

**MINUTES of the REGULAR TOWN COUNCIL MEETING**

**March 8, 2016 @ 7:00 PM**

**32 WEST AVENUE**

**OCEAN VIEW, DELAWARE 19970**

**1. CALL TO ORDER**

Mayor Curran called the meeting to order at 7:00 p.m. with the **Pledge of Allegiance**.

*Present:* Council Members Bill Olsen, Tom Maly and Geoff Christ; Town Manager Dianne Vogel, Town Administrative Official Charles McMullen, Finance Director Lee Brubaker, Chief Kenneth McLaughlin, Town Clerk Donna Schwartz and Town Solicitor Dennis Schrader. Council Member Bodine was not present.

**2. PUBLIC HEARING**

Mayor Curran introduced a Second Reading of an Ordinance repealing Ocean View Code §210-10.1 and §210-11, and substituting in lieu thereof a new §210-11 entitled Stopping, Standing, Parking. Town Council reviewed changes to §210-10.1 and §210-11 of the Town Code. No discussion or comments were made from the Town Council or the public.

A motion was made by Council Member Olsen, seconded by Council Member Maly, to approve the ordinance as presented. The motion carried unanimously 4/0.

**3. ADOPTION OF AGENDA**

A motion was made by Council Member Olsen, seconded by Council Member Christ, to adopt the agenda. The motion carried unanimously 4/0.

**4. APPROVAL OF MINUTES**

A motion was made by Council Member Christ, seconded by Council Member Olsen, to approve the minutes of the regular meeting held on February 9, 2016. The motion carried unanimously 4/0.

A motion was made by Council Member Olsen, seconded by Council Member Maly, to approve the minutes of the workshop meeting held on February 23, 2016. The motion carried unanimously 4/0.

**5. COMMUNICATIONS AND PRESENTATIONS**

- A. Mayor Curran read a resignation letter from Board of Adjustment Member Bob Bacon.
- B. Mr. Bob Powell, Public Information Officer with the Millville Volunteer Fire Company, was present to present the grant request for 2016 of \$160,000. They will be using the grant money to pay down vehicle loans.
- C. Mayor Curran gave an election update saying only one person had registered to run for Council from District 2. He noted the closing date was March 9, 2016 at 4:30pm.

**6. REPORTS**

**A. Financial (Lee Brubaker)**

Report received and filed.

**B. Public Safety Report (Chief Ken McLaughlin)**

Report received and filed.

**C. Town Administrative Official's and Public Works Department Report (Charles McMullen)**

Report received and filed.

**D. Town Manager's Report (Dianne Vogel)**

Report received and filed.

**E. Council Members** – Mayor Curran noted in a follow-up comment about the \$35 ambulance fee that the Town had until the end of 2016 to work on the request.

7. **CITIZENS' PRIVILEGE ON THE PREPUBLISHED AGENDA** – No comments were made.

8. **OLD BUSINESS** –

**A. Consideration, Discussion, and Possible Voting on Draft #3 of the Proposed FY17 Budget.**

Finance Director Lee Brubaker reported back to Council on the transfer tax comparison they requested. He said increasing the amount to \$30,000 will work in the model, which is a \$5,000 increase over the current amount.

9. **NEW BUSINESS**

**A. Introduction of Ordinance(s) –**

Council Member Olsen introduced the Annual Operating Budget Ordinance for Fiscal Year ending April 30, 2017 and the Five-year Capital Expenditure Ordinance for years ending April 30, 2017 through 2021.

**B. Discussion, Consideration, and Possible Voting on a Three Year Contract for Audit Services.**

Town Manager Dianne Vogel read her memo to Council and recommended the audit services contract be awarded to PKS & Company. Council Members Christ and Olsen stated they agreed with Ms. Vogel. Mr. Brubaker commented that although he will find change difficult he understands the cost savings to the Town. A motion was made by Council Member Christ, seconded by Council Member Olsen, to award the contract to PKS & Company. The motion carried unanimously 4/0.

**C. Discussion, Consideration, and Possible Voting on a Grant Award from the Emergency Services Enhancement Fund.**

Mayor Curran said currently the ESEF has \$145,000 in it, and they have requested \$160,000. The award will be paid in installments, \$145,000 now and \$15,000 later. A motion was made by Mayor Curran, seconded by Council Member Christ, to award the Millville Volunteer Fire Company their grant request for 2016. The motion carried unanimously 4/0.

10. **CITIZENS' PRIVILEGE**

Mike McDowell, 36 Central Avenue, asked Council what was happening with the siren. Mayor Curran explained that a task force will be set-up to work with the fire department to see what options existed. He offered to put Mr. McDowell in touch with the committee once it has been established.

Gary Cordier, 10 Foxwood Court, commented on the Millville Volunteer Fire Company and the weaknesses reported in their audit management letters. He asked Council if they knew where the dollars the Town gives to the MVFC actually goes. Mayor Curran replied that the process for the grant request is specific and has been in place for years.

Bob Powell, MVFC, shared his appreciation to Council on behalf of the fire company for the grant which was just awarded to them.

**11. EXECUTIVE SESSION**

A motion was made by Council Member Olsen, seconded by Council Member Christ, to adjourn to Executive Session at 7:49pm. The motion carried unanimously 4/0.

A motion was made by Council Member Maly, seconded by Council Member Olsen to adjourn Executive Session at 8:01pm. The motion carried unanimously 4/0.

Town Solicitor Dennis Schrader said the Executive Session was attend by himself, four Town Council Members, Dianne Vogel and Charles McMullen. No motions were made and no votes were taken.

It was decided among the Council that a special meeting would be held on March 22, 2016 at 10:00am at 201 Central Avenue, 2<sup>nd</sup> Floor Conference Room to award bid contracts.

**12. ADJOURNMENT**

A motion was made by Council Member Maly, seconded by Council Member Christ, to adjourn the meeting at 8:05pm. The motion carried unanimously 4/0.

Respectfully submitted,  
Donna M. Schwartz, Town Clerk