



## ***PUBLIC NOTICE***

### **COMMUNICATIONS COMMITTEE**

Commissioners' Room

Friday, August 22, 2014; 9:00 a.m.

### **AGENDA**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Correspondence
5. Approval of Minutes – Meeting held on June 27, 2014
6. Old Business
  - A. Report on status of website overhaul by and discussion with City Manager Sharon Lynn.
  - B. Review status of Committee recommendations to City Manager including but not limited to:
    1. Implementation of a program for the City to issue “Welcome” letters:
      - a. To residential property owners – Commissioner Sharp.
      - b. To business owners – Commissioner Zellers.
    2. Expansion of online accessibility to commission, committee and board documents.
7. New Business
  - A. Discuss updating the Committee mission statement.
8. Discuss and prioritize items to include on future agendas.
9. Schedule next meeting.
10. Committee Member Comment
11. Citizen Comment
12. Adjournment

### **AGENDA ITEMS MAY BE CONSIDERED OUT OF SEQUENCE**

Citizen comment regarding Old Business, New Business and Committee Reports will be heard during each agenda topic after initial discussion by the Commissioners at the discretion of the chair. Speakers shall state their name and address. Comments are limited to three minutes or at the discretion of the chair. Comments on non-agenda items will be heard under “Citizen Comment”.

\*For additional information or special accommodations, please call (302) 227-6181 (TDD Accessible) 24-hours prior to the meeting.

amw: 08/15/14; posted 08/15/14

pc (via Fax) Cape Gazette, Coast Press, State News