
OCTOBER 2, 2018
CITY OF OCEAN CITY
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES

CALL TO ORDER – The meeting was called to order at 6:00 PM in Council Chambers on the third floor of City Hall at 861 Asbury Avenue.

OPEN PUBLIC MEETINGS ANNOUNCEMENT – Adequate notice of this meeting was given pursuant to Public Law 1975, Chapter 231, also known as the Open Public Meetings Act.

FLAG SALUTE – Everyone was asked to rise for the flag salute.

ROLL CALL

Name	Title	Present	Absent
Mr. Dean Chorin	Alternate I	Present	
Mr. Ken Cooper	Vice Chairperson	Present	
Mr. Jeffrey Frost	Commissioner	Present	
Mr. John Loeper	Chairperson	Present	
Mr. Nicholas Marotta	Commissioner	Present	
Mrs. Susan Matthews	Commissioner		Absent
Mr. James Murray	Alternate II		Absent
Mrs. Marian Talese	Commissioner	Present	
Mr. Robert Williams	Commissioner		Absent

Jessica M. Fenton was Secretary for the Commission.

ADOPTION OF MINUTES – The minutes from the August 7, 2018 meeting were unanimously approved by all present members eligible to vote.

NEW BUSINESS – No new business.

OLD/OTHER BUSINESS

- Survey Update
 - Mr. Loeper indicated that Mr. Calafiti received an email about the survey being completed but it needs to be compiled. It is possible it will be available sometime next month.
- District Improvements/Concerns
 - There were no updates regarding improvements. Concerns likely to be determined once in receipt of the new survey.

- Accounts/Grant(s)
 - One of the grants of interest is from the county to publish a historic brochure for the City of Ocean City. The threefold brochure could include things such as the museum, Life Saving Station, trolley tour, the historic district, and Bayside Center, among other things.
- Recognition Plaques
 - Mr. Loeper presented a document, *Justification for Recognition*, which, although in the draft stage, establishes guidelines to help justify the recognition of a building. Mr. Loeper then went through each section of the document – A through F – and described how to complete it when out looking at a particular building.
 - Members were encouraged to add to the document in terms of required information, should it seem necessary.
- Incentives – A list of incentives is still pending.
- Mr. Loeper made a brief comment about the two (2) detached garages that were approved in August 2018—HPC18-001 and HPC18-002. He indicated that they both look good.
- Mr. Loeper also indicated that the fence has been put up at the Life Saving Station. The lot has also been seeded, but will also be hydro seeded at a later date.

PUBLIC COMMENT(S) – No public comment.

EXECUTIVE SESSION

- 2019 Professional Service Contracts – Motion to accept reappointment as presented by Mr. Calafati and Mr. Stein for 2019 was made by Mr. Frost and seconded by Mrs. Talese. Motion was approved unanimously.

ADJOURNMENT – The meeting adjourned at 6:30 PM. Motion to adjourn was made by Mr. Loeper and seconded by Mr. Marotta. Motion was approved unanimously.

There is no meeting in November. The next meeting is Tuesday, December 4, 2018, at 6:00pm, in Council Chambers on the third floor of City Hall at 861 Asbury Avenue.

Adopted: 12/4/18


 JESSICA M. FENTON
 Recording Secretary