

**LOCAL ASSISTANCE BOARD
MINUTES
September 4, 2013**

ATTENDANCE: Theresa Zimmerman, Mary Ann Coggins, John Dower, Linda DeLanzo and Sue Clark. Portia Thompson was absent

Mary Ann Coggins, Secretary, called the meeting for 10:30 to order.

APPROVAL OF MINUTES OF PREVIOUS MEETING

John asked for a motion to approve the minutes of the May 1, 2013 meeting. Motion moved by Linda and seconded by Sue. All ayes followed.

REPORTS

Director's Report – August's Statistical Summary

- Cases open by the end of August – 35
- Non-payment status – 1
- Payment status – 34

- The caseload is done for the summer however calls are starting to come in for appointments.

- Received a good audit report

PENDING BUSINESS

Community Service Program – Theresa cannot get anywhere with the worksites because the state will not pay for background checks.

NEW BUSINESS

Mary Ann Coggins read her resignation letter to the Board. She will resign effective December 31, 2013.

ADJOURNMENT

Mary Ann Coggins asked for a motion to adjourn. Motion moved by Sue Clark and seconded by Linda DeLanzo. All ayes followed.

Mary Ann P. Coggins