

Plymouth Housing Authority
31 Gosinski Park, Terryville, CT 06786
Special Meeting
Friday, February 13, 2015, 9:00 A.M.

1. Call to Order/Roll Call – Commissioners present, Helen Nejfelt, Mike Drozdick, Harold Sturgeon, Beth Reese. Commissioner absent – Arlene Wood. Other's present – PPM Tim Bobroske, Town Council Liaison John Pajeski and Kelly.
2. Pledge of Allegiance
3. Questions answered.
4. Wait until next meeting to take action.
5. Tenant concerns regarding excessive snow on roof. Would snow removal be necessary
6. Executive Director's Report -Motion made by Beth that unit 5 to be cleaned by PPM after inspected for any valuables, Harold 2nd. All in favor. Motion made by Mike to temporarily increase Kelly 10 hours for next week, Harold 2nd. Motion made by to pay Apple Glass for office window replacement, Beth 2nd. All in favor
7. PPM report
8. Approval of bills – Harold made motion to pay PPM bill totaling \$11,281.00 Mike 2nd, all in favor. Motion made by Harold that we agree to pay up to \$500.00 on the 2001 pick-up truck to weld the floor board, Beth 2nd. All in favor
9. Helen has been approved to investigate who pays for bonding money handling persons and money handling office procedures. Clarification has been made regarding payment of sales tax, a reminder that we will not pay any further sales tax since we have certification of exemption.
10. We agreed to write policy regarding W9 and 1099 to be voted on at the next regular Meeting and comprising the policy regarding money handling to include bonding.
11. It was agreed upon not to go into executive session
12. Take action, as may be necessary, from Executive Session
13. Adjournment – Motion to adjourn made by Harold, Beth 2nd. All in favor. Meeting adjourned at 11:05 A.M.

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Janet N. Spokandell