

# HOUSING AUTHORITY OF THE TOWN OF PLYMOUTH

43 Ronald Rd. – Gosinski Park Unit 31 – Community Room, Terryville, CT. 06786

## AGENDA REGULAR MEETING 6:00 PM,- Monday – April 15, 2019

1. Call to order, Roll Call & Pledge of Allegiance & Invocation – VKlimas  
Chairperson.
2. Minutes: 3/18/19 Regular Meeting Minutes.
3. Public comments.
4. Management Monthly Reports: Executive Director's – Property Manager, Janett Olivieri and Harold Sturgeon, Supervisor, Maintenance Work Order.
5. Committee Reports:
  - Finance: Cathy Mackiewicz, Treasurer and Matt Fontaine, CPA, DeMarco with March Financials. Audit for the past two years has begun projected to be complete within next two months.
  - Physical Plant – Ted Kosikowski, Committee Chairperson And VKlimas, Chairperson. Status of renovation projects:
    - \$2,420,375 SSHP Renovation Grant/Loan Application:
      1. Request for Proposal (RFP) was publically advertised, 6 Companies attended mandatory pre-bid walkthrough and meeting. Bids due 4.19.19.
      2. Town Zoning Board of Appeals and Planning and Zoning approved all plans and variances as required.
      3. State of Ct. SSHP Grant/Loan SSHP Funding Application has officially been "DELAYED" but not closed. We will submit application when rescheduled, and are pursuing other funding options (IE: USDA, HUD, VA, our own mortgage /bonding, etc.) to fund the renovations in whole or in part. HAZmat in process.
      4. Mayor and Town Council support in their Minutes.
    - \$222,700 Life Safety Critical Needs CT. CHFA grant/loan. Fire Detection and Alarm & Resident Call Bell Grant/Loan has begun Community building completed. First State CHFA check of \$22,874.882 has been deposited and first payment to electrical

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contractor paid out; working on second payment. Town building inspection has approved interim inspection. Construction schedule is on target and up to 60 days left for completion.

- \$278,000 Pre-Development Grant/loan are documents signed thru our Attorneys' office and awaiting state's signature and return ... for AIA and related engineering costs.
- \$49,500 LED Eversource project is substantially complete. Eversource has approved contract amendment to include all replacement of fans and LED lighting. Mike Agey, developing additional exterior locations.

- Personnel and Management – Vinnie Klimas, Chairperson – Employee evaluation being completed this upcoming month. Two Maintenance staff evaluations are completed and signed off. Executive Director-Property Manager's Annual Evaluation is in process and projected to be completed within next two weeks. Meeting scheduled for April 16, 2019 at 1:30 PM; Gosinski Park-Unit 31; Community Room; Executive Session for employee evaluation.
- Resident and Human Relations - Mike Agey, Resident Commissioner, Chairperson Resident and Human Relations Committee. Meeting held on April 3<sup>rd</sup> and next meeting is May 1<sup>st</sup> in Community Room, 43 Ronald Rd.-Gosinski Park Unit 31; 5:30 PM.

6. Old/New business

7. Next Meeting is May 20, 2019, Community Room, Gosinski Park.

8. Adjournment.

Respectfully Submitted, Vinnie Klimas, Chairperson

*Vinnie Klimas*  
*Chairperson*  
*4/12/2019*