

The regular meeting of Mayor and Council was held on the above date with Council Members Jim Reynolds, Jason Faulkner, Robert McGhee, Drew Chas, Rob Stout and Howard Young present, with Mayor Kenneth Branner presiding. Town Manager Morris Deputy and Town Solicitor Scott Chambers were also present.

1. Call to Order**2. Pledge of Allegiance**

3. Minutes Approval: Moved by Mr. Faulkner and seconded by Mr. Reynolds to approve the Minutes for November 6, 2017 as prepared. Motion Carried Unanimously.

4. Treasurer's Report: Moved by Mr. Chas and seconded by Mr. Stout to approve the Treasurer's Report as prepared. Motion Carried Unanimously.

5. Bills Payable: Moved by Mr. Reynolds and seconded by Mr. Chas to approve the Bills Payable and pay as funds become available. Motion Carried Unanimously.

6. Police Report: Chief Michael Iglio

The MPD responded to approximately 904 calls for the month of November.

- 11/15 Shooting – E. Lake Street
- 11/18 Shooting – W. Harvest Lane and Fields Way
- 11/17 Burglary – E. Cole Blvd.
- 11/27 Burglary – E. Cole Blvd.
- 11/30 Burglary – new construction
- 11/1 Robbery – E. Lake and New Street
- 11/17 Robbery
- 11/28 Cedar Lane Road – heroin arrest
- 11/8 921 Middletown-Warwick Road – vehicle theft
- 144 Traffic Tickets; 51 Warnings; 51 Criminal Arrests; 309 Incident Reports; 29 Field Service Reports.

Moved by Mr. Young and seconded by Mr. Stout to accept Chief Iglio's Police Report as presented. Motion Carried Unanimously.

7. Middletown Main Street Report: Daneya Jacobs

- Tree lighting and caroling on the Square was held November 24th
- Christmas Parade was held on December 2nd
- Councilman Howard Young played Santa.

8. Public Hearings:

8-A. Lots 20/21, Levels Business Park – Record Major Land Development Plan for a one-story, 12,000+/- square-foot warehouse/office space on 1.21+/- acres (Lot 20) and a one-story, 11,000+/- square-foot warehouse/office space on 1.08 acres (Lot 21); both parcels are in an M-I zoned area. A 30-foot-wide common access easement is proposed between the two lots. Tax Parcel Nos. 23-041.00-022 and 23-041.00-023.

Rick Woodin, Woodin Associates, represented Greenhill 100 LLC, legal owner of Lots 20/21 Levels Business Park.

- Two flex warehouse buildings are proposed.
- A shared access will be constructed off Patriot Drive.
- The project is similar to existing structures in Levels Business Park.

Moved by Mr. Reynolds and seconded by Mr. Faulkner to approve the Record Major Land Development Plan for Lots 20/21 Levels Business Park as presented by Mr. Woodin. Motion Carried Unanimously.

8-B. 5018 Summit Bridge Road – Armstrong Crossing – Preliminary Minor Land Development and Construction Improvement Plan for a Royal Farms gas station and convenience store consisting of a 4,637 square-foot building. Tax parcel No. 23-075.00-001.

Jeff Bross represented the Frank D. Cantera Trust, developer of the site at Summit Bridge Road and Armstrong Corner Road. A Royal Farms gas and convenience store is proposed.

Mayor Branner said the plan received unanimous approval from the Planning and Zoning Committee.

Mr. Bross added that a stone monument sign with “Welcome to Middletown” will be installed on the corner of the property.

Moved by Mr. Stout and seconded by Mr. McGhee to approve the Preliminary Minor Land Development and Construction Improvement Plan for 5018 Summit Bridge Road, Armstrong Crossing. Motion Carried Unanimously.

8-C. Ratify a Resolution for the creation of a new custody account with BNY Mellon for cash reserves and a money purchase pension plan.

Morris Deputy: T. Rowe Price was selected to manage and invest the Town’s cash reserve and money purchase pension plan account earlier this year. Bank of New York Mellon will have the custody of both accounts. Their policies require the adoption of a resolution to formally open the accounts and establish which Town Officials will have the authority to make decisions regarding the accounts.

Moved by Mr. Young and seconded by Mr. Stout to accept the recommendation of the Town Manager to enter into an agreement for the new custody account with BNY Mellon. Motion Carried Unanimously.

8-D. Motion to Approve a Vehicle Lease Agreement with PNC Bank.

Morris Deputy: The FY ’18 Budget approved the purchase of a Sewer Vacuum Truck. Because of the low interest rates that are available through the Equipment Finance program, it was decided to lease the vehicle through PNC.

Moved by Mr. Reynolds and seconded by Mr. McGhee to approve a Vehicle Lease Agreement with PNC Bank. Motion Carried Unanimously.

8-E. Introduce Ordinance 17-12-01 to amend the current Town of Middletown Comprehensive Plan by changing Tax Parcels 23-065.00-007 and 23-065.00-008 (700 and 710 Hedgelawn Way) from the future land use designation of Industrial to Commercial.

Mayor Branner introduced Ordinance 17-12-01 to amend the Comprehensive Plan by changing the current designation of Tax Parcels 23-065.00-007 and 23-065.00-008 from Industrial to Commercial.

9. Unfinished Business: None

10. New Business:

- Mr. Young recognized the death of Middletown resident State Trooper Sgt. Rodney Bond. Donations may be sent to the educational fund of Rodney Bond III, mailed to Fidelity Brokerage or to Towanda Bond, P.O. Box 1194, Middletown, 19709.
- Mr. Young reminded everyone to keep the less fortunate in mind over the holiday season.
- Lady (gave no name) expressed concerns about an accident in which she was involved. Mayor Branner acknowledged it was an ongoing investigation and could not be discussed at this time.

Moved by Mr. Reynolds and seconded by Mr. McGhee to go into Executive Session to discuss competency and ability of employees. Motion Carried Unanimously.

11. Executive Session

A. Discuss competency and ability of employees, pursuant to 29 Del. Code §10004(b)(9).

Moved by Mr. Stout and seconded by Mr. Reynolds to exit the Executive Session and return to the regular meeting in the Council Chambers. Motion Carried Unanimously.

Moved by Mr. Reynolds and seconded by Mr. McGhee to accept the amendments to the recruitment/selection process for sworn officers as recommended by Chief Iglie. Motion Carried Unanimously.

Moved by Mr. Faulkner and seconded by Mr. Chas to adjourn. Motion Carried Unanimously

Meeting adjourned at 8:27 p.m.