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**MAY 7, 2019**  
**CITY OF OCEAN CITY**  
**HISTORIC PRESERVATION COMMISSION**  
**REGULAR MEETING MINUTES**

**CALL TO ORDER** – The meeting was called to order at 6:00 PM in Council Chambers on the third floor of City Hall at 861 Asbury Avenue.

**OPEN PUBLIC MEETINGS ANNOUNCEMENT** – Adequate notice of this meeting was given pursuant to Public Law 1975, Chapter 231, also known as the Open Public Meetings Act.

**FLAG SALUTE** – Everyone was asked to rise for the flag salute.

**ROLL CALL**

<b>Name</b>	<b>Title</b>	<b>Present</b>	<b>Absent</b>
Vacant	Alternate II	-	-
Mr. Dean Chorin	Alternate I	Present	
Mr. Ken Cooper	Vice Chairperson	Present	
Mr. Jeffrey Frost	Commissioner		Absent
Mr. John Loeper	Chairperson	Present	
Mr. Nicholas Marotta	Commissioner	Present	
Mrs. Susan Matthews	Commissioner	Present	
Mrs. Marian Talese	Commissioner	Present	
Mr. Robert Williams	Commissioner		Absent

Jessica M. Fenton was Secretary for the Commission. Mr. Michael Allegretto, Director of Community Services, was also in attendance.

**ADOPTION OF MINUTES** – The minutes from the April 2, 2019 meeting were unanimously approved by all present members eligible to vote.

**NEW BUSINESS**

- Changes in Minor Work and Ordinary Maintenance Codes and the Impact on Historic Districts
  - Per a memorandum from the Department of Community Affairs, the recent changes to the New Jersey Uniform Construction Code with regard to roof and siding permit requirements does not eliminate the review authority of the HPC for these types of activities should it be required by ordinance. Further, the section of ordinance applicable to the HPC should be reviewed so as to determine if it should be amended to include clearer language and guidance regarding these requirements and the types of proposed work that is subject to HPC review.

- Mr. Loeper indicated this memorandum will be forwarded to Mr. Randall Scheule with the intention of possibly amending the current ordinance and providing clarification.

#### **OLD/OTHER BUSINESS**

- Brochure
  - Mrs. Matthews indicated the brochure subcommittee has been meeting weekly and they have made great progress. Mrs. Matthews is hopeful to have a finalized draft of the brochure within the next couple of weeks.
- Survey Update
  - Mr. Allegretto indicated that the State reviewed and provided its comments on the draft survey report. The final survey is expected to be completed within the next week or so. Once completed, it will be mailed to the City.
- Recognition Plaques
  - Mr. Cooper indicated he is working on completing a nomination report for a recognition plaque for 701 Central Avenue. He expects to have it completed by the next meeting.
- HPC Vacancy
  - Applications are still under review. An interview process may be implemented so as to help with making any recommendations to the Mayor.
  - Mrs. Talese suggested considering and recommending someone who would serve to diversify the Commission--someone who is not a builder or a realtor, possibly another woman.
- Other Business
  - Mrs. Matthews inquired about the remaining tabernacle cottages in town and asked Mr. Loeper to generate a list of their locations for reference.
  - Mrs. Matthews spoke briefly about a memorandum from the State regarding truck traffic within the historic district. She suggested we request additional truck route signage from the City for streets off of Ninth Street.
  - Mrs. Matthews inquired about the steps required to begin the street light project. She indicated that she has sample pictures of street lights and fixtures and that she will bring them to the next meeting. Further discussion ensued. Per Mrs. Matthews' request, Mr. Loeper will discuss the proposed street light project with Business Administrator Mr. George Savastano.

**PUBLIC COMMENT(S)** – Mark Crego, 323 Ocean Avenue, was in attendance but did not offer a public comment.

**ADJOURNMENT** – The meeting adjourned at 6:40 PM. Motion to adjourn was made by Mr. Marotta and seconded by Mrs. Matthews. Motion to adjourn was approved unanimously.

The next meeting is Tuesday, June 2, 2019, at 6:00pm, in Council Chambers on the third floor of City Hall at 861 Asbury Avenue.

Adopted: June 7, 2019

  
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JESSICA M. FENTON  
Recording Secretary