineaux | Municipal Humane Law Enforcement Officer |

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Ocean City, County of Cape May, State of New Jersey that the following individual is hereby appointed to the position of Municipal Law Enforcement Officer

\_\_\_\_\_  
Peter V. Madden, Council President

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018.

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED | .....<br>City Clerk |
|-----------|-------|-------|--------|-----------|---------------------|
| Barr      | _____ | _____ | _____  | _____     |                     |
| Bergman   | _____ | _____ | _____  | _____     |                     |
| DeVlieger | _____ | _____ | _____  | _____     |                     |
| Hartzell  | _____ | _____ | _____  | _____     |                     |
| Madden    | _____ | _____ | _____  | _____     |                     |
| McClellan | _____ | _____ | _____  | _____     |                     |
| Wilson    | _____ | _____ | _____  | _____     |                     |

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

**# 18**

**AUTHORIZING THE SETTLEMENT OF LITIGATION  
IMO CITY OF OCEAN CITY, DOCKET NO. CPM-L-305-15**

**WHEREAS**, on July 7, 2015, the City of Ocean City filed a declaratory judgment action in the Superior Court of New Jersey under Docket No. CPM-L-305-15 seeking a Court Order granting temporary immunity from third-party lawsuits until the Court's issuance of a Final Judgment of Compliance and Repose approving Housing Element and Fair Share Plan ("HEFSP") formulated, adopted and approved in accordance with the formula and methodology to be established by the Court in accordance with the decision of the New Jersey Supreme Court decision In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. (2015); and,

**WHEREAS**, the said declaratory judgment action also sought a Court Order approving the City's affordable housing spending plan; and,

**WHEREAS**, Fair Share Housing Center ("FSHC") is an interested party in the said litigation by virtue of In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, in which the Court wrote "if a municipality seeks to obtain an affirmative declaration of constitutional compliance, it will have to do so on notice and opportunity to be heard to FSHC and interested parties." *Id.*, and by virtue of the Notice of Appearance filed by FSHC on May 8, 2018; and,

**WHEREAS**, on or about October 6, 2016, Flood Development, LLC ("Flood Development") intervened in the said litigation and thus became an interested party; and,

**WHEREAS**, the Solicitor of the City of Ocean City, with the assistance of the City's consultants, has engaged in negotiations with the attorney for FSHC and the attorney for Flood Development for a resolution of their respective claims in the said lawsuit; and,

**WHEREAS**, said negotiations resulted in a comprehensive settlement agreement between the City of Ocean City and FSHC, which does not include Flood Development, for which Ocean City and FSHC will seek Court Approval, and which is subject to the approval of City Council; and,

**WHEREAS**, the settlement of the issues between Ocean City and FSHC is intended to resolve all claims and objections raised by FSHC and satisfy the City's obligations under the Mount Laurel doctrine and Fair Housing Act of 1985, NJSA 52:27D-301 *et seq.* for the prior round (1987-1999) and third round (1999-2025) without the expense and risks of a trial; and,

**WHEREAS**, the settlement agreement provides that Ocean City will amend its Zoning Ordinance to establish a City-wide inclusionary overlay zone, an inclusionary housing option in the CB, CB-1 and DB zones, and an inclusionary R-2 zone districts assemblage incentive overlay zone; undertake a local housing rehabilitation program; enter into a partnership with the Ocean City Housing Authority to redevelop and expand affordable housing stock; update its affordable housing spending plan; and create a minimum of thirteen (13) affordable housing units, as well as pay to FSHC up to \$15,000 in attorneys fees; and,

**WHEREAS**, the governing body of the City of Ocean City is of the opinion that the settlement is in the best interests of the City of Ocean City, its residents and tax payers, and that it satisfies the City's affordable housing obligations;

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

**RESOLUTION**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, for the reasons set forth above, that the settlement consistent with the terms set forth herein be and is hereby approved; and,

**BE IT FURTHER RESOLVED** that the Mayor and/or his designee is hereby authorized to implement this Resolution and execute any documents necessary in conjunction herewith.

\_\_\_\_\_  
Peter V. Madden, Council President

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018.

|           |       |       |        |           |                     |
|-----------|-------|-------|--------|-----------|---------------------|
| NAME      | AYE   | NAY   | ABSENT | ABSTAINED | .....<br>City Clerk |
| Barr      | _____ | _____ | _____  | _____     |                     |
| Bergman   | _____ | _____ | _____  | _____     |                     |
| DeVlieger | _____ | _____ | _____  | _____     |                     |
| Hartzell  | _____ | _____ | _____  | _____     |                     |
| Madden    | _____ | _____ | _____  | _____     |                     |
| McClellan | _____ | _____ | _____  | _____     |                     |
| Wilson    | _____ | _____ | _____  | _____     |                     |

**RESOLUTION**

**AUTHORIZING THE PAYMENT OF CLAIMS**

**WHEREAS**, N.J.S.A. 40A: 5-17 entitled “Approval and Payment of Claims and Required General Books of Account” generally sets forth the manner in which claims against municipalities are to be handled; and

**WHEREAS**, the attached bill list represent claims against the municipality for period including June 23, 2018 to July 6, 2018.

**NOW, THEREFORE, BE IT RESOLVED** that the attached bill list is approved for payment.

\_\_\_\_\_  
Frank Donato III  
Chief Financial Officer

\_\_\_\_\_  
Peter V. Madden,  
Council President

FILES/AUTHORIZING THE PAYMENT OF CLAIMS – 06.23.18 TO 07.06.18.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018.

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
City Clerk

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CITY OF OCEAN CITY  
Bill List By P.O. Number

Page No: 1

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N  
Range: First to Last Rcvd: Y Held: Y Aprv: N  
Format: Condensed Bid: Y State: Y Other: Y Exempt: Y

| PO #     | PO Date  | Vendor   | PO Description                 | Status | Amount       | Void Amount | PO Type |
|----------|----------|----------|--------------------------------|--------|--------------|-------------|---------|
| 17-00508 | 02/23/17 | ACTIO    | ACTION SUPPLY, INC.            | Open   | 1,556.54     | 0.00        | B       |
| 17-00560 | 02/28/17 | SWIFTLAW | SWIFT LAW FIRM, LLC            | Open   | 300.00       | 0.00        |         |
| 17-00812 | 03/31/17 | COMMAND  | COMMAND CO., INC.              | Open   | 28,748.30    | 0.00        | B       |
| 17-01228 | 05/24/17 | GARD     | GARDENS EAST CONDOMINIUM ASSN. | Open   | 500.00       | 0.00        |         |
| 17-01425 | 06/09/17 | CONCOENG | CONCORD ENGINEERING GROUP, INC | Open   | 7,150.00     | 0.00        |         |
| 17-01617 | 06/22/17 | BRINKS   | BRINKS INC.                    | Open   | 1,849.78     | 0.00        |         |
| 17-01979 | 08/03/17 | GAUDE    | GAUDELLI BROTHERS, INC.        | Open   | 81,980.67    | 0.00        | B       |
| 17-01980 | 08/03/17 | ALBERTMC | ALBERT MARINE CONSTRUCTION,    | Open   | 43,898.61    | 0.00        | B       |
| 17-02087 | 08/17/17 | BIRDCONS | BIRD CONSTRUCTION              | Open   | 6,431.74     | 0.00        | B       |
| 17-02500 | 09/28/17 | DEPT     | DEPTCOR                        | Open   | 16,500.00    | 0.00        |         |
| 17-02838 | 10/31/17 | LEXA     | LEXA CONCRETE, INC.            | Open   | 153,211.64   | 0.00        | B       |
| 17-02937 | 11/17/17 | DYNAMICS | DYNAMIC SECURITY, LLC          | Open   | 6,875.00     | 0.00        |         |
| 18-00001 | 01/12/18 | DEPOS    | THE DEPOSITORY TRUST COMPANY   | Open   | 1,869,750.00 | 0.00        |         |
| 18-00003 | 01/12/18 | OCBOE    | OCEAN CITY BOARD OF EDUCATION  | Open   | 2,104,454.00 | 0.00        |         |
| 18-00013 | 01/17/18 | NJAM3    | NEW JERSEY-AMERICAN WATER CO.  | Open   | 45,588.80    | 0.00        | B       |
| 18-00014 | 01/17/18 | AC ELECT | ATLANTIC CITY ELECTRIC         | Open   | 83,668.83    | 0.00        | B       |
| 18-00015 | 01/17/18 | SJGAS    | SOUTH JERSEY GAS COMPANY       | Open   | 2,433.60     | 0.00        | B       |
| 18-00016 | 01/17/18 | VERIZ    | VERIZON                        | Open   | 4,998.06     | 0.00        | B       |
| 18-00017 | 01/17/18 | VERIZONL | VERIZON ONLINE                 | Open   | 981.59       | 0.00        | B       |
| 18-00020 | 01/17/18 | WALKD    | DOUGLAS K. WALKER, PC          | Open   | 3,225.75     | 0.00        | B       |
| 18-00033 | 01/17/18 | CRYSTAL  | CRYSTAL SPRINGS                | Open   | 25.58        | 0.00        |         |
| 18-00037 | 01/17/18 | T BURGOS | TONIO BURGOS & ASSOC OF NJ LLC | Open   | 5,000.00     | 0.00        | B       |
| 18-00130 | 01/19/18 | SJENERG  | SOUTH JERSEY ENERGY            | Open   | 1,270.38     | 0.00        | B       |
| 18-00135 | 01/19/18 | SUNEYONE | SUNEY SOLAR OCEAN CITY ONE LLC | Open   | 1,871.61     | 0.00        | B       |
| 18-00142 | 01/19/18 | THOMASMI | THOMAS G.SMITH, ESQ.           | Open   | 2,577.98     | 0.00        | B       |
| 18-00154 | 01/19/18 | DECOTIIS | DECOTIIS, FITZPATRICK & COLE   | Open   | 761.40       | 0.00        | B       |
| 18-00160 | 01/19/18 | JUSTR    | JUST RIGHT TV PRODUCTIONS LLC  | Open   | 570.00       | 0.00        | B       |
| 18-00161 | 01/19/18 | ACCESS   | RETRIEVEX HOLDINGS CORP        | Open   | 369.38       | 0.00        | B       |
| 18-00181 | 01/24/18 | QCLAB    | EUROFINS QC, INC.              | Open   | 106.50       | 0.00        | B       |
| 18-00183 | 01/24/18 | CAPRI    | CAPRIONI PORTABLE TOILETS, INC | Open   | 508.00       | 0.00        |         |
| 18-00188 | 01/24/18 | SAM 1    | SAM'S CLUB/GEMB                | Open   | 185.11       | 0.00        |         |
| 18-00189 | 01/24/18 | FERIOZZI | L. FERIOZZI CONCRETE COMPANY   | Open   | 147,204.02   | 0.00        |         |
| 18-00210 | 01/24/18 | ADP      | AUTOMATIC DATA PROCESSING      | Open   | 10,739.15    | 0.00        |         |
| 18-00221 | 01/29/18 | KEEN     | KEEN COMPRESSED GAS COMPANY    | Open   | 20.70        | 0.00        | B       |
| 18-00226 | 01/29/18 | GAUDE    | GAUDELLI BROTHERS, INC.        | Open   | 118,531.00   | 0.00        |         |
| 18-00233 | 01/29/18 | BATTISTI | BATTISTINI CONSULTING SERVICES | Open   | 4,387.50     | 0.00        |         |
| 18-00238 | 01/29/18 | FARNSWOR | FARNSWORTH & SEMPTIMHELTER, L  | Open   | 1,475.88     | 0.00        | B       |
| 18-00250 | 01/29/18 | CRYSTAL  | CRYSTAL SPRINGS                | Open   | 18.49        | 0.00        |         |
| 18-00254 | 02/01/18 | MOTORBOO | MOTOR BOOTY AFFAIR LLC         | Open   | 8,500.00     | 0.00        |         |
| 18-00263 | 02/01/18 | CRYSTAL  | CRYSTAL SPRINGS                | Open   | 162.75       | 0.00        | B       |
| 18-00264 | 02/01/18 | BLAST    | APM BLAST TERMITE PEST CONTROL | Open   | 3,303.00     | 0.00        | B       |
| 18-00265 | 02/01/18 | LINCS    | LINWOOD CLOCK SHOP             | Open   | 285.00       | 0.00        | B       |
| 18-00266 | 02/01/18 | PROTECT  | PROTECTION ONE ALARM           | Open   | 256.50       | 0.00        | B       |
| 18-00267 | 02/01/18 | AQUATREA | AQUA-TREAT INC WATER MGMT.     | Open   | 1,350.00     | 0.00        | B       |
| 18-00268 | 02/01/18 | BLAST    | APM BLAST TERMITE PEST CONTROL | Open   | 140.00       | 0.00        | B       |
| 18-00291 | 02/05/18 | STETS    | B. W. STETSON & CO.            | Open   | 74.00        | 0.00        | B       |
| 18-00361 | 02/07/18 | CRYSTAL  | CRYSTAL SPRINGS                | Open   | 35.11        | 0.00        |         |
| 18-00365 | 02/09/18 | SCHID    | SCHINDLER ELEVATOR CORPORATION | Open   | 1,641.12     | 0.00        | B       |
| 18-00391 | 02/13/18 | TIX COM  | TIX, INC.                      | Open   | 3,119.75     | 0.00        | B       |
| 18-00421 | 02/16/18 | HORIZOND | HORIZON BS BC OF NEW JERSERY   | Open   | 1,088.00     | 0.00        | B       |



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Bill List By P.O. Number

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| PO #     | PO Date  | Vendor   | PO Description                  | Status                          | Amount | Void Amount  | PO Type  |
|----------|----------|----------|---------------------------------|---------------------------------|--------|--------------|----------|
| 18-00447 | 02/16/18 | RIGGI    | RIGGINS, INC.                   | RES #18-54-035                  | Open   | 22,276.46    | 0.00 B   |
| 18-00463 | 02/22/18 | CNS      | CNS CLEANING CO., INC.          | RESOLUTION# 17-54-009 CC#17-04  | Open   | 5,349.00     | 0.00 B   |
| 18-00471 | 02/22/18 | CRYSTAL  | CRYSTAL SPRINGS                 |                                 | Open   | 226.97       | 0.00     |
| 18-00501 | 02/28/18 | STAGESTE | STAGESTEP, INC                  |                                 | Open   | 2,132.10     | 0.00     |
| 18-00506 | 02/28/18 | CRYSTAL  | CRYSTAL SPRINGS                 | ACCT 3378728;14718356,11750002  | Open   | 71.93        | 0.00     |
| 18-00610 | 03/07/18 | METABOAT | METAMORPHOSIS BOAT CHARTERS LL  |                                 | Open   | 700.00       | 0.00     |
| 18-00617 | 03/12/18 | EARTT    | EARTHTECH CONTRACTING, INC      | 17-53-353                       | Open   | 5,079.53     | 0.00 B   |
| 18-00641 | 03/14/18 | CHOICE   | CHOICE ENVIR. SER. OF NJ, INC.  |                                 | Open   | 2,307.80     | 0.00 B   |
| 18-00642 | 03/14/18 | CHOICE   | CHOICE ENVIR. SER. OF NJ, INC.  | RESOLUTION # 17-53-352          | Open   | 59,079.68    | 0.00 B   |
| 18-00643 | 03/14/18 | CHOICE   | CHOICE ENVIR. SER. OF NJ, INC.  | RESOLUTION# 17-53-351           | Open   | 59,079.68    | 0.00 B   |
| 18-00644 | 03/14/18 | WASTM    | WASTE MANAGEMENT OF NJ INC.     | RES #17-53-352                  | Open   | 3,833.00     | 0.00 B   |
| 18-00688 | 03/20/18 | IMAGINAT | IMAGINATION MOVERS TOURING, INC |                                 | Open   | 4,000.00     | 0.00     |
| 18-00701 | 03/20/18 | FORDS    | FORD, SCOTT & ASSOCIATES, LLC   | RESOLUTION# 17-53-354           | Open   | 8,000.00     | 0.00 B   |
| 18-00705 | 03/20/18 | MIDATLAN | MID ATLANTIC WASTE SYSTEMS      | Container Cover System          | Open   | 5,030.00     | 0.00     |
| 18-00716 | 03/26/18 | BISCA    | BISCAYNE SUITES CONDO. ASSOC.   |                                 | Open   | 2,232.00     | 0.00     |
| 18-00729 | 03/26/18 | JUSTR    | JUST RIGHT TV PRODUCTIONS LLC   |                                 | Open   | 350.00       | 0.00     |
| 18-00736 | 03/26/18 | METEORTO | METEOR TOURS, INC               |                                 | Open   | 5,000.00     | 0.00     |
| 18-00740 | 03/26/18 | BROYH    | BROYHILL MANUFACTURING COMPANY  | 18-54-127                       | Open   | 351,240.80   | 0.00     |
| 18-00759 | 03/30/18 | TRI-STAT | TRI-STATE DIAGNOSTICS CORP.     |                                 | Open   | 2,200.00     | 0.00 B   |
| 18-00763 | 03/30/18 | UNIVERS  | UNIVERSAL MEDIA, INC.           |                                 | Open   | 54,324.32    | 0.00 B   |
| 18-00764 | 03/30/18 | UNIVERS  | UNIVERSAL MEDIA, INC.           |                                 | Open   | 4,094.13     | 0.00 B   |
| 18-00782 | 04/04/18 | SCHIAVON | FRED M. SCHIAVONE CONST., INC.  | CC#18-23 Beach Outfall          | Open   | 101,841.00   | 0.00 B   |
| 18-00789 | 04/04/18 | TURF     | TURF EQUIPMENT & SUPPLY CO, INC | Parts as needed                 | Open   | 226.94       | 0.00 B   |
| 18-00792 | 04/05/18 | FLAND    | FLANDERS HOTEL                  |                                 | Open   | 3,137.00     | 0.00     |
| 18-00798 | 04/05/18 | OCTHEATR | OCEAN CITY THEATRE COMPANY      |                                 | Open   | 11,673.75    | 0.00 B   |
| 18-00801 | 04/05/18 | QUIGLEY  | QUIGLEY'S SPRING MILL PIANO     |                                 | Open   | 995.00       | 0.00 B   |
| 18-00839 | 04/18/18 | BISCA    | BISCAYNE SUITES CONDO. ASSOC.   |                                 | Open   | 2,636.60     | 0.00     |
| 18-00843 | 04/18/18 | CAPRI    | CAPRIONI PORTABLE TOILETS, INC  |                                 | Open   | 264.00       | 0.00     |
| 18-01040 | 02/03/18 | MOORM    | MOORE MEDICAL CORPORATION.      |                                 | Open   | 135.90-      | 0.00 PC1 |
| 18-01076 | 04/23/18 | UNIVERS  | UNIVERSAL MEDIA, INC.           |                                 | Open   | 23,630.22    | 0.00 B   |
| 18-01077 | 04/23/18 | WEBPAGE  | WEBPAGEFX, INC                  |                                 | Open   | 6,499.47     | 0.00 B   |
| 18-01089 | 04/23/18 | PIER4    | PIER 4, L.L.C.                  |                                 | Open   | 2,376.00     | 0.00     |
| 18-01102 | 04/23/18 | CAPRI    | CAPRIONI PORTABLE TOILETS, INC  |                                 | Open   | 192.00       | 0.00     |
| 18-01117 | 04/25/18 | RIVERSID | RIVERSIDE SHELL, INC.           |                                 | Open   | 850.00       | 0.00     |
| 18-01122 | 04/25/18 | SHERW    | SHERWIN WILLIAMS #3760          | NCPA# 02-13                     | Open   | 6,964.00     | 0.00     |
| 18-01161 | 04/30/18 | NEWERALI | NEW ERA LIFE INSURANCE          |                                 | Open   | 83.81        | 0.00     |
| 18-01193 | 05/08/18 | TAPCOINC | TRAFFIC&PARKING CONTROL CO. INC | RES #18-54-171                  | Open   | 22,864.96    | 0.00     |
| 18-01224 | 05/08/18 | YOUNG    | YOUNG'S SKATING RINK            |                                 | Open   | 391.00       | 0.00     |
| 18-01228 | 05/08/18 | SHADEGLO | SHADE GLOBAL, INC               | RESOLUTION # 18-54-146          | Open   | 11,000.00    | 0.00     |
| 18-01229 | 05/08/18 | SHADEGLO | SHADE GLOBAL, INC               | RESOLUTION # 18-54-147          | Open   | 6,250.00     | 0.00     |
| 18-01235 | 05/09/18 | CHLORKIN | CHLORKING INNOVATIONS, LLC      | RESOLUTION #18-54-075           | Open   | 1,485.00     | 0.00 B   |
| 18-01247 | 05/11/18 | JETOURIN | JE TOURING INC                  | RESOLUTION #18-54-089           | Open   | 12,500.00    | 0.00     |
| 18-01252 | 05/11/18 | COOC     | CITY OF OCEAN CITY              | 2018 CAPITAL IMPROVEMENT FUND   | Open   | 1,865,000.00 | 0.00     |
| 18-01259 | 05/11/18 | GONENATI | GONE NATIVE COMMUNICATIONS INC  |                                 | Open   | 500.00       | 0.00     |
| 18-01263 | 05/11/18 | WROEDAVI | DAVID WROE                      |                                 | Open   | 1,700.00     | 0.00     |
| 18-01266 | 05/11/18 | HERC REN | HERC RENTAL INC                 | Reso #17-53-236                 | Open   | 4,128.00     | 0.00     |
| 18-01269 | 05/16/18 | CONCOENG | CONCORD ENGINEERING GROUP, INC  | Reso #18-54-181                 | Open   | 7,500.00     | 0.00 B   |
| 18-01284 | 05/16/18 | CARES    | CAR CARESS                      | Vehicle/Equipment Maintenance   | Open   | 160.00       | 0.00 B   |
| 18-01323 | 05/18/18 | GONENATI | GONE NATIVE COMMUNICATIONS INC  | ADVERTISING                     | Open   | 335.00       | 0.00     |
| 18-01325 | 05/18/18 | SPORTSSP | SPORTS SPECIALTIES              | Reso #17-53-136                 | Open   | 2,609.20     | 0.00     |
| 18-01327 | 05/18/18 | LIBERTYP | LIBERTY PARKS & PLAYGROUND, INC |                                 | Open   | 1,161.71     | 0.00     |
| 18-01373 | 05/24/18 | BENSHAFF | BEN SHAFFER RECREATION INC      |                                 | Open   | 1,669.60     | 0.00     |
| 18-01380 | 05/24/18 | MCCROSS  | MCCROSSON AND STANTON P.C.      | RESOLUTION 17-53-161, 18-54-178 | Open   | 14,234.35    | 0.00 B   |
| 18-01383 | 05/29/18 | ENERG    | ENERG WELLNESS/DYNAMIC FITNESS  | Reso #18-54-172                 | Open   | 14,061.00    | 0.00     |

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| PO #     | PO Date  | Vendor   | PO Description                 | Status                         | Amount | Void Amount | PO Type |
|----------|----------|----------|--------------------------------|--------------------------------|--------|-------------|---------|
| 18-01384 | 05/29/18 | SPORTSSP | SPORTS SPECIALTIES             | Reso #17-53-075                | Open   | 658.56      | 0.00    |
| 18-01388 | 05/29/18 | SPORTSSP | SPORTS SPECIALTIES             | Reso #17-53-075                | Open   | 2,866.50    | 0.00    |
| 18-01389 | 05/29/18 | SVITALEP | PYROTECNICO FIREWORKS, INC     | Reso #16-52-256                | Open   | 54,096.00   | 0.00    |
| 18-01392 | 05/29/18 | AUSTN    | AUSTIN'S SPORTS                | Reso #17-53-075                | Open   | 2,002.00    | 0.00    |
| 18-01396 | 05/31/18 | BEACHBAY | BEACH TO BAY LANDSCAPE, LLC    | Quotes Attahced                | Open   | 11,800.00   | 0.00    |
| 18-01398 | 05/31/18 | MULLIN   | MULLIN & LONERGAN ASSOCIATES   | RES# 17-53-270                 | Open   | 6,750.00    | 0.00 B  |
| 18-01591 | 06/05/18 | ACCYCLE  | ATLANTIC CITY CYCLE CENTER     | RESOLUTION #18-54-009          | Open   | 561.93      | 0.00    |
| 18-01599 | 06/05/18 | LAWME    | LAWMEN SUPPLY CO. OF NJ INC.   | Reso #18-54-035                | Open   | 3,265.93    | 0.00    |
| 18-01602 | 06/05/18 | OARHOUSE | OARHOUSE, L.L.C.               |                                | Open   | 2,100.00    | 0.00    |
| 18-01604 | 06/05/18 | BEESLEY  | BEESLEY'S POINT SEA DOO, INC.  |                                | Open   | 7,800.00    | 0.00    |
| 18-01615 | 06/05/18 | FRANL    | FRANKLIN TRAILERS INC.         |                                | Open   | 2,777.16    | 0.00    |
| 18-01623 | 06/05/18 | WEMAKEIT | WE MAKE IT PERSONAL            |                                | Open   | 104.00      | 0.00    |
| 18-01699 | 06/08/18 | CHANCOV  | VIVIAN CHANCO                  | EMS REFUND REQUEST             | Open   | 85.12       | 0.00    |
| 18-01711 | 06/08/18 | AUSTN    | AUSTIN'S SPORTS                | RESOLUTION 17-53-017           | Open   | 689.00      | 0.00    |
| 18-01716 | 06/08/18 | CAPRI    | CAPRIONI PORTABLE TOILETS, INC | BAYSIDE CENTER                 | Open   | 100.00      | 0.00 B  |
| 18-01728 | 06/15/18 | LANDS    | LANDSMAN UNIFORMS, INC.        | Reso # 17-53-329               | Open   | 425.60      | 0.00    |
| 18-01730 | 06/15/18 | EDMUN    | EDMUNDS ASSOCIATES, INC.       | Exempt 40A:11-5; Res 18-54-028 | Open   | 33,546.00   | 0.00    |
| 18-01739 | 06/21/18 | SEASHORE | SEASHORE ASPHALT CORP.         | Reso 18-54-035                 | Open   | 2,740.43    | 0.00 B  |
| 18-01743 | 06/21/18 | JPBAINBR | J. P. BAINBRIDGE & ASSOC., INC | Reso #17-53-189                | Open   | 12,300.00   | 0.00    |
| 18-01744 | 06/21/18 | FRALING  | FRALINGER ENGINEERING PA       | Reso #17-53-232                | Open   | 9,036.00    | 0.00 B  |
| 18-01745 | 06/21/18 | PETROSH  | PETROSH'S BIG TOP, LLC         | OC CON/INFLATABLES             | Open   | 881.00      | 0.00    |
| 18-01746 | 06/21/18 | ALI WOLF | ALICE WOLF                     | MEMBER REFUND                  | Open   | 51.03       | 0.00    |
| 18-01749 | 06/21/18 | BUSTEDKN | BUSTED KNUCKLE AUTO & TIRE LLC | Reso #17-53-209                | Open   | 738.00      | 0.00    |
| 18-01754 | 06/21/18 | FALCON   | FALCON FIRE AND SECURITY LLC   |                                | Open   | 5,989.00    | 0.00    |
| 18-01756 | 06/21/18 | BEESLEY  | BEESLEY'S POINT SEA DOO, INC.  |                                | Open   | 127.71      | 0.00    |
| 18-01757 | 06/21/18 | SENTI    | SENTINEL LEDGER                |                                | Open   | 42.00       | 0.00    |
| 18-01758 | 06/21/18 | VCI      | VCI, EMERGENCY VEHICLE SPEC.   | Reso #18-54-027                | Open   | 257.06      | 0.00    |
| 18-01761 | 06/21/18 | CDW-G    | CDW-G GOVERNMENT INC.          | Res #18-54-035                 | Open   | 15,751.19   | 0.00    |
| 18-01762 | 06/21/18 | STEPHENL | STEPHEN LANE                   |                                | Open   | 500.00      | 0.00    |
| 18-01763 | 06/21/18 | FIRSS    | FIRE & SAFETY SERVICES, LTD.   | Reso #18-54-026                | Open   | 1,469.19    | 0.00    |
| 18-01765 | 06/21/18 | STEICHEN | GERALD L STEICHEN              |                                | Open   | 1,700.00    | 0.00    |
| 18-01766 | 06/21/18 | BOYLESA  | ADAM KERRY BOYLES              |                                | Open   | 1,000.00    | 0.00    |
| 18-01767 | 06/21/18 | WEMAKEIT | WE MAKE IT PERSONAL            |                                | Open   | 8.00        | 0.00    |
| 18-01768 | 06/21/18 | OCTHEATR | OCEAN CITY THEATRE COMPANY     |                                | Open   | 9,500.00    | 0.00    |
| 18-01771 | 06/21/18 | WEMAKEIT | WE MAKE IT PERSONAL            |                                | Open   | 24.00       | 0.00    |
| 18-01772 | 06/21/18 | SPORTSSP | SPORTS SPECIALTIES             |                                | Open   | 223.20      | 0.00    |
| 18-01773 | 06/21/18 | BISCA    | BISCAYNE SUITES CONDO. ASSOC.  |                                | Open   | 395.96      | 0.00    |
| 18-01774 | 06/21/18 | JUSTR    | JUST RIGHT TV PRODUCTIONS LLC  | Res #18-54-142                 | Open   | 2,800.00    | 0.00    |
| 18-01776 | 06/21/18 | SASSYPAN | SASSY PANTS PRODUCTIONS, INC   |                                | Open   | 150.00      | 0.00    |
| 18-01777 | 06/21/18 | ARSEN    | ARSENAL SOUND, L.L.C.          |                                | Open   | 675.00      | 0.00    |
| 18-01778 | 06/21/18 | SHIRARR  | RYAN MATTHEW SHIRAR            |                                | Open   | 1,700.00    | 0.00    |
| 18-01779 | 06/21/18 | RODRIGUE | NICHOLAS RODRIGUEZ             |                                | Open   | 1,700.00    | 0.00    |
| 18-01780 | 06/21/18 | VANCEJ   | JUSTIN VANCE                   |                                | Open   | 500.00      | 0.00    |
| 18-01781 | 06/21/18 | JAMOMUSI | JAMO MUSIC, INC                |                                | Open   | 1,700.00    | 0.00    |
| 18-01782 | 06/21/18 | FIRSS    | FIRE & SAFETY SERVICES, LTD.   | Reso #18-54-026                | Open   | 4,475.00    | 0.00    |
| 18-01783 | 06/21/18 | DELL     | DELL COMPUTER CORPORATION      | Reso #18-54-035                | Open   | 26,173.35   | 0.00    |
| 18-01784 | 06/21/18 | FIRSS    | FIRE & SAFETY SERVICES, LTD.   | Res #18-54-026                 | Open   | 2,526.73    | 0.00    |
| 18-01785 | 06/21/18 | FIRSS    | FIRE & SAFETY SERVICES, LTD.   | Res #18-54-026                 | Open   | 2,245.84    | 0.00    |
| 18-01789 | 06/21/18 | FIRSS    | FIRE & SAFETY SERVICES, LTD.   | Res #18-54-026                 | Open   | 964.04      | 0.00    |
| 18-01792 | 06/21/18 | HAWES    | SAMANTHA HAWE                  |                                | Open   | 52.66       | 0.00    |
| 18-01793 | 06/21/18 | SMATTHEW | SHAUNA MATTHEWS                |                                | Open   | 52.66       | 0.00    |
| 18-01815 | 06/25/18 | 51FUL    | CLAIRE FULTON                  |                                | Open   | 408.04      | 0.00    |
| 18-01816 | 06/25/18 | 510COLE  | JULIETTE Y. COLE               |                                | Open   | 65.94       | 0.00    |
| 18-01817 | 06/25/18 | MCELWEE  | MCELWEE & QUINN, LLC           |                                | Open   | 1,000.00    | 0.00    |

July 9, 2018  
12:40 PM

CITY OF OCEAN CITY  
Bill List By P.O. Number

Page No: 4

| PO #                   | PO Date  | Vendor   | PO Description             | Status                    | Amount             | Void Amount  | PO Type                 |
|------------------------|----------|----------|----------------------------|---------------------------|--------------------|--------------|-------------------------|
| 18-01819               | 06/25/18 | CMCCL    | CAPE MAY COUNTY CLERK      | 2018 PRIMARY ELECTION     | Open               | 3,575.57     | 0.00                    |
| 18-01823               | 07/03/18 | MOUNT    | MOUNT CONSTRUCTION COMPANY | Snow Removal Service-2018 | Open               | 23,567.53    | 0.00                    |
| 18-01825               | 07/03/18 | GFIENTER | GFI ENTERTAINMENT LLC      |                           | Open               | 5,000.00     | 0.00                    |
| 18-01831               | 07/03/18 | CROSSFIR | CROSSFIRE TECHNOLOGIES LLC |                           | Open               | 327.00       | 0.00                    |
| 18-01835               | 07/03/18 | GILLIANR | ROY AND PATRICA GILLIAN    | ESCROW 14-0201PSP         | Open               | 3,319.15     | 0.00                    |
| 18-01842               | 07/03/18 | 98MOY    | WENDY MOYLE                | REIMBURSEMENT             | Open               | 36.00        | 0.00                    |
| 18-01846               | 07/03/18 | AHINK    | ANDREW HINK                |                           | Open               | 100.00       | 0.00                    |
| 18-01847               | 07/03/18 | MANLEYC  | CLARK MANLEY               |                           | Open               | 110.00       | 0.00                    |
| 18-01860               | 07/05/18 | GILLIANR | ROY AND PATRICA GILLIAN    | PSPF14-020                | Open               | 508.34       | 0.00                    |
| <hr/>                  |          |          |                            |                           |                    |              |                         |
| Total Purchase Orders: |          | 167      | Total P.O. Line Items:     | 0                         | Total List Amount: | 7,781,166.35 | Total Void Amount: 0.00 |

June 28, 2018  
11:50 AM

CITY OF OCEAN CITY  
Check Register By Check Id

Page No: 1

*Issued Outside Bull List*

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 93801 to 93801  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check #  | Check Date             | Vendor                              | Reconciled/Void | Ref Num |
|----------|------------------------|-------------------------------------|-----------------|---------|
| PO #     | Description            | Amount Paid                         | Contract        |         |
| 93801    | 06/28/18               | GREATIDE GREAT IDEAS CREATIVE GROUP |                 | 4447    |
| 18-00406 | RESOLUTION # 18-54-073 | 450.00                              |                 |         |

| Report Totals   | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-----------------|-------------|-------------|--------------------|--------------------|
| Checks:         | 1           | 0           | 450.00             | 0.00               |
| Direct Deposit: | 0           | 0           | 0.00               | 0.00               |
| Total:          | 1           | 0           | 450.00             | 0.00               |

June 25, 2018  
02:12 PM

CITY OF OCEAN CITY  
Check Register By Check Id

Page No: 1

*Issued Outside Bill List*

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 93782 to 93782  
Report Type: All Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check #  | Check Date  | Vendor                     | Reconciled/Void | Ref Num |
|----------|-------------|----------------------------|-----------------|---------|
| PO #     | Description | Amount Paid                | Contract        |         |
| 93782    | 06/25/18    | JPMONZOM JPMONZO MUNICIPAL |                 | 4444    |
| 18-01736 |             | 40.00                      |                 |         |

| Report Totals   | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-----------------|-------------|-------------|--------------------|--------------------|
| Checks:         | 1           | 0           | 40.00              | 0.00               |
| Direct Deposit: | 0           | 0           | 0.00               | 0.00               |
| Total:          | 1           | 0           | 40.00              | 0.00               |

June 26, 2018  
01:20 PM

CITY OF OCEAN CITY  
Check Register By Check Id

Page No: 1

*Issued Outside Bill list*

Range of Checking Accts: GENERAL to GENERAL Range of Check Ids: 93783 to 93783  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check #       | Check Date      | Vendor                    | Amount Paid | Reconciled/Void    | Ref Num            |
|---------------|-----------------|---------------------------|-------------|--------------------|--------------------|
| 93783         | 06/26/18        | 77WLT DONALD B. WILTSHIRE | 20,578.40   |                    | 4446               |
| Report Totals |                 |                           |             |                    |                    |
|               |                 | <u>Paid</u>               | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|               | Checks:         | 1                         | 0           | 20,578.40          | 0.00               |
|               | Direct Deposit: | 0                         | 0           | 0.00               | 0.00               |
|               | Total:          | 1                         | 0           | 20,578.40          | 0.00               |

**2018  
Recreation Trust Fund  
Bill List**

7/5/2018

| Voucher # | Name                  | Amount                               |
|-----------|-----------------------|--------------------------------------|
| 3973      | Abby LaTorre          | 800.00 Lacrosse Camp 6/25 to 6/29/18 |
| 3974      | Alyssa Morrison       | 800.00 Lacrosse Camp 6/25 to 6/29/18 |
| 3975      | Sydney Beckmeyer      | 500.00 Lacrosse Camp 6/25 to 6/29/18 |
| 3976      | Mikenzie Helphenstine | 400.00 Lacrosse Camp 6/25 to 6/29/18 |

\$ 2,500.00

RECEIVED

FINANCIAL MANAGEMENT  
COLUMBIA CITY, IN

CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY  
**RESOLUTION**

#20

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY & MCLEES ARCHITECTURE, LLC FOR CONCEPT DESIGN SERVICES FOR A NEW PUBLIC SAFETY BUILDING**

**WHEREAS**, the City of Ocean City requires certain professional architectural services to develop a concept design for a new public safety building; and

**WHEREAS**, it is determined to be in the best interests of the City of Ocean City to have said architectural services performed; and

**WHEREAS**, McLees Architecture, LLC, has the required expertise and has performed these services for the City of Ocean City in the past; and

**WHEREAS**, Joseph S. Clark, QPA, City Purchasing Manager has determined and certified in writing that the value of the contracts issued in the calendar year 2018 with said firm will exceed \$17,500.00; and

**WHEREAS**, Arthur Chew, P.E., P.P., Assistant City Engineer; Dorothy F. McCrosson, Esq., City Solicitor; Darleen H. Korup, Purchasing Assistant; Allison L. Hansen, Assistant Purchasing Agent and Joseph S. Clark, QPA, City Purchasing Manager have reviewed the proposal and recommended that McLees Architecture, LLC, 5 MacArthur, Blvd., Somers Point, NJ 08244 be awarded an alternative-non-advertised professional service contract for the architectural & conceptual design services for a new public safety building – block 1606; and

**WHEREAS**, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 et seq; and

**WHEREAS**, McLees Architecture, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that McLees Architecture, LLC has not made any contributions to a political or candidate committee for an elected office in the City of Ocean City, New Jersey in the previous one (1) year period, and that the contract will prohibit McLees Architecture, LLC from making any contributions through the term of the contract; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional service contract to **McLees Architecture, LLC, 5 MacArthur, Blvd., Somers Point, NJ 08244** for professional architectural services for the conceptual design of a new public safety building as follows:

| <u>Item</u>   | <u>Description</u>  | <u>Unit</u> | <u>Amount</u>       |
|---|---|-------------|---------------------|
| <b>Conceptual Design Services New Public Safety Building – Block 1606</b> |   |             |                     |
| 1.1   | Existing Conditions Documentation   | Lump Sum    | \$ 2,000.00         |
| 1.2   | Building Assessment   | Lump Sum    | \$ 7,500.00         |
| 1.3   | Concept Design  | Lump Sum    | \$ 10,250.00        |
| 1.4   | Reimbursable Expenses   | Lump Sum    | \$ 2,500.00         |
| <b>Total Amount of Architectural &amp; Conceptual Design Services</b>     |   |             |                     |
| <b>New Public Safety Building – Block 1606 Item 1.1-1.4.....</b>          |   |             | <b>\$ 22,250.00</b> |
| 2.  | Services during the contract period are subject to the actual needs as established by the City of Ocean City. As items are required, the City Purchasing Manager shall issue a purchase order for those items based on the availability of funds. No items shall be sent to the City without first obtaining a purchase order for said service. |             |                     |
| 3.  | A copy of the Pay-to-Play Certification & the Business Registration Certificate (BRC) for McLees Architecture, LLC, has been submitted and shall be placed on file in the City’s Purchasing Division Office.  |             |                     |



CITY OF OCEAN CITY  
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

4. A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in the Ocean City Sentinel.

BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with **McLees Architecture, LLC, 5 MacArthur, Blvd., Somers Point, NJ 08244** for professional architectural & conceptual design services for a new public safety building – block 1606 as listed and in accordance with this resolution and submitted proposal forms.

The Director of Financial Management certifies that funds are available and shall be charged to the following Capital Account #C-04-55-306-112.

CERTIFICATION OF FUNDS

  
\_\_\_\_\_  
Frank Donato, III, CMFO  
Director of Financial Management

\_\_\_\_\_  
Peter V. Madden  
Council President

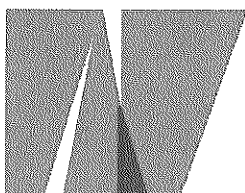
Files: RPS 2018 – McLees Architecture LLC-New Public Safety Building.doc

Offered by ..... Seconded by .....

The above resolution was duly adopted by the City Council of the City of Ocean City, New Jersey, at a meeting of said Council duly held on the ..... day of ..... 2018

| NAME      | AYE   | NAY   | ABSENT | ABSTAINED |
|-----------|-------|-------|--------|-----------|
| Barr      | _____ | _____ | _____  | _____     |
| Bergman   | _____ | _____ | _____  | _____     |
| DeVlieger | _____ | _____ | _____  | _____     |
| Hartzell  | _____ | _____ | _____  | _____     |
| Madden    | _____ | _____ | _____  | _____     |
| McClellan | _____ | _____ | _____  | _____     |
| Wilson    | _____ | _____ | _____  | _____     |

.....  
Melissa G. Rasner, City Clerk



william mclees  
architecture

revised July 10, 2018

Mr. George Savastano, PE, PP  
City Administrator  
City of Ocean City  
861 Asbury Avenue  
Ocean City, NJ 08226

**RE: PROPOSAL FOR ARCHITECTURAL SERVICES  
Ocean City New Public Safety Building, Block 1606- Concept Design**

Dear George:

Thank you for the opportunity to submit our design services proposal for the New Ocean City Public Safety Building to be located in Block 1606. In our meeting we discussed the City's need to pursue a conceptual design study for the new site location, based on the programming and space analysis completed for the existing Central Avenue facility. The proposed improvements are envisioned to also incorporate various components of the existing building on-site such as it may suit the needs of the program.

The following proposal is a fixed fee proposal for concept design phase services as outlined herein. This proposal is based on commencing work immediately. A project schedule may be provided upon request.

I welcome the opportunity to meet with you or discuss any questions you might have with regard to this proposal. In order to proceed we require a signed copy of this proposal. We are looking forward to working with you again as well as with the City of Ocean City. Thanks again for the opportunity, I look forward to hearing from you.

Kind Regards,

William C. McLees, AIA, LEED AP  
principal

## **Project Summary & Scope of Work**

The project scope generally includes the building assessment of the property in block 1606 including exploring the feasibility of constructing a second floor, and preliminary concept design of a new Ocean City Public Safety Building to be located in Block 1606. Work includes the existing conditions documentation, building assessment, and development of preliminary concepts for the design of proposed new facility.

### **1. Professional Services**

#### **1.1. Existing Conditions Documentation**

The Architect will review the existing conditions plans provided by the City and compare the same to the as-built condition at the property. Computer-generated CAD files of the building will be prepared based on the information provided and selected measuring on-site of areas that deviate from the original design plans in order to develop an accurate set of base plans for the schematic design process.

#### **1.2. Building Assessment**

An existing conditions assessment of the existing  $\pm 28,000$  s.f. single story facility and surrounding site will be conducted. The study will detail the condition, effectiveness and/or remaining useful life of various building systems and components (not including mechanical, plumbing, fire protection or electrical systems to be addressed by Concord Atlantic Engineers) and identify any observed unsafe conditions. A recommendations summary will be prepared, identifying and prioritizing any possible areas in need of remediation.

#### **1.3. Concept Design**

The Architect shall review the program, budget, and other pertinent information supplied by the Owner and shall review laws, codes and regulations as they may apply to the project scope. The Architect shall prepare a preliminary evaluation of the aforementioned project information, each in terms of the other, and will identify any potential conflicts and/or additional services which may be required for the successful completion of the Work.

The Architect will review existing conditions on-site and conduct an existing conditions survey including measuring and photo documenting for purposes of preparing a base plan for construction documents.

Based on the project information as provided by the Owner, the Architect will prepare and submit for Owner's review preliminary site planning and bubble diagram solution alternatives, illustrating the scale and relationship of the program spaces.

Based on the Owner's comments and input, the Architect shall prepare block plans of the project solution as well as exterior elevations and design study sketches and renderings as the Architect deems appropriate to convey the concept design solution.

Upon approval of the concept design solution, and upon Owner direction, the Architect will prepare a separate proposal for continued design services from Schematic Design Development through Construction Administration for review and approval by the Owner.

## 2. Compensation, Terms & Conditions

### 2.1. Fee Schedule

For the above mentioned scope of work, **william mclees** architecture and its consultants proposes fixed fees as follows:

|     |  |                 |
|-----|--|-----------------|
| 1.1 | Existing Conditions Documentation..... | \$ 2,000        |
| 1.2 | Building Assessment.....               | \$ 7,500        |
| 1.3 | Concept Design.....                    | \$ 10,250       |
|     | Reimbursable Expenses.....             | \$ 2,500        |
|     | <b>TOTAL FEE.....</b>                  | <b>\$22,250</b> |

This proposal is valid for a period of 90 days beyond the date of the proposal. Work may begin immediately upon a signed copy of this proposal.

### 2.2. Reimbursable Expenses

Reimbursable expenses shall be at a rate of 1.1 times direct expense and shall not exceed amounts as noted above. Reimbursable expenses may include the following:

- Printing and Postage costs
- Photocopies
- Computer-generated renderings/animation
- Subconsultants scope of work

### 2.3. Terms & Conditions

**2.3.1.** This proposal is non-transferable and is valid for 45 calendar days from the date of the proposal. Once expired, **william mclees** architecture reserves the right to revise the proposal accordingly to reflect changing staffing and schedule demands.

**2.3.2.** Unless indicated otherwise in this proposal, design services shall commence within (5) days after receipt of: An original signed copy of this proposal or a Written Notice to Proceed, AND a check in the amount of the retainer noted above.

**2.3.3.** Unless indicated otherwise in this proposal, payments shall be invoiced monthly through the course of the Work. Payment on invoices shall be due upon receipt of the invoice. Invoices in excess of 30 days may be subject to a late penalty of 1½% per month, or a maximum of 18% per annum.

- 2.3.4.**The Architect reserves the right to cease services for lack of payment for accounts in excess of 90 days, with (5) days prior written notice to the Owner.
- 2.3.5.**Either party may terminate this Agreement with (5) days prior notice. Architect shall be due payment for all services and reimbursable expenses complete or in progress up to and including the date of termination. The Architect reserves the right to withhold the products of services related to this Agreement until receipt of final payment.
- 2.3.6.**Any areas of Work requested by the Owner which are not included in this proposal. If such Work is requested by the Owner, The Architect will identify the Work to the Owner and prepare a proposal for services for Owner approval prior to commencement of the Additional Services.
- 2.3.7.**Owner and Architect acknowledge that project timing as represented herein is preliminary and approximate in nature and may materially change during the course of the project development.

## **2.4. Exceptions**

The following items and services are excluded from this proposal:

- Land Surveying
- Site/Civil design and engineering
- Low voltage system design and specification
- Critical Path sequencing and scheduling
- Construction cost estimating
- The Architect is not responsible for additional work associated with modifications to plans as a result of rejection of any variances or variations.
- Hazardous materials investigation and/or removal.
- Structural Design
- Operating/lifecycle cost analysis
- Value-Engineering plan revisions after completion of construction documents.

william mclees  
architecture

*Savastano, George*

*OC Block 1606  
revised July 10, 2018*

**2.5. Authorization/Notice to Proceed**

The undersigned Parties acknowledge and agree to the above mentioned terms and conditions of this proposal in its entirety

---

George Savastano, PE, PP  
*City of Ocean City*

Date

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William C. McLees, AIA, LEED AP      Date  
*Principal, William McLees Architecture, LLC*