

Town of Plymouth
80 Main Street
Terryville, CT 06786
www.plymouthct.us

Plymouth Town Council
Tel: (860) 585-4001
Fax: (860) 585-4015

Minutes

March 10, 2021

Call to Order: Mayor David Merchant called the scheduled March 10, 2021, Plymouth Town Council Special Virtual Zoom meeting to order at 6:00 p.m.

Roll Call: Present for the meeting were Town Councilman Dan Gentile, Town Councilman Joe Green, Mayor David V. Merchant, Town Councilwoman Sue Murawski and Town Councilman John Pajeski. Also in attendance were Town Attorney William Hamzy and Director of Finance Ann Marie Rheault.

Mayor David stated he has a heavy heart missing Town Councilman Tom Zagurski, noting Tom had done so much for the Town of Plymouth, as well as the Terryville Lions Club. He further stated Barbara and Larry Deschaine had also passed and were also absolute pillars in the community that have created voids that would be next to impossible to replace.

Mayor David Merchant requested a Moment of Silence for Tom, Barbara, Larry and everyone else who had succumbed to COVID-19 over the past year.

Pledge of Allegiance

Town Councilman Dan Gentile led the Town Council Members and the Public Audience in the Pledge of Allegiance.

Invocation

Mayor David Merchant stated God Bless the Town of Plymouth and God Bless America for the record.

Discuss and take action to appoint a new Town Council Member

Mayor David Merchant proposed Roxanne McCann be appointed as the Interim Town Council Member to fill the Tom Zagurski's vacancy.

Mayor David Merchant thanked Roxanne McCann for stepping up and noted she was close with the Zagurski family and was sure they appreciated her taking his place.

Town Councilwoman Sue Murawski made a motion, seconded by Town Councilmember Dan Gentile, to approve the appointment of Roxanne McCann as the Interim Town Council Member. This motion was approved unanimously.

Administer the Oath of Office

Plymouth Town Clerk Erica Cabiya administered the Oath of Office to Roxanne McCann as the Interim Town Councilwoman.

Public Comment on Non-Agenda Items

No report.

Public Comment on Agenda Items

No report.

Mayor's Report

Mayor David Merchant briefly commented, reviewed, and updated the following items: COVID 19/First Responders; Budget Process underway; Public Works Department great job with snow removal, etc.; Harwinton Avenue Project; Plymouth becoming an Enterprise Zone; new Police Department Building.

Finance Directors Report

Mayor David Merchant stated the last report distributed was as of 12/31/2021, noting the Finance Department was working through some ADP Payroll issues before the February report is distributed.

Director of Finance Ann Marie Rheault stated she and her department had been dealing with some ADP issues since the beginning of January and briefly elaborated.

Discuss and take action, as may be necessary, to refund overpayment of Property Taxes to the following: Acar Leasing Ltd. \$151.15, \$489.43, \$337.51, \$728.57; Christopher Borda \$49.81; Paul Caron \$269.90; Milton Carrion \$198.40; Steven Carrion \$563.75, \$254.72; Kyle T. Dubois and Valerie A. Reuel \$1,000.00; Anna Frochlich \$159.35, \$16.21; Daniel Gardela \$50.30; Emily A. Gomes \$537.53; Anthony S. Grieder \$4.13; Robert H. Loiselle III \$104.31; Nissan Infiniti LT \$60.13; Donald A. Ouellette \$14.87; Francis R. Pernal \$15.24; Rachel Rooney \$21.86; Donna or Edward Sulik \$70.29

Town Councilman Joe Green made a motion, seconded by Town Councilman Dan Gentile, to approve the refund overpayment of Property Taxes to the following: Acar Leasing Ltd. \$151.15, \$489.43, \$337.51, \$728.57; Christopher Borda \$49.81; Paul Caron \$269.90; Milton Carrion \$198.40; Steven Carrion \$563.75, \$254.72; Kyle T. Dubois and Valerie A. Reuel \$1,000.00; Anna Frochlich \$159.35, \$16.21; Daniel Gardela \$50.30; Emily A. Gomes \$537.53; Anthony S. Grieder \$4.13; Robert H. Loiselle III \$104.31; Nissan Infiniti LT \$60.13; Donald A. Ouellette \$14.87; Francis R. Pernal \$15.24; Rachel Rooney \$21.86; and Donna or Edward Sulik \$70.29. This motion was approved unanimously.

Appointments/Reappointments/Resignations: To reappoint George Andrews to the Water Pollution Control Authority as a Regular Member with a term ending 1/01/2024; to reappoint Philip Armbruster to the Water Pollution Control Authority as a Regular Member with a term ending 1/01/2024; to appoint Donna Dognin to the Human Services Commission as an Alternate Member with a term ending 10/01/2024; to appoint Erin King to the Historic Properties Commission as a Regular Member with a term ending 03/01/2026; to accept the resignation of Jeannette C. Brodeur from the Library Board of Trustees

Town Councilman Joe Green made a motion, seconded by Town Councilwoman Roxanne McCann, to reappoint George Andrews to the Water Pollution Control Authority as a Regular Member with a term ending 1/01/2024. This motion was approved unanimously.

Town Councilman Joe Green made a motion, seconded by Town Councilwoman Sue Murawski, to reappoint Philip Armbruster to the Water Pollution Control Authority as a Regular Member with a term ending 1/01/2024. This motion was approved unanimously.

After a brief discussion regarding ending term dates, Town Councilman Joe Green made a motion, seconded by Town Councilwoman Roxanne McCann, to appoint Donna Dognin to the Human Services Commission as an Alternate Member with a term ending 03/01/2024. This motion was approved unanimously.

Town Councilman Joe Green made a motion, seconded by Town Councilwoman Roxanne McCann, to appoint Erin King to the Historic Properties Commission as a Regular Member with a term ending 03/01/2026. This motion was approved unanimously.

Town Councilwoman Roxanne McCann made a motion, seconded by Town Councilman Dan Gentile, to accept the resignation of Jeannette C. Brodeur from the Library Board of Trustees. This motion was approved unanimously.

To appoint Lisa Bower Courtney to fill the Democrat vacancy of Jeannette C. Brodeur on the Library Board of Trustees with a term ending 11/04/2025

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Joe Green, to appoint Lisa Bower Courtney to fill the Democrat vacancy of Jeannette C. Brodeur on the Library Board of Trustees with a term ending 11/02/2021.

Discussion:

It was noted by Plymouth Tax Collector Joe Kilduff although Jeannette C. Brodeur's term ended on 11/04/2025, Lisa Bower Courtney would be filling the vacancy only until 11/02/2021, at which time a special election would have to be held.

Vote:

This motion was approved unanimously as amended, with a term ending on 11/02/2021.

Discuss and take action to approve the Credit Card Vendor Point and Pay LLC Contract

Plymouth Tax Collector Joe Kilduff stated his department receives many requests from taxpayers to pay their taxes with a credit or debit card at the window. He further stated with Credit Card Vendor Point and Pay, LLC, the Tax Department would be able to meet these requests. Plymouth Tax Collector he'd like to go live with this in May or June in order to be ready for the July Tax bills and briefly elaborated.

Town Councilman Dan Gentile commended Tax Collector Joe Kilduff for seeing this request to fruition, noting it had been discussed years ago; a brief discussion followed.

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Joe Green, to approve the Credit Card Vendor Point and Pay, LLC. This motion was approved unanimously.

Discuss and take action to establish a Capital Non-Recurring Fund for financial statement purposes for the WPCA

Director of Finance Ann Marie Rheault stated this agenda item was discussed at the Board of Finance meeting and with the WPCA. Director of Finance Ann Marie Rheault read an excerpt from the Audit partner which would help explain why the Town needed to set up a Capital Non-Recurring Fund for the WPCA to account for multiyear projects without the need to reappropriate the funds year after year (similar to what we have on the Town side) and briefly elaborated.

Town Councilman Dan Gentile made a motion, seconded by Town Councilman Joe Green, to approve the establishment of a Capital Non-Recurring Fund for financial statement purposes for the WPCA. This motion was approved unanimously.

Discuss and take action to approve the transfer from the General Fund of \$20,000 from the proceeds of the sale of the Prospect Street School to the Economic Development Fund

Mayor David Merchant stated he was okay changing the requested monetary figure to \$5,000, noting he was looking to get the Town's Economic Development Fund to be at least \$50,000. He further stated it is invaluable when he speaks to a business that wants to move into Town noting that sometimes incentives can bring them in, and that's where the money would come from.

Town Councilman Joe Green made a motion, seconded by Town Councilman Dan Gentile, to approve the transfer from the General Fund of \$5,000 from the proceeds of the sale of the Prospect Street School to the Economic Development Fund This motion was approved unanimously.

Town Council Liaison Reports

Town Councilwoman Sue Murawski stated she had nothing to report at this time.

Town Councilman Dan Gentile stated the Board of Education got everyone that had signed up vaccinated and that hopefully they would get school reopened within two weeks. He further stated the Board of Education was doing a lot of changes including the school move and were getting a lot done. Town Councilman Dan Gentile stated Finance Director Ann Marie Rheault had joined the WPCA meeting, and he felt everything had been straightened out. Town Councilman Dan Gentile briefly discussed Parks and Recreation.

Town Councilwoman Roxanne McCann stated she had nothing to report at this time.

Town Councilman Joe Green stated he had nothing to report at this time.

Town Council Comments

Town Councilwoman Sue Murawski stated she had no Town Council comments at this time.

Town Councilman Dan Gentile stated he will miss Tom (Zagurski) very much; noting he was a great influence in the Town and a great Councilman. He further stated Tom did so many things for the Town, and that he cannot even put the loss into words.

Town Councilwoman Roxanne McCann stated she was glad to be back on Town Council, noting it was good to be able to serve the Community again. She further stated she wished her return were under different circumstances; noting before every decision she makes she will be thinking of what Tom would say because they both agreed on a lot. Town Councilwoman Roxanne McCann stated she hoped she could do him justice.

Town Councilman Joe Green stated he had no Town Council comments at this time.

Adjournment

There being no further business of the Plymouth Town Council, Town Councilwoman Sue Murawski made a motion, seconded by Town Councilwoman Roxanne McCann, to adjourn at 6:47 p.m. This motion was approved unanimously.

Respectfully Submitted,

Patricia A. Hale
Recording Secretary