
DECEMBER 4, 2018
CITY OF OCEAN CITY
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES

CALL TO ORDER – The meeting was called to order at 6:00 PM in Council Chambers on the third floor of City Hall at 861 Asbury Avenue.

OPEN PUBLIC MEETINGS ANNOUNCEMENT – Adequate notice of this meeting was given pursuant to Public Law 1975, Chapter 231, also known as the Open Public Meetings Act.

FLAG SALUTE – Everyone was asked to rise for the flag salute.

ROLL CALL

Name	Title	Present	Absent
Mr. Dean Chorin	Alternate I	Present	
Mr. Ken Cooper	Vice Chairperson	Present	
Mr. Jeffrey Frost	Commissioner	Present	
Mr. John Loeper	Chairperson	Present	
Mr. Nicholas Marotta	Commissioner		Absent
Mrs. Susan Matthews	Commissioner	Present	
Mr. James Murray	Alternate II		Absent
Mrs. Marian Talese	Commissioner	Present	
Mr. Robert Williams	Commissioner	Present	

Jessica M. Fenton was Secretary for the Commission. Mr. Michael Allegretto, Director of Community Services, was also in attendance.

ADOPTION OF MINUTES – The minutes from the October 2, 2018 meeting were unanimously approved by all present members eligible to vote.

NEW BUSINESS

- Motion to adopt the meeting schedule for 2019 with minor revisions was made by Mrs. Matthews and seconded by Mr. Williams. The meeting schedule was unanimously approved.

OLD/OTHER BUSINESS

- Survey Update
 - There were no new updates. Mr. Allegretto stated he would contact the State Department in Trenton directly. Mr. Loeper said that he would ask Mr. Calafati to contact the State due to his involvement with other projects.

- Recognition Plaques
 - Mr. Loeper asked for comment on the Justification for Recognition form presented at the last meeting. Mrs. Talese asked how to proceed with the document and was advised by Mr. Loeper that—once the document is completed—it as well as photographs would be reviewed by the Commission and a determination would be made about its nomination.
 - The form can be completed by anyone. The guidelines are readily available and the historic surveys are available at the City building on 12th Street. Mr. Loeper offered his assistance should anyone need it.
 - Members were encouraged to begin completing the recognition form for any of the properties previously selected as possible nominees.
- Incentives
 - Mrs. Matthews inquired about the status of the incentives. Mr. Allegretto indicated that the list of incentives was still pending. Mrs. Matthews suggested setting up a meeting with the Mayor to discuss.
- Brochure
 - Mrs. Matthews inquired about the creation of a brochure – she stated that she had several brochures from other towns that could be used as references. Mr. Loeper suggested that the Public Information Officer, Mr. Bergen, should come to the next meeting to discuss the idea of an overall historic brochure for the City.
- Grants
 - Mrs. Matthews inquired about any progress with regard to grants. Mr. Allegretto indicated Mrs. Gundersen is always looking for available grants and that he will follow up with her.
- Street Light Design
 - Mrs. Matthews suggested that the street light design that was approved in the summer-time should begin. Mr. Allegretto stated he would follow up with Administration to determine the status of the study.
 - Mr. Chorin questioned the cost of such a study, and suggested that we might be able to estimate the cost based on similar past projects.

PUBLIC COMMENT(S) – No public comment.

ADJOURNMENT – The meeting adjourned at 6:35 PM. Motion to adjourn was made by Mr. Cooper and seconded by Mrs. Matthew. Motion to adjourn was approved unanimously.

There is no meeting in January. The next meeting is Tuesday, February 5, 2019, at 6:00pm, in Council Chambers on the third floor of City Hall at 861 Asbury Avenue.

Adopted: 2/5/19



 JESSICA M. FENTON
 Recording Secretary